

COURT NOTICE

If you have a scheduled appointment or you are otherwise required to appear at Bellefontaine Neighbors Municipal Courts Division and:

If you are unable to appear because of one or more of the following conditions:

- You have traveled to a foreign country within the last 14 days;
- You reside with or have close contact with someone who has traveled to a foreign country within the last 14 days;
- You have been asked to self-quarantine by a doctor, hospital or health agency;
- You have been diagnosed with, or have had contact with anyone who has been diagnosed with COVID-19 (Coronavirus); or persons with unexplained fever, cough or shortness of breath;
- Any Attorney or party **shall promptly notify** opposing counsel and the Court if they reasonably suspect that a participant in any proceeding authorized by this Court's Administrative Order 14 may come within any of the above listed categories.

If you have a scheduled appointment or you are otherwise required to appear at Bellefontaine Neighbors Municipal Courts Division and you are unable to appear because of the restrictions listed above, you should proceed as follows:

(All appearances will be **VIRTUAL**, further instructions will be in your notification.)

- If you are represented by an attorney, please contact your attorney.
- If you are an attorney scheduled to appear, all court sessions have been rescheduled.
- All litigants to the case, will receive a court date notice in the mail rescheduling those dates at your last known address on record with the court.
- **MUNICOURT.NET:** You can track your case or check on court/payment dates at:
<https://www.municourt.net>.
- If you need information about the status of your case, please contact the clerk at 314-867-0076.
- Court fines may be paid by one of the following methods:
 - Some Traffic Tickets may be payable online at
<https://ipaycourt.com/cityofbn>
 - Payments cannot be accepted over the phone.
 - Mail payments in the form of a check or money order, made payable to
City of Bellefontaine Neighbors / Court
9641 Bellefontaine Road
St. Louis, MO 63137

These restrictions will remain in place temporarily until it is determined to be safe to remove them. People who think they may have been exposed to COVID-19 (Coronavirus) should contact their healthcare provider immediately. If you have any questions as to this Administrative Order, please contact the Clerk of the Court, 314-867-0076

SO ORDERED:

September 1, 2020

Electronically Signed – JPD

Judy P. Draper, Chief Judge, Bellefontaine Neighbors Municipal Division