

**PUBLIC NOTICE  
CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
TOWN HALL MEETING  
GRACE NEW COVENANT CHURCH  
1060 CHAMBERS ROAD, BELLEFONTAINE NEIGHBORS, MO. 63137  
THURSDAY, SEPTEMBER 15, 2022 - 6:30PM  
BOARD OF ALDERMEN MEETING TO COMMENCE THEREAFTER**

**Notice is hereby given that the City of Bellefontaine Neighbors will hold a Town Hall Meeting on Thursday, September 15, 2022 at 6:30PM at Grace New Covenant Church, 1060 Chambers Road, Bellefontaine Neighbors, MO 63137.**

Persons interested in making their views known on any matter will be able to speak during the meeting under “Public Comments”. In addition, anyone may send an email with his or her comments to the City Clerk at [sruffin-hall@cityofbn.com](mailto:sruffin-hall@cityofbn.com) no later than Thursday, September 15, 2022 by 12:00pm. All comments received by email will be entered into the public record and publicly as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting.

**AGENDA**  
**CITY OF BELLEFONTAINE NEIGHBORS, MO**  
**TOWN HALL MEETING**  
**GRACE NEW COVENANT CHURCH**  
**1060 CHAMBERS ROAD, BELLEFONTAINE NEIGHBORS, MO. 63137**  
**THURSDAY, SEPTEMBER 15, 2022 - 6:30 PM**

- 1. CALL MEETING TO ORDER - MAYOR TOMMIE PIERSON, SR.**
- 2. PLEDGE OF ALLEGIANCE- MAYOR TOMMIE PIERSON, SR.**
- 3. MISTRESS OF CEREMONY – CITY ATTORNEY DOROTHY WHITE-COLEMAN**
  - A. INTRODUCTIONS - MAYOR, ELECTED OFFICIALS, APPOINTED OFFICIALS, DEPARTMENT HEADS, AND COMMITTEE AND COMMISSION CHAIRS**
- 4. BEAUTIFICATION AWARDS- MAYOR PIERSON & JENNIE STEWART**
- 5. PUBLIC COMMENTS**
- 6. SPECIAL GUESTS-INTRODUCED BY MISTRESS OF CEREMONIES**
  - A. DISTRICT 66 MISSOURI STATE REPRESENTATIVE-Marlene Terry (5 mins)**
  - B. DIRECTOR OF COMMUNICATIONS FOR RIVERVIEW SCHOOL-Ishmael Sistrunk (5 mins)**
- 7. STATE OF THE CITY REPORT –MAYOR TOMMIE PIERSON, SR.**
- 8. CLOSING STATEMENTS – MAYOR TOMMIE PIERSON, SR.**
- 9. ADJOURNMENT**

**NEGOTIATIONS WITH EMPLOYEE GROUPS (SEC. 610.021(9)); BIDDING SPECIFICATIONS (SEC 610.021(11)); AND /OR PROPRIETARY TECHNOLOGICAL MATERIALS (SEC 610.02 (15)).**

**THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERPERSON’S SPECIAL MEETING ON SEPTEMBER 15, 2022 WAS POSTED ON SEPTEMBER 13, 2022 AT 5:00PM IN BELLEFONTAINE NEIGHBORS CITY HALL (FRONT DOOR) AND ON THE CITY’S WEBPAGE AT WWW.CITYOFBN.COM. FOR A PHYSICAL COPY, CONTACT THE CITY CLERK’S OFFICE.**

**COPIES OF THIS NOTICE MAY BE OBTAINED BY CONTACTING: SEMMIE RUFFIN-HALL, CITY CLERK, CITY OF BELLEFONTAINE NEIGHBORS, 9641 BELLEFONTAINE ROAD, ST. LOUIS, MO 63137, (314) 867-0076.**

**AGENDA**  
**BELLEFONTAINE NEIGHBORS BOARD OF ALDERMEN**  
**BOARD MEETING**  
**GRACE NEW CONVENANT CHURCH**  
**1060 CHAMBERS RD. BELLEFONTAINE NEIGHBORS, MO. 63137**  
**THURSDAY-September 15, 2022-IMMEDIATELY AFTER TOWN HALL MEETING**

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF INVOICES OVER \$500 (09/1-9/13/22)**
6. **UNFINISHED BUSINESS:**
  - A. **BILL NO.2643-AN ORDINANCE ADOPTING THE BUDGET FOR THE 2022- 2023 FISCAL YEAR FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI - (INTRODUCED BY ALDERWOMAN ALEASE DAILES)**
7. **NEW BUSINESS:**
  - A. **BILL NO 2644- AN ORDINANCE ESTABLISHING THE ANNUAL RATE OF *AD VALOREM* TAX LEVIED FOR THE YEAR 2022 FOR DEBT SERVICE AND GENERAL MUNICIPAL PURPOSES ON ALL REAL AND PERSONAL PROPERTY IN THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (INTRODUCED BY ALDERWOMAN PEG WARNUSZ)**
  - B. **ROAD SALT BIDS**
  - C. **A RESOLUTION ACCEPTING AND APPROVING A TITLE VI POLICY FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI(- (INTRODUCED BY ALDERWOMAN LYNETTE VONSEGGERN)**
  - D. **ADJOURNMENT**

NEGOTIATIONS WITH EMPLOYEE GROUPS (SEC. 610.021(9); BIDDING SPECIFICATIONS (SEC 610.021(11); AND /OR PROPRIETARY TECHNOLOGICAL MATERIALS (SEC 610.02 (15).

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERPERSON'S MEETING ON September 15 , 2022 WAS POSTED ON September 13, 2022 AT 5 PM IN BELLEFONTAINE NEIGHBORS CITY HALL (FRONT DOOR) AND ON THE CITY'S WEBPAGE AT [www.cityofbn.com](http://www.cityofbn.com). FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

COPIES OF THIS NOTICE MAY BE OBTAINED BY CONTACTING: SEMMIE RUFFIN-HALL, CITY CLERK, CITY OF BELLEFONTAINE NEIGHBORS-9641 BELLEFONTAINE ROAD-ST. LOUIS, MO 63137-(314) 867-0076.

11:19 AM  
09/13/22

## BELLEFONTAINE NEIGHBORS Check Detail

September 1 - 13, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	45163	09/12/2022	C & C ASSOCIATES INC.	1003.4 · OPERATING ACCT-NEW		-28,200.00
Bill	INV # 48018	09/12/2022		5530 · CAPITAL EXPENSE	-28,200.00	28,200.00
Bill Pmt -Check	45167	09/12/2022	DON RUSH CONTRACTING CO.	1003.4 · OPERATING ACCT-NEW		-1,850.00
Bill	INV # 088-2122	09/12/2022		1050 · DUE FROM SEWER FUND	-1,850.00	1,850.00
Bill Pmt -Check	45168	09/12/2022	ED ROEHR SAFETY PRODUCTS	1003.4 · OPERATING ACCT-NEW		-3,298.86
Bill	INV # 526042	09/12/2022		5222 · PERSONNEL CLOTHING & EQUIPME	-38.46	38.46
Bill	INV # 526194	09/12/2022		5222 · PERSONNEL CLOTHING & EQUIPME	-55.00	55.00
Bill	INV # 526206	09/12/2022		5222 · PERSONNEL CLOTHING & EQUIPME	-1,229.38	1,229.38
Bill	INV # 526205	09/12/2022		5223 · TRAINING & ORIENTATION	-123.20	123.20
Bill	INV #526209	09/12/2022		5222 · PERSONNEL CLOTHING & EQUIPME	-429.89	429.89
Bill	INV # 526208	09/12/2022		5222 · PERSONNEL CLOTHING & EQUIPME	-1,422.93	1,422.93
Bill Pmt -Check	45172	09/12/2022	GOEDECKE COMPANY	1003.4 · OPERATING ACCT-NEW		-2,720.00
Bill	INV # 847059	09/12/2022		5530 · CAPITAL EXPENSE	-2,720.00	2,720.00
Bill Pmt -Check	45177	09/12/2022	MC MECHANICAL SERVICES	1003.4 · OPERATING ACCT-NEW		-1,369.41
Bill	INV # 12453827	09/12/2022		5032 · BUILDING MAINTENANCE	-1,369.41	1,369.41
Bill Pmt -Check	45184	09/12/2022	PARAGON MICRO INC.	1003.4 · OPERATING ACCT-NEW		-2,024.97

