

**CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI
MEETING OF THE BOARD OF ALDERMEN
REGULAR BOAD MEETING
VIA ZOOM/TELECONFERENCE AND IN PERSON
THURSDAY AUGUST 1ST, 2024-7:30 PM
PRE-MEETING-7:00 PM
CLOSED MEETING AT 6:00 PM**

Notice is hereby given that the City of Bellefontaine Neighbors will hold Board of Aldermen Meeting on Thursday, August 1st, 2024, at 7:30 p.m. via video/teleconference only.

Persons interested in making their views known on any matter will be able to speak during the meeting under “Public Comments”. In addition, anyone may send an email with his or her comments to the City Clerk at sruffin-hall@cityofbn.com no later than Thursday, August 1, 2024 by 12:00 pm. All comments received by email will be entered into the public record and publicly as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting.

**THE MEETING WILL BE ACCESSIBLE BY THE PUBLIC IN REAL TIME ONLY BY
A VIDEO/TELEPHONE CONFERENCE CALL VIA ZOOM.
THE INSTRUCTIUONS TO JOIN ARE BELOW.**

To Join The Meeting Via Website:

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) Enter Meeting ID: 825 620 8214
- (4) Enter Password: 4i85eK

To Join the Meeting By Phone Call (Audio):

- (1) Call 1 312 626 6799 US (Chicago)
1 646 558 8656 US (New York)
- (2) When prompted, enter the Pass Code 452739

THE AGENDA FOR THIS BOARD MEETING IS SET FORTH WITHIN.

AGENDA
BELLEFONTAINE NEIGHBORS BOARD OF ALDERMEN
REGULAR BOARD MEETING
VIA ZOOM/TELECONFERENCE AND IN PERSON
THURSDAY AUGUST 1ST, 2024-7:30 PM
PRE-MEETING-7:00 PM
CLOSED MEETING AT 6:00 PM

1. **CALL THE MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **MEETING OPEN TO THE PUBLIC-(3 MINUTE LIMIT)**
6. **APPROVAL OF INVOICES**
 - July 15-July 29th 2024-\$88,773.94
7. **OLD BUSINESS:**
 - Discuss and Vote (3 mins) Laptop Policy (Attached)
 - Discuss and vote (3 mins) on the amount of remaining ARPA funds that will be allocated to the BFN HOME Improvement grant.
8. **NEW BUSINESS:**
 - Rick Rognan discuss and vote (3 mins) to amend the 2023/2024 Budget to include the salary for part time finance clerk.
 - Discuss and vote (3 mins) on what needs to be completed to have a Bond for All Elected Officials. (Ordinance #0197)
 - **BILL #2693-AN ORDINANCE
CONDITIONALLY AMENDING
ORDINANCE NO. 396, AS AMENDED, THE
ZONING CODE OF THE CITY OF
BELLEFONTAINE NEIGHBORS, BY**

**REZONING CERTAIN PROPERTY
PREVIOUSLY LOCATED IN THE “R-3”
DISTRICT TO THE “M-1” DISTRICT.
(ALDERMAN MICHAEL WIESE)**

- **BILL #2694-AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, TO EXECUTE AND ENTER INTO A SUBDIVISION PARTICIPATION AND RELEASE AGREEMENT ON BEHALF OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI REGARDING THE SETTLEMENT AGREEMENT DATED MARCH 22, 2022, WITH KROGER. (ALDERMAN JAMES THOMAS, SR.)**

- **RESOLUTION NO: 2024-01- A RESOLUTION ENDORSING THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI’S GRANT PROGRAM FOR THE CITY’S WASTE REDUCTION EFFORTS (ALDERMAN WESLEY GILLESPIE)**

9. **MEETING OPEN TO THE PUBLIC (3 MINUTE LIMIT)**
10. **MAYORS REPORT (See Handout).**
11. **ALDERMAN’S REPORT**
12. **ADJOURNMENT**

NOTICE IS HEREBY GIVEN THAT ON THE 1ST DAY OF AUGUST, 2024 SUBJECT TO A MOTION DULY MADE AND ADOPTED, THE BOARD OF ALDERPERSONS MAY HOLD A CLOSED MEETING FOR THE PURPOSE OF DISCUSSING MATTERS RELATING TO ONE OR MORE OF THE FOLLOWING: LEGAL ACTIONS, CAUSES OF ACTION, LITIGATION OR PRIVILEGED COMMUNICATIONS BETWEEN THE CITY’S REPRESENTATIVES AND ITS ATTORNEYS (SEC. 610.021(1): LEASE, PURCHASE OR SALE OF REAL ESTATE (SEC. 610.021(2); HIRING, FIRING DISCIPLINING OR PROMOTING EMPLOYEES (SEC. 610.021(3); PREPARATION FOR NEGOTIATIONS WITH EMPLOYEE GROUPS (SEC. 610.021(9); BIDDING SPECIFICATIONS (SEC

610.021(11); AND /OR PROPRIETARY TECHNOLOGICAL MATERIALS (SEC 610.02 (15)).

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERPERSON'S MEETING ON AUGUST 1ST, 2024 WAS POSTED ON JULY 31ST, 2024 AT 5:00 PM IN BELLEFONTAINE NEIGHBORS CITY HALL (FRONT DOOR) AND ON THE CITY'S WEBPAGE AT www.cityofbn.com. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

COPIES OF THIS NOTICE MAY BE OBTAINED BY CONTACTING SEMMIE RUFFIN-HALL, CITY CLERK, CITY OF BELLEFONTAINE NEIGHBORS-9641 BELLEFONTAINE ROAD-ST. LOUIS, MO 63137-(314) 867-0076.

City of Bellefontaine Neighbors

Bills and Applied Payments

July 15-29, 2024

TRANSACTION TYPE	NUM	DATE	SPLIT	AMOUNT
A.A. QUICK ELECTRIC SEWER SERVICE INC.				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-2,050.00
Bill	204851	07/17/2024	1050 DUE FROM SEWER FUND	2,050.00
ED ROEHR SAFETY PRODUCTS				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-2,693.79
Bill	542328	07/17/2024	5214 POLICE DEPT.:POLICE OTHER:EQUIPMENT	1,773.80
Bill	542324	07/17/2024	5222 POLICE DEPT.:POLICE OTHER:PERSONNEL CLOTHING & EQUIPMENT	498.50
Bill	542325	07/17/2024	5222 POLICE DEPT.:POLICE OTHER:PERSONNEL CLOTHING & EQUIPMENT	172.00
Bill	542326	07/17/2024	5222 POLICE DEPT.:POLICE OTHER:PERSONNEL CLOTHING & EQUIPMENT	89.49
Bill	542327	07/17/2024	5214 POLICE DEPT.:POLICE OTHER:EQUIPMENT	160.00
FOUR SEASONS DISTRIBUTORS				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-911.27
Bill	73793	07/05/2024	5514 RECREATION CENTER:RC-OTHER:SNACK BAR	286.50
Bill	73653	06/20/2024	5514 RECREATION CENTER:RC-OTHER:SNACK BAR	624.77
HEWKIN AUTO BODY CO.				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-1,675.00
Bill	12475	04/01/2024	5611 POLICE-CAP IMP:EQUIP-MAINT	1,675.00
LOOMIS				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-638.56
Bill	13527306	06/30/2024	5053.5 ADMINISTRATION:ADM-MISC:ADM-OTHER:BANK FEES-CHARGES:LOOMIS (Armored Car Service)	638.56
ROGNAN & ASSOCIATES				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-6,000.00
Bill	JUNE 2024	07/01/2024	5010.1 ADMINISTRATION:ADM-FEES:CERTIFIED PUBLIC ACCOUNTANTS	3,000.00
Bill	MAY 2024	06/01/2024	5010.1 ADMINISTRATION:ADM-FEES:CERTIFIED PUBLIC ACCOUNTANTS	3,000.00

City of Bellefontaine Neighbors

Bills and Applied Payments

July 15-29, 2024

TRANSACTION TYPE	NUM	DATE	SPLIT	AMOUNT
WHITE COLEMAN & ASSOCIATES, LLC				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-73,846.33
Bill	BALANCE	07/29/2024	5043 ADMINISTRATION:ADM-MISC:LEGAL FEES-REG	73,846.33
XEROX FINANCIAL SERVICES				
Bill Payment (Check)	To print	07/29/2024	1003 REGIONS CHECKING 9502	-958.99
Bill	5998712	07/12/2024	5044 ADMINISTRATION:ADM-MISC:OFFICE EXP	958.99

\$ 88,773.94

A.A.Quick Electric Sewer Service Inc.

3012-A North Lindbergh Blvd.

St. Louis, MO 63074

Phone 314-429-7131 Fax 636-949-6868

City Of Bellefontaine
9641 Bellefontaine Rd
St. Louis, MO. 63137

Invoice

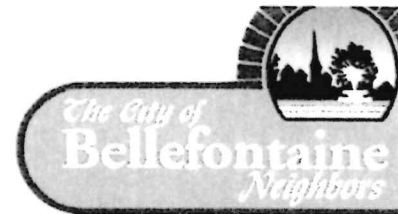
P.O.# or Job Address

9235 Filibert

Date	Date Completed	Work Order#	Terms	Due Date	
7/17/2024	7/17/2024	204851	Net 30	8/16/2024	
Description			Hours / # of Drains	Rate	Amount
repaired sewer per bid				2,050.00	2,050.00
			RECEIVED BY CITY OF BELLEFONTAINE NEIGHBORS DATE: 7/19/24 FOR Street (SEWER) DEP APPROVED FOR PAYMENT AMOUNT \$ 2,050.00		#1050
			Total		\$2,050.00

A Service charge of 1 1/2% per month (18% per Annum) will be charged on all accounts not paid in 30 days.
PLEASE INCLUDE WORK ORDER NUMBER ON ALL CHECKS SUBMITTED FOR PAYMENT!

9641 Bellefontaine Road
St. Louis County, Missouri 63137
Office: 314-867-0076
Fax: 314-867-1790



AA Quick Plumbing & Sewer
3012-A North Lindbergh Blvd.
St. Louis, MO 63074

FROM THE OFFICE OF THE
BUILDING DEPARTMENT

June 26, 2024

CONTRACT

Your verbal proposal given this date for performing everything required including all labor, insurance, materials, tools, equipment and transportation for the following sewer lateral project in the City of Bellefontaine Neighbors is accepted.

LATERAL PROJECT #0824 @ 9235 FILIBERT DRIVE

Replace 10 feet of existing sewer lateral and install a yard clean-out.

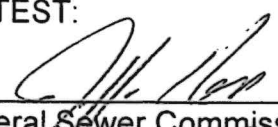
Check remainder of the existing lateral not replaced. If additional work is required, it will be paid for as extra work.

TOTAL LUMP SUM PRICE FOR THE ABOVE WORK TO BE \$2,050.00

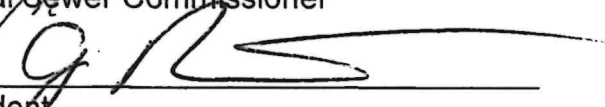
HOMEOWNER : TORI MATTIER EL
LOCATOR NUMBER: 12F320572
PHONE: 314-226-2904

AGREED AND ACCEPTED:

ATTEST: CITY OF BELLEFONTAINE NEIGHBORS



Lateral Sewer Commissioner



President

Secretary



Ed Roehr Safety Products

INVOICE NO.	PAGE
542324	01
INVOICE DATE	
07/17/24	

Ship To Address:
 2550 St. Louis Avenue
 St. Louis, MO 63106
 Phone # 314-533-9344

Remittance Address:
 P.O. Box 790379
 St. Louis, MO 63179
 Fax # 314-533-3830

Wholesale Distributor
 POLICE - FIRE - EMS
 Equipment & Uniforms

SOLD TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

SHIP TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS
 DATE: 7/18/24
 FOR: Police DEPT
 APPROVED FOR PAYMENT: See 2nd page
 AMOUNT \$ 498.50

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
247231	06/27/24	000000001165	016	BRANDON O'BRYANT	PICKUP STL	JJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001	0001	jj New Hire / Brandon O'Bryant RUSH 314-282-5161 BL8676-04-2XT	62.50	EA	62.50	
3	3	Shirt BL FlexRS SS DN 2XT SuperShirt *TALL* Emb B/Slvs BL8671-04-18539	66.50	EA	199.50	
3	3	Shirt BL FlexRS LS DN 18.5x39 SuperShirt Emb B/Slvs BL8120X-04-2XL	25.00	EA	75.00	
1	1	SHIRT BL S/S COMPRESION NVY 2X GER70J3/L-XLR	85.00	EA	85.00	
1	1	RAIN JACKET GER BLK/HIVIS XLR ANSI 3 W/ REFL STRIPING *SNAPS PI5243500013836	34.50	EA	34.50	
1	0	Pant PI R/S Tact Black 38x36 POLY/COTTON RIP-STOP SBA-XT03II-2C	700.00	EA		
1	0	XT03 SBA Level II NIJ06 w/2 M1 Carriers BA-2000S-XT03 O'Bryant 2615/2616 Navy Carriers			.00	
1	0	SBA-DN6566	232.00	EA		

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS
 DATE: ___/___/___
 FOR _____ DEPT
 APPROVED FOR PAYMENT _____
 AMOUNT \$

SALE AMOUNT
MISC. CHARGE
FREIGHT
SALES TAX
TOTAL

TERMS: Delinquent accounts will be assessed a finance charge of 1.5%



Ed Roehr Safety Products

INVOICE NO.	PAGE
542324	02
INVOICE DATE	
07/17/24	

Ship To Address:
 2550 St. Louis Avenue
 St. Louis, MO 63106
 Phone # 314-533-9344

Remittance Address:
 P.O. Box 790379
 St. Louis, MO 63179
 Fax # 314-533-3830

Wholesale Distributor
 POLICE - FIRE - EMS
 Equipment & Uniforms

SOLD TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

SHIP TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
247231	06/27/24	000000001165	016	BRANDON O'BRYANT		PICKUP STL	JJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0001		Oregon City Carrier 2.0 (Specify: Size & Color)				.00	
1	0	O'Bryant 2615/2616 Black SBZNAME TAPE		6.00	EA		
1		Cloth Nametape SBZ Blk Square w/Velcro / Specify: Colors				.00	
		White on Black w/Velcro To Read: O'BRYANT					
1	1	SW350132 Handcuff SW Univ #1 Oversize Chain		42.00	EA	42.00	
1	0	SBA-I-POL-LG		.00	EA		
1		Police ID SBA LRG Spec: Model Spec:Carrier Model/Color/Text				.00	
1	0	SBA-I-POL-SM		.00	EA		
1		Police ID SBA Small (Specify: Text & Color)				.00	

RECEIVED BY	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE: <u>7/18/24</u>	
FOR: <u>POLICE</u>	DEPT
APPROVED FOR PAYMENT <u>[Signature]</u>	
AMOUNT \$	<u>498.50</u>

#5222

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379
 St. Louis, MO 63179
 NET 30

