BUILDING INSPECTOR: JOE RABEN

FEE: $75.00

CITY OF BELLEFONTAINE NEIGHBORS
9641 BELLEFONTAINE ROAD
BELLEFONTAINE NEIGHBORS, MO 63137
314-867-0076

APPLICATION FOR OCCUPANCY INSPECTION

Date: _____

Property Address: _____

Property is: ___ FOR SALE ___ FOR RENT ___ VACANT ___ OCCUPIED

Name of Property Owner or Representative: _____

_____

Owner's Address City State Zip Code

Telephone: _____
(Home) (Work) (Cell)

E-Mail Address: _____

NOTICE: ALL UTILITIES MUST BE ON AT THE TIME OF INSPECTION. ALL INSPECTIONS ARE BY APPOINTMENT ONLY. THE FEE FOR THE INSPECTION AND ONE (1) RE-INSPECTION IS $75.00. THE INITIAL FEE MUST BE PAID BEFORE THE INSPECTION IS MADE. THE FEE FOR SUBSEQUENT RE-INSPECTIONS WILL BE AN ADDITIONAL $50.00 EACH AND IS PAYABLE PRIOR TO SCHEDULING THE RE-INSPECTION.

INSPECTIONS ARE MADE MONDAY THROUGH FRIDAY AT 9:00AM, 10:00AM, 11:00AM, 2:00PM, AND 3:00PM

PROPERTY MAINTENANCE CODE – ORDINANCE NO. 2057
MISREPRESENTATIONS PROHIBITED

(c) It shall be unlawful for any person to knowingly make any false statement in an Application for an Occupancy Permit or an amendment thereto.
(d) Any residential structure offered or available for sale, lease, or transfer shall display a statement provided by the Building Department indicating the date of the most recent inspection and information as to the maximum number of persons that the structure will lawfully accommodate s determined by the most recent inspection. The required statement is to be affixed to the structure in proximity to the main entrance and in a manner reasonably calculated to come to the attention of persons entering same. It shall be unlawful to offer any residential structure for sale, lease, or transfer unless the statement required by this subparagraph shall be displayed as set forth herein.

No "For Sale", For Rent", or Realtor Signs may be located on the property prior to the initial inspection.

VIOLATIONS TO THE ABOVE PROPERTY MAINTENANCE CODE SECTION COULD RESULT IN A COURT SUMMONS

Receipt No. _____ _____

Signature of Applicant

Appointment Date & Time _____

IF YOU ARE RETURNING THE APPLICATION BY MAIL, PLEASE ENCLOSE A $75.00 CHECK AND A COPY OF YOUR DRIVER'S LICENSE AND CALL OUR OFFICE TO MAKE AN APPOINTMENT.