

PUBLIC NOTICE

CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI REGULAR MEETING OF THE BOARD OF ALDERPERSONS VIA VIDEO/TELECONFERENCE THURSDAY, JUNE 4, 2020 7:30 P.M.

Notice is hereby given that the City of Bellefontaine Neighbors (“City”) will hold its regularly scheduled Board of Alderpersons meeting on Thursday, June 4, 2020, 7:30 p.m. via video/teleconference.

In view of the COVID-19 pandemic, and the Federal, State, County, and City Emergency Declarations, and in accordance with the provisions of Sec. 610.020, RSMo., the City acknowledges that it would be dangerous and impractical, if not impossible, for this meeting to be physically accessible to the public. The City also recognizes the need for the public’s business to be attended to in order to protect the public health, safety, and welfare. In order to balance the need for both continuity of government and protection of the health and safety of our residents, business persons and employees, this meeting of the Board of Alderpersons will not be open to public attendance in person. **THE MEETING WILL BE ACCESSIBLE BY THE PUBLIC IN REAL TIME ONLY BY A VIDEO/TELEPHONE CONFERENCE CALL VIA ZOOM. THE INSTRUCTIONS TO JOIN ARE BELOW:**

To Join the meeting by via website:

- (1) Go to Zoom at <https://zoom.us>**
- (2) Select Join a Meeting**
- (3) Enter Meeting ID: 825 620 8214**
- (4) Enter Password: 4i85eK**

To Join the meeting by phone call (audio):

- (1) Call 1 312 626 6799 US (Chicago)
1 646 558 8656 US (New York)**
- (2) Enter Meeting ID: 825 620 8214**
- (3) When prompted, enter the Pass Code 452739**

THE AGENDA FOR THIS BOARD MEETING IS SET FORTH HEREIN.

Instructions for providing public comments: Persons interested in making their views known on any matter will be able to speak during the video/teleconference meeting under “Public Comments.” In addition, anyone may send an email with their comments to the City Clerk at FStevens@cityofbn.com no later than Wednesday, June 3, 2020 by 12:00 p.m. All comments received by email will be entered into the public record and publicly read as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

**REGULAR BOARD MEETING
THURSDAY – JUNE 4, 2020**

**BELLEFONTAINE NEIGHBORS MAYOR AND BOARD OF ALDERPERSONS
WILL CONVENE FOR THE ABOVE REFERENCED MEETING
VIA ZOOM.**

AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATION OF UNAPPROVED MINUTES: REGULAR B.O.A. 5/21/2020 & SPECIAL 5/28/2020
6. MEETING OPEN TO PUBLIC: (With a 3-minute time limit or as long as the Mayor deems necessary).
7. COMMISSION AND BOARD REPORTS:
 - A. PUBLIC SAFETY COMMITTEE
 - B. YOUTH COMMISSION
 - C. IMAGE & BEAUTIFICATION
 - D. PARKS & RECREATION BOARD
8. STREET DEPARTMENT
9. PLANNING & ZONING REPORT
10. BUILDING INSPECTOR REPORT
11. CITY ENGINEER REPORT
12. APPROVAL OF INVOICES OVER \$500
13. CHIEF OF POLICE
14. CITY ATTORNEY
15. UNFINISHED BUSINESS
16. NEW BUSINESS
 - A. BILL NO. 2577, AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, TO EXECUTE AND ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY WITH REJIS COMMISSION FOR COMPUTER AND INFORMATION TECHNOLOGY SUPPORT SERVICES INTRODUCED BY ALDERMAN THOMAS.
 - B. BILL NO. 2578, AN ORDINANCE ESTABLISHING AN EMERGENCY PURCHASING PROCEDURE FOR THE CITY OF BELLEFONTAINE NEIGHBORS DURING A PUBLIC HEALTH CRISIS OR OTHER STATE OF EMERGENCY INTRODUCED BY ALDERWOMAN DAILES.
 - C. BILL NO. 2579, AN ORDINANCE ESTABLISHING CIVIL EMERGENCY PROCEDURES FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI DURING A STATE OF EMERGENCY INTRODUCED BY ALDERWOMAN TATMAN.
17. REPORT OF MAYOR
18. REPORT OF ALDERMEN
19. MEETING OPEN TO PUBLIC: (With a 3-minute time limit or as long as the Mayor deems necessary).
20. ADJOURNMENT

Notice is hereby given that on the 4th day of June 2020, subject to a motion duly made and adopted, the Board of Aldermen may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: Legal Actions, Causes of Action, Litigation or Privileged Communications between the City's Representatives and its Attorneys (Sec.610.021(1); Lease, Purchase or sale of Real Estate (Sec. 610.021(2); Hiring, Firing Disciplining or Promoting Employees (Sec.610.021(3); preparation for negotiations with employee groups (Sec. 610.021(9); Bidding Specifications (Sec.610.021 (11); and/or Proprietary Technological Materials (Sec. 610.021(15).

POSTED: JUNE 3, 2020 AT 3:30PM

**CITY OF BELLEFONTAINE NEIGHBORS
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
MAY 21, 2020 – 7:30PM
VIA ZOOM**

PRESENT: Mayor Tommie Pierson, Sr., Alderwoman Barbara West, Alderwoman Dinah Tatman, Alderwoman Theresa Reed, Alderman Michael Wiese, Alderman James Thomas, Alderman Jim Christian, Alderwoman Alease Dailes, Alderwoman Miranda Avant-Elliott, City Attorney Dorothy White-Coleman, Police Chief Jeremy Ihler, City Clerk Fran Stevens.