SALE AMOUNT	498.50
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
TOTAL	498.50



Ed Roehr Safety Products

INVOICE NO.	PAGE
542325	01
INVOICE DATE	
07/17/24	

Ship To Address:
 2550 St. Louis Avenue
 St. Louis, MO 63106
 Phone # 314-533-9344

Remittance Address:
 P.O. Box 790379
 St. Louis, MO 63179
 Fax # 314-533-3830

Wholesale Distributor
 POLICE - FIRE - EMS
 Equipment & Uniforms

SOLD TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

SHIP TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
247230	06/27/24	000000001165	016	LT. HARRIS	PICKUP STL	JJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0003	0003	jj Lt. Shawn Harris				
1	1	BL8120X-04-XL SHIRT BL S/S COMPRESION Nvy XL	25.00	EA		75.00
1	1	BI7300-18190 Cuff Case BI NY HS S&W Mdl 100 Standard Chain Cuffs	32.00	EA		32.00
1	1	BI7302-25333 MAG CASE BI NY DBLE GLK17/22 HIDDEN SNAP	38.50	EA		38.50
1	1	BI7307-18204 OC CASE BI NY MK4 TOP FLAP	26.50	EA		26.50

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS
 DATE: 7/18/24
 FOR POLICE DEPT
 APPROVED FOR PAYMENT [Signature]
 AMOUNT \$ 172.00

#5222

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379
 St. Louis, MO 63179
 NET 30

SALE AMOUNT	172.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
TOTAL	172.00

TERMS: Delinquent accounts will be assessed a finance charge of 1.5%



Ed Roehr Safety Products

Ship To Address:
 2550 St. Louis Avenue
 St. Louis, MO 63106
 Phone # 314-533-9344

Remittance Address:
 P.O. Box 790379
 St. Louis, MO 63179
 Fax # 314-533-3830

INVOICE NO.	PAGE
542326	01
INVOICE DATE	
07/17/24	

Wholesale Distributor
 POLICE - FIRE - EMS
 Equipment & Uniforms

SOLD TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

SHIP TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
247503	07/17/24	000000001165	016	SCHACK	PICKUP STL	JJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001	0001	jj Schack PI53060U001-3X	22.50	EA	22.50	
1	1	T-Shirts PI 3pk Cotton Blk 3X NAR30-0001	29.99	EA	29.99	
1	1	Tourniquet NAR Combat APP. CAT KRSA-21118	37.00	EA	37.00	
3	0	Forms Holder SA Alumn. Cruiser MATE 2; CM8512-II LETTER SIZE SBZCNT	5.00	EA	.00	
3	0	Cloth Name Tag SBZ *Specify: Color & Font* Silver on Dark Navy To Read: SCHACK			.00	
1	0	PI5243500014432	34.50	EA	.00	
1	0	Pant PI R/S Tact Black 44x32 POLY/COTTON RIP-STOP			.00	
3	0	BL8671-04-18535	66.50	EA	.00	
3	0	Shirt BL FlexRS LS DN 18535 SuperShirt Emb B/Slvs			.00	
1	0	BL8676-04-2XLR	62.50	EA	.00	
1	0	Shirt BL FlexRS SS DN 2XR SuperShirt Emb B/Slvs			.00	
RECEIVED BY CITY OF BELLEFONTAINE NEIGHBORS DATE: 7/18/24 POLICE DEPT APPROVED PAYMENT RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION AMOUNT \$					#5227 89.49	

PO Box 790379
 St. Louis, MO 63179
 NET 30

SALE AMOUNT

MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	89.49
TOTAL	89.49



Ed Roehr Safety Products

INVOICE NO.	PAGE
542327	01
INVOICE DATE	
07/17/24	

Ship To Address:
 2550 St. Louis Avenue
 St. Louis, MO 63106
 Phone # 314-533-9344

Remittance Address:
 P.O. Box 790379
 St. Louis, MO 63179
 Fax # 314-533-3830

Wholesale Distributor
 POLICE - FIRE - EMS
 Equipment & Uniforms

SOLD TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

SHIP TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
247504	07/17/24	000000001165	016	MAJOR WILLISS	PICKUP STL	JJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE												
0010	0010	jj PU by Major Williss SAB52CFT30 OC Spray SAB MK4 3.0oz Stream CROSS-FIRE TECHNOLOGY	16.00	EA	160.00												
<table border="1"> <tr> <th colspan="2">RECEIVED BY</th> </tr> <tr> <td colspan="2">CITY OF BELLEFONTAINE NEIGHBORS</td> </tr> <tr> <td>DATE:</td> <td>7 11 18 24</td> </tr> <tr> <td>FOR</td> <td>POLICE DEPT</td> </tr> <tr> <td>APPROVED FOR PAYMENT</td> <td><i>Major Williss</i></td> </tr> <tr> <td>AMOUNT \$</td> <td>160.00</td> </tr> </table>					RECEIVED BY		CITY OF BELLEFONTAINE NEIGHBORS		DATE:	7 11 18 24	FOR	POLICE DEPT	APPROVED FOR PAYMENT	<i>Major Williss</i>	AMOUNT \$	160.00	
RECEIVED BY																	
CITY OF BELLEFONTAINE NEIGHBORS																	
DATE:	7 11 18 24																
FOR	POLICE DEPT																
APPROVED FOR PAYMENT	<i>Major Williss</i>																
AMOUNT \$	160.00																
# 5214					160.00												

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379
 St. Louis, MO 63179

NET 30

SALE AMOUNT

SALE AMOUNT	.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	160.00
TOTAL	



Ed Roehr Safety Products

INVOICE NO.	PAGE
542328	01
INVOICE DATE	
07/17/24	

Ship To Address:
 2550 St. Louis Avenue
 St. Louis, MO 63106
 Phone # 314-533-9344

Remittance Address:
 P.O. Box 790379
 St. Louis, MO 63179
 Fax # 314-533-3830

Wholesale Distributor
 POLICE - FIRE - EMS
 Equipment & Uniforms

SOLD TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

SHIP TO
 BELLEFONTAINE NEIGHBORS
 POLICE DEPT.
 9641 BELLEFONTAINE
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
247501	07/17/24	000000001165	016	MAJOR WILLISS		PICKUP STL	JJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0001	0001	jj Major Williss SAF1173879 INTRUDER G2 PT SHIELD LEVEL 3A 20 x34 & VIEWPORT 3 Pos Handle		1773.80	EA	1773.80	

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS DEPT
 DATE: 7/18/24
 FOR POLICE
 APPROVED FOR PAYMENT [Signature]
 AMOUNT \$ 1773.80 #5214

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379
 St. Louis, MO 63179
 NET 30

SALE AMOUNT	1,773.80
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	1,773.80
TOTAL	

CITY OF
BELLEFONTAINE NEIGHBORS, MO.

№ 003945

REQUISITION

Date 07/18, 2024

Request By MAJ W. WILLISS

Dept. POLICE

INTRUDER G2 PT SHIELD LEVEL 3A
20 X 34 + VIEWPORT 3 POS HANDLE

\$1773.80

EMERGENCY PURCHASE

APPROVED BY:

Board of Aldermen _____, 20_____

Signed [Signature]
Mayor

Signed [Signature] 18th PD
Dept.

ORDER PLACED WITH

Name	Price	Terms	Net Price	Delivery
<u>EO ROEHR SAFETY PRODUCTS</u>	<u>1773.80</u>			

FOUR SEASONS DISTRIBUTORS

5951 PENNBROOKE DR.
SAINT LOUIS, MO 63129-7230

Invoice

DATE	INVOICE #
7/5/2024	73793

BILL TO
BELLEFONTAINE RECREATION DEPARTMENT 9641 BELLEFONTAINE ROAD SAINT LOUIS, MO 63137

SHIP TO
BELLEFONTAINE COMMUNITY CENTER 9669 BELLEFONTAINE ROAD SAINT LOUIS, MO 63137 OFFICE 314-867-0700 MARTHA SNEAD 314-420-7441

P.O. NUMBER		TERMS	REP	Account #	SHIP	VIA	F.O.B.
MARTHA		NET 15	GTR	70700	7/5/2024	OT	DELIVERED
ORD...	SHIP...	U/M	ITEM CODE	DESCRIPTION	PRICE EA	AMOUNT	
2	2		3014	50CT J&J SOFT PRETZEL KINGSIZE 5.5 OZ	52.00	104.00	
2	2		32369	4/140 OZ MUY FRESC JALA CHEESE SAUC BIB	44.00	88.00	
4	4		16912TK	24/3 OZ 31505 MAMA LUPE YELL RND NACHO CHIP	13.00	52.00	
2	2		1114250	50CT SS DORITOS NACHO CHEESE 1 OZ	21.25	42.50	

RECEIVED BY
CITY OF BELLEFONTAINE NEIGHBORS
DATE: 7/16/24
FOR: [Signature]
APPROVED FOR PAYMENT: [Signature]
AMOUNT \$ 286.50

#5514

PICK BY ___ CHECK BY ___ DELIVER BY ___

Invoice Total \$286.50

Customer Total Balance ~~\$2,045.82~~

Phone #	Fax #	E-mail	Web Site
---------	-------	--------	----------

314-892-0024	314-231-2220	sales@fourseasonsdist.com	www.fourseasonsdist.com
--------------	--------------	---------------------------	-------------------------

INTEREST SHALL ACCRUE ON ALL UNPAID BALANCES AT A RATE OF 1-1/2% PER MONTH (18% ANNUALLY). IN THE EVENT LEGAL ACTION IS TAKEN TO COLLECT A PAST DUE ACCOUNT THE BUYER AGREES TO PAY ALL COLLECTION AND/OR ATTORNEY FEES.

FOUR SEASONS DISTRIBUTORS

5951 PENNBROOKE DR.
 SAINT LOUIS, MO 63129-7230

Invoice

DATE	INVOICE #
6/20/2024	73653

BILL TO

BELLEFONTAINE RECREATION
 DEPARTMENT
 9641 BELLEFONTAINE ROAD
 SAINT LOUIS, MO 63137

SHIP TO

BELLEFONTAINE COMMUNITY CENTER
 9669 BELLEFONTAINE ROAD
 SAINT LOUIS, MO 63137
 OFFICE 314-867-0700
 MARTHA SNEAD 314-420-7441

P.O. NUMBER		TERMS	REP	Account #	SHIP	VIA	F.O.B.	
MARTHA		NET 15	GTR	70700	6/20/2024	OT	DELIVERED	
ORD...	SHIP...	UM	ITEM CODE	DESCRIPTION			PRICE EA	AMOUNT
3	3		3014	50CT J&J SOFT PRETZEL KINGSIZE 5.5 OZ			52.00	156.00
3	3		32369	4/140 OZ MUY FRESC JALA CHEESE SAUC BIB			44.00	132.00
8	8		16912TK	24/3 OZ 31505 MAMA LUPE YELLO RND NACHO CHIP			13.00	104.00
1	1		0600G	4/1 GAL DEL SOL SLIC JALAPEN PEPPER			36.00	36.00
2	2		6028	90/.55 OZ AIRHEADS			15.01	30.02
1	1		5295LPB	40CT LANC CHEES PEANUT BUTTER CRACKER			10.90	10.90
2	2		5436FA	42CT FAMOUS AMOS COOKIES 2.0 OZ			20.00	40.00
1	1		1114250	50CT SS DORITOS NACHO CHEESE 1 OZ			21.25	21.25
1	1		37050	50CT SS LAYS CLASSIC VARIETY MIX			20.75	20.75
1	1		04384	30CT LSS SUNCHIP VARIETY MIX			20.75	20.75
1	0		5209M	90CT MOTTS MEDLEY FRUIT SNACKS			13.97	0.00
1	1		5209MM	100/.8 OZ MM FRUIT SNACKS			11.10	11.10
2	2		470M	20 OZ POWERADE BLUE 24CT			21.00	42.00

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS
 DATE: 7/16/24
 FOR: Roc Hunter DEPT
 APPROVED
 FOR PAYMENT
 AMOUNT \$ 624.77

#5514

PICK BY ___ CHECK BY ___ DELIVER BY ___

Invoice Total \$624.77

Customer Total Balance \$1,759.32

Phone #	Fax #	E-mail	Web Site
314-892-0024	314-231-2220	sales@fourseasonsdist.com	www.fourseasonsdist.com

INTEREST SHALL ACCRUE ON ALL UNPAID BALANCES AT A RATE OF 1.5% PER MONTH (18% ANNUALLY). IN THE EVENT LEGAL ACTION IS TAKEN TO COLLECT A PAST DUE ACCOUNT THE BUYER AGREES TO PAY ALL COLLECTION AND/OR ATTORNEY FEES.

Police

HEWKIN AUTO BODY CO
15 DARST RD
FERGUSON, MO 63135
Phone Number: (314) 522-9468
Fax Number: (314) 522-1232
Federal ID Number: 721542060

04/01/2024

CITY OF BELLEFONTAINE NEIGHBORS:

RECEIVED BY
CITY OF BELLEFONTAINE NEIGHBORS
DATE: 7/16/24
FOR: Police
APPROVED: [Signature]
FOR PAYMENT: [Signature]
AMOUNT \$ 1,675.00
DEPT

#5611

Repair Order Number: 12475
Re: 2024 FORD Police Interceptor Utility Vehicle AWD (Fleet)

Dear CITY OF BELLEFONTAINE NEIGHBORS::

Enclosed is the documentation for the repair work performed on your vehicle. The following is a breakdown of the billing and payments received:

Original Gross Amount: \$1,675.00
Total Supplement Amount: _____
Current Gross Amount: \$1,675.00

Receipts Already Received from Customer: \$0.00

Receipts Due from Customer: \$1,675.00

Please review your records and issue payment for the current balance due. Thank you for your prompt attention to this matter.