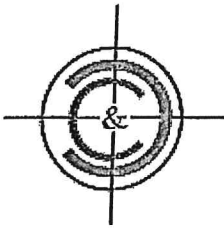
11:19 AM  
09/13/22

# BELLEFONTAINE NEIGHBORS

## Check Detail

September 1 - 13, 2022

Bill	INV #	09/08/2022	5031 · EQUIPMENT MAINTENANCE	-2,024.97	2,024.97
Bill Pmt -Check	45186	09/12/2022	REJIS COMMISSION	-2,024.97	2,024.97
			1003.4 · OPERATING ACCT-NEW	-7,386.14	
Bill	INV # 492313	09/08/2022	5017 · IT REJIS FEES	-6,157.00	6,157.00
Bill	INV # 490845	09/12/2022	5017 · IT REJIS FEES	-139.83	139.83
Bill	INV # 490529	09/12/2022	5017 · IT REJIS FEES	-175.25	175.25
Bill	INV # 490528	09/12/2022	5017 · IT REJIS FEES	-643.83	643.83
Bill	INV # 490526	09/12/2022	5219 · IT REJIS-POLICE	-270.23	270.23
				-7,386.14	7,386.14
Bill Pmt -Check	45187	09/12/2022	ROGMAN & ASSOCIATES	-3,000.00	3,000.00
			1003.4 · OPERATING ACCT-NEW	-3,000.00	
Bill		09/12/2022	5010.1 · CERTIFIED PUBLIC ACCOUNTANTS	-3,000.00	3,000.00
				-3,000.00	3,000.00
Bill Pmt -Check	45192	09/12/2022	WHITE COLEMAN & ASSOCIATES, LLC	-12,168.50	12,168.50
			1003.4 · OPERATING ACCT-NEW	-12,168.50	
Bill	INV # 27589	09/08/2022	5043 · LEGAL FEES-REG	-12,168.50	12,168.50
				-12,168.50	12,168.50
	TOTAL	9			\$62,017.88



**C&C Group**  
 (314) 291-8800

Temperature Controls  
 Security Solutions  
 Fire Safety  
 Network Services  
 Access Floors  
 Standby Generators  
 NEBB Test and Balance

Invoice No.	48018
Page	1 of 1

**REMIT BY ACH OR CHECK TO:**  
 P.O. BOX 871749  
 KANSAS CITY, MO 64187-1749  
*We Appreciate Your Business!*

**KANSAS CITY • ST. LOUIS • JEFFERSON CITY • WICHITA • SPRINGFIELD**

**B  
I  
L  
L  
T  
O**  
 CITY OF BELLEFONTAINE  
 9641 BELLEFONTAINE ROAD  
 ST LOUIS, MO 63137

**J  
O  
B**  
 212138012  
 City of Bellefontaine Neighbors ASP Upgrade  
 9641 Bellefontaine Road  
 St. Louis, MO 63137

Invoice Date	Payment Terms	Invoice Due Date	Application #	Contract
04/19/22	Net 30 Days	05/19/22	1	212138012 - City of Bellefontaine Neighbors ASP Upgrade

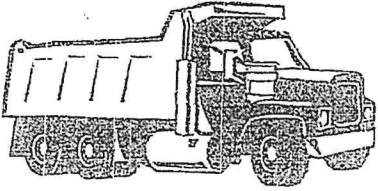
Customer #: 10262      Customer PO#: 003827

Contract Item	Contract Amount	Total Previous Billings	Held Retainage	Current Billing
1 City of Bellefontaine Neighbors ASP Upgrade	28,200.00	0.00	0.00	28,200.00
	28,200.00	0.00	0.00	28,200.00
<p><i>C&amp;C Group will provide material and labor for the upgrade of Bacnet IP AS-P Network Level Controller at the City Hall Building as well as the Recreation Center for the City of Bellefontaine.</i></p> <p><i>9/18/22</i>  <i>Parks/Admin</i>  <i>J. V. [Signature]</i>  <i>\$28,200.00</i>  <i># ARPA Funds</i>  <i>PO # 003827</i>  <i># 5530</i>  <i>Capital</i></p>				
				<p>Gross Current Billing this Invoice : 28,200.00            Sales Tax : 0.00            Less 0.00% Retainage for Current Billing: 0.00            Released Retainage: 0.00            Total Due This Invoice : 28,200.00</p>

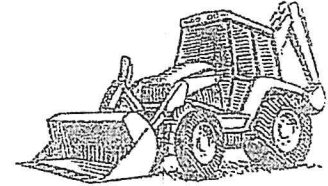
If you should have any questions call Vonnice Barbarash  
 @ 314-291-8800 or email vbarbarash@c-cgroup.com

Remit ACH to:  
 UMB Routing No: 101000695  
 UMB Bank Account No: 9872007506  
 CTX Format or email payment remittance to: AR@C-CGroup.com  
 A 3% CONVENIENCE FEE WILL BE ADDED TO ALL TRANSACTIONS IF PAID BY CREDIT CARD.  
 All applicable taxes included.





SEP 06 2022



# DON RUSH CONTRACTING INC

5147 Auriesville Ln Hazelwood MO 63042

314-291-0830 Fax 314-291-3140 September 3, 2022

Date \_\_\_\_\_

City of Bellefontaine Neighbors  
 Dept of Public Works  
 9641 Bellefontaine Road  
 St Louis MO 63137

Job Address:  
 1178 Ashford Drive  
 Lateral Project # 2122

Excavated and repaired broken sewer line per City of Bellefontaine Neighbors Sewer Lateral Repair Program

St Louis County Permit # 22 DRN - 01837

ONE THOUSAND, EIGHT HUNDRED, FIFTY-----Dollars \$1,850.00

RECEIVED BY	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE: 9/3/22	
FOR: [Signature]	DEPT
APPROVED: [Signature]	
FOR PAYMENT	
AMOUNT \$ 1850.00	

Amount 1850

FULL AND FINAL CLAIM/LIEN RELEASE

In consideration of the receipt and payment of:

One Thousand, Eight Hundred, Fifty ----- Dollars( \$ 1,850.00)

(legal name of business) Don Rush Contracting Inc. whose address is

5147 Auriesville Ln Hazelwood MO 63042 (“Claimant”) hereby fully,

finally, and unconditionally waives and releases any right to assert or enforce a mechanic’s lien claim against the residential real property identified below for all work performed by Claimant prior to the date set forth below and for any work hereafter performed by or on behalf of Claimant under any agreements executed by Claimant.

Claimant further releases and forever discharges City of Bellefontaine Neighbors (“Contractor”), Contractor’s Surety, the Owner(s) of the Real Estate, and the Owner’s Lenders, hereinafter collectively referred to as “Beneficiaries” from any and all claims or rights of mechanic’s lien as it relates to the contract/purchase order between Claimant and Contractor, in connection with a construction Project described as:

1178 Ashford Drive Bellefontaine Neighbors Lateral Project # 2122

Including but not limited to any and all obligations and liability arising out of or in any way related to said Project and for labor, rental equipment and/or materials furnished and/or used in connection with the performance of the contract or in connections with the Project. Claimant warrants and represents that Claimant has no claim on any bonds or any other claim whatsoever for additional cost or time for any and all work, labor, and materials furnished on the Project or under the contract.

Claimant represents and warrants that Claimant has authority to enter into, execute and deliver this lien waiver, and this lien waiver constitutes the valid and binding obligations of Claimant. The undersigned representative acknowledges he or she is the appropriate officer and is authorized to execute this lien waiver.

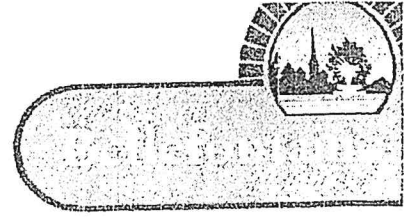
Donna Rush  
Donna Rush

Donald Rush  
Donald Rush

Date: September 3, 2022

Title : President

9641 Bellefontaine Road  
St. Louis County, Missouri 63137  
Office: 314-867-0076  
Fax: 314-867-1790



Don Rush Contracting, Inc.  
5147 Auriesville Lane  
Hazelwood, MO 63042

FROM THE OFFICE OF THE  
BUILDING DEPARTMENT

August 17, 2022

**CONTRACT**

Your verbal proposal given this date for performing everything required including all labor, insurance, materials, tools, equipment and transportation for the following sewer lateral project in the City of Bellefontaine Neighbors is accepted.