MEETING WAS CALLED TO ORDER BY Mayor Pierson at 7:40 pm. Copies of all ordinances and resolutions to be considered at the meeting were made available for public inspection prior to the time of consideration by the Board of Aldermen.

ROLL CALL: City Clerk called the roll and all members were present.

APPROVAL OF THE AGENDA: Motion to approve agenda made by Alderwoman Dailes seconded by Alderman Thomas. Discussion ensued regarding the Treasure's and Collector's report. Motion for the removal of public discussion and replace with Treasurer's and Collector's report and also remove Bill no. 2573 from the agenda made by Alderwoman West seconded by Alderwoman Avant-Elliott. Motion carries. Alderwoman Tatman and Alderwoman Dailes opposed. Alderwoman Dailes stated she would introduce Bill No. 2573 at a later date and under a new bill number.

PRESENTATION OF THE UNAPPROVED MINUTES:

Motion to approve Regular Board Meeting Minutes of May 7, 2020 made by Alderwoman Dailes seconded by Alderman Christian. Motion carries.

Motion to approve Special Meeting Minutes of May 13, 2020 made by Alderman Thomas seconded by Alderman Christian. Motion carries.

CITY TREASURER - Patrick Howard read his report and Alderwoman Reed inquired about the monies from the boiler. Mayor Pierson reported that all part time workers from the Rec Center and 1 or 2 full time from the Rec Center had been laid off due to the pandemic. Also, the part time worker from the building department had been furloughed. Alderwoman Avant-Elliott requested the names of all laid off workers. Alderwoman West inquired about the Rec Center bus driver and Amy (Rec Center) answered that the part time bus driver is being utilized on an as needed basis. Amy stated that all the part time pool employees had been laid off and the part time office workers are working sporadically. The Rec Center is still closed but will open for election only on June 2, 2020. Alderwoman Tatman stated that the opening of the Rec Center is being left up to the individual municipal mayors.

CITY COLLECTOR – Cathy Brossuard read her monthly report.

Alderwoman Reed requested the city collector to research information regarding interest to Bellefontaine Neighbors from Green Acres Subdivision.

APPROVAL OF INVOICES OVER \$500.00

Motion to approve invoices over \$500.00 in the amount of \$62,091.48 made by Alderwoman Reed seconded by Alderwoman Avant-Elliott. Motion carries. Alderwoman Dailes opposed.

Alderwoman Dailes had concerns regarding Kwanzaa Event. Alderwoman West stated that everyone is welcome to view her information turned in to the finance clerk and that the check should be held until which time the expenses were confirmed.

PLANNING AND ZONING - Pat Barrett explained the Planning and Zoning recommendations regarding updating series of fees. Questions: Is the Public Hearing next – yes, do businesses have to be grandfathered in – yes, until the business change hands and/or licenses fees are delinquent, why raise fees and changing the laws – this is the reason for the public hearing.

Alderman Wiese made motion and seconded by Alderwoman Tatman to have public hearing to approve planning and zoning recommendations. Motion carries.

CHIEF OF POLICE: Chief Ihler stated that the focus is on abatement of unfavorable activities. He also addressed the issue of the police and the wearing of face mask all the time and no one in the Police Dept is infected with COVID-19. Alderwoman Avant-Elliott asked if the board can assist in anything regarding supplies of PPE. Chief stated that the department will accept any donations. Alderwoman Tatman stated that she will give contact information for PPE supplies. Chief Ihler stated the Alderwoman West is currently working on ordinance regarding basketball and sports related activities.

CITY ATTORNEY: Dorothy White-Coleman reported that after reviewing past invoices from prior city attorneys, her firm's billing is standard but she will submit a revised invoice to conform to BN customary billing. Alderwoman Avant-Elliott inquired about the ordinance regarding AT&T vs Regis and Chief Ihler explained that every year BN enters into a contract with REJIS and this year REJIS utilizes AT&T.

OLD BUSINESS:

Alderwoman Tatman explained and read the Memorandum Of Agreement from Affinia Healthcare.

For the record Alderwoman Dailes wants it to be noted that she rescinds her "yes" vote and change to "no" regarding the minutes from 4/16/2020.

NEW BUSINESS:

A. **RESOLUTION NO. 2020-02 – CARES ACT - INTRODUCED BY ALDERWOMAN WEST**

B. **BILL NO. 2573, AN ORDINANCE AN ORDINANCE ESTABLISHING AN EMERGENCY PURCHASING PROCEDURE FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI DURING A PUBLIC HEALTH CRISIS OR OTHER STATE OF EMERGENCY.**

Removed from the agenda to be presented at another meeting by Alderwoman Dailes with a different Bill No.

C. **BILL NO. 2575, AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF A CONTRACT WITH AT&T FOR FIBER CONNECTION SERVICES INTRODUCED BY ALDERWOMAN REED.**

Motion made by Alderwoman Reed to read Bill No. 2575 for 1st and 2nd time seconded by Alderman Christian. Votes are as follows: Alderwoman West-yes, Alderwoman Tatman-yes, Alderwoman Reed-yes, Alderman Wiese-yes, Alderman Thomas-yes, Alderman Christian-yes, Alderwoman Dailes-yes, Alderwoman Avant-Elliott-yes. Motion passed.