Sincerely,

[Signature]
Steven Hewkin
Estimator

Estimate of Record

Customer: CITY OF BELLEFONTAINE NEIGHBORS:

Job Number: 12475

2024 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection BLACK/WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	FRONT DOORS		1			
2	#	Refn RT OUTER PANEL					2.4
3	#	Refn ADD FOR CLEAR COAT					1.0
4	#	Refn LT OUTER PANEL					2.4
5	#	Refn OVERLAP REDUCTION					-0.2
6	#	Refn ADD FOR CLEAR COAT					0.4
7	#	R&I RT BELT MOLDING				0.3	
8	#	R&I LT BELT MOLDING				0.3	
9	#	R&I RT LOWER MOLDING				0.4	
10	#	R&I LT LOWER MOLDING				0.4	
11	#	R&I RT MIRROR				0.3	
12	#	R&I LT MIRROR				0.3	
13	#	R&I RT OUTSIDE HANDLE				0.4	
14	#	R&I LT OUSIDE HANDLE				0.4	
15	#	R&I RT TRIM PANEL				0.5	
16	#	R&I LT TRIM PANEL				0.5	
17	#	REAR DOORS		1			
18	#	Refn RT OUTER PANEL					2.5
19	#	Refn OVERLAP REDUCTION					-0.4
20	#	Refn ADD FOR CLEAR COAT					0.4
21	#	Refn LT OUTER PANEL					2.4
22	#	Refn OVERLAP REDUCTION					-0.4
23	#	Refn ADD FOR CLEAR COAT					0.4
24	#	R&I RT BELT MOLDING				0.3	
25	#	R&I LT BELT MOLDING				0.3	
26	#	R&I RT LOWER MOLDING				0.4	
27	#	R&I LT LOWER MOLDING				0.4	
28	#	R&I RT OUTSIDE HANDLE				0.4	
29	#	R&I LT OUTSIDE HANDLE				0.4	
30	#	R&I RT TRIM PANEL				0.4	
31	#	R&I LT TRIM PANEL				0.4	
SUBTOTALS					0.00	6.8	10.9

Estimate of Record

Customer: CITY OF BELLEFONTAINE NEIGHBORS:

Job Number: 12475

2024 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6 3.3L Flex Fuel Gasoline Direct Injection BLACK/WHITE

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	6.8 hrs @	\$ 70.00 /hr	476.00
Paint Labor	10.9 hrs @	\$ 70.00 /hr	763.00
Paint Supplies	10.9 hrs @	\$ 40.00 /hr	436.00
Subtotal			1,675.00
Grand Total			1,675.00

CCC ONE Estimating - A product of CCC Intelligent Services Inc.


The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Remit To
 LOOMIS
 DEPT 0757 PO BOX 120757
 DALLAS TX 75312-0757



Account/Area: 10327113/2000
 Invoice Number: 13527306
 Invoice Date: 30-JUN-24
 Invoice Charges: 638.56
 Invoice Tax: 0.00
 Invoice Amount: 638.56

31-312312
 BELLEFONTAINE NEIGHBORS CITY HALL
 DINAH TATMAN
 9641 BELLEFONTAINE RD
 SAINT LOUIS MO 63137-1818

Payment is due in Net 15 days from date of invoice.

TAX ID: 75-0117200

Local Contact: INVOICEINQUIRIES@US.LOOMIS.COM; DEPT.0757 PO BOX 120757 DALLAS, TX 75312-0757 (832) 871-4637

PERIOD	LOOMIS ID	LOCATION	DESCRIPTION OF CHARGES	CHARGES	TAX	TOTAL
07/24	35610P-1830	CITY HALL	SAFEPOINT SERVICE SAINT LOUIS/MO	307.00	0.00	307.00
06/24	35610P-1830	CITY HALL	FUEL FEE 307.00 @ 4%	12.28	0.00	12.28
Location Subtotal				319.28	0.00	319.28
07/24	35611P-1830	RECREATION	SAFEPOINT SERVICE SAINT LOUIS/MO	307.00	0.00	307.00
06/24	35611P-1830	RECREATION	FUEL FEE 307.00 @ 4%	12.28	0.00	12.28
Location Subtotal				319.28	0.00	319.28
Total Due This Invoice				638.56	0.00	638.56

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS
 DATE: 7/18/24
 FOR: Adnan
 APPROVED
 FOR PAYMENT
 AMOUNT \$ 638.56

#5053.5
 319.28
 #5525
 319.28

LOOMIS
 (832) 871-4637

INVOICE NUMBER: 13527306
 INVOICE DATE: 30-JUN-24

INVOICE AMT: \$ 638.56
 ACCOUNT NUMBER 10327113

ROGNAN & ASSOCIATES
Certified Public Accountants/International Consultants
616 Applecross Ct.
Saint Louis, MO 63021
Telephone (636) 391-9831
Fax (636) 391-9835
"Client Service Driven"
Website: Rognanandassociates.com

June 1, 2024

Mayor & Board of Alderpersons
City of Bellefontaine Neighbors
9641 Bellefontaine Road
St. Louis Missouri 63137

PROFESSIONAL SERVICES RENDERED - MONTHLY FINANCIAL STATEMENT PREPARATION

Pursuant to our contractual agreement, on June 2022, we have prepared the unaudited general-purpose financial statements for the City as of and for the year ended June 30, 2024. This statement is for the month of May:

Professional fees for services rendered	<u>\$3,000</u>
---	----------------

This invoice is payable upon receipt. We would like to thank you for the opportunity to serve you.

Sincerely,



Richard A. Rognan, CPA
Managing Partner

RECEIVED BY
CITY OF BELLEFONTAINE NEIGHBORS
DATE: 7/16/24
FOR Admin DEPT
APPROVED FOR PAYMENT
AMOUNT \$ 3,000
50101
Handwritten signature

ROGNAN & ASSOCIATES
Certified Public Accountants/International Consultants
616 Applecross Ct.
Saint Louis, MO 63021
Telephone (636) 391-9831
Fax (636) 391-9835
"Client Service Driven"
Website: Rognanandassociates.com

July 1, 2024

Mayor & Board of Alderpersons
City of Bellefontaine Neighbors
9641 Bellefontaine Road
St. Louis Missouri 63137


**PROFESSIONAL SERVICES RENDERED - MONTHLY FINANCIAL STATEMENT
PREPARATION**

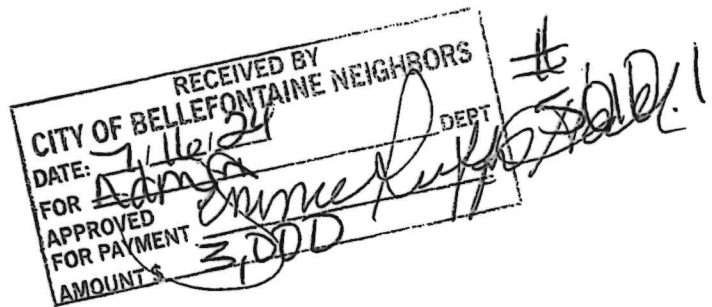
Pursuant to our contractual agreement, on June 2022, we have prepared the unaudited general-purpose financial statements for the City as of and for the year ended June 30, 2024. This statement is for the month of June:

Professional fees for services rendered	<u>\$3,000</u>
---	----------------

This invoice is payable upon receipt. We would like to thank you for the opportunity to serve you.

Sincerely,


Richard A. Rognan, CPA
Managing Partner



Mail Payments to:
 Xerox Financial Services
 P.O. Box 202882
 Dallas, TX 75320-2882

INVOICE



Questions? Contact Us:

Invoicing: 844-733-9280
XFScustomerservice@xerox.com

View invoices, payment history, and
 make payments online. Register today
 at- www.iLease.com

Equipment Protection: 866-223-6383

City of Bellefontaine Neighbors
 9641 Bellefontaine Rd
 SAINT LOUIS, MO 63137-1899

RECEIVED BY
 CITY OF BELLEFONTAINE NEIGHBORS
 DATE: 7/19/24
 FOR: ADM
 APPROVED FOR PAYMENT
 AMOUNT \$ 958.99
 DEPT
 #5044 ?



Invoice Number: 5998712
 Invoice Date: 07/12/2024

Due Date: 08/01/2024
 Past Due Amount: pd \$1,194.00
 Total Due Amount: \$2,152.99

Contract Number: 020-1002839-001			Months Remaining: 56		
Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
07/01/2024 - 07/31/2024	08/01/2024	Payment	\$398.00	\$0.00	\$398.00
04/01/2024 - 06/30/2024	08/01/2024	Color Level 3 Impressions	\$86.82	\$0.00	\$86.82
04/01/2024 - 06/30/2024	08/01/2024	Color Level 2 impressions	\$34.89	\$0.00	\$34.89
04/01/2024 - 06/30/2024	08/01/2024	Color Level 1 Impressions	\$180.74	\$0.00	\$180.74

total - \$ 958.99

Your urgent attention is required. The above listed amounts due include charges that are 60 days past due.

Detach here and return coupon with payment

Please make check payable to: Xerox Financial Services

Amount Enclosed: \$

INVOICE NUMBER: 5998712
 Invoice Date: 07/12/2024
 Contract Number: 020-1002839-001
 Due Date: 08/01/2024
 Amount Due: \$2,152.99

Xerox Financial Services
 P.O. Box 202882
 Dallas, TX 75320-2882

City of Bellefontaine Neighbors
 9641 Bellefontaine Rd
 SAINT LOUIS, MO 63137-1899



05998712 0201002839001 002839 0000215299 2

Invoice Number: 5998712
 Invoice Date: 07/12/2024

Due Date: 08/01/2024
 Past Due Amount: \$1,194.00
 Total Due Amount: \$2,152.99

Contract Number: 020-1002839-001				Months Remaining: 56	
Billing Period	Due Date	Description	Charge	Sales Tax	Amount including tax
04/01/2024 - 06/30/2024	08/01/2024	Black Impressions	\$258.54	\$0.00	\$258.54
Sub Total:					\$958.99

Pool Details BW1002839.1								
Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
04/01/2024-06/30/2024	0001 BW1002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	5054CI 19Z3Y12089	0	33949	33949	76.16	\$196.91
04/01/2024-06/30/2024	0001 BW1002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	4004I 1A24111564	0	9442	9442	21.18	\$54.76
04/01/2024-06/30/2024	0001 BW1002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	9570CDW U64647J2913020	0	985	985	2.21	\$5.71
04/01/2024-06/30/2024	0001 BW1002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	9570CDW U64647J2913004	0	200	200	0.45	\$1.16

Pool Summary: BW1002839.1								
Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
04/01/2024-06/30/2024	0001 BW1002839.1	44576	0	0	0	44576	0.00580	\$258.54

Invoice Number: 5998712
 Invoice Date: 07/12/2024

Due Date: 08/01/2024
 Past Due Amount: \$1,194.00
 Total Due Amount: \$2,152.99

Pool Details CLR11002839.1

Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
04/01/2024-06/30/2024	0002 CLR11002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	5054CI 1923Y12089	0	5605	5605	86.83	\$156.94
04/01/2024-06/30/2024	0002 CLR11002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	9570CDW U64647J2913020	0	700	700	10.84	\$19.60
04/01/2024-06/30/2024	0002 CLR11002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	9570CDW U64647J2913004	0	150	150	2.32	\$4.20

Pool Summary: CLR11002839.1

Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
04/01/2024-06/30/2024	0002 CLR11002839.1	6455	0	0	0	6455	0.02800	\$180.74

Pool Details CLR21002839.1

Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
04/01/2024-06/30/2024	0003 CLR21002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	5054CI 1923Y12089	0	943	943	100.00	\$34.89

Pool Summary: CLR21002839.1

Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
04/01/2024-06/30/2024	0003 CLR21002839.1	943	0	0	0	943	0.03700	\$34.89

Pool Details CLR31002839.1

Usage Period	Pool ID Description	Equipment Location	Model-SN-Cust Ref#	Previous Meter	Current Meter	Period Usage	%	Charge
04/01/2024-06/30/2024	0004 CLR31002839.1	9641 Bellefontaine Rd SAINT LOUIS, MO 63137-1899	5054CI 1923Y12089	0	2019	2019	100.00	\$86.82

Pool Summary: CLR31002839.1

Usage Period	Pool ID Description	Period Usage	Period Allowance	Usage Adjustment	Usage Credit	Billable Usage	Excess Rate	Charge
04/01/2024-06/30/2024	0004 CLR31002839.1	2019	0	0	0	2019	0.04300	\$86.82

Asset Details

Contract Number	Model	Serial Number	Address	Address 2	City, State Zip
020-1002839-001	5054CI	1923Y12089	9641 Bellefontaine Rd		SAINT LOUIS, MO 63137-1899

Invoice Number: 5998712
 Invoice Date: 07/12/2024

Due Date: 08/01/2024
 Past Due Amount: \$1,194.00
 Total Due Amount: \$2,152.99

Asset Details					
Contract Number	Model	Serial Number	Address	Address 2	City, State Zip
020-1002839-001	4004I	1A24111564	9641 Bellefontaine Rd		SAINT LOUIS, MO 63137-1899
020-1002839-001	9570CDW	U64647J2913020	9641 Bellefontaine Rd		SAINT LOUIS, MO 63137-1899
020-1002839-001	9570CDW	U64647J2913004	9641 Bellefontaine Rd		SAINT LOUIS, MO 63137-1899

CITY OF BELLEFONTAINE NEIGHBORS ACCESS, COMPUTER AND LAPTOP POLICY

1. SYSTEM ACCESS AND AUDIT, IT POLICY

Purpose

The purpose of this Access, Computer and Laptop policy ("Policy") is to provide guidance for the security of the financial and other systems within the City of Bellefontaine Neighbors (the "City"). Additionally, the Policy provides guidance to ensure the requirements of the financial audits are met.

Scope

This Policy applies to all City of Bellefontaine Neighbors elected officials, appointed officials, employees, contractors, authorized users, and agents with access to the City of Bellefontaine Neighbors financial and other systems, unless not applicable by its terms.

Policy

Appropriate measures must be taken when using the systems to ensure the confidentiality, integrity, and availability of the data and that access to the data is restricted to authorized users.

Access

The City's IT Senior Network Analyst will ensure that network access is granted using Active Directory user accounts and groups whenever possible. This minimizes the possibility of unauthorized access.

System Security

The City will implement physical and technical safeguards for the financial and other systems server access and ensure that the financial and other systems are internally audited by the IT Senior Network Analyst at least annually to ensure only authorized users are provided access to the City's systems.

Account Review

The City's IT Senior Network Analyst will ensure that individual accounts are reviewed at least annually to ensure only authorized users are provided access to the financial applications.

Desktop Security

The City will implement physical and technical safeguards for workstations with network access to the financial and other systems. Appropriate measures include:

- Restricting workstation access to only authorized personnel.
- Securing workstations (screen lock or logout) prior to leaving area to prevent unauthorized access.
- Enabling a password-protected screen saver with a 10-minute timeout period to ensure that workstations that were left unsecured will be protected

- Complying with all applicable password policies and procedures.
- Ensuring workstations are used for authorized business purposes only.
- Never installing unauthorized software on workstations.
- Complying with the City's Anti-Virus Guidelines.
- Ensuring that monitors are positioned away from public view. If necessary, install privacy screen filters or other physical barriers to public viewing.
- Ensuring workstations updated with all operating system security patches and updates.

Enforcement

Any employee found to have violated this Policy may be subject to disciplinary action as set forth in Section 4, Enforcement, up to and including termination of employment.

Any elected or appointed official found to have violated this Policy may be subject to penalties as set forth in this Policy under Section 4, Enforcement.

Definitions

Term Definitions

Workstation Includes laptops, desktops and authorized equipment accessing the City of Bellefontaine Neighbors network.

Server For the purposes of this Policy, a server is defined as an internal City of Bellefontaine Neighbors server.

Network For the purposes of this Policy, the network is defined as all City of Bellefontaine Neighbors internal and hosted servers, data, software, and systems.