**LATERAL PROJECT #2122 @ 1178 ASHFORD DRIVE**

Replace 10 feet of existing sewer lateral and install a yard clean-out.


Check remainder of the existing lateral not replaced. If additional work is required, it will be paid for as extra work.

**TOTAL LUMP SUM PRICE FOR THE ABOVE WORK TO BE \$1,850.00**

HOMEOWNER : PROPERTY ACQUISITION & HOLDINGS, LLC  
LOCATOR NUMBER: 11F620314  
PHONE: 636-530-6012

**AGREED AND ACCEPTED:**

ATTEST: CITY OF BELLEFONTAINE NEIGHBORS

  
\_\_\_\_\_  
Lateral Sewer Commissioner

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526042	01
INVOICE DATE	
08/19/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
233685	07/28/22	000000001165	016	WOJ-249 / MEYER	Best Way	JJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0001	0001	jj PO Edward Meyer OS1180-10M SHOE OS CLARINO OXFORD 10M	38.46	EA	38.46

RECEIVED BY ✓  
 CITY OF BELLEFONTAINE NEIGHBORS  
 DATE: 8/31/2022  
 FOR police DEPT  
 APPROVED \_\_\_\_\_  
 FOR PAYMENT \_\_\_\_\_  
 AMOUNT \$ 38.46

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	38.46
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	<b>38.46</b>



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526194	01
INVOICE DATE	
08/29/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO**  
 BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO**  
 BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234322	07/26/22	000000001165	016	WOJ-218 / SCHACK	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0001 1	0000	jj Lt. David Schack BL8675-26-XL SHIRT BL SS POLY WHITE XL SUPERSHIRT 17-17.5	50.00	EA	.00
1	1	Emb B/Slvs BL8670-26-18537 SHIRT BL LS POLY WHITE 18.5-37 SUPERSHIRT Emb B/Slvs	55.00	EA	55.00

RECEIVED BY ✓  
 CITY OF BELLEFONTAINE NEIGHBORS  
 DATE: 8/31/2022  
 FOR: police DEPT  
 APPROVED  
 FOR PAYMENT  
 AMOUNT \$ 55.00

5222

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	55.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	<b>55.00</b>



# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526206	01
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0001 1	0000	jj BL8666-04-38R Pants BL FlexRS Covert DN 38R Bewig 30 inseam		60.29	EA	.00	
1 1	0	BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Bewig		53.59	EA	.00	
1 1	0	Emb B/Slvs BL8671-04-17535 Shirt BL FlexRS LS DN 17535 SuperShirt Bewig		59.49	EA	.00	
1	1	Emb B/Slvs BL8666-04-36R Pants BL FlexRS Covert DN 36R Eickhoff 40os		60.29	EA	60.29	
1 1	0	BL8676-04-LR Shirt BL FlexRS SS DN LR SuperShirt Eickhoff		53.59	EA	.00	
3	0	Emb B/Slvs BL8671-04-16535		59.49	EA		

**RECEIVED BY**  
CITY OF BELLEFONTAINE NEIGHBORS  
DATE: 8/31/2022  
APPROVED FOR PAYMENT  
AMOUNT \$ 1229.38

RETURN FOR PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

5222

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526206	02
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137**

**SHIP**

**TO BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137**

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0003		Shirt BL FlexRS LS DN 16535 SuperShirt Eickhoff Emb B/Slvs			.00
1	0	BL8666-04-34R	60.29	EA	
1		Pant FLEXRS BL Covert Tact 34R Dark Navy Johler 39os			.00
1	0	BL8676-04-MR	53.59	EA	
1		Shirt BL FlexRS SS DN MR SuperShirt Johler Emb B/Slvs Shorten Sleeves 1"			.00
3	0	BL8671-04-15535	59.49	EA	
3		Shirt BL FlexRS LS DN 15535 SuperShirt Johler Emb B/Slvs			.00
3	0	BL8666-04-37R	60.29	EA	
3		Pants BL FlexRS Covert DN 37R Johnson 41os			.00
1	0	BL8676-04-LR	53.59	EA	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	



# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526206	03
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0001		Shirt BL FlexRS SS DN LR SuperShirt Johnson Emb B/Slvs				.00	
3	0	BL8671-04-16537		59.49	EA		
3		Shirt BL FlexRS LS DN 16537 SuperShirt Johnson Emb B/Slvs				.00	
1	1	BL8666-04-36R Pants BL FlexRS Covert DN 36R Kollmann 38.5os		60.29	EA	60.29	
1	0	BL8676-04-LR		53.59	EA		
1		Shirt BL FlexRS SS DN LR SuperShirt Kollmann Emb B/Slvs				.00	
2	0	BL8671-04-15535		59.49	EA		
2		Shirt BL FlexRS LS DN 15535 SuperShirt Lakebrink Emb B/Slvs				.00	
1	0	BL8666-04-31R		60.29	EA		
1		Pants BL FlexRS Covert DN 31R				.00	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	





# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526206	04
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0002 2	0000	Meyer 40os BL8671-04-14533 Shirt BL FlexRS LS DN 14.5x33 SuperShirt	59.49	EA	.00
3 3	0	Meyer Emb B/Slvs BL8666-04-46R Pants BL FlexRS Covert DN 46R Pendino	60.29	EA	.00
2 2	0	40os BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt	53.59	EA	.00
2 2	0	Pendino Emb B/Slvs BL8671-04-18537 Shirt BL FlexRS LS DN 18537 SuperShirt	59.49	EA	.00
9	9	Emb B/Slvs SAF6360-8325131 Holster SAF STX R/H G5G17+TLR #6360-8325-131 *MSHP Spec* Bewig ✓	123.20	EA	1108.80

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	



# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526206	05
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0001	0000	Eickhoff ✓ Johler ✓ Johnson ✓ Kollmann ✓ Lakebrink ✓ Meyer ✓ Neece ✓ Pendino ✓ BI7205-17709	22.00	EA	
1		Belt BI Inner Nylon XL 46"-52"			.00
3	0	BL8671-04-1735	59.49	EA	
3		Shirt BL FlexRS LS DN 1735 SuperShirt 3-Kollmann			.00

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379  
St. Louis, MO 63179

NET 30

<b>SALE AMOUNT</b>	1,229.38
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	1,229.38



# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526205	01
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**


**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

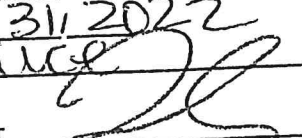
ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234379	07/28/22	000000001165	016	WOJ-259 / HARRIS	Best Way	EF

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0002 2	0000	ef New Hire / Shawn Harris BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt emb b/slv	53.59	EA	.00
3 3	0	BL8671-04-17537 Shirt BL FlexRS LS DN 17537 SuperShirt emb b/slvs	59.49	EA	.00
1 1	0	GER71DX1/L-XLL JACKET SYSTEM GER NAVY/HV XLL REV ANSI SHELL/SOFTSHELL LINER emb b/slvs on both Officer Badge emb LUF CNT RUF	160.00	EA	.00
1 1	0	BL225-04-XLT Sweater BL Navy V-Neck XLT Fleece Lined	95.00	EA	.00
3 3	0	BL8120X-04-XL SHIRT BL S/S COMPRESION NVY XL	25.00	EA	.00
8 8	0	SBZCNT Cloth Name Tag SBZ *Specify: Color & Font* Silver on Dark Navy to Read:	5.00	EA	.00

RECEIVED BY 

CITY OF BELLEFONTAINE NEIGHBORS POLICE DEPT

DATE: 8/31/2022

FOR:  DEPT

APPROVED FOR PAYMENT

AMOUNT \$ 123.20

5223

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526205	02
INVOICE DATE	
08/29/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234379	07/28/22	000000001165	016	WOJ-259 / HARRIS		Best Way	EF
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0001	0001	HARRIS ✓ SAF63608325132		123.20	EA	123.20	
1	0	Holster SAF LH STX Tact GK17G5 #6360-8325-131 w/TLR-1 Light					
1	0	SBA-XT03II-2C		675.00	EA		
		XT03 SBA Level II NIJ06 w/2 M1 Carriers BA-2000S-XT03				.00	
1	0	Harris 2413/2215 Navy Carriers					
1	0	SBA-DN6566		232.00	EA		
		Oregon City Carrier 2.0 (Specify: Size & Color)				.00	
1	0	Harris 2413/2215 Black					
1	0	SBZNAME TAPE		6.00	EA		
		Cloth Nametape SBZ Blk Square w/Velcro / Specify: Colors White on Black w/Velcro to Read: HARRIS				.00	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	123.20
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	123.20