Bill No. 2575 will become Ordinance No. 2569 if and when signed by the Mayor.

D. **BILL NO. 2576, AN ORDINANCE ESTABLISHING COMPENSATION FOR CITY ADMINISTRATOR INTRODUCED BY ALDERWOMAN AVANT-ELLIOTT.**

Motion made by Alderwoman Avant-Elliott to read Bill No. 2576 for 1st and 2nd time seconded by Alderman Christian. Votes are as follows. Alderwoman West-yes, Alderwoman Tatman-no, Alderwoman Reed-yes, Alderman Wiese-yes, Alderman Thomas-no Alderman Christian-yes, Alderwoman Dailes-no, Alderwoman Avant-Elliott-yes. Motion passed.

Bill No. 2576 will become Ordinance No. 2570 if and when signed by the Mayor.

REPORT OF MAYOR: Mayor Pierson explained that there is a pandemic at this point and that finances are questionable. He added that if and when Bill No. 2576 turns out to be negative, do not blame him as he does not have a problem with a City Administrator, just not at this time.

A. **Paying bills on line.** This was suggested to table until researched.

B. **Allocate additional funds for asphalt – Street Department**

Jeff Ross Street Department explained that because the budget for the street department was substantially reduced, there is need for additional funds for asphaltting. Motion made by Alderwoman Reed seconded by Alderwoman Avant-Elliott to allocate \$6,000.00 to street department. Motion carries.

At this point motion made by Alderwoman Dailes seconded by Alderman Thomas to eliminate the report from the Board of Alderpersons to allow the public to speak. Votes are as follows: Alderwoman West-no, Alderwoman Tatman-yes, Alderwoman Reed-no, Alderman Wiese-yes, Alderman Thomas-yes, Alderman Christian-no, Alderwoman Dailes-yes, Alderwoman Avant-Elliott-no. Mayor Pierson broke the tie with yes vote. Motion carries.

Alderman Avant-Elliott stated that this would call for another agenda amendment. Alderman West stated that she had a report. Mayor Pierson stated that the BOA could speak after the public.

Alderman Reed exited at 10:38pm.

MEETING OPEN TO THE PUBLIC: The meeting was opened to the public to speak 3 minutes each.

Felicia Gillespie – 6XX Marshfield – Stated that she is very disappointed in the way the City Attorney was treated. Had concerns regarding landlord/tenants in Bellefontaine Neighbors.

Wanda Lane – 99XX Martingale Lane – Stated that this evening the BOA Meeting sunk to a new low. She will write a letter and also stated that the BOA President is directing and leading and this action should only be done in the Mayor's absence.

Alicia Smith – 94XX Duenke – This was a long drawn out meeting and the decorum of the Board of Aldermen is very poor.

Alderman Dailes exited at 10:45pm.

Alderman Tatman exited at 10:46pm.

Motion made by Alderman Avant-Elliott seconded by Alderman West for the Board of Aldermen give reports. Motion carries.

REPORT OF ALDERMEN:

Alderman Avant-Elliott – Inquired if MOA was needed for Influence Church to utilize city's parking lots for food distribution to take place tomorrow which is handled by Alderman Dailes? Mentioned that they did not get a chance to finish the budget and the Mayor stated that will get handled. Census 2020 is 60%.

Alderman Thomas – Applauded Alderman Tatman for COVID-19 testing site with Affinia Healthcare as a lot of people are sick and not aware.

Alderman Wiese – Stated that citizens should always have a voice.

Alderman Christian – No report.

Alderman West – She and Chief Ihler will continue to prepare nuisance violation ordinance to limit sports related activities, she spoke to someone regarding the limitation of Section 8 homes in Bellefontaine Neighbors, the ordinance for a City Administration was started 3 or 4 years ago, as everyone is aware of the present financial situation. Chief Ihler thanked Alderman West for her involvement in meals for the PD during this pandemic.

Adjournment: Motion to adjourn BOA meeting made by Alderman Avant-Elliott seconded by Alderman Christian. Motion carries.

Meeting adjourned at 10:59 PM.

ATTEST:

Fran Stevens, City Clerk

Approved by the Board of Aldermen on _____

**SPECIAL BOARD MEETING
THURSDAY – MAY 28, 2020 -6:00PM**

**BELLEFONTAINE NEIGHBORS MAYOR AND BOARD OF ALDERPERSONS
WILL CONVENE FOR THE ABOVE REFERENCED MEETING
VIA ZOOM.**

PRESENT: Mayor Tommie Pierson, Sr., Alderwoman Barbara West, Alderwoman Dinah Tatman, Alderman Michael Wiese, Alderman James Thomas, Alderman Jim Christian, Alderwoman Alease Dailes, City Attorney Dorothy White-Coleman, Police Chief Jeremy Ihler, City Clerk Fran Stevens

MEETING WAS CALLED TO ORDER BY Mayor Pierson at 6:00 pm.

ROLL CALL: City Clerk called the roll and all members were present except Alderwoman Reed, Ward 2 and Alderwoman Avant-Elliott, Ward 4.

APPROVAL OF THE AGENDA: Motion to approve the agenda made by Alderwoman Dailes seconded by Alderman Thomas. Motion carries.

AGENDA OUTLINE: read by Mayor Pierson.

OPENING REMARKS: Mayor Pierson stated; in this pandemic period all doctors are stating how important it is to get tested and this is the time to exercise precautionary measures. He thanked Alderwoman Tatman, Affinia Healthcare and others for assistance as this is a good move for Bellefontaine Neighbors and surrounding areas.