2. IT REMOTE ACCESS POLICY

2.1 Purpose

Use of City Internet services and technology resources is for activities and duties directly connected with the official business of the City and City officials. Remote access to the City of Bellefontaine Neighbors network is a resource to allow the City of Bellefontaine Neighbors and its employees, elected and appointed officials to meet City goals and objectives.

2.2 Scope

The remote access Policy is designed to outline the City of Bellefontaine Neighbors' policy and requirements to allow City employees to have remote access to City equipment and infrastructure. **Exceptions:** Some employees will be unable to participate in the remote access program. Remote access will be provided at the discretion of department managers in conjunction with the IT Department. Remote access is currently limited to exempt employees.

3 ACCEPTABLE USE POLICY

3.1 Acceptable Use

Hardware devices, software programs, and network systems purchased and provided by the City for remote access are to be used only for creating, researching, and processing City-related materials. By using the City's hardware, software, and network systems you assume personal responsibility for their appropriate use and agree to comply with this Policy and other applicable company policies, as well as City, State, and Federal laws and regulations. Persons authorized to use City computer services to access and use the Internet and e-mail that do not comply with this Policy and as a result cause damage to the system, or data or information contained within the system, or whose noncompliant use causes the City or its officials to incur monetary liability may be required to indemnify the City for any direct loss and reasonably foreseeable consequential losses suffered by the City by reason of a violation of this Policy. Persons authorized shall include elected and appointed officials of the City.

3.2 Equipment & tools

The City will provide a workstation or laptop for remotely accessing the City's data network. The City will provide a secure, two-factor authentication method to access the City's network. Only City licensed software will be installed on the City provided computer. Additional software or equipment drivers are not to be installed by the user without express, prior authorization from the IT Department and approval by the user's department manager. The use of equipment and software provided by the City for remotely accessing the City's computer network is limited to authorized persons and for purposes relating to City business.

3.3 Use of personal computers and equipment

The City will only provide support and maintenance for equipment and software provided by the City during regular business hours. Home computer equipment will not be allowed to remotely access the City network. The City is not responsible for providing an Internet connection for remote access to the City's network. Remote users are responsible for providing their own broadband Internet connection to the City's network.

3.4 Use of laptops

All laptops and related equipment and accessories are City property and are provided to the users for a period of time as deemed appropriate by the City's administration. As a condition of their use of the City's laptop computers, users must comply with and agree to all of the following:

- Prior to being issued one of the City's laptop computers, users will sign the Laptop Acceptance Form and agree to this Policy.
- Users should NOT attempt to install software or hardware or change the system configuration including network settings.
- Users are expected to protect laptops from damage and theft.
- Users will not be held responsible for computer problems resulting from regular use; however, users will be held personally responsible for any problems caused

by their negligence as deemed by the City's IT Department Senior Network Analyst.

- Users shall properly return any assigned laptop, equipment and/or accessories upon the City's request.

3.5 Laptop Safety Rules

Due to size and portability, laptop computers are especially vulnerable to theft. Users should follow the rules set out below. An individual who receives a City laptop will be held personally responsible for any City laptop computers, equipment, and/or accessories that are stolen during the time they have been assigned to that individual. Below are some tips on how to protect your laptop from being stolen.

1. Do not leave a laptop in an unlocked vehicle, even if the vehicle is in your driveway or garage. Never leave it in plain sight. If you must leave your laptop in a vehicle, the best place is in a locked trunk. If you do not have a trunk, cover it and lock the doors.
2. Be aware of the damage extreme temperature can cause to computers.
3. Carry your laptop in a nondescript carrying case or bag when traveling.
4. Do not leave a meeting or conference room without your laptop. Take it with you.
5. Never check a laptop as luggage at the airport.
6. Lock the laptop in your office during off-hours or in a locked cabinet or desk when possible.

If a theft does occur, immediately notify the City's Administration.

4. ENFORCEMENT

Penalties for violation of this Policy will vary depending on the nature and severity of the specific violation.

Any employee who violates this Policy may be subject to:

(i) Disciplinary action as described in the City's personnel manual including but not limited to reprimand, suspension and/or termination of employment; and/or

(ii) Penalties provided under Section 1-10(a) general penalty provisions, applicable to violation of the City's Code of Ordinances. Section 1-10(a) provides, in relevant part, as follows:

(a) *General penalty provisions.*

(1) Whenever in this Code or in any ordinance of the city, or in any rule, regulation, notice, condition, term or order promulgated by any officer or agency of the city

under authority duly vested in him/her or it, any act is prohibited or is declared to be unlawful or an offense or misdemeanor or the doing of any act is required or the failure to do any act is declared to be unlawful or an offense or a misdemeanor, where no specific penalty is provided therefor, the violation of any such provision of this code or any such ordinance, rule, regulation, order or notice shall be punished by a fine not exceeding one thousand dollars (\$1,000.00) or by imprisonment not to exceed ninety (90) days, or by both such fine and imprisonment, but in any case wherein the penalty for an offense is fixed by any statute, the same penalty shall apply....

Any elected or appointed official of the City, or any other authorized user, who violates this Policy may be subject to penalties provided under Section 1-10(a) general penalty provisions, applicable to violation of the City's Code of Ordinances, as well as any applicable federal and/or state law.

City of Bellefontaine Neighbors Laptop Acceptance Form

I understand that all laptop computers, equipment, and/or accessories the City has provided to me are the property of the City. I agree to all of the terms in the City's Access, Computer and Laptop Policy, and the City's Tech Support policies provided by REJIS. I will return the equipment to the City in the same condition in which it was provided to me.

I understand that I am personally responsible for any damage to or loss of any laptop computer and/or related equipment and accessories. In case of damage or loss I will replace or pay the full cost of replacement of the damaged or lost equipment with equipment of equal value and functionality subject to the approval of the City.

I will not install any additional software or change the configuration of the equipment in any way without prior consultation with the City's IT Senior Network Analyst.

I will not allow any other individuals to use any laptop computer and/or related equipment and accessories that have been provided to me by the City.

I understand that a violation of the terms and conditions set out in the Policy will result in the restriction and/or termination of my use of the City's laptop computers, equipment, and/or accessories and may result in other legal action.

Signature _____ Date _____

Home Phone _____ Model _____ City ID # _____

Items Loaned / Condition – *If used or damaged please make additional comments*

____ Item Loaned Condition _____

Laptop Computer Yes _____ No _____ New ___ Used _____ Damaged _____

Power Supply & Cord Yes _____ No _____ New ___ Used _____ Damaged _____

Video Adapter Yes _____ No _____ New ___ Used _____ Damaged _____

Surge Protector Yes _____ No _____ New ___ Used _____ Damaged _____

Laptop Bag Yes _____ No _____ New ___ Used _____ Damaged _____

Comments: New

City of Bellefontaine Neighbors Laptop Acceptance Form

I understand that all laptop computers, equipment, and/or accessories the City has provided to me are the property of the City. I agree to all of the terms in the City's Tech Support policies provided by REJIS. I will return the equipment to the City in the same condition in which it was provided to me.

I understand that I am personally responsible for any damage to or loss of any laptop computer and/or related equipment and accessories. In case of damage or loss I will replace or pay the full cost of replacement of the damaged or lost equipment with equipment of equal value and functionality subject to the approval of the City.

I will not install any additional software or change the configuration of the equipment in any way without prior consultation with the City's IT Senior Network Analyst.

I will not allow any other individuals to use any laptop computer and/or related equipment and accessories that have been provided to me by the City.

Signature _____ Date _____

Home Phone _____ Model _____ City ID # _____

Items Loaned / Condition – *If used or damaged please make additional comments*

____ Item Loaned Condition _____

Laptop Computer Yes _____ No _____ New ___ Used _____ Damaged _____

Power Supply & Cord Yes _____ No _____ New ___ Used _____ Damaged _____

Video Adapter Yes _____ No _____ New ___ Used _____ Damaged _____

Surge Protector Yes _____ No _____ New ___ Used _____ Damaged _____

Laptop Bag Yes _____ No _____ New ___ Used _____ Damaged _____

Comments: New

INTRODUCED BY ALDERMAN MICHAEL WIESE

BILL NO. 2693

ORDINANCE NO. _____

**AN ORDINANCE CONDITIONALLY AMENDING
ORDINANCE NO. 396, AS AMENDED, THE ZONING
CODE OF THE CITY OF BELLEFONTAINE
NEIGHBORS, BY REZONING CERTAIN PROPERTY
PREVIOUSLY LOCATED IN THE “R-3” DISTRICT TO
THE “M-1” DISTRICT.**

WHEREAS, this amendment to Ordinance No. 396, as amended, the Zoning Code of the City of Bellefontaine Neighbors, was considered by the Planning and Zoning Commission at a special meeting on May 20, 2024, and the said Commission recommended that this amendment be adopted; and

WHEREAS, having first given fifteen (15) days’ notice in a newspaper of general circulation, the Board of Aldermen held a public hearing on July 18, 2024 on the question of adoption of said amendment.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

Section One.

Subject to the conditions set forth in Section Two of this Ordinance, below, Ordinance No. 396, as amended, the Zoning Code of the City of Bellefontaine Neighbors, and the official zoning map of the City, designated as the “District Map” in Article III, Section 2 of Ordinance 396, said “District Map” being adopted by Ordinance No. 1580, is hereby amended so that the property hereinafter described shall no longer be shown as being in the “R-3” Zoning District and shall hereafter be designated as being in the “M-1” Zoning District. The custodian of the official District Map and/or City Engineer are hereby authorized and directed to adjust said map to reflect the changes made by this Ordinance.

The property to which this Ordinance refers is a tract of land being part of U.S. Survey 1957, Township 46 North, Range 7 East, City of Bellefontaine Neighbors and Village of Riverview, St. Louis County, Missouri, and being more particularly described on page 1 of Exhibit “A” attached hereto and incorporated herein by reference.

Section Two.

The rezoning provided in this Ordinance is expressly conditioned on the occupation of the building referenced and described on the property in Exhibit A and the start of operations in the building, to include storage, maintenance, and repair of equipment, as well as operational functions in the usual and ordinary course of the business. As a further condition, this Ordinance refers to a forty (40) feet wide buffer easement on the tract of land being part of U.S. Survey 1957, Township 46 North, Range 7 East, City of Bellefontaine Neighbors, St. Louis County, Missouri, and being more particularly described on pages 2 and 3 of Exhibit A, which shall remain undeveloped as referenced and described therein. If the occupation of the building referenced and described in Exhibit A and operations are not begun within one (1) year of the date of passage of this Ordinance, the property described herein shall automatically, and without the need for further legislative action by the City, be removed from the “M-1” Zoning District and revert to its prior classification as being in the “R-3” Zoning District.

Section Three.

It is hereby declared to be the intention of the Board that the sections, subsections, paragraphs, sentences, clauses, phrases, and words of this ordinance shall be severable, and if any section, subsection, paragraph, sentence, clause, phrase, or words of this ordinance shall, for any reason, be held unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Bellefontaine Neighbors, Missouri hereby declares that it would have passed this ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section Four.

The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City's Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

Section Five.

This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

PASSED BY THE BOARD OF ALDERMEN FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS ____ DAY OF _____, 2024.

Presiding Officer

Attest:

Semmie Ruffin-Hall, City Clerk

APPROVED THIS _____ DAY OF _____, 20__.

Dinah L. Tatman, Mayor

Attest:

Semmie Ruffin-Hall, City Clerk

Section Two.

The rezoning provided in this Ordinance is expressly conditioned on the occupation of the building referenced and described on the property in Exhibit A and the start of operations in the building, to include storage, maintenance, and repair of equipment, as well as operational functions in the usual and ordinary course of the business. As a further condition, this Ordinance refers to a forty (40) feet wide buffer easement on the tract of land being part of U.S. Survey 1957, Township 46 North, Range 7 East, City of Bellefontaine Neighbors, St. Louis County, Missouri, and being more particularly described on pages 2 and 3 of Exhibit A, which shall remain undeveloped as referenced and described therein. If the occupation of the building referenced and described in Exhibit A and operations are not begun within one (1) year of the date of passage of this Ordinance, the property described herein shall automatically, and without the need for further legislative action by the City, be removed from the “M-1” Zoning District and revert to its prior classification as being in the “R-3” Zoning District.

Section Three.

It is hereby declared to be the intention of the Board that the sections, subsections, paragraphs, sentences, clauses, phrases, and words of this ordinance shall be severable, and if any section, subsection, paragraph, sentence, clause, phrase, or words of this ordinance shall, for any reason, be held unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Bellefontaine Neighbors, Missouri hereby declares that it would have passed this ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section Four.

The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City's Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

Section Five.

This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

PASSED BY THE BOARD OF ALDERMEN FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS ____ DAY OF _____, 2024.

Presiding Officer

Attest:

Semmie Ruffin-Hall, City Clerk

APPROVED THIS _____ DAY OF _____, 20__.

Dinah L. Tatman, Mayor

Attest:

Semmie Ruffin-Hall, City Clerk



ENGINEERING
 PLANNING
 SURVEYING

JULY 23, 2024

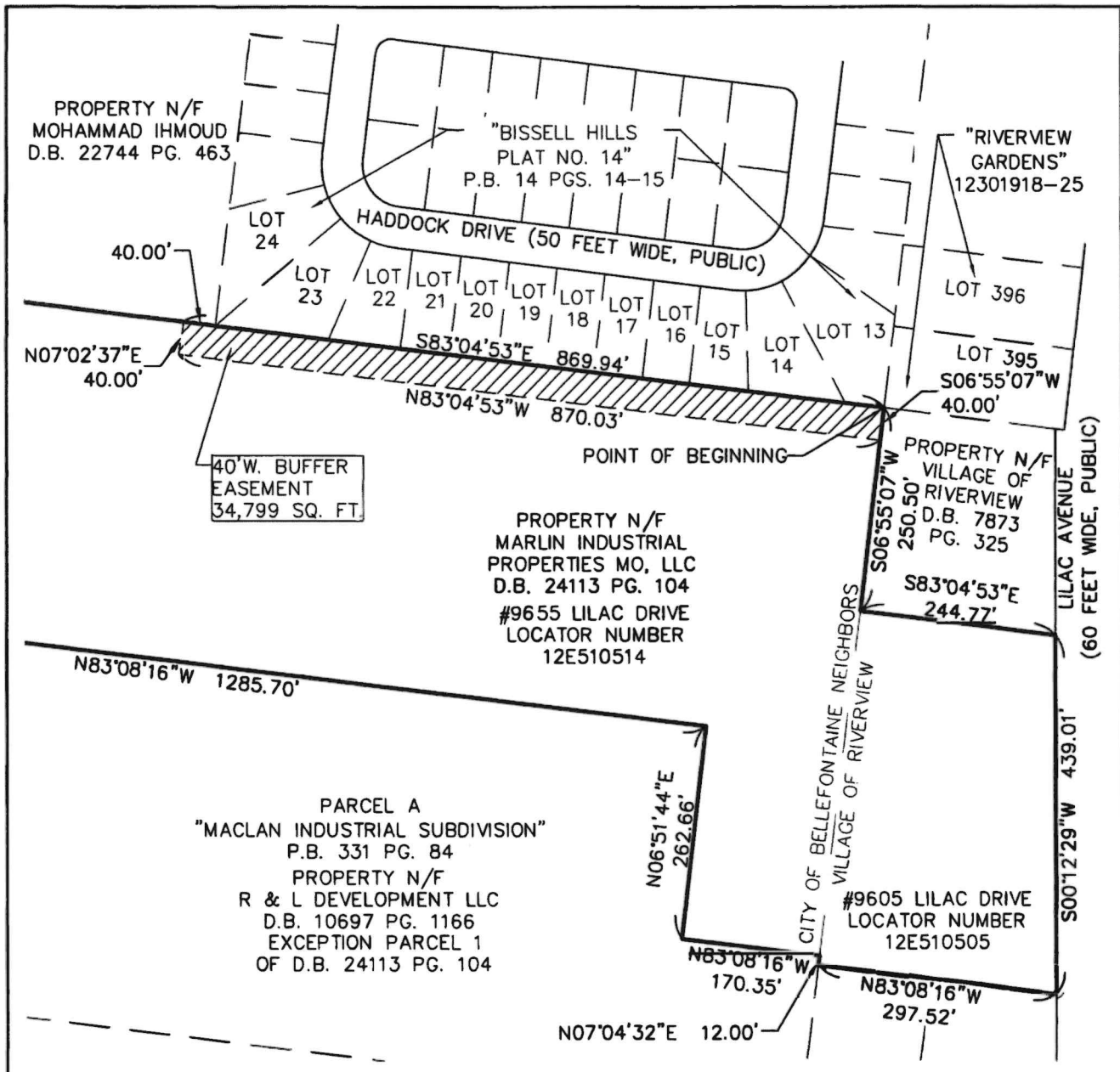
PROPERTY DESCRIPTION
 BAX PROJECT NO. 24-19177
 17.43 ACRES

A TRACT OF LAND BEING PART OF U.S. SURVEY 1957, TOWNSHIP 46 NORTH, RANGE 7 EAST, CITY OF BELLEFONTAINE NEIGHBORS AND VILLAGE OF RIVERVIEW, ST. LOUIS COUNTY, MISSOURI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 13 OF "BISSELL HILLS PLAT NO. 14", A SUBDIVISION ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 14 PAGES 14-15 OF THE ST. LOUIS COUNTY RECORDS, SAID POINT ALSO BEING IN THE WEST LINE OF PROPERTY CONVEYED TO VILLAGE OF RIVERVIEW ACCORDING TO THE INSTRUMENT RECORDED IN DEED BOOK 7873 PAGE 325 OF SAID RECORDS; THENCE ALONG SAID WEST LINE OF THE VILLAGE OF RIVERVIEW PROPERTY, SOUTH 06 DEGREES 55 MINUTES 07 SECONDS WEST 250.50 FEET TO THE SOUTH LINE THEREOF; THENCE ALONG THE SOUTH LINE OF SAID VILLAGE OF RIVERVIEW PROPERTY, SOUTH 83 DEGREES 04 MINUTES 53 SECONDS EAST 244.77 FEET TO THE WEST RIGHT OF WAY LINE OF LILAC AVENUE (60 FEET WIDE); THENCE ALONG SAID WEST RIGHT OF WAY LINE OF LILAC AVENUE (60 FEET WIDE), SOUTH 00 DEGREES 12 MINUTES 29 SECONDS WEST 439.01 FEET TO THE NORTH LINE OF PROPERTY CONVEYED TO R & L DEVELOPMENT LLC ACCORDING TO THE INSTRUMENT RECORDED IN DEED BOOK 11321 PAGE 1076 OF SAID RECORDS; THENCE ALONG SAID NORTH LINE OF PROPERTY CONVEYED TO R & L DEVELOPMENT AND ALONG THE NORTH LINES OF PROPERTY CONVEYED TO R & L DEVELOPMENT LLC ACCORDING TO THE INSTRUMENT RECORDED IN DEED BOOK 10697 PAGE 1166, THE FOLLOWING COURSES AND DISTANCES: NORTH 83 DEGREES 08 MINUTES 16 SECONDS WEST 297.52 FEET; NORTH 07 DEGREES 04 MINUTES 32 SECONDS EAST 12.00 FEET; NORTH 83 DEGREES 08 MINUTES 16 SECONDS WEST 170.35 FEET; NORTH 06 DEGREES 51 MINUTES 44 SECONDS EAST 262.66 FEET; AND NORTH 83 DEGREES 08 MINUTES 16 SECONDS WEST 1285.70 FEET TO THE EAST RIGHT OF WAY LINE OF THE CHICAGO BURLINGTON AND QUINCY RAILROAD (100 FEET WIDE); THENCE NORTHWARDLY ALONG SAID EAST RIGHT OF WAY LINE OF THE CHICAGO BURLINGTON AND QUINCY RAILROAD (100 FEET WIDE), THE FOLLOWING COURSES AND DISTANCES: NORTH 08 DEGREES 10 MINUTES 23 SECONDS EAST 58.25 FEET; NORTH 10 DEGREES 34 MINUTES 58 SECONDS EAST 98.01 FEET; NORTH 12 DEGREES 09 MINUTES 22 SECONDS EAST 97.78 FEET; NORTH 13 DEGREES 07 MINUTES 32 SECONDS EAST 100.17 FEET; AND NORTH 13 DEGREES 26 MINUTES 46 SECONDS EAST 60.96 FEET TO THE SOUTH LINE OF PROPERTY CONVEYED TO MOHAMMAD IHMOUD ACCORDING TO THE INSTRUMENT RECORDED IN DEED BOOK 22744 PAGE 463 OF SAID RECORDS; THENCE ALONG SAID SOUTH LINE OF MOHAMMAD IHMOUD AND ALONG THE SOUTH LINE OF AFORESAID "BISSELL HILLS PLAT NO. 14", SOUTH 83 DEGREES 04 MINUTES 53 SECONDS EAST 1423.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 17.43 ACRES, ACCORDING TO A SURVEY BY BAX ENGINEERING COMPANY DURING JULY 2024.



BAX ENGINEERING CO.
 221 Point West Blvd.
 St. Charles, MO 63301
 (636) 928-5552 Fax: (636) 928-1718
 www.baxengineering.com



BAX ENGINEERING CO.
 221 POINT WEST BLVD.
 ST. CHARLES, MO 63301
 636-928-5552

- GENERAL NOTES:
1. BASIS OF BEARINGS IS THE MISSOURI COORDINATE SYSTEM OF 1983, EAST ZONE (GRID NORTH).
 2. THIS EXHIBIT DOES NOT CONSTITUTE A PROPERTY BOUNDARY SURVEY PURSUANT TO MISSOURI STANDARDS.

EXHIBIT A	
DATE:	07/23/24
DRAWN:	DVD
SCALE:	1"=200'
PROJECT:	24-19177
FILE:	19177BUFFER.DWG
SHEET:	1 OF 1

40' WIDE BUFFER EASEMENT

A TRACT OF LAND BEING
 PART OF U.S. SURVEY 1957,
 TOWNSHIP 46 NORTH, RANGE 7 EAST
 CITY OF BELLEFONTAINE NEIGHBORS,
 ST. LOUIS COUNTY, MISSOURI



ANDY D. BECK
 PROFESSIONAL LAND SURVEYOR
 PLS NO 2015017835



ENGINEERING
PLANNING
SURVEYING

JULY 23, 2024

PROPERTY DESCRIPTION
BAX PROJECT NO. 24-19177
34,799 SQ. FT.
40'W. BUFFER EASEMENT

A TRACT OF LAND BEING PART OF U.S. SURVEY 1957, TOWNSHIP 46 NORTH, RANGE 7 EAST, CITY OF BELLEFONTAINE NEIGHBORS, ST. LOUIS COUNTY, MISSOURI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 13 OF "BISSELL HILLS PLAT NO. 14", A SUBDIVISION ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 14 PAGES 14-15 OF THE ST. LOUIS COUNTY RECORDS, SAID POINT ALSO BEING IN THE WEST LINE OF PROPERTY CONVEYED TO VILLAGE OF RIVERVIEW ACCORDING TO THE INSTRUMENT RECORDED IN DEED BOOK 7873 PAGE 325 OF SAID RECORDS; THENCE ALONG SAID WEST LINE OF THE VILLAGE OF RIVERVIEW PROPERTY, SOUTH 06 DEGREES 55 MINUTES 07 SECONDS WEST 40.00 FEET TO A POINT; THENCE LEAVING SAID WEST LINE OF THE VILLAGE OF RIVERVIEW PROPERTY, NORTH 83 DEGREES 04 MINUTES 53 SECONDS WEST 870.03 FEET TO A POINT; THENCE NORTH 07 DEGREES 02 MINUTES 37 SECONDS EAST 40.00 FEET TO A POINT IN THE SOUTH LINE OF PROPERTY CONVEYED TO MOHAMMAD IHMOUD ACCORDING TO THE INSTRUMENT RECORDED IN DEED BOOK 22744 PAGE 463 OF SAID RECORDS; THENCE ALONG SAID SOUTH LINE OF MOHAMMAD IHMOUD AND ALONG THE SOUTH LINE OF AFORESAID "BISSELL HILLS PLAT NO. 14", SOUTH 83 DEGREES 04 MINUTES 53 SECONDS EAST 869.94 FEET TO THE POINT OF BEGINNING AND CONTAINING 34,799 SQUARE FEET, ACCORDING TO CALCULATIONS BY BAX ENGINEERING COMPANY DURING JULY 2024.



BAX ENGINEERING CO.
221 Point West Blvd.
St. Charles, MO 63301
(636) 928-5552 Fax: (636) 928-1718
www.baxengineering.com

Exhibit A

INTRODUCED BY ALDERMAN JAMES THOMAS, SR.

BILL NO. 2694

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, TO EXECUTE AND ENTER INTO A SUBDIVISION PARTICIPATION AND RELEASE AGREEMENT ON BEHALF OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI REGARDING THE SETTLEMENT AGREEMENT DATED MARCH 22, 2022, WITH KROGER.

BE IT ORDAINED BY THE CITY BOARD OF ALDERMEN FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute and enter into a Subdivision Participation and Release Agreement on behalf of the City of Bellefontaine Neighbors, Missouri relating to the Settlement Agreement dated March 22, 2024 with Kroger, in substantial accord with the terms and conditions set forth in Exhibit A attached hereto and incorporated herein by this reference, together with such amendments, addenda or revisions thereto in form or substance as may be approved by the City Attorney.

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

PASSED BY THE BOARD OF ALDERMEN FOR THE CITY OF BELLEFONTAINE NEIGHBORS ON THIS _____ DAY OF AUGUST, 2024.

Presiding Officer

Attest:

Semmie Ruffin-Hall, City Clerk

APPROVED THIS _____ DAY OF AUGUST, 2024.

Dinah L. Tatman, Mayor

Attest:

Semmie Ruffin-Hall, City Clerk

Subdivision Participation and Release Form

Governmental Entity: Bellefontaine Neighbors city	State: MO
Authorized Official: Dinah L. Tatman, Mayor	
Address 1: 9641 Bellefontaine Road	
Address 2:	
City, State, Zip: St. Louis, MO 63137	
Phone: (314) 867-0076	
Email: DTatman@cityofbn.com	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated March 22, 2024 (“*Kroger Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Kroger Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Kroger Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Kroger Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Kroger Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Kroger Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Kroger Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Kroger Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel

as provided in, and for resolving disputes to the extent otherwise provided in, the Kroger Settlement.

7. The Governmental Entity has the right to enforce the Kroger Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Kroger Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Kroger Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Kroger Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Kroger Settlement.
10. In connection with the releases provided for in the Kroger Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Kroger Settlement.

11. Nothing herein is intended to modify in any way the terms of the Kroger Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Kroger Settlement in any respect, the Kroger Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: Dinah L. Tatman

Title: Mayor

Date: August __, 2024

INTRODUCED BY: ALDERMAN WESLY GILLESPIE

RESOLUTION NO: 2024-01

**A RESOLUTION ENDORSING THE CITY OF BELLEFONTAINE
NEIGHBORS, MISSOURI'S GRANT PROGRAM FOR THE CITY'S
WASTE REDUCTION EFFORTS**

WHEREAS, the City of Bellefontaine Neighbors, Missouri's (the "City") is desirous of expanding the level of participation that the citizenry currently utilizes with respect to recycling and waste diversion; and

WHEREAS, goals have been set to reduce the amount of solid waste in the landfills; and

WHEREAS, the Saint Louis County Department of Public Health, Waste Management Program, had made funds available through the 2024 Saint Louis County Waste Reduction Grant Program ("Grant Program") to municipalities; and

WHEREAS, the City has submitted an application for this Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY AS FOLLOWS:

Section 1: The Board of Aldermen (the "Board") of the City supports the City's application to the Grant Program and commits to provide data pertinent to the Grant Program necessary to measure the success of the Grant Program.

Section 2: The Board commits to seeking cooperation and input from residents to support the Grant Program.

Section 3: The Board hereby authorizes the Mayor to sign and execute the contract accepting grant funds from the Grant Program through the Saint Louis County Department of Public Health, if awarded.

Adopted this ____ day of _____, 2024.

Dinah L. Tatman, Mayor

ATTEST:

Semmie Ruffin-Hall, City Clerk



**FUNDING AGREEMENT
BETWEEN
ST. LOUIS COUNTY AND BELLEFONTAINE NEIGHBORS**

This Agreement (“Agreement”) is by and between St. Louis County, Missouri, on behalf of its Department of Public Health (“County”), located at 6121 North Hanley Road, Berkeley, Missouri 63114, and the Bellefontaine Neighbors (“City”), located at {9669 Bellefontaine Road, Bellefontaine Neighbors, Missouri 63137}. County and City are sometimes collectively referred to herein as the “Parties” or singularly as “Party.”

WHEREAS, St. Louis County has adopted Ordinance 23,221 (2007) codified as 607.973 authorizing the County Executive on behalf of St. Louis County to enter into an agreement with the City for the purposes stated herein;

NOW THEREFORE, in consideration of the mutual agreements set forth in this Agreement, County and City agree as follows:

Article I - Scope of Work: The City agrees to perform all tasks in accordance with the specifications described herein and the following appendices: A—Project Narrative; B—Workplan and Timeline; C-- Budget and Payment Terms; D—Invoice Form and Reimbursement Instructions; E—Reporting F--Grant Application, attached and incorporated herein, for the project entitled “Bellefontaine Neighbors 2024 Collection Event”. City shall comply with all applicable state, federal and local laws, rules, ordinances and regulations and to obtain required permits and licenses prior to implementation of the project. Requirements or provisions in Appendix B shall supersede corresponding requirements or provisions in the original grant application (provided in Appendix F).

Article II - Period of Performance: The Agreement shall be in effect upon date of execution and shall remain in effect for a period of one (1) year. The Agreement may be extended upon written mutual agreement by both parties.

Article III - Allowable Cost and Payment: The City agrees to invoice the County an amount not to exceed \$9,288 for reimbursement of expenditures incurred in accordance with the project budget described in Appendix C. City shall comply with the payment procedures described in Appendix D and other applicable payment procedures established by the County. The County reserves the right to determine satisfactory compliance with the performance criteria and other applicable County policies and procedures.

Article IV - Amendment: Any changes in the work plan, project budget exceeding 25%, payment schedule or other requirements of this agreement must be approved in writing by the County in

advance. Project shall occur in Saint Louis County.

Article V – Reporting: The Final Report (Appendix E) will be due within 30 days after the expiration date of the grant.

Article VI - Exhibits - The following documents are attached hereto and incorporated herein as part of this Agreement:

- **Appendix A – Project Narrative**
- **Appendix B – Workplan and Timeline**
- **Appendix C – Budget and Payment Terms**
- **Appendix D – Invoice Form and Reimbursement Instructions**
- **Appendix E – Reporting**
- **Appendix F – Grant Application**

Article VII - Additional Terms and Conditions

1. **Reporting Requirements.** City will report project status for the work performed, upon request from the County, as part of the final grant contract agreement. As applicable, City agrees to submit reliable information on the participation rate and quantities of materials recovered from the waste stream as well as status of completed tasks, outcomes, problems, etc. City shall utilize quarterly and final report forms provided by the County (Appendix E). Reports shall be considered overdue thirty (30) days after the report due date. Failure to submit a final report may be considered a breach of contract and may jeopardize receipt of future grant awards.
2. **Retention of Records.** Financial records, supporting documents, and other pertinent agreement records shall be retained for a period of three (3) years starting from the date of submission of the final report. Authorized representatives of County shall have access to any pertinent books, documents, and records of City to conduct audits or examinations. Accounting records must be supported by such source documentation as time sheets, canceled checks, paid bills, payrolls, contracts, etc.
3. **Termination for Cause.** The County may terminate this agreement in whole, or in part, at any time before the date of completion after giving written notice whenever it is determined to be in the sole judgment of the Director of the Department of Public Health that the City has failed to comply with the terms and conditions of this agreement. In the event the City shall breach any of its obligations to provide the services set forth in this agreement, the City hereby agrees to repay and reimburse the County within thirty (30) days of the termination of this contract any funds received by it under this agreement. In the event of such termination, the County shall have the right to recover any and all grant funds paid to the City or any equipment purchased with such funds. Termination for cause may result in City being ineligible for grant funding for a period of up to three (3) years.
4. **Termination for Convenience.** Either the County or City may terminate this agreement in whole, or in part, when both parties agree that the continuation of the project would not produce

beneficial results commensurate with the further expenditure of funds.

5. **Equipment Management.** The following standards shall govern the utilization and disposition of equipment acquired with grant funds:

A. Procedures for managing equipment whether acquired in whole or in part with grant funds will, at a minimum, meet the following requirements:

- 1) Property records must be maintained that include a description of the equipment, a serial number or other identification number, the acquisition date, and cost of the property, percentage of county participation in the cost of the property, the location, use and condition of the property;
- 2) City must take measures to ensure qualified staff/contractors are employed for construction and/or handling of any equipment;
- 3) A control system must be developed by the City to ensure adequate safeguards to prevent loss, damage, or theft of the property; and
- 4) City shall procure and maintain proper insurance.
- 5) All equipment shall display the Saint Louis County Department of Public Health's (DPH) logo and the Reduce, Reuse, Recycle...Go Green! theme logo during the grant project period and possibly longer if directed by the County. Logo usage and placement is subject to approval by the County.

6. **Copyrights.** Except as otherwise provided in the terms and conditions of this agreement, the author or the recipient is free to copyright any books, publications, or other copyrightable material developed in the course of this agreement. However, the County reserves the royalty-free non-exclusive and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use, any and all data and documents, reports, drawings, studies, analyses, specifications, estimates, maps, computations, brochures, programs, leaflets, surveys, videotapes, recordings, web pages, software and other work for County purposes.

7. **Acknowledgment of County Support.** Recipient agrees that all publications and other printed materials (excluding those provided through the County public education campaign), press releases, bid solicitations, signage, and other documents describing the project for which funds have been awarded, must include a statement of the County's financial support and the Saint Louis County Department of Public Health's (DPH) logo. Also, the "Reduce, Reuse, Recycle...Go Green!" theme logo must be included. Equipment and certain promotional materials do not lend themselves to including a financial support statement. In those situations, the DPH logo must be included in conjunction with the "Reduce, Reuse, Recycle...Go Green!" logo. The County will provide a suitable quantity of camera-ready logos. The following phrase must be used as the County financial support statement:

"...funded by a grant from Saint Louis County Department of Public Health utilizing County landfill surcharge funds."

8. **Prior Approval for Publications.** Recipient shall submit to the County for review and prior written approval copies of all publications and other printed materials (excluding those provided through the County public education campaign), press releases, signage, and other documents describing the project for which funds have been awarded. Any materials that were not approved in advance by the County or were changed after County provided written approval shall not be eligible for reimbursement. Any graphical or visual aids in printed, electronic or audio/visual media must be diverse in gender and ethnic representation.

Any grant project recognition or promotion initiated by the City during the grant project period must receive prior written approval by the County. Any application, article, report, presentation, etc. must be reviewed and approved in advance by the County. The County reserves the right to publicize the results of the grant project at any time.

9. **Procurement Standards.** The County shall approve the City's procurement policies and procedures and/or the City shall use a competitive bidding process to determine the most responsive proposal for goods & services purchased with grant funds. If a City does not have a procurement policy that assures the lowest and best price for purchases and services, they shall follow the following County policies:
- A. Purchases up to \$1,500.00 do not require competitive bids, but City should seek the lowest and best price for goods and services being purchased.
 - B. Purchases and contractual services over \$1,500.00 but less than \$25,000.00 shall be based on at least three (3) competitive bids and awarded to the lowest responsible bidder.
 - C. Purchases and contractual services that exceed \$25,000.00 shall be based on at least three competitive bids and awarded to the lowest responsible bidder. The request for bid must be published at least once in at least one official newspaper in the County with a circulation of at least five hundred (500) copies per issue at least five days before the day set for receipt of proposals. The Notice shall include a general description of articles to be bid, state where specifications may be obtained, and provide the time and place for opening bids.
 - D. The County must review and approve the bidding process used including the process to secure existing vendors and bid solicitations prior to issuance.
 - E. City shall purchase products with recycled content or provide justification for why recycled content was not feasible.
10. **Conflict of Interest.** No party to this agreement, nor officer, agent or employee of either party to this agreement who exercises any functions or responsibilities in the review or approval of the performance of this agreement shall participate in any decision relating to this agreement which would affect their personal or pecuniary interest, directly or indirectly.
11. **Recycled Paper/Waste Reduction Requirements.** City agrees to endeavor to use recycled paper and double-sided copies for all reports, publications, press releases and informational material that are prepared as a part of this grant award.

12. **Personnel and Employment Status.** City, its employees, agents and assigns shall not be deemed to be employees of the County; nor shall City be covered by Social Security, Unemployment Compensation or Workers' Compensation provided by the County.

13. **Non-Discrimination.** During the performance of this agreement City agrees as follows:

A. City shall not discriminate against any employee or applicant for employment in the terms or conditions of employment, including but not limited to: recruitment, selection, training, upgrading, promotion, demotion, transfer, layoff, or termination due to said person's race, religion, creed, color, gender, sexual orientation, age, national origin, handicap, or disability.

B. In the event of City's non-compliance with the provisions of this section, this agreement may be canceled, terminated, or suspended in whole or in part and City may be declared ineligible for future County contracts. The rights and remedies of the County as provided in this paragraph shall not be exclusive and are in addition to any other remedies provided in the Contract or as provided by law.

14. **Prohibited Business Practices/Non-Solicitation.** City represents and warrants that no agreement or arrangement has been entered into or made with any person or agency to solicit or secure this agreement upon an agreement or understanding for a gratuity, commission, percentage, brokerage fee or contingent fee in any form, to any person excepting bona fide employees of City, or bona fide established commercial sales agencies or consultant under contract with the grant applicant. For breach or violation of this representation and warranty, County may, by written notice to City, terminate the right of City to proceed under this agreement or be entitled to (1) pursue the same remedies against City as it could pursue in the event of a breach of this agreement, and (2) as a penalty, in addition to any other damages to which it may be entitled by law, County may recover exemplary damages in an amount to be determined by the Saint Louis County Executive, which amount shall be not less than three (3) nor more than ten (10) times the amount City paid or agreed to pay as such gratuity, commission, percentage, brokerage, or contingent fee. The rights and remedies of the County as provided in this paragraph shall not be exclusive and are in addition to any other rights and remedies as provided in this Contract or as provided by law.

IN WITNESS WHEREOF, the County and City have executed this Agreement as of the later date written below.

City of Bellefontaine Neighborhood

Signature	Title	Date
-----------	-------	------

Saint Louis County Ordinance #23,221 (2007) Codified as 607.973

ST. LOUIS COUNTY, MISSOURI

BY: _____
County Executive

DATE: _____

Attest:

Administrative Director

Approved:

Director, Department of Public Health

Approved as to Legal form:

County Counselor

I hereby certify that balances sufficient to pay the contract sum remain in the appropriation accounts against which this obligation is to be charged.

Chief Accounting Officer

Legal Review: _____

Fiscal Review: _____

CE Office Review: _____



Appendix A – Project Narrative

The Bellefontaine Neighborhood has applied for funding to hold an electronics recycling and document shredding collection. Funding will be utilized for advertising, negative value items, personnel cost, and activation and mobilization fees for an electronics recycling and document shredding company.

Appendix B - Work Plan and Timeline

Timeline	
Date	Action Item
September 2024	Submit electronics recycling and document shredding event advertising draft to St. Louis County for approval. Advertise for collection event.
October 18, 2024	Hold collection event.
Grant expires one year after date of execution.	All invoices and report due.



Appendix C – Budget and Payment Terms

Budget		
For each category, itemize all costs		
Direct Costs:		
a.	Two reusable banners, ten-yard signs, and 300 flyers newsletter insert for advertising.	\$400
b.	Recycling costs for Negative Value Items e.g., TVs and CRT monitors.	\$7,500
c.		
Total Direct Costs (\$) =		\$7,900
Personnel Costs:		
a.	One Recreation Director: \$32/hr. x 4/hrs.	\$128
b.	One Recreation Specialists: \$25/hr. x 4/hrs.	\$100
c.	One part-time employee: \$15/hr. x 4/hrs.	\$60
Total Personnel Costs (\$) =		\$288
Subcontractor Costs:		
a.	Secure Document Destruction mobilization fee and document shredding services for a three-hour event.	\$500
b.	MRC electronics recycling collection mobilization fee and labor for three trucks for a three-hour event.	\$600
c.		
Total Subcontractor Costs (\$) =		\$1,100
Other:		
a.		
b.		
c.		
Total Other (\$) =		\$0



	Total Costs (\$) =	\$9,288
--	---------------------------	----------------

Appendix D – Invoice Form and Reimbursement Instructions

Grant Reimbursement Instructions

- Grant funding is on a reimbursement basis to the grantee. Vendors will not be paid directly and there are no advanced payments.
- County shall provide an invoice form that summarizes expenses to be reimbursed. This form must accompany all reimbursement requests and be signed and dated by the grantee project manager.
- Grantee shall not submit invoices more frequently than once per month.
- Grantee shall submit documentation for all expenditures that align with the budget categories approved in the final grant contract. Examples of required documentation include copies of receipts for purchases, invoices, billing statements and for personnel costs the following information shall be submitted on letterhead:
 - Name of staff person(s)
 - Title/position of staff person(s)
 - Hourly rate (this should include benefits) for each staff person(s)
 - Number of hours worked for each person. This should be itemized for hours worked on each task.
 - A description of the work that was done.
 - Date(s) work was completed.
 - Signature of the project manager
- Invoice form may be submitted electronically, as long as it is signed.
- Supporting documentation can be scanned and submitted electronically.
- Hard copy submissions need to include the original supporting documentation. Make sure to keep a copy for your records.
- Grant funds are available up to the expiration date of the grant. Reimbursements will not be made after the grant expiration date.
- Expenses incurred outside of the contract timeframe will not be reimbursed.
- Expenses that do not conform with the Terms and Conditions(Appendix E) will not be reimbursed (examples include but are not limited to failure to identify the County as the funding entity, failure to obtain prior approval of publications and printed materials, failure to include both DPH logos on equipment, etc.)

Submit your invoice and supporting documentation to Saint Louis County Department of Public Health Accounts Payable at dphap@stlouiscountymo.gov

Submit hard copies of signed invoices with originals of supporting documentation and send the entire packet to:

**Saint Louis County Department of Public Health
Accounts Payable
6121 N. Hanley Rd., 2nd Floor
Berkeley, MO 63134**



Invoices not sent through Accounts Payable will be returned. Invoices take approximately ten business days to process. This process will be delayed if any necessary documentation is missing or if there are questions about the documentation submitted.

Appendix E – Reporting

Grant Contract #:

Amount of funding awarded for this grant:

Amount of grant funding spent:

Did you need to modify your proposed timeline? If you answered yes, please explain:

Yes No

Electronics Recycling Collection & Document Shredding:

Please describe how your employees/volunteers helped on the day of the event:

Date of Event:	Electronics Recycling Collection	Document Shredding
Pounds collected		
Number of cars using the drive thorough drop off		
Number of Negative Value Items Collected		
Number of abandoned Negative value Municipality Public Works recycled		
Number of residents dropping off for both collections		

Electronics Recycling subcontractor:

Who was the subcontractor doing the collection?

Would you work with them again or look for another company? Yes No
Why?

Document Shredding Subcontractor:

Who was the subcontractor doing the collection?

Would you work with them again or look for another company? Yes No
Why?

Documentation:

Please describe if you advertised to surrounding municipality and how.

If you did not advertise to surrounding municipality, why not?

Has the paperwork for this grant been easy to fill out? Yes No

Have you been provided with adequate support from Saint Louis County?

Yes No

How did you hear about the grant opportunity?

Future Projects:

Yes, we are interested in doing another event in the future.

No, we are not interested in doing another event.

What advice would you give to another municipality interested in doing similar events?

General Comments:



Attachments:

List what files (including photos) are attached to this document.

Photos

Zip Code Sheet

Invoice or Certificate of Recycling with Negative Value Items Itemized.

Giveaway photos

Educational material handout

Printed Name & Title of Grant Project Manager

Signature of Grant Project Manager

Date



Appendix F – Grant Application

See attached

Bryant Nelson
 937 Marias Drive
 St. Louis, MO 63137

At the recent special board meeting held on 7/23/2024, a motion was made to include a salary range of \$60-\$75K for the position of city clerk job description. This was at the recommendation of Alderwoman Alease Dailes. The pay scale seemed extreme for the city of Bellefontaine Neighbors (BFN) and other aldermen appeared confused at the proposed amount. I also put a comment in the chat session during Zoom questioning this amount considering the population and operating budget of BFN. Alderwoman Alicia Smith also mentioned a pay scale analysis for the city clerk position. After completing research on fourth-class cities within the St. Louis Metro area, it is confirmed this pay scale is not appropriate considering BFN's population and operating budget. I have included the data from my research for your consideration in determining the appropriate pay scale for the City Clerk position.

City Name	Population	Operating Budget	City Clerk Salary	Other
Bellefontaine Neighbors	10,447	\$4.8M	\$49,128	
Jennings	12,824	\$27M	\$65,000	
Moline Acres	2,113	Not Available	\$50,700	
Riverview	2345	Not Available	\$38,174	
Dellwood	4831	\$4.3M	\$38,955	
Pine Lawn	2701	\$2.02M	\$49,571	
St. John	6374	\$4.8M	\$68,000	City Clerk & Ass. City Admin
Overland	15,616	\$12.9M	\$85,000	
Berkeley	8064	approx. \$10M	\$63,963	
Ferguson	18,143	\$28.9M	\$76,580	
Florissant	51,506	\$25.25M	\$88,345	
St. Ann	12,755	\$12.8M	\$50,093	
Bridgeton	11,388	\$21.8M	\$77,019	
Maryland Heights	27,769	\$27.2M	\$95,515	

As you can decipher from this data, the pay range is more in line with \$50 – \$60K for the position of City Clerk for BFN. It is essential to hire the best talent available, however, we also must be financially responsible when considering the pay scale for any job position. This proposed rate of pay far exceeds the current pay for department directors and many police officers. It is irresponsible

to consider this inflated pay scale considering our operating budget of \$4.8 million. I would like a response from each board member that they have reviewed this letter and data showing the current annual salary for City Clerks across the St. Louis Metro. Also of note, the average annual pay for City Clerks in the state of Missouri is \$44,185.00.

I ask the Board of Alderman to please reconsider the pay scale, and lower it to \$50 - \$60K which is within the suitable range of pay.

Best,

Bryant Nelson

Citizen

APPROVED

**CITY OF
BELLEFONTAINE NEIGHBORS**

BUDGET

FY JULY 1, 2022 - JUNE 30, 2023

**CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

PAGE #	REVENUES
PAGE 1	Sales tax and other City taxes revenue
	Gross receipts utility tax revenue
	Licenses revenue
PAGE 2	Permits and Inspections revenue
	Court revenue
PAGE 3	Rec center revenue
PAGE 4	Other revenues
	EXPENSES
PAGE 5	Administration expenses
PAGE 6	Administration expenses - continued
PAGE 7	Administration expenses - continued
PAGE 8	Court expenses
PAGE 9	Street department expenses
PAGE 10	Rac Center expenses
PAGE 11	Police department expenses
PAGE 12	Capital improvement tax
PAGE 13	Capital improvement tax - continued
PAGE 14	Capital improvement tax - continued
PAGE 15	Sewer lateral
PAGE 16	Debt service - retirement of bonds
PAGE 17	Street bonds - capital projects
PAGE 18	American Rescue Plan Act (ARRPA) funds
PAGE 19	American Rescue Plan Act (ARRPA) funds - continued
PAGE 20 - 21	Supplemental Budget pages for analysis
PAGE 22 - 23	Budget Message

09/22/2022

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	JUNE 30, 2022 BUDGET	JUNE 30, 2023 BUDGET
GENERAL FUND REVENUES - PAGE 1					
SALES TAX AND OTHER CITY TAXES - REVENUE:					
Sales Tax - "B" Pool					
County Public Safety Prop	\$1,510,193	\$1,662,997	\$1,293,605	\$1,537,200	\$1,535,000
Motor Vehicle Fee Income (State)	575,639	570,371	705,579	486,500	638,494
Motor Fuel Gas Tax (State)	158,184	175,171	147,754	171,900	170,000
Cigarette Tax	241,661	280,244	288,920	281,600	280,000
Real Estate & Personal Property Tax	22,915	19,773	17,015	20,500	20,000
Railroad Tax	173,892	176,495	193,308	251,500	200,000
Roads & Bridges Tax	73,433	77,597	67,006	133,000	67,000
TOTAL Sales tax and other City taxes - Revenue	68,590	70,228	77,690	99,300	77,000
GROSS RECEIPTS UTILITY TAX REVENUES:					
Electric	\$2,824,507	\$3,032,876	\$2,790,877	\$2,981,500	\$2,987,494
Gas	\$537,842	526,301	\$559,199	\$617,400	\$559,000
Telephone	282,969	285,779	111,514	265,000	280,000
Water	140,324	110,716	92,498	106,700	105,000
Cable Television Fees	146,703	145,291	167,230	165,700	145,000
Gross Receipts utility taxes - other	94,717	96,283	93,056	125,000	93,000
TOTAL Gross Receipts Utility Tax Revenues	0	51	46	0	0
LICENSES:					
Merchant's Licenses	\$1,202,555	\$1,163,421	\$1,023,543	\$1,279,800	\$1,182,000
Occupational Licenses	\$29,759	\$29,717	\$36,299	\$31,000	\$30,000
Liquor Licenses	3,906	4,040	4,175	5,000	4,000
Animal Licenses (Dog tags)	1,273	1,073	800	1,800	1,000
TOTAL Licenses	2	26	14	0	0
	\$34,940	\$34,856	\$41,288	\$37,800	\$35,000

**CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
PERMITS & INSPECTIONS - REVENUES: - PAGE 2					
Construction Permits					
Occupancy Permits	\$1,892	\$4,579	\$4,965	\$2,000	\$4,000
Building - Special Assessments	4,145	4,048	7,095	5,300	4,000
Concrete Permits	24,373	27,234	17,181	23,100	20,000
Heating/A/C Permits	140	950	940	1,300	900
Siding/Roofing Permits	1,950	5,640	5,825	4,700	5,000
Inspections	890	3,695	2,930	2,500	2,500
TOTAL Permits & Inspection Revenues	16,430	21,545	25,600	21,400	21,000
COURT REVENUE:	\$49,820	\$67,691	\$64,536	\$60,300	\$57,400
Fines					
Court Costs - Education	\$83,699	\$60,912	\$42,463	\$37,400	\$40,000
Court Costs - Defense	707	441	304	200	200
Court Costs - Other	711	436	304	200	200
Other	6,771	5,255	5,355	3,300	5,000
Police costs reimbursements	11,792	5,358	7,899	4,000	5,000
Bond Forfeiture	3,411	4,580	0	4,000	4,000
Federal seizure funds	3,525	1,000	356	0	0
Live Scan	40,809	(37,919)	0	0	0
Jail Fees collected	255	28	14	0	0
Court Fines and Fees - other	932	468	362	400	0
TOTAL Court Revenue	0	3,287	20	2,000	0
N	\$152,612	\$43,846	\$67,077	\$51,500	\$64,400

**CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
REG CENTER - REVENUES - PAGE 3					
Weight room					
Gym Lessons	\$967	\$966	\$2,138	\$700	\$2,197
Handball	3,881	5,559	3,521	4,600	3,222
Basketball	251	154	24	100	0
Swimming	0	41	0	100	0
Swim Lessons	6,475	8,386	12,509	5,000	12,000
Room rent	17,525	5,976	7,002	3,000	7,651
Park	6,581	2,564	5,733	1,000	7,079
Swim Team	1,386	6,026	6,196	4,000	6,917
Golf	3,735	10,433	10,797	3,200	11,892
Snack bar - other	60	58	296	0	245
Gym User Fees	4,295	3,937	6,904	500	8,122
ID Cards	1,568	876	373	700	215
Special events	11,246	13,121	10,882	5,300	12,712
Silver sneakers	8,720	973	1,411	1,200	100
Twily health	1,952	205		400	0
Vending	0	3,466	2,669	2,600	0
AAV Incentives					528
Locker rental	0	0	1,466	0	0
Water pay as you go	\$0	\$7,232	\$9,628	\$0	216
Other - other	785	3,770	5,794	100	2,858
TOTAL Rac Center Revenue	\$69,427	\$73,743	\$87,343	\$32,500	\$75,954

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
OTHER REVENUES: - PAGE 4					
Election Fees					
Interest	\$80	\$0	\$10	\$1,000	\$50
Miscellaneous	2,094	1,045	4,529	5,000	5,000
Street Projects revenue	38,854	1,861	14,721	3,200	0
	(417,743)	42,018	0	0	0
Grant Revenue - Parks	420,000				
American Rescue Plan Act Funds	0		1,048,982	2,450,000	0
TOTAL Other Revenues	\$43,285	\$44,924	\$1,068,242	\$2,459,200	\$5,050
TOTAL REVENUES	\$4,377,146	\$4,461,357	\$5,132,906	\$6,902,600	\$4,397,298
LESS: American Rescue Plan Act Funds	\$-0	\$-0	(\$1,048,982)	(\$2,450,000)	\$-0
TOTAL REVENUES, net of American Rescue Plan Act Funds	\$4,377,146	\$4,461,357	\$4,083,924	\$4,452,600	\$4,397,298

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
GENERAL FUND EXPENSES - PAGE 5					
ADMINISTRATION					
Salary					
City Elected officials	\$213,583	\$186,224	\$250,439	\$312,300	\$259,210
City Appointed officials	0	0	0	0	56,000
FICA expense	0	0	0	0	24,300
Medical Insurance	15,526	13,107	1,478	13,900	25,973
Medical Insurance withheld	497,165	553,034	460,958	449,100	477,251
Medical reimbursement	(96,533)	(62,904)	0	(62,400)	(75,366)
Pension - Lagers	6,838	4,000	4,341	6,900	6,900
Pension - City Plan	(56,926)	45,771	50,256	39,700	2,376
Unemployment Insurance	19,771	25,650	14,750	19,200	19,200
FSA administration expense	480	1,047	0	0	0
Salary expense - other	4,269	3,796	3,402	1,800	1,800
Audit Fee	0	0	15,768	4,200	0
Accounting - treasurer	17,500	19,480	1,200	18,500	19,500
Dues & Professional associations	0	0	0	0	36,000
Seminars, meetings and conventions	10,986	9,631	9,118	10,300	10,300
Election Fees	6,887	985	5,835	0	7,000
Training	5,705	(1,109)	4,317	4,500	4,500
Tuition reimbursement	498	1,047	765	1,100	1,000
IT Rejis Fees	0	0	1,000	1,000	1,000
Temporary assistance	37,390	65,226	120,883	82,185	0
UT	0	0	16,866	0	0

CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
Utilities - Electric - PAGE 6	80,290	54,970	58,361	61,300	0
Utilities - Gas	24,005	24,428	26,122	21,600	0
Utilities - Water	12,797	7,851	13,338	5,400	0
Utilities - Sewer	13,406	5,227	14,921	5,800	0
Utilities - Telephone	17,477	21,570	14,259	21,500	0
Utilities - Cable expense	3,606	4,144	3,938	4,400	0
Utilities - Other	10,108	0	0	0	0
Equipment maintenance repair	0	(2,641)	13,263	0	0
Insurance MIRMA - city hall/admin	0	17,910	(759)	78,628	53,864
Public notices	790	1,505	1,095	1,500	1,500
Legal Fees	57,795	91,966	127,028	80,000	90,000
Prosecuting attorney					10,200
Office Expense	22,246	30,898	31,436	20,000	18,000
Cleaning & maintenance supplies	1,160	4,457	8,007	8,775	0
Commissions	2,235	1,905	2,760	900	2,700
Postage	3,834	4,149	3,334	4,400	4,400
Admin - other - payroll expense	(45,688)	663,921	1,497	19,565	0
Ordinance book updates	2,589	3,749	0	5,300	5,300
Newspaper expense	0	991	4,106	0	0

**CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
Bank Fees	3,018	3,083	2,605	2,300	2,500
Expenses - Mayor	672	3,397	1,945	1,500	1,500
Youth board	0	163	319	8,000	8,000
Advertising	0	425	0	1,000	0
Public Relations	280	0	227	0	0
Black History	875	13	756	0	0
Health Summit	1,819	3,208	3,429	2,000	3,000
Kwanza Celebration	891	0	0	2,000	3,600
Image & Beautification	0	654	495	550	550
Miscellaneous expense - other	10,954	2,193	5,320	500	0
Mobile phones - administration	0	0	490	1,560	0
Mobile phones - other	0	0	633	0	0
Web page maintenance	1,560	1,560	1,690	1,600	0
Reconciliation discrepancies	0	(74,274)	0	0	0
Administration - other	24	0	0	5,000	0
Newsletter					3,000
Public Safety events					
Capital expense	0	(4,835)	1,375	0	0
TOTAL ADMINISTRATION	\$909,882	\$1,737,572	\$1,303,366	\$1,267,363	\$1,078,458

CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
COURT DEPARTMENT - PAGE 8					
Salaries					
FICA-Medicare (Payroll taxes)	\$61,676	\$72,902	\$84,234	\$70,900	\$79,271
Pension - Lagers	3,754	4,712	554	4,600	6,064
Judge	2,962	1,103	322	1,400	189
Prosecutor Fee					12,000
Insurance MIRMA		370			0
Dues & Professional associations	7,474	5,562			0
Seminars, meetings, and conventions					300
Office supplies					3,240
Capital expenses		240			500
Credit card fees					0
IT REJIS		681			600
TOTAL COURT DEPARTMENT	\$75,856	\$85,570	\$85,110	\$76,900	\$102,164

00

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
STREET DEPARTMENT - PAGE 9					
Salaries					
Salaries - OT	\$55,309	(\$7,390)	\$245,417	\$0	\$325,006
FICA-Medicare (Payroll taxes)					
Pension - Layers	3,658	(483)	362	0	5,000
Equipment maintenance	9,708	5,725	1,798	11,259	25,245
Road salt	0	(17,376)	26,163	0	1,650
Street lights	10,212	0	20,004	0	0
Insurance MIRMA	180,521	196,436	202,005	196,100	0
Uniforms	24,579	18,288	1,588	0	51,697
Miscellaneous	1,657	1,322	1,424	2,800	2,800
Fuel	200	0	270	0	0
Mobile Phone	30,922	23,128	1,188	0	0
Capital expense - equipment replacement	0	37	325	542	0
Street - other	0	(13,965)	23,222	0	0
Dues & Professional associations	1,961	0	0	2,700	0
Seminars, meetings and conventions	0	0	0	0	300
Mosquito control	0	0	0	0	1,500
TOTAL STREET DEPARTMENT	2,143	1,798	0	0	0
	\$320,870	\$207,520	\$523,766	\$213,401	\$413,198

6

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
RECREATION CENTER - PAGE 10					
Salaries					
Salaries - OT	\$148,961	\$94,817	\$220,592	\$244,907	\$209,326
Recreation Center - part-time	0	0	0	0	8,000
	134,817	(20,256)	163,110	210,150	160,377
FICA-Medicare (Payroll taxes)	20,880	9,414	4,218	34,812	28,894
Pension - Lagers	11,472	5,033	1,508	6,220	1,192
Equipment maintenance	0	(1,847)	26,308	0	0
Insurance MIRMA	29,067	21,627	0	0	53,587
Office expenses	6,582	6,620	9,541	11,900	0
Snack bar	659	1,450	3,880	4,500	4,500
Cleaning	2,032	2,257	3,087	5,200	0
Special events	2,371	1,318	747	12,000	2,000
Swim Team	2,180	1,195	0	1,500	1,500
Instructors	2,213	1,316	1,434	0	0
RC miscellaneous	13,731	9,163	4,717	3,750	0
Telephone	1,543	1,282	404	0	0
Dues & Memberships					
Seminars & Meetings					335
Spectrum TV					1,095
Uniforms					0
First Aid supplies					1,100
RC - Other	0	0	3,770	26,730	150
Mobile phones	0		672		0
Capital expense	0	(73,325)	173,017		0
TOTAL RECREATION CENTER	\$376,508	\$60,066	\$617,005	\$561,669	\$472,055
BLDG	\$146,460				

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JUL Y 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JUL Y 1, 2019	JUL Y 1, 2020	JUL Y 1, 2021 -	JUL Y 1, 2021 -	JUL Y 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
POLICE DEPARTMENT - PAGE 11					
Salaries	\$1,912,898	\$1,289,964	\$1,777,996	\$1,471,918	\$336,458
Wages and benefits - PROP P	0	370,618	0	465,500	638,494
Salaries - Overtime	0	12,975	0	0	15,000
Reimbursement	(21,454)	(9,579)	(14,065)	0	0
FICA-Medicare (Payroll taxes)	141,623	122,476	9,655	147,200	121,631
Pension - Lumpsum	299,868	189,888	96,574	278,146	291,133
Dues & Memberships	855	1,115	340	1,065	895
Investigative/evidence	2,690	2,397	1,380	4,000	4,900
Conferences	1,167	1,817	450	3,200	2,400
Equipment	24,086	12,630	19,602	25,851	0
Fuel	28,399	21,446	0	0	0
Detention	105	0	0	500	500
RMS and Communications	76,280	72,241	90,389	83,821	85,575
Office supplies	10,062	12,427	2,064	8,000	4,000
Uniforms and equipment	13,870	10,101	2,494	22,620	19,400
New hire employee expense	5,516	7,712	5,254	8,825	11,825
Community services - outreach and recruiting	934	1,084	250	7,000	0
Insurance MFRMA	228,233	168,325	15,418	0	167,978
IT - Rells - Police	55,026	37,145	0	0	0
Mobile phones	4,191	3,578	3,083	5,188	0
Contracts and warranties	10,440	7,668	5,662	7,353	6,237
Major case squad	303	400	1,370	4,825	4,550
Promotions assessment center	0	0	790	0	500
Law enforcement certification center	0	0	6,667	1,670	2,000
Special programs	1,002	1,681	1,052	2,800	1,400
Vehicle maintenance & repairs	0	0	0	0	0
Equipment Purchases - Capital	0	(46,152)	178,948	0	0
TOTAL POLICE DEPARTMENT	\$2,794,110	\$2,271,758	\$2,203,342	\$2,669,482	\$2,214,876
GENERAL FUND - EXPENSE TOTALS - ALL DEPARTMENTS	\$4,623,646	\$4,362,485	\$4,732,590	\$4,688,816	\$4,380,732
GENERAL FUND - REVENUES OVER (EXPENSES), before uses	(\$246,540)	\$98,872	(\$648,666)	(\$236,215)	\$16,546
USE OF CITY GENERAL FUND RESERVE					
GENERAL FUND - REVENUES OVER (EXPENSES), after uses	(\$246,540)	\$98,872	(\$648,666)	(\$236,215)	\$16,546

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
CAPITAL IMPROVEMENT REVENUES - PAGE 12					
Capital improvement tax revenue					
Interest	\$704,411	\$718,282	\$457,347	\$704,000	\$900,000
Grants	8,662	3,236	1,898	4,000	2,000
TOTAL REVENUES	9,314	0	0	0	0
CAPITAL IMPROVEMENT EXPENSES	\$722,387	\$721,518	\$459,245	\$708,000	\$902,000
ADMINISTRATION					
Computer					
Ashbrook net expenses	\$17,230	\$0	\$0	\$0	\$2,000
Blissell Hills Park Construction	111,713	0	0	0	0
Shed storage shed replacement	34,572	855	0	0	0
Administration equipment maintenance	32,134	3,548	0	0	0
Building & facility maintenance & repairs	23,524	0	0	0	7,500
IT Relis	0	0	0	0	7,500
Architect - Planner - City Hall	0	0	0	0	57,001
Special projects	0	0	0	0	25,000
Utilities - Electric	0	29,413	6,646	20,000	0
Utilities - Gas	0	0	0	0	61,300
Utilities - Water	0	0	0	0	26,500
Utilities - Sewer	0	0	0	0	10,000
Utilities - Telephone	0	0	0	0	10,000
Utilities - Cable expense	0	0	0	0	21,500
Cleaning & maintenance supplies	0	0	0	0	4,400
Mobile phones - administration					12,900
Web page maintenance					1,422
TOTAL ADMINISTRATION	\$219,173	\$33,816	\$6,646	\$20,000	\$248,679

CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
COURT DEPARTMENT - PAGE 13					
IT Rejis					
TOTAL COURT DEPARTMENT	\$0	\$0	\$0	\$0	\$12,015
STREET DEPARTMENT	\$0	\$0	\$0	\$0	\$12,015
Salt & tar					
Asphalt & concrete	\$20,528	\$20,082	\$0	\$23,000	\$20,000
Street department operations - Salaries & FICA	8,969	10,897	0	15,000	5,000
Street department equipment maintenance	249,159	234,647	35,237	302,915	0
Capital expense - equipment replacement	111,933	54,499	1,790	35,000	40,000
Signage	0	4,731	0	8,000	0
New Truck - outfitted	0	0	0	0	0
Street operations - other	0	0	0	76,500	0
Street operations - street lights	0	18,272	0	58,210	0
Mosquito control	0	0	0	0	185,575
Tree Removal					2,500
Fuel					15,000
TOTAL STREET DEPARTMENT	\$390,589	\$343,128	\$37,027	\$518,625	\$308,075

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
RECREATION CENTER - PAGE 14					
Capital expense					
Aquatics	\$85,101	\$89,912	\$94,408	\$261,820	\$0
Recreation center department equipment maintenance	\$0	\$0	\$0	0	25,930
Building maintenance	35,174	31,574	6,573	33,000	38,000
Building maintenance - 15% match - Grant	0	0	0	0	32,763
Rental - Scaffolding	0	0	0	0	15,000
Recreation center department operations - Salaries & FICA	107,205	194,764	0.00	0	27,000
Cleaning					0
Office expenses					5,200
Spectrum TV					17,945
Advertising & public relations					1,480
Mobile phone - Rec center					9,450
Fuel					830
TOTAL RECREATION CENTER	\$227,480	\$316,250	\$100,982	\$294,820	\$209,498
POLICE DEPARTMENT					
Police cars	\$134,694	\$123,296	\$47,169	\$74,500	\$0
GPS Software					\$0
Fuel	0	0	0	0	5,000
IT Relis	0	0	0	0	40,000
Computer	245	18,335	0	0	37,182
Police department equipment maintenance	58,324	33,071	(11,980)	91,692	0
Police department vehicle maintenance	0	19,040	0	18,200	23,525
Mobile phones - police department					4,846
TOTAL POLICE DEPARTMENT	\$193,263	\$183,742	\$35,183	\$184,392	\$110,533
TOTAL CAPITAL IMPROVEMENT DEPARTMENT EXPENSES - ALL	\$1,030,505	\$886,936	\$179,838	\$1,017,837	\$888,800
CPTAL IMPROVEMENT REVENUES OVER (EXPENSES)	(\$308,118)	(\$165,418)	\$279,407	(\$309,837)	\$13,200

14

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
SEWER LATERAL REVENUES - PAGE 15					
Sewer lateral tax revenue	\$124,435	\$108,464	\$14,003	\$125,000	\$120,000
Interest	2,501	993	483	1,200	400
TOTAL REVENUES	\$126,936	\$109,457	\$14,486	\$126,200	\$120,400
SEWER LATERAL EXPENSES					
Sewer repairs	\$61,941	\$37,864	\$42,680	\$81,500	\$75,000
Administrative costs	0	0	0	20,000	0
TOTAL EXPENSES	\$61,941	\$37,864	\$42,680	\$101,500	\$75,000
REVENUES OVER (EXPENSES)	\$64,995	\$71,593	(\$28,194)	\$24,700	\$45,400

**CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
DEBT SERVICE REVENUES - PAGE 16					
Debt service tax revenue					
Interest	\$939,302	\$969,018	\$503,692	\$975,000	\$1,054,737
TOTAL REVENUES	3,972	209	242	4,000	200
	\$943,274	\$969,227	\$503,934	\$979,000	\$1,054,937
DEBT SERVICE EXPENSES					
Principal & interest expenses					
Administrative costs	\$958,625	\$958,925	\$170,463	\$955,925	\$957,475
TOTAL EXPENSES	1,029	100	50	100	500
	\$959,654	\$959,025	\$170,513	\$956,025	\$957,975
REVENUES OVER (EXPENSES)	(\$16,380)	\$10,202	\$333,421	\$22,975	\$96,962

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
STREET BONDS - CAPITAL PROJECTS - REVENUE - PAGE 17					
Interest					
TOTAL REVENUES					\$5,000
STREET BOND - CAPITAL PROJECTS - EXPENSES					\$5,000
Street bumps and street speed controls					
Streets - roads - improve and repair					\$225,000
TOTAL EXPENSES					707,552
REVENUES OVER (EXPENSES), before use of City reserves					\$937,552
USE OF CITY STREET BONDS RESERVE - CAPITAL PROJECTS					(\$934,552)
REVENUES OVER (EXPENSES), after use of City reserves					\$934,552
	\$0	\$0	\$0	\$0	\$0

**CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
AMERICAN RESCUE PLAN ACT (ARRA) REVENUE - PAGE 18					
ARPA Funds					
Interest					\$1,048,982
TOTAL REVENUES					5,000
AMERICAN RESCUE PLAN ACT (ARRA) EXPENSES	\$0	\$0	\$0	\$0	\$1,053,982
ADMINISTRATION					
Zoom Computer technology - Board room					\$25,000
Website update and rebranding					10,000
TOTAL ADMINISTRATION	\$0	\$0	\$0	\$0	\$35,000
COURT DEPARTMENT					
Capital expenses					\$3,400
TOTAL COURT DEPARTMENT	\$0	\$0	\$0	\$0	\$3,400
STREET DEPARTMENT					
Capital expense - equipment replacement					\$10,000
Software - automotive					3,000
Signage					48,205
New Truck - outfitted					90,500
Street light bulbs					50,000
TOTAL STREET DEPARTMENT	\$0	\$0	\$0	\$0	\$201,705

1-
∞

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
RECREATION CENTER - PAGE 19					
Gymnasium roof renovation - phase 1					
Exmark Diesel 72" Turn lawnmower					\$600,000
Two (2) Ford F-150 Truck - 8ft bed with tow package					28,000
Camera upgrade					56,000
HVAC					10,000
HVAC Repairs (locker rooms and racquetball unit)					28,000
TOTAL RECREATION CENTER					7,000
POLICE DEPARTMENT					\$729,000
Hazard Pay					\$155,016
Police cars					115,000
Police department equipment					26,278
TOTAL POLICE DEPARTMENT					\$296,294
TOTAL DEPARTMENT EXPENSES - ALL					\$1,265,399
REVENUES OVER (EXPENSES), before use of City reserves					(\$211,417)
USE OF CITY ARPA RESERVE - ARPA					\$211,417
REVENUES OVER (EXPENSES), after use of City reserves:					\$0

CITY OF BELLEFONTAINE NEIGHBORS
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
HISTORICAL ANALYSIS					
General Fund - Revenues over (Expenses)	(\$246,540)	\$98,872	(\$648,666)	(\$236,215)	\$16,546
Capital Improvements Tax - Revenues over (Expenses)	(\$308,118)	(\$165,418)	\$279,407	(\$309,837)	\$13,200
Net Total - Revenues over (Expenses)	(\$554,658)	(\$66,546)	(\$369,259)	(\$546,052)	\$29,746
USE OF CITY RESERVE					\$0
REVENUES OVER (EXPENSES), after uses	(\$554,658)	(\$66,546)	(\$369,259)	(\$546,052)	\$29,746

INTRODUCED BY ALDERWOMAN ALEASE DAILES

BILL NO. 2643

ORDINANCE NO. 2625

**AN ORDINANCE ADOPTING THE BUDGET FOR THE 2022- 2023
FISCAL YEAR FOR THE CITY OF BELLEFONTAINE NEIGHBORS,
MISSOURI.**

WHEREAS, the Mayor, in his capacity as the budget officer of the City of Bellefontaine Neighbors, Missouri (the "City") has prepared a proposed budget and submitted it to the Board of Alderpersons, along with such supporting schedules, exhibits, and other explanatory material as necessary for the proper understanding of the financial needs and position of the City and complete drafts of such orders, motions, resolutions, or ordinances as may be required to authorize the proposed expenditures and produce the revenues necessary to balance the proposed budget; and

WHEREAS, the Board of Alderpersons, having duly considered the proposed budget submitted by the Mayor now wishes to adopt an annual budget as hereinafter provided, which presents a complete financial plan for the ensuing budget year and to approve or adopt such orders, motions, resolutions, or ordinances as may be required to authorize the budgeted expenditures and produce the revenues estimated in the budget; and

WHEREAS, the budget hereinafter adopted and the materials hereinafter referenced meet all requirements of law and include at least the following information:

- (1) A budget message describing the important features of the budget and major changes from the preceding year;
- (2) Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund, and source;
- (3) Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity, and object;
- (4) The amount required for the payment of interest, amortization, and redemption charges on the debt of the city; and
- (5) A general budget summary.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:

Section One.

The budget of the City of Bellefontaine Neighbors for the fiscal year beginning July 1, 2022 and ending on June 30, 2023, is hereby approved and attached hereto as Exhibit A and incorporated herein by reference.

Section Two.

This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS 15TH DAY OF SEPTEMBER, 2022.




Presiding Officer

Attest:



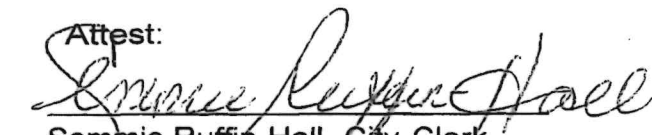
Semmie Ruffin-Hall, City Clerk

APPROVED THIS 15TH DAY OF SEPTEMBER ,2022.



Tommie Pierson Sr., Mayor

Attest:



Semmie Ruffin-Hall, City Clerk