# Ed Roehr Safety Products

Ship To Address:  
2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

Remittance Address:

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

**SOLD TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP TO**

BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

Who: POLI  
Equip

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA
234464	08/02/22	000000001165	016	WOJ-1103NUX	Jamie to
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PR
0001	0000	jj			
1	0	HOLDINGFOR SIZE	.00	EA	
2	0	SIZING NEEDED TO PROCEED			
2	0	Ihler			
3	0	BL8676-04-LR	53.59	EA	
3	0	Shirt BL FlexRS SS DN LR			
1	0	Supershirt			
1	0	Williss			
1	0	Emb B/Slvs			
1	0	BL8671-04-16535	59.49	EA	
1	0	Shirt BL FlexRS LS DN 16535			
1	0	Supershirt			
1	0	Williss			
1	0	Emb B/Slvs			
1	0	HOLDINGFOR SIZE	.00	EA	
1	0	SIZING NEEDED TO PROCEED			
1	0	Sanders			
1	0	BL8666-04-38R	60.29	EA	
1	0	Pants BL FlexRS Covert DN 38R			
1	0	Wills			
1	0	41os			
1	0	BL8676-04-XLR	53.59	EA	60.29
1	0	Shirt BL FlexRS SS DN XLR			
1	0	Supershirt			
1	0	Wills			
					.00

**RECEIVED BY** ✓  
**CITY OF BELLEFONTAINE NEIGHBORS**  
FOR Police DEPT  
APPROVED FOR PAYMENT  
AMOUNT \$ 429.89  
5222

**SALE AMOUNT**

TERMS



# Ed Roehr Safety Products

Ship To Address:  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

Remittance Address:  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

526207	02
INVOICE DATE	
08/29/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234464	08/02/22	000000001165	016	WOJ-1103NUX	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001 1	0000	Emb B/Slvs BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Shreves	53.59	EA	.00	
1 1	0	Emb B/Slvs BL8671-04-17535 Shirt BL FlexRS LS DN 17535 SuperShirt Shreves	59.49	EA	.00	
3	3 ✓	Emb B/Slvs SAF6360-8325131 Holster SAF STX R/H G5G17+TLR #6360-8325-131 *MSHP Spec*  Shreves Wulss Wulss	123.20	EA	369.60	
					<del>429.89</del>	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

PO Box 790379  
 St. Louis, MO 63179

NET 30

<b>SALE AMOUNT</b>	.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	429.89
<b>TOTAL</b>	<b>429.89</b>

TERMS: Delinquent accounts will be assessed a finance charge of 1.5%



# Ed Roehr Safety Products

Ship To Address:

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

Remittance Address:

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526208	01
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137**

**SHIP**

**TO**

**BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137**

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0003	0003	jj Supervisor Order BL8666-04-38R Pants BL FlexRS Covert DN 38R Bollinger 30 inseam /		60.29	EA	180.87	
3 2	1	jj del 1 8/18/22 and 2 on 8/29/22 BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Bollinger Emb B/Slvs /		53.59	EA	53.59	
3 3	0	jj del 1 8/18/22 BL8671-04-17537 Shirt BL FlexRS LS DN 17537 SuperShirt Bollinger Emb B/Slvs		59.49	EA	.00	
1 1	0	BL8666-04-37R Pants BL FlexRS Covert DN 37R Laumeier 41.5os		60.29	EA	.00	
3	0	BL8676-04-XLR		53.59	EA		

RECEIVED BY  
CITY OF BELLEFONTAINE NEIGHBORS  
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION  
DATE: 8/31/22  
FOR: Police DEPT  
APPROVED FOR PAYMENT: [Signature]  
AMOUNT \$ 1422.93  
5222

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

**Ship To Address:**

2550 St. Louis Avenue  
St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**

P.O. Box 790379  
St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526208	02
INVOICE DATE	
08/29/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP**

**TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0003		Shirt BL FlexRS SS DN XLR SuperShirt Laumeier Emb B/Slvs				.00	
2	0	BL8671-04-17535		59.49	EA		
2		Shirt BL FlexRS LS DN 17535 SuperShirt Laumeier Emb B/Slvs				.00	
2	0	BL8666-04-42R		60.29	EA		
2		Pants BL FlexRS Covert DN 42R Schack 41os				.00	
3	0	BL8671-04-18537		59.49	EA		
3		Shirt BL FlexRS LS DN 18537 SuperShirt Schack Emb B/Slvs				.00	
3	0	BL8676-04-XLR		53.59	EA		
3		Shirt BL FlexRS SS DN XLR SuperShirt Spieler Emb B/Slvs				.00	
2	0	BL8671-04-1737		59.49	EA		
2		Shirt BL FlexRS LS DN 1737				.00	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	





# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526208	03
INVOICE DATE	
08/29/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
0001 1	0000	SuperShirt Spieler Emb B/Slvs BL8676-04-MR		53.59	EA	.00
2 2	0	Shirt BL FlexRS SS DN MR SuperShirt Bowes Emb B/Slvs Taper Body and Sleeves 1" BL8671-04-1535		59.49	EA	.00
3 3	0	Pants BL FlexRS Covert DN 42R Holmes 42os		60.29	EA	.00
3 3	0	BL8676-04-XLT Shirt BL FlexRS SS DN XLT SuperShirt *TALL* Holmes		53.59	EA	.00
3 3	0	Emb B/Slvs BL8671-04-17535 Shirt BL FlexRS LS DN 17535		59.49	EA	.00

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526208	04
INVOICE DATE	
08/29/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
0002 1	0001	SuperShirt Holmes Emb B/Slvs BL8666-04-38R		60.29	EA	60.29
2 2	0	Pants BL FlexRS Covert DN 38R Neff 41.5os BL8676-04-LR		53.59	EA	.00
3 3	0	Shirt BL FlexRS SS DN LR SuperShirt Neff Emb B/Slvs BL8671-04-16537		59.49	EA	.00
1 1	0	Shirt BL FlexRS LS DN 16537 SuperShirt Neff Emb B/Slvs BL8666-04-34R		60.29	EA	.00
2 2	0	Pant FLEXRS BL Covert Tact 34R Dark Navy Oglesby 40.5os BL8676-04-LR		60.29	EA	.00
		Shirt BL FlexRS SS DN LR SuperShirt				

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526208	05
INVOICE DATE	
08/29/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
0003 3	0000	Oglesby Emb B/Slvs BL8671-04-16533		59.49	EA	.00
		Shirt BL FlexRS LS DN 16.5x33 SuperShirt				
6	6	Oglesby Emb B/Slvs SAF6360-8325131		123.20	EA	739.20
		Holster SAF STX R/H G5G17+TLR #6360-8325-131 *MSHP Spec*				
		Bollinger Laumeier ✓ Schack ✓ Holmes ✓ Neff ✓ Oglesby ✓				
2	2	SAF6360-8325132		123.20	EA	246.40
		Holster SAF STX L/H G5G17+TLR #6360-8325-132 *MSHP Spec*				
1	1	Spieler Bowes BI7205-17709		22.00	EA	22.00
		Belt BI Inner Nylon XL 46"-52"				
2	2	Schack BL8666-04-38R		60.29	EA	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526208	06
INVOICE DATE	
08/29/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
		Pant BL FlexRS Covert DN 38R Dark Navy Covert Tactical Laumeier 41.5os / Customer wanted to Change 2 of 3 pair to size 38 as they were in stock. 1 Size 37 is still on B/O / 8/29/22				120.58	
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION						1,422.93	

PO Box 790379  
 St. Louis, MO 63179

NET 30

<b>SALE AMOUNT</b>	1,422.93
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	<b>1,422.93</b>

8000 HALL STREET  
 BUILDING 6  
 ST. LOUIS, MO 63147

BUILDING  
 VALUE  
 BUILDING  
 TOGETHER

SEP 11 2022

INVOICE  
 847059

8/15/2022

PAGE 1 of 1  
 CUSTOMER 5113

# GOEDECKE

CONSTRUCTION EQUIPMENT AND SUPPLIES



CITY OF BELLEFONTAINE  
 9641 BELLEFONTAINE RD  
 BELLEFONTAINE MO 63137

SHIP TO  
 9669 Bellefontaine Rd.  
 St. Louis MO 63137

REFERENCE NO.	ORIGINAL / LAST SHIP DATE	SLSP	TERMS	TAXCODE	LOCATION	SHIP VIA
PO# 003816	8/15/2022	55 Amy Benedick	Net 30		ST LOUIS, MO	
PRODUCT CODE	DESCRIPTION	QTY	SERIAL NUMBERS	UNIT	PRICE	EXTENSION
Rent:Peri	28 day equipment rental 7/19/2022-8/15/2022. (\$3,400.00 + 20% discount per contract)	1			\$2,720.00	\$2,720.00

RECEIVED BY *V*  
 CITY OF BELLEFONTAINE NEIGHBORS  
 DATE: *9/18/22*  
 FOR *PERKINS* DEPT  
 APPROVED FOR PAYMENT *[Signature]*  
 AMOUNT \$ *2,720.00*

#5303.7 GYM Renovation  
 ACCT#5550

REMIT TO	MERCHANDISE	TAX	FREIGHT	PAID	TOTAL
VERNON L. GOEDECKE COMPANY, INC. Drawer #2597 PO Box 5935 TROY, MI 48007-5935	\$2,720.00	\$0.00	\$0.00	\$0.00	\$2,720.00

TERMS 1.5% PER MONTH SERVICE CHARGE ON PAST DUE AMOUNTS. GO PAPERLESS! Visit our website at [www.GoedeckeOnline.com](http://www.GoedeckeOnline.com) today. Click the "Go Paperless" button to sign up for electronic invoices and statements!

ST. LOUIS, MO    COLUMBIA, MO    SPRINGFIELD, MO    EVANSVILLE, IN    DECATUR, IL    KANSAS CITY, KS    OMAHA, NE    WISCONSIN RAPIDS, WI

MC Mechanical Service  
405 Biltmore Drive  
Fenton, MO 63026  
314-968-8400



Bill To  
City of Bellefontaine Neighbors  
9669 Bellefontaine Road  
St. Louis, MO 63137

Invoice No.	12453827	Service Location	Bellefontaine Recreational Center
Invoice For	Service Call Job #26095809 (08/03/2022 - 08/04/2022)		9669 Bellefontaine Road
Transaction Date	8/29/2022		St. Louis, MO 63137
Due Date	9/28/2022 (Net 30)		

**Notes**

System is showing its low on oil and quit cycling. add oil and make sure everything else is operating correctly. There is oil on the bottom of the compressor at one of the bolts. check weight room unit- not blowing cold air

HVAC Service Call

Technicians: Brian Richardson

8/4: Returned parts. Added oil to compressor in condenser unit, unit is running ok at this time. Needs repair, rebuild or replace gasket for oil sump also service valves for compressor do not hold. Replaced bad contactors and capacitor on rtu for gym test operation with controls, unit ok  
8/3: Verify oil level on condenser. Identify oil to be used and ordered  
Check rtu. Found bad contactors and capacitor. Ordered and picked up parts.

Code	Item	Svc	Qty	Unit Price	Amt
L REG	LABOR	HVAC	10	\$114.00	\$1,140.00
MTL	Contactors, capacitor & compressor oil.	HVAC	1	\$139.41	\$139.41
TRUCK	TRUCK CHARGE	HVAC	2	\$45.00	\$90.00
GRAND TOTAL					\$1,369.41

**Terms & Conditions**

---We have moved! Please note our new address is 405 Biltmore Dr. Fenton MO 63026---

NOTICE TO OWNER

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo, TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

9/8/22 /  
Pover  
JJK  
\$1,369.41  
# 5303.7 Building Maintenance  
#5039

**Paragon Micro Inc.**

PO Box 775695  
Chicago IL 60677-5695

DUNS: 800436714  
TIN: 20-0144408  
CAGE CODE: 4ZHT8

**Bill To:**

City of Bellefontaine Neighbors  
Accounts Payable  
9641 Bellefontaine Road  
St. Louis MO 63137



**Invoice**

S3386618

**Date:** 8/23/2022  
**Cust #:** CO14250

**Sales Rep:**  
Russo, Jeff  
847-719-8417  
jrusso@paragonmicro.com

**Ship To:**  
REJIS  
Corey Tebbe  
4255 West Pine Blvd.  
St. Louis MO 63108

SEP 11 2022

**PO #** 003847      **Cost Center**      **Due Date** 9/22/2022      **Shipping Method** FedEx Ground® (2-5 Business Days)

**Notes**      **Terms**  
Net 30

**Tracking #**

Qty	MPN	Description	Notes	Serial #	Tracking	Unit Price	Total
1	02-SSC-67 96	SonicWall TZ470 - Essential Edition - security appliance - GigE, 2.5 GigE - SonicWALL Secure Upgrade Plus Program (2 years option) - desktop		2CB8ED8F7A8 C	59393123733 9	1,524.99	1,524.99
1	02-SSC-64 05	SonicWall Comprehensive Anti-Spam Service - Subscription license (1 year)				352.99	352.99
1	02-SSC-31 13	SonicWall - Rack mounting kit - for SonicWall TZ270, TZ370, TZ470		FFFFFF10BF38	59393123733 9	146.99	146.99

Subtotal 2,024.97  
Shipping Cost (FedEx Ground® (2-5 Business Days)) 0.00  
Total 2,024.97  
Amount Due \$2,024.97

OUR REMIT TO ADDRESS: PO Box 775695, Chicago IL 60677-5695  
FOR OVERNIGHT CHECK DELIVERY: PNC Bank C/O Paragon Micro Inc., Lockbox Number 775695, 350 East Devon Ave, Itasca IL 60143  
FOR OUR ACH AND WIRE INFORMATION, PLEASE EMAIL AR@PARAGONMICRO.COM

Returns: In order to expedite a return, please have the following information on hand when requesting an RMA number: Customer number, invoice number, serial number, reason for return, action to take (replacement/repair/credit) and whether the box has been opened or is manufacturer sealed. • Please return all products 100% complete including all original manufacturer boxes with the UPC code and packing materials, all manuals, blank warranty cards, accessories and any other documentation included with the original shipment. RMA approval is contingent upon, among other things, the products being 100% complete. • Customer is responsible for shipping charges to Paragon's distribution center for all products being shipped for return, exchange or replacement. Products exchanged or replaced will be shipped by Paragon to Customer, at Paragon's expense, using the same shipping method as was used by Customer to ship the original products back to Paragon. If the carrier selected by Customer is not used by Paragon, a comparable shipping method will be selected. • Customer is responsible for all risk of loss and damage to products being shipped for return, exchange or replacement. Please fully insure return shipment in case of loss or damage. Please use a carrier that is able to provide you with proof of delivery such as UPS, Federal Express or Airborne Express. This is for your protection as well as to ensure quick action on your return. • Return privileges vary by manufacturer. Please contact Paragon Customer Relations at Custserv@paragonmicro.com for details. Failure to return a product within the applicable return period will be deemed to be an acceptance of the product.