REASON FOR THE MEETING: Alderwoman Tatman thanked everyone for being a part of this meeting and gave an overview for the purpose of this meeting; to raise awareness and offer solutions i.e. testing site on the city's Rec and City Hall lots Monday thru Saturday beginning June 12th from 10am to 1pm. and seek funding for purchase of PPE equipment (masks and hand sanitizer) which is \$45,000 for 40,000 mask and 25,000 - 6 ounce bottles of hand sanitizers which would be given out to individuals at the testing site.

QUESTIONS FROM BOARD OF ALDERMEN:

Alderman Wiese – Congratulated Alderwoman Tatman for this presentation but added that \$45,000.00 is a lot of money at once and said the purchase should be as needed. Alderwoman Tatman stated the City Treasurer told her that if we do not get reimbursed it can be put under the emergency clause and then it can go in next year's administration budget.

Alderwoman Dailes – Spoke to Councilwoman Rita Days and was informed that municipalities may not be reimbursed for PPE purchases, however Mrs. Days will have her office deliver masks to municipalities by June 1, 2020. Alderwoman Dailes asked for 5,000.00 masks. Also, she shared her thoughts that the tax dollars of Bellefontaine Neighbors should be specifically for this municipality. She supports the testing site on city lots.

Alderman Thomas – Agrees with the testing site on the lots. Inquired as to the price of 10,000 mask and 7,500 hand sanitizers. Alderwoman Tatman answered that 10,000 masks would cost \$7,500.00 and 5,000 hand sanitizers would be 4,608 bottles for \$6,241.90. (the masks are .75 each and the hand sanitizers are \$2.70 each)

Alderman West – Inquired – (1) if this purchase required the bidding process, (2) how did the testing site on the city lots extend to more than (1) day? Her recollection from the last BOA meeting was that the lots would only be used on June 11th. Alderman West stated that the reason for this special meeting is to extend the time line for testing with additional health care agencies as Affinia could only donate one day for testing which is June 11, 2020 and the bidding process would be eliminated under the emergency orders.

Alderman Wiese – Stated that he is against \$45,000.00. Inquired what is actually necessary to purchase at this time? Alderman West stated that the masks and hand sanitizers are more essential than the testing centers.

Alderman West: Stated that Sam page gave the clergy coalition 100,000 masks and questioned if Alderman West to ask for some items for the municipality. Alderman West stated that the distribution was for houses of faith. But they are asking if the extras could be distributed to municipalities. Alderman West stated that testing has not been great in north county, and she is sure that if individuals wanted to wear a mask, they would have them. Alderman West stated that the other sites did not give out masks and hand sanitizers.

There was dialog and Alderman West asked the doctor to address this issue. She also asked the Bellefontaine Police Chief to give overview.

PRESENTATIONS FROM REPRESENTATIVES:

Dr. Secil gave overview of the coronavirus and the importance of having mask and hand sanitizer.

Chief Ihler: Gave statements on the amount of cases reported in North County. These are calculations are for rates per 100,000 people.

- male vs female – 420 vs 546
- race and ethnicity – black (African American) 843, mixed 639, Hispanic 580 decrease from here
- population by age – 0-19 – very little, 20 – 29 a slight rise, consistently rise up to age 80 – 89
- deaths – of the 395 communities in St. Louis County – males are slightly impacted more than females. African American – 64 vs Whites 33 vs all other races at 10
- Zip code – 63137 – Bellefontaine Neighbors’ population racial makeup – African American – 75%, white – 23% and the rest make up 100%. We are on the upper tier of impact by COVID-19.

Dr. Secil added that in New York the male gender is impacted more than females.

Alderman Wiese- Bellefontaine Neighbors cannot afford \$45,000 but we need to offer funds to take care of this situation with these people. Alderman Dailes added that these people are our friends, family and residents and they make a choice to do what they wish to do. If St. Louis County is going to provide mask, we should wait to see what we will get. She believes that at this time we are provided the space for the testing. Alderman Christian concurred with waiting to see what resources will be provided.

PRESENTATION FROM REPRESENTATIVES:

1. Simmeco – Shawn Simms – President and CEO – here to support BN in any way he can. In the near future the mask price may remain as is but the hand sanitizer may increase in the future.
2. HomeDocs – Dr. Secil stated that she is 100% owner of HomeDocs and 3. Health & Wellness Center for Sunset Hills.
4. Luster Products – No representative

Q & A FROM CITIZENS:

Wanda Lane – 99XX Martingale – Stated the passion is heard in her voice and shared that someone very close to her and cautious but contacted coronavirus and passed away. Commented that there is a lot of fear regarding the testing. What can be done as far as education to remedy the fear. Is it true that individuals may be denied health coverage? Dr. Secil stated that more education is needed and take precaution by practicing social distancing, hand washing and wearing masks.

Rhonda Askew-Taylor – 97XX Birch Meadows Ct. – Commend Dr. for her services and stated that individuals should contact their health insurance company regarding testing. Agree with the testing on the city lots but because this pandemic has been around since beginning of year and spending \$45,000.00 is not in the budget at this time.

Renata Kirksey – 12XX Forest Home Ct. – Thank Alderwoman Tatman for this suggestion and is in full support of the testing on the city lots but we should start low on the purchased of PPE equipment and to keep BN tax dollars, residents can show proof of residency.

Alderwoman Tatman made a motion to purchase PPE equipment and set up a permanent testing site. Alderwoman West stated that this should be (2) separate motions. Alderwoman Tatman withdrew her initial motion.

Alderwoman Tatman made a motion to purchase PPE equipment in the amount of \$45,000.00 for 40,000 masks and 25,000 6 once bottles of hand sanitizers. There was no second therefore motion failed.

Alderwoman Tatman made a motion for the Rec Center and City Hall Parking Lots to become a permanent testing site beginning Friday, June 12 and thereafter every Monday – Saturday from 10am to 1pm seconded by Alderman Wiese. Votes are as follows: Alderwoman West-no, Alderwoman Tatman-yes, Alderwoman Reed-absent, Alderman Wiese-yes, Alderman Thomas-yes, Alderman Christian-yes, Alderwoman Dailes-yes, Alderwoman Avant-Elliott-absent. Motion carries.

ADJOURNMENT: Motion to adjourn Special Meeting made by Alderwoman West seconded by Alderman Wiese. Motion carries.

Meeting adjourned at 7:06 pm.

ATTEST:

Fran Stevens, City Clerk

Approved by the Board of Aldermen on _____.

INTRODUCED BY ALDERPERSON THOMAS

BILL NO. 2577

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, TO EXECUTE AND ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY OF BELLEFONTAINE NEIGHBORS WITH THE REJIS COMMISSION FOR COMPUTER AND INFORMATION TECHNOLOGY SUPPORT SERVICES.

BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:

SECTION One.

The Mayor of the City of Bellefontaine Neighbors is hereby authorized and directed to execute and enter into, on behalf of the City, a Contract with the Rejis Commission, whereby Rejis, will provide computer, computer systems and networks, and information technology support services for the City of Bellefontaine Neighbors in substantial conformity with Exhibit A attached hereto and incorporated by reference.

SECTION Two.

This Ordinance shall take effect and be in full force from and after its passage and approval by the Mayor.

PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS _____ DAY OF _____, 2020.

Presiding Officer

Attest:

Fran Stevens, City Clerk

Tommie Pierson, Sr., Mayor

Attest:

Fran Stevens, City Clerk

Exhibit A

Proposal for AT&T Fiber Connection Services

Board of Directors

Open
Chairman

Chief Jon Belmar
Vice Chairman

Ms. Cindy Riordan
Secretary-Treasurer

Chief John Hayden

Chief Michael Wiegand

Mr. Rick Nolle

Mr. Richard M. Torack

Daniel Isom, PhD.
Executive Director
Retired Police Chief,
City of St. Louis

Services Agreement

The City of Bellefontaine Neighbors ("Agency") and the REJIS Commission ("REJIS") have entered into an annual Information Technology (IT) Support Services Agreement ("Agreement") for network technology support to be supplied by REJIS. The intent of the parties is that REJIS will supply a pool of network technology hours which may be utilized by the Agency based upon its needs and discretion. The **REJIS Services Definitions and Conditions** outline the services to be provided and the pricing for these services.

The term of this Agreement shall be for one year beginning July 1, 2020 and terminating one year later. The Agreement may be renewed for additional like periods. A minimum of ninety days prior to the termination date, the Agency shall notify REJIS of its intent either to allow the Agreement to expire or to renew the Agreement for another year. Notwithstanding other terms to the contrary, the obligation of the Agency under this Agreement shall cease immediately for a fiscal year in which the Agency does not, for any reason, appropriate funds for this Agreement or any of its renewals. Cancellation for cause by the Agency may occur at any time upon sixty day written notice. REJIS may cancel at the end of the original Agreement, or any renewal term, by giving the Agency sixty day advance notice.

Fees for services shall be those set out in **REJIS Services Definitions and Conditions**. The method of payment for the annual cost shall be monthly based on the number of IT Support Service hours worked at the Agency the previous month. If the number of contracted hours is expended before the contract term ends, REJIS may, with the consent and authorization of the Agency, continue to provide the IT network support as contracted. The Agency will be invoiced monthly at the same contract rate for those IT support hours.

REJIS represents and warrants that it presently has no interest and shall not acquire any interest, which would conflict in any manner with the performance of services to be provided under this Agreement.

EXHIBIT A

REJIS shall not discriminate against any employee or applicant for employment, or in terms or conditions of employment due to said person's age, race, religion, creed, color, sex, national origin, handicap, or disability relative to carrying out this Agreement.

REJIS shall have the right to use Agency information technology assets at no cost to REJIS to carry out the obligations under this Agreement. The Agency, at no charge to REJIS, will provide the necessary facilities to assist REJIS in performing its duties. Such facilities would include, but not be limited to, adequate office space and parking, access to equipment and any required supplies.

REJIS will provide insurance coverage including Professional Liability Coverage in an amount of not less than \$1,000,000.

The Agency's data and confidentiality shall be kept secure by REJIS. Only authorized REJIS employees or contractors will have access to Agency data or processes. Information originating from the Agency shall not be provided to any third parties without written consent of the appropriate Agency Official.

REJIS and the Agency agree that they will not solicit for employment, nor employ each other's personnel during the term of this Agreement and for six (6) months after the termination of the Agreement. In the event that REJIS or the Agency chooses to employ an individual who within the preceding one-hundred and eighty days was employed by the other party as a full time employee, both REJIS and the Agency hereby agree to pay an amount equal to six (6) months base salary, without deductions and including benefits, to the other party. The base salary will be computed on the employee's salary as of the time of departure from either REJIS or the Agency.

The prices in the **REJIS Services Definitions and Conditions** are for an annual cost based upon the number of hours committed for one year. Requirements exceeding the base fee shall be billed at current prices. All prices stated are subject to an annual review upon the anniversary of the Agreement. Any such increase in base fees or rates will be sent in writing with the appropriate documentation to the Agency sixty days prior to the due date of the next annual Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

City of Bellefontaine Neighbors

REJIS

Signature

Daniel Isom

Signature

Name

Dr. Daniel Isom

Name

Title

Executive Director

Title

Date

May 27, 2020

Date

Attachment - REJIS Services Definitions and Conditions

REJIS Services Definitions and Conditions

The REJIS Commission ("REJIS") and The City of Bellefontaine Neighbors ("Agency") have entered into an annual Information Technology (IT) Support Services Agreement ("Agreement") in which the Agency has access to the various network skills supplied by REJIS, upon request, required to support technology installed at the Agency. Those skills may vary from technology planning, project management, network configuration, workstation selection, product evaluation, to problem resolution. The Agreement consists of an annual hour allotment that may be used at the discretion of the Agency. If additional hours are required, those hours may be purchased at a predetermined fixed rate. All services are supplied for a defined cost during a defined period.

Structure of the Agreement:

Annual Agreement: May be renewed for a like period unless cancelled 90 days before end date. Agreement is cancelable for cause.

Base Hour
Commitment: 415 hours annually. Base Hours may only be used for the Agency

Hourly Rate: \$77.00 This rate is based on the fact that the Agency will use at least 200 hours during this Agreement period. If the Agency does not use at least 200 hours during the Agreement period, they will be billed at the end of the Agreement period for the hours used at the REJIS Network Services hours without a contract rate. Any unused annual commitment hours must be used within 60 days after the current agreement period ends.

Annual Cost: \$31,955.00

Hours Logged to:

Base Hours: Service can be scheduled during normal business hours (7:00am – 5:00pm: Monday – Friday). Actual time worked (excluding travel time) is based on request for services authorized through issue reports, service requests, or project requests. In an effort to maximize our effectiveness in resolving technical issues in a timely manner, the Agency must have connectivity to the Internet with a firewall that uses current generation VPN connectivity or be part of the REJIS network to allow a connection to REJIS for remote support.

Type of Service: Any network technology service normally provided by REJIS including management, special skills, problem resolution,

consulting, etc. Does not include application development, database management, wiring, hardware repair, proprietary software fixes, or software bug repair. If any hardware or software is identified during the initial on-site assessment that REJIS does not have requisite expertise, REJIS will either offer limited support or advise that support is not available. This issue will be brought to the attention of the Agency at the conclusion of the assessment. No more than 15% of the total committed hours at a rate up to eight (8) hours per week can be used for Wide Area Network and Backend Infrastructure support unless otherwise agreed to by both parties.

Service Includes at

No Additional Cost:

- Unlimited use of the Help Desk
- Account Manager
- Monthly Reporting - Each month an invoice report will be provided which identifies: the hours used for the month, the name of the person who performed the work and a brief description of the work performed.

Service Levels:

All calls for assistance will be originated through the REJIS Help Desk, with the exception of Projects. Projects will be authorized in writing by the appropriate level of management at the Agency. At the initiation of a service call, the caller determines if the call is an incident or a service request. All critical incidents not resolved by level one support (Help Desk) will be handled remotely or responded to (by phone or in person) in 2 hours during normal business hours (7 a.m. to 5 p.m. – Monday - Friday.) and within 4 hours during non-business hours and holidays. Non-priority service calls placed after 3 p.m. will be handled remotely, responded to by 9 a.m. next business day or held for the next scheduled service day if agreeable to the Agency. During non-business hours, the Agency will be charged a minimum of one hour for on-site response or a minimum of 15 minutes for remote response. The Agency will determine the level of priority. Response time for Service Requests will be determined by the Agency, and such requests will be honored by REJIS, subject to available resources. Agencies must call or email the REJIS Help Desk (heldpdesk@rejis.org) by the close of business the day before a scheduled visit to cancel that scheduled visit. Four hours will be assessed to the agency's base hour balance when notification is not provided.

Overtime Charges

- Hours worked in excess of forty (40) hours per week for a fulltime facility site to be billed at 1.5 times the contracted rate.
- Hours worked outside normal business hours to be billed at 1.5 times the contracted rates.
- Hours worked during normal business hours, but outside of the Agency's regularly scheduled day/time will be billed at non-discounted rates and scheduling will be based on availability of REJIS staff. Minimum times apply.
- Normal business hours are 7 am to 5 pm. Monday through Friday, excluding Holidays.

Travel Charges

- During normal business hours, travel time to and from the Agency's primary location is included as part of the Infrastructure rate. Any additional time or mileage are billed at the Agency's contracted rate and mileage at the standard federal mileage rate.
- All travel outside of the Agency's scheduled day/time will be billed at the non-discounted rates and mileage at the standard federal mileage rate.



REJIS Commission
 4255 W Pine Blvd
 Saint Louis MO
 63108
 (314) 535-1950

Proposal

#583

Customer: 30046 City of Bellefontaine Neighbors

Prepared for:

City of Bellefontaine Neighbors
 Angie Wojtkowski
 9641 Bellefontaine Road
 Bellefontaine Neighbors, MO 63137

TOTAL

\$31,955.00

Expires: 8/25/2020

Date

5/27/2020

Client Service Rep:

Brian P Haley

Quantity	Item	FRQ	Rate	Amount
415	SV-0019 Labor - Network Services - 200 to 499 hours	OTO	\$77.00	\$31,955.00

Hours for labor are ESTIMATES ONLY. Agencies will be billed for the actual number of hours worked on this project or service.

Subtotal	\$31,955.00
Tax (0%)	\$0.00
Total	\$31,955.00

Frequency information is provided to assist the customer in determining ongoing costs.

Frequency Codes:

OTO - One Time Only MTH - Monthly QTR - Quarterly SA - Semi Annually ANN - Annually



583



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4255 W Pine Blvd
Saint Louis MO
63108
(314) 535-1950

Proposal

#583

Customer: 30046 City of
Bellefontaine Neighbors

Proposal Notes:

REJIS to enter into an agreement with The City of Bellefontaine Neighbors for IT Support Services totaling 415 hours for Fiscal Year 2021.

Draft of proposed Service Agreement is attached within the client profile.

Signatures will be affixed upon approval of this document.

General Notes:

- Prices for REJIS software and services are valid for 90 days from the proposal date.
- If quotes from vendors for hardware/software requests are part of this proposal, the final price may fluctuate and will be adjusted accordingly during the billing process.
- Hours for labor are ESTIMATES ONLY. Agencies will be billed for the actual number of hours worked on this project or service.
- All agencies that access REJIS services must meet anti virus and NCIC/CJIS security requirements.
- For custom code developed by REJIS, the following statement applies. "As implied under the REJIS operating charter to support regional government entities, REJIS will retain ownership of the developed software and will make it available to any/all regional government entity(ies) that can utilize this capability. REJIS retains title to all copyrights, trade secrets, and intellectual property rights to the software. The Agency agrees that the software shall not be disclosed, given, sold to, or used by another party without written approval of REJIS".
- Please contact your Client Services Representative with any questions.



583



REJIS Commission
 4255 W Pine Blvd
 Saint Louis MO
 63108
 (314) 535-1950

Proposal

#583

Customer: 30046 City of
 Bellefontaine Neighbors

Signature Page:

Customer Approval:

Signature: _____

Print Name: _____

Title: _____

Date: _____

REJIS Approval:

Signature: Daniel Isom

Print Name: Dr. Daniel Isom

Title: Executive Director

Date: 5/27/2020



583

INTRODUCED BY ALDERWOMAN DAILES

BILL NO. 2578

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING AN EMERGENCY PURCHASING PROCEDURE FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI DURING A PUBLIC HEALTH CRISIS OR OTHER STATE OF EMERGENCY.

WHEREAS, the U.S. Center for Disease Control has alerted the country of the pandemic threat of a widespread outbreak of COVID-19, also known as the coronavirus; and

WHEREAS, the President of the United States has declared a state of emergency in response to COVID-19; and

WHEREAS, the Governor of the State of Missouri declared a state of emergency on March 13, 2020, in response to COVID-19; and

WHEREAS, County Executive Sam Page, on March 13, 2020, declared a state of emergency in St. Louis County relating to the immediate and significant risk posed to the health, safety, and wellbeing of the people of St. Louis County by COVID-19; and

WHEREAS, on March 19, 2020, the City of Bellefontaine Neighbors, Missouri (the "City") also passed Resolution No. 2020-01 which declared a state of emergency in the City; and

WHEREAS, on March 19, 2020, the Board of Alderpersons passed Ordinance No. 2566 which approved an Emergency Operations Plan, in conformity with Exhibit A attached thereto and incorporated therein by reference, that outlines actions to be taken by local government officials to reduce the vulnerability of City residents and employees to the threat of the COVID-19 pandemic and other crises or disasters creating a state of emergency; and

WHEREAS, the Board of Alderpersons desires to amend the Emergency Operations Plan to include the procedure to be utilized for emergency purchases made by the City during the COVID-19 pandemic and other crises or disasters which create a state of emergency;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:

Section 1. The Board of Alderpersons hereby amends the Emergency Operations Plan incorporated by reference as Exhibit A into Ordinance No. 2566, by adding the following to Appendix 3 - RESOURCE & SUPPLY PROCUREMENT PROCEDURES, Appendix 3 to Annex G:

Emergency Purchases Procedure

In case of an emergency which requires immediate purchase of supplies or contractual services when the immediate procurement of such supplies is essential to prevent delays which might adversely affect the health, welfare, or convenience of the citizens or cause substantial disadvantage to the City, the Director of Purchasing may authorize the purchase, at the lowest obtainable price, of any supplies or contractual services not in excess of ten thousand dollars (\$10,000.00) without requiring formal competitive bids. The Board of Alderpersons must approve negotiated procurement of supplies and services of a value in excess of ten thousand dollars (\$10,000.00) when formal competitive bids are not obtained.

Section 2. This Ordinance shall take effect and be in full force from and after its passage and approval by the Mayor.

PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS ON THIS _____ DAY OF JUNE, 2020.

Tommie Pierson Sr., Mayor

Attest:

Fran Stevens, City Clerk

INTRODUCED BY ALDERWOMAN TATMAN

BILL NO. 2579

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING CIVIL EMERGENCY PROCEDURES FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI DURING A STATE OF EMERGENCY.

WHEREAS, on May 30, 2020, the Governor of the State of Missouri issued Executive Order 20-11 declaring that a State of Emergency exists in this State due to civil unrest; and

WHEREAS, Section 44.080.2, RSMo., authorizes each political subdivision of the state, and the executive officer thereof, to "provide for the health and safety of persons" and the "safety of property" in carrying out the provisions of the state's emergency response law; and

WHEREAS, Section 44.090.3, RSMo., authorizes the highest ranking official of any political subdivision to render aid in the face of a public safety need at a time of significant emergency; and

WHEREAS, Section 44.110.1, RSMo., provides that executive officers of political subdivisions of the State are to utilize the resources of their political subdivision "to the maximum extent practicable" when responding to an emergency; and

WHEREAS, there exists a need to establish procedures to govern actions which may be taken by local government officials when a state of emergency exists due to civil unrest that may endanger the health, welfare and safety of the residents of the City of Bellefontaine Neighbors; and

WHEREAS, the Board of Alderpersons now desires to establish civil emergency procedures to outline actions to be taken by local government officials to protect the health, welfare and safety of the residents of the City of Bellefontaine Neighbors due to civil unrest;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:

Section One.

A new Article II of Chapter 6 of the Bellefontaine Neighbors, Missouri, Code of Ordinances is hereby enacted to read as follows:

Article II – Civil Emergencies

Sec. 6-13. - Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Civil emergency shall mean a riot or unlawful assembly characterized by the use of force or violence, civil commotion or uprising or any natural or man-made disaster or calamity; or imminent danger of any of the foregoing.

Mayor shall mean the Mayor of the City, or in his/her absence or inability to act, the President of the Board Alderpersons.

Sec. 6-14. - Mayor to Proclaim Existence of Civil Emergency.

When in the judgment of the Mayor a civil emergency is deemed to exist, he/she shall forthwith proclaim in writing the existence thereof.

Sec. 6-15. - Notification to Public.

Any proclamation of a civil emergency shall be promptly communicated to all available news media for dissemination to the public, and shall be filed in the office of the City Clerk.

Sec. 6-16. - Curfew.

After the issuance of a proclamation declaring a civil emergency by the Mayor, he/she may order a general curfew applicable to such geographical areas of the City or to the City as a whole as deemed advisable, and the curfew shall be applicable during the hours of the day or night as he/she may deem necessary in the interest of public safety and welfare. In the designated areas and during the designated hours of any such curfew, all persons shall remove themselves to and remain in their places of residence, remain off and away from the public streets, sidewalks, parks and all other public or open places, and no persons shall loiter or gather together in groups at any place for any purpose whatsoever; provided, that persons performing medical services, essential public utility services, public officials, law enforcement officers, firemen and other persons officially designated to perform some duty with reference to the civil emergency are exempt from the curfew.

Sec. 6-17. - Powers of Mayor.

After the proclamation of a civil emergency, the Mayor shall, in addition to all other powers granted by the laws of the State, this Code and other ordinances of the

City, be empowered in the interest of the public safety and welfare and to preserve the peace and order of the City, to exercise any and all of the powers hereinafter granted, as follows:

- (1) To order all policemen, auxiliary policemen, firemen and any other city employee to report for immediate duty as directed;
- (2) To order the closing of any and all business establishments throughout the City or any portion thereof during the period for which the civil emergency exists or during the hours of the curfew;
- (3) To order a reduction in the use of all utilities throughout the City during the state of civil emergency;
- (4) To order the discontinuance of the selling, distributing, dispensing or giving away of any firearms or other weapons of any character whatsoever;
- (5) To order the closing of any and all establishments or portions thereof, which may be engaged in the sale, distribution, dispensing or giving away of firearms, ammunition or other weapons of any character whatsoever;
- (6) To order the closing of all retail and wholesale liquor stores, taverns and other places dispensing, serving or permitting the consumption of intoxicating liquors or nonintoxicating beer;
- (7) To order the discontinuance of the sale, distribution or giving away of intoxicating liquor or nonintoxicating beer;
- (8) To order the closing of all private clubs or portions thereof wherein the consumption of intoxicating liquor or nonintoxicating beer is permitted;
- (9) To order the discontinuation of the selling, distribution or giving away of gasoline or other flammable liquids or combustible products in any container other than a gasoline tank properly affixed to a motor vehicle;
- (10) To order the closing of gasoline stations and other establishments engaged in the sale, distribution or dispensing of gasoline or other flammable liquids or combustible products;

(11) To order any public place or building, public street or alley, sidewalk, parking area and any other place closed to motor vehicles, persons and pedestrian traffic;

(12) To order the doing of or refraining from all acts necessary and incidental to the protection of life and property.

Sec. 6-18. - Proclamation to Remain in Effect; Board to have Power to Terminate.

A proclamation issued in accordance with the provisions of this Article shall remain in effect continuously from the date and time of the issuance thereof for such a period of time as may specifically be prescribed therein or upon the issuance of a proclamation determining the civil emergency no longer exists, whichever occurs first; provided, the Board shall have the power to terminate the proclamation of a civil emergency at any time.

Section Two.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Bellefontaine Neighbors, Missouri hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section Three.

The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City's Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

Section Four.

This Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS ____ DAY OF JUNE, 2020.

Presiding Officer

Attest:

Fran Stevens, City Clerk

APPROVED THIS ____ DAY OF JUNE, 2020

Tommie Pierson Sr., Mayor