RECEIVED BY ✓  
CITY OF BELLEFONTAINE NEIGHBORS  
DATE: 9/17/22  
FOR Admin DEPT  
APPROVED  
FOR PAYMENT  
AMOUNT \$ 2024.97

ACC # 5031

**Paragon Micro Inc.**

PO Box 775695  
Chicago IL 60677-5695

DUNS: 800436714  
TIN: 20-0144408  
CAGE CODE: 4ZHT8



**Quote** Q3386618

**Date:** 7/27/2022  
**Expires:** 8/26/2022

**Sales Rep**  
Russo, Jeff  
847-719-8417  
jrusso@paragonmicro.com

**Customer Contact**  
Contact: Wojtkowski, Angie  
Account: CO14250  
PO#:  
Phone: 314-867-0080  
Email: awojtkowski@cityofbn.com

**Bill To:**  
City of Bellefontaine Neighbors  
Accounts Payable  
9641 Bellefontaine Road  
St. Louis MO 63137

**Ship To:**  
City of Bellefontaine Neighbors  
Angie Wojtkowski  
9641 Bellefontaine Road  
St. Louis MO 63137

**Quote Name** Sonicwall TZ 470 Ess Upg 2Yr w/ 1Yr Antispam / Rackmount  
**Terms** Net 30  
**Cost Center**

**External Notes**

Qty	MPN	Description	Notes	Unit Price	Total
1	02-SSC-6796	SonicWall TZ470 - Essential Edition - security appliance - GigE, 2.5 GigE - SonicWALL Secure Upgrade Plus Program (2 years option) - desktop		1,524.99	1,524.99
1	02-SSC-6405	SonicWall Comprehensive Anti-Spam Service - Subscription license (1 year)		352.99	352.99
1	02-SSC-3113	SonicWall - Rack mounting kit - for SonicWall TZ270, TZ370, TZ470		146.99	146.99
				<b>Subtotal</b>	2,024.97
				<b>Shipping Cost (FedEx Ground® (2-5 Business Days))</b>	0.00
				<b>Total</b>	\$2,024.97

We value your business and will continue to provide you with excellent service in addition to our comprehensive product line.

SALES TAXES ARE ESTIMATED and may change depending on the rates levied by the destination's tax jurisdiction at the time of invoicing. Finalized invoice will be sent by Paragon Micro's Accounting Department.

PRICING AND INFORMATION DISCLAIMER: All pricing is subject to change without notice. For all prices, products and offers, Paragon Micro, Inc. reserves the right to make adjustments due to changing market conditions, product discontinuation, manufacturer price changes, errors in advertisements and other extenuating circumstances. While Paragon Micro, Inc. uses reasonable efforts to include accurate and up-to-date information on the Site, Paragon Micro, Inc. makes no warranties or representations as to the Site's accuracy. Paragon Micro, Inc. assumes no liability or responsibility for any errors or omissions in the content on the Site.

X Tommye Pierson  
Accepted By: Printed Name

X Tommye Pierson  
Authorized Signature

PO 3847  
Purchase Order #

8/11/2022  
Date



9641 BELLEFONTAINE RD.  
BELLEFONTAINE NEIGHBORS, MO. 63137

CITY HALL PHONE 867-0076  
POLICE 867-0080

CITY OF  
BELLEFONTAINE NEIGHBORS, MO.

NO 003847

REQUISITION

Date 8/15/2022 20

Request By .....

Dept. Admin

1 02-SSC-6796 sonucwae TZ470 \$1524.99

1 02-SSC-6405 anti spam lic 352.99

1 02-SSC-3113 Rack Mount 146.99

\$ 2024.97

\* Ship to: Rejis  
4255 West PINE Blvd  
St Louis, MO 63108  
Attn: Corey Tebbe

Admin-Rejis

APPROVED BY: approved 8/11/22 by BOA  
Board of Aldermen

Signed Jammie Pearson  
Mayor

Signed ..... Dept.

ORDER PLACED WITH

Name	Price	Terms	Net Price	Delivery
Paragon Micro P.O. Box 775695 Chicago, IL 60677		* Bill to City of Bellefontaine Neighbors 9641 Bellefontaine Rd St Louis, MO 63137		



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492313

8/31/2022

30046 City of Bellefontaine Neighbors

Bill To  
City of Bellefontaine Neighbors  
Angie Wojtkowski  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	9/30/2022		Brian P Haley	8/1/2022	8/31/2022

## Invoice Summary

Billable Item Group		<b>TOTAL</b>
Billable Time	\$6,157.00	
		<b>\$6,157.00</b>
		Due Date: 9/30/2022

**RECEIVED BY**

**CITY OF BELLEFONTAINE NEIGHBORS**

DATE: 9/17, 2022

FOR Admin DEPT

APPROVED  
FOR PAYMENT *[Signature]*

AMOUNT \$ 6157.00

acct: 5017

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492313  
Remit this amount: \$6,157.00  
Customer #: 30046 City of  
Bellefontaine Neighbors



492313



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492313

8/31/2022

30046 City of Bellefontaine Neighbors

## Invoice Detail

Date	Hours	Item	Employee	Amount
		<b>Billable Group</b> Billable Time		
8/2/2022	0.5	<b>PRO-310 IT-WAN/LAN-Associate Network Analyst</b> <b>Support-1/1/22-12/31/22</b> Ticket 109359. PCI external audit networking question.	CTS	\$47.50
8/10/2022	3.25	<b>PRO-310 IT-WAN/LAN-Associate Network Analyst</b> <b>Support-1/1/22-12/31/22</b> Ticket 110017. Networking issue causing slowness on the PD and City side.	CTS	\$308.75
		<b>Subtotal</b>		\$356.25
8/1/2022	3	<b>PRO-011-2022 Network Analyst 2022</b> mon-hotspot documentation, server updates, backup exec cleanup wed-followups with Jim K, Jeff R, and Angie. sent Angie updated hotspot inventory, 109424 BNCH-LP-COURT laptop not powering on thu-109425 Volumn is very low when on a webex	DWP	\$231.00
8/2/2022	9	<b>PRO-011-2022 Network Analyst 2022</b> onsite support visit closed tickets: 109144 Vehicle 30 - Hotspot is not connecting, keeps giving error of no service, 109282 Cloud Device is Non-Compliant with McAfee Updates. worked on : 108375 PCI Compliant Scan	DWP	\$693.00
8/3/2022	1.5	<b>PRO-011-2022 Network Analyst 2022</b> mon-hotspot documentation, server updates, backup exec cleanup wed-followups with Jim K, Jeff R, and Angie. sent Angie updated hotspot inventory, 109424 BNCH-LP-COURT laptop not powering on thu-109425 Volumn is very low when on a webex	DWP	\$115.50



492313



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492313

8/31/2022

30046 City of Bellefontaine Neighbors

Date	Hours	Item	Employee	Amount
8/4/2022	1	<b>PRO-011-2022 Network Analyst 2022</b> mon-hotspot documentation, server updates, backup exec cleanup wed-followups with Jim K, Jeff R, and Angie. sent Angie updated hotspot inventory, 109424 BNCH-LP-COURT laptop not powering on thu-109425 Volumn is very low when on a webex	DWP	\$77.00
8/9/2022	9	<b>PRO-011-2022 Network Analyst 2022</b> tues-onsite visit wed-110010 User is having issues with image management system , 110015 issues with connectivity/file and email servers slow, 110056 IS-IM-IN-IH LAN Settings	DWP	\$693.00
8/10/2022	5	<b>PRO-011-2022 Network Analyst 2022</b> Case 110015: issues with connectivity/file and email servers slow	DWP	\$385.00
8/10/2022	3	<b>PRO-011-2022 Network Analyst 2022</b> tues-onsite visit wed-110010 User is having issues with image management system , 110015 issues with connectivity/file and email servers slow, 110056 IS-IM-IN-IH LAN Settings	DWP	\$231.00
8/16/2022	9	<b>PRO-011-2022 Network Analyst 2022</b> weekly onsite visit-110371 Modification of Receptionist PC, 110427 Request to install court laptop battery on Tuesday. Worked in City Office getting personnel move sorted. Cleaned up server rack and pulled old servers, cleaned up cables and got pullout display working. Updated antivirus on pc listed on this weeks project list. All pcs at rec center updated.	DWP	\$693.00
8/17/2022	1	<b>PRO-011-2022 Network Analyst 2022</b> QuickBooks issue on Lori's pc	DWP	\$77.00



492313



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492313

8/31/2022

30046 City of Bellefontaine Neighbors

Date	Hours	Item	Employee	Amount
8/23/2022	9.5	<b>PRO-011-2022 Network Analyst 2022</b> weekly onsite visit-• 110593 Unable to Access City Email, 110703 Court's new laptop battery has arrived Please assign to our tech for the next visit, 110704 Copy the Prosecutor's Admin Assistant Profile to the front reception desk computer: Please assign to our tech for the next visit, 110932 User needing webcam installed on computer, 110936 Request for software to be installed on computer. Updated antivirus on pc listed on this weeks project list. Worked on issue with turnkey. Installed software on Jeff Ross' desktop for HVAC control.	DWP	\$731.50
8/24/2022	3	<b>PRO-011-2022 Network Analyst 2022</b> wed-111082 Outlook was just installed but is prompting to activate, 111146 Requesting Microsoft Office suite on a computer. Also issues with getting to onsite web access for HVAC thu-111204 Trying to set up email, she needs to change password.	DWP	\$231.00
8/25/2022	2	<b>PRO-011-2022 Network Analyst 2022</b> wed-111082 Outlook was just installed but is prompting to activate, 111146 Requesting Microsoft Office suite on a computer. Also issues with getting to onsite web access for HVAC thu-111204 Trying to set up email, she needs to change password.	DWP	\$154.00
8/31/2022	3	<b>PRO-011-2022 Network Analyst 2022</b> wed-111204 Trying to set up email, she needs to change password. 111716 "Domain not available" error when logging on court laptop, 111721 Laptop still having issues after battery change, 111733 outlook it's not connecting. It has been dropping off and on all day	DWP	\$231.00
		<b>Subtotal</b>		\$4,543.00
8/22/2022	2.5	<b>PRO-313 IT-WAN/LAN-Specialist</b> <b>Support-1/1/22-12/31/22</b> Bellefontaine Neighbors WAN Support- SonicWall firewall setup and issues from implementation	KJT	\$300.00





# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492313

8/31/2022

30046 City of Bellefontaine Neighbors

Date	Hours	Item	Employee	Amount
8/23/2022	1	<b>PRO-313 IT-WAN/LAN-Specialist</b> <b>Support-1/1/22-12/31/22</b> Bellefontaine Neighbors WAN Support-SonicWall firewall setup and issues from implementation	KJT	\$120.00
8/24/2022	0.5	<b>PRO-313 IT-WAN/LAN-Specialist</b> <b>Support-1/1/22-12/31/22</b> Bellefontaine Neighbors WAN Support-SonicWall firewall setup and issues from implementation	KJT	\$60.00
		<b>Subtotal</b>		\$480.00
8/8/2022	0.25	<b>PRO-011-2022 Network Analyst 2022</b> Mon - checked nas, plenty of space, reran exchange full backup again, Fri -110270 - would not take password, locked screen and found she was locked out, unlocked account and it made her change her windows password. Typed in new password and that fixed the issue	MRG	\$19.25
8/12/2022	0.5	<b>PRO-011-2022 Network Analyst 2022</b> Mon - checked nas, plenty of space, reran exchange full backup again, Fri -110270 - would not take password, locked screen and found she was locked out, unlocked account and it made her change her windows password. Typed in new password and that fixed the issue	MRG	\$38.50
		<b>Subtotal</b>		\$57.75





# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

## #492313

8/31/2022

30046 City of Bellefontaine Neighbors

Date	Hours	Item	Employee	Amount
8/30/2022	8	<p><b>PRO-011-2022 Network Analyst 2022</b>  Updates on PC's BNPDLAP176, BNPD22, BNPDV27, BNRCKW226.  ACT on receptionist PC. - Ms. Judy Gladney is the admin for ACT and we have acquired her information to apply updates and download the client again should we need to.  We are still working on getting car 28 and 23 up and running with Turnkey Mobile.  Turnkey representative Kellie is unwavering when it comes to taking off McAfee from lap tops in order to install turnkey. It has been 2 weeks and Miss Kellie could not come up with a different solution other than to update the cars laptops and take off McAfee. The laptops are up to date and we had disabled McAfee on Tuesday the 30th of August but we could not install turnkey mobile like she had said we would be able to.  Turnkey stating that it needs 8.1 update or run update for 2012 server.  Microsoft stating that 8.1 and 2012 are no longer supported after January 2023.  Officer/Agent Willis stated that the OS was not the issue since other lap tops are currently running that as well.  Car 23 was out and being used. We are scheduled to run the client next week to attempt to get the vehicle to offload the video stored in the drive on the car.</p>	SPH	\$720.00
		<b>Subtotal</b>		\$720.00
		<b>Total Billable Time</b>		\$6,157.00
			<b>Subtotal</b>	\$6,157.00
			<b>Total</b>	\$6,157.00



492313



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#490845

8/20/2022

31162 Bellefontaine Neighbors Prosecuting Attorney

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	8/22/2022
FOR:	P.A. DEPT
APPROVED FOR PAYMENT:	<i>[Signature]</i>
AMOUNT \$	139.83

Bill To  
Angie Wojtkowski  
Bellefontaine Neighbors Prosecuting Atty  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

*PO # 5017*  
*P.A.*

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	9/19/2022		Brian P Haley	8/1/2022	8/31/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	PAM-012 PAMS Document Imaging Interface w/ <=10 GB Total Storage	SO#: 1311		\$14.00	\$14.00
1	LE-0035 LEWeb for Agencies 2 Agencies who do not provide data.	SO#: 1311		\$45.83	\$45.83
1	LE-0021 MSHP MULES Connection Fee-Circuit	SO#: 1311		\$80.00	\$80.00

Subtotal	\$139.83
Total	\$139.83

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 490845  
Remit this amount: \$139.83  
Customer #: 31162 Bellefontaine  
Neighbors Prosecuting Attorney



490845





# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

## #490529

08/20/2022

30046 City of Bellefontaine Neighbors

RECEIVED BY	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE: 8/22/2022	
FOR: Admin	DEPT
APPROVED FOR PAYMENT	<i>[Signature]</i>
AMOUNT \$	175.25

admin #5017

Bill To  
City of Bellefontaine Neighbors  
Angie Wojtkowski  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	09/19/2022		Brian P Haley	08/1/2022	08/31/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	SV-0001 E-Mail Domain Hosting Monthly Maintenance			\$10.00	\$10.00
45	SW-0002 Trellix (formerly McAfee) Antivirus DAT File Updates for Desktops SO#: 79 (26), SO#: 964 (19)	SO#: 79/ SO#: 964		\$2.25	\$101.25
1	WN-0064-2022 Verizon-Unlimited National Access Wireless Plan	2719		\$55.00	\$55.00
1	WN-0043-M-2022 NetMotion - Connection for Client Billed Wireless Service-1/1/22-12/31/22	2719		\$9.00	\$9.00

Subtotal	\$175.25
Total	\$175.25

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 490529  
Remit this amount: \$175.25  
Customer #: 30046 City of  
Bellefontaine Neighbors



490529



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#490528

8/20/2022

30049 Bellefontaine Neighbors Municipal Court

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	8/24/2022
FOR:	Courts DEPT
APPROVED FOR PAYMENT:	<i>Ernie Lippert</i>
AMOUNT \$:	\$643.83

Bill To  
Bellefontaine Neighbors Municipal Court  
Angie Wojtkowski  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

acct 5017

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	9/19/2022		Brian P Haley	8/1/2022	8/31/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	CT-0018 IMDSPlus Class One w/ Interfaces-License Maint. and Support			\$334.25	\$334.25
6	CT-0047 IMDSPlus Workstation Maintenance			\$10.50	\$63.00
1	WN-0047 REJIS Access - Additional Agency Fee	582		\$36.00	\$36.00
1	LE-0009-M-2022 LEWeb Subscription Fee - Monthly			\$210.58	\$210.58

Subtotal \$643.83

Total \$643.83

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 490528  
Remit this amount: \$643.83  
Customer #: 30049 Bellefontaine  
Neighbors Municipal Court



490528



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

## #490526

08/20/2022

30050 Bellefontaine Neighbors Police Department

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE: 8/22/2022	
FOR: Police DEPT	
APPROVED	
FOR PAYMENT	
AMOUNT \$	\$ 270.23

Acc # 5219

Bill To  
Angie Wojtkowski  
Bellefontaine Neighbors Police Dept.  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	09/19/2022		Brian P Haley	08/1/2022	08/31/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	WN-0093 AT&T 20 Mbps Fiber Connection	SO#: 605		\$515.00	\$515.00
1	LE-0021 MSHP MULES Connection Fee-Circuit			\$80.00	\$80.00
1	LE-0009-M-2022 LEWeb Subscription Fee - Monthly			\$1,186.23	\$1,186.23
14	WN-0064-2022 Verizon-Unlimited National Access Wireless Plan			\$55.00	\$770.00
3	SV-0035-2022 PASS-Fee Per Civilian Employee at PD	A7DF0829 (1), SO#:604 (2)		\$1.50	\$4.50
29	SV-0036-2022 PASS-Fee Per Commissioned Officer	A7DF0829		\$3.00	\$87.00
1	LE-0013-2022 Live Scan Standard Workstation Connection	53193158		\$60.00	\$60.00
3	DC-0023 REJIS Provided Storage - Per Terabyte (TB) REJIS Provided Storage - Per Terabyte (TB)	SO#: 1084		\$35.00	\$105.00

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 490526  
Remit this amount: \$270.23  
Customer #: 30050 Bellefontaine  
Neighbors Police Department



490526



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#490526

08/20/2022

30050 Bellefontaine Neighbors Police Department

QTY	Item	Proposal #	PO #	Rate	Amount
1	<b>DC-0023 REJIS Provided Storage - Per Terabyte (TB)</b> REJIS Provided Storage - Per Terabyte (TB). Credit for 29 TB Storage @ \$35 per month per TB which equals \$1,015 per month for 5 months (January thru May 2022) for a total credit of \$5,075.00. The credit will be given over 2 months. \$2,537.50 on this invoice for July and \$2,537.50 on the August Invoice. Please call Jan Murphy at 314-633-0296 with any questions. Thank you.			\$-2,537.50	\$-2,537.50

Subtotal \$270.23

Total \$270.23

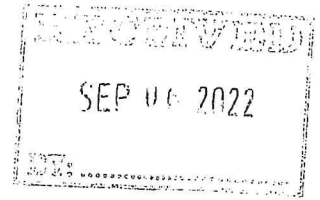
detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 490526  
Remit this amount: \$270.23  
Customer #: 30050 Bellefontaine  
Neighbors Police Department



490526



**ROGNAN & ASSOCIATES**  
**Certified Public Accountants/International Consultants**  
 616 Applecross Ct.  
 Saint Louis, MO 63021  
 Telephone (636) 391-9831  
 Fax (636) 391-9835  
 "Client Service Driven"  
 Website: Rognanandassociates.com

September 1, 2022

Mayor & Board of Alderpersons  
 City of Bellefontaine Neighbors  
 9641 Bellefontaine Road  
 St. Louis Missouri 63137

**PROFESSIONAL SERVICES RENDERED - MONTHLY FINANCIAL STATEMENT PREPARATION**

Pursuant to our contractual agreement, on June 2022, we have prepared the unaudited general-purpose financial statements for the City as of and for the year ended December 31, 2022. This statement is for the month of July:

Professional fees for services rendered	\$3,000
---	---------

This invoice is payable upon receipt. We would like to thank you for the opportunity to serve you.

Sincerely,

Richard A. Rognan, CPA  
 Managing Partner

RECEIVED BY	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/16/22
FOR:	ACCT# 5010.1
APPROVED FOR PAYMENT:	<i>[Signature]</i>
AMOUNT \$:	3000.00

ACCT# 5010.1

# WHITE COLEMAN & ASSOCIATES, LLC

ATTORNEYS AT LAW

500 NORTH BROADWAY, SUITE 1300  
SAINT LOUIS, MISSOURI 63102-2125  
E-MAIL: WHITECOLEMAN@WHITECOLEMAN.NET

(314) 621-7676 OFFICE

(314) 621-0959 FACSIMILE

RECEIVED  
SEP 11 2022

September 6, 2022

Ms. Lori Lenz  
City of Bellefontaine Neighbors  
9641 Bellefontaine Road  
St. Louis, MO 63137

Re: Professional Services Rendered  
Invoice No. 27589

Dear Ms. Lenz:

Enclosed herewith is our above referenced statement/invoice in the amount of \$12,168.50 for professional services rendered for the period ending May 31, 2022, for the following matters:

General Matters:	\$11,468.50
Board Meetings	\$ 700.00
<b>Total:</b>	<b>\$12,168.50</b>

We received the City's last payment of \$14,280.00 for our services rendered through April 30, 2022, which will be reflected in our Firm's subsequent statements/invoices for services rendered along with other payments made by the City. Therefore, the total amount due is \$12,168.50.

Please feel free to contact me directly should you have any questions regarding this statement. We are pleased to be able to be of service to the City.

Very truly yours,

*Dorothy White-Coleman*  
Dorothy White-Coleman

DWC/sd  
Enclosure

cc. Mayor Tommie Pierson

RECEIVED BY	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/7/22
FOR:	FILED
APPROVED	DEPT
FOR PAYMENT	<i>James Rippen Hall</i>
AMOUNT \$	12,168.50

Doc # 5013

# White Coleman & Associates, LLC

ATTORNEYS AT LAW

500 North Broadway - Suite 1300  
St. Louis, Missouri 63102-2125

(314) 621-7676 Telephone

(314) 621-0959 Facsimile

September 06, 2022

City of Bellefontaine Neighbors  
Mayor Tommie Pierson  
9641 Bellefontaine Road  
St. Louis, MO 63137

Invoice No. 27589

## STATEMENT

### FOR PROFESSIONAL SERVICES RENDERED:

Attendance at Board Meetings

	<u>HOURS</u>	<u>AMOUNT</u>
For Professional Services Rendered	0.00	\$700.00
Reviewed agenda packet, prepared for and participated in the meetings of the Board of Alderpersons.		

Previous Balance	\$2,800.00
------------------	------------

### PAYMENTS CREDITS & REFUNDS:

5/27/2022 Payment - thank you. Check No. 44849	(\$700.00)
--	------------

Total payments and adjustments	(\$700.00)
--------------------------------	------------

Balance Due	<u>\$2,800.00</u>
-------------	-------------------

PAYABLE UPON RECEIPT TO WHITE COLEMAN & ASSOCIATES, LLC.  
FEDERAL TAX I.D. NUMBER 43-1871662

FOR PROFESSIONAL SERVICES RENDERED:

General Matters

		<u>HRS/RATE</u>	<u>AMOUNT</u>
5/2/2022	DWC Telephone call to Mayor Pierson regarding discussion of various City matters; Telephone call to J. Mantych regarding questions about Agenda; Returned telephone call to P. Barrett to discuss Influence Church matters; Revised draft Bill/Ordinance regarding unexcused absences at meetings; Telephone conference with Alderwoman D. Tatman regarding same; Reviewed Default Judgment in Racer Realty, LLC v. T. DeMeyers.	1.70 275.00/HR	467.50
	SM Continued preparation of Board Bill for Ordinance regarding forfeiture of office.	0.90 215.00/HR	193.50
5/3/2022	DWC Telephone call from Mayor Pierson regarding discussion of several matters; Returned telephone call to P. Barrett regarding Influence Church; Telephone conference with J. Mantych regarding Influence Church Inspections; Reviewed information from J. Mantych regarding same; Revised Ordinance regarding Forfeiture of Office. Prepared e-mail to Alderwoman D. Tatman regarding same; Reviewed e-mail from Chief Ihler regarding information sought by Post-Dispatch; Conference with S. McFarland regarding same; Reviewed e-mail from Dr. M. Avant-Elliott regarding small claims suit; Prepared response to same; Reviewed proposed Order for Service by Publication in Bailey Pride Realty, et al. v. E. Kawarteng.	2.10 275.00/HR	577.50
	SM Continued preparation of Board Bill for Forfeiture of Office.	0.90 215.00/HR	193.50
5/4/2022	DWC Telephone call from Alderwoman A. Dailes regarding matters relating to meeting; Telephone call from Alderwoman D. Tatman regarding same; Telephone call to Mayor Pierson regarding various City matters.	0.80 275.00/HR	220.00
5/5/2022	SM Reviewed e-mail from Chief Ihler regarding transfer/trade of Police Department weapons and ammunition; Researched City Ordinances regarding 24 hour notice of Board meeting; Researched state law regarding regulations of transfer of weapons and ammunition.	1.90 215.00/HR	408.50
5/6/2022	DWC Reviewed lawsuit filed by Dr. M. Avant-Elliott and T. Reed; Prepared e-mail to Mayor Pierson; Reviewed e-mail from Alderman J. Carroll; Legal review and analysis with S. McFarland of question raised by Chief Ihler regarding trading guns; Prepared e-mail to Chief Ihler regarding same; Telephone conference with Mayor Pierson regarding discussion of Alderman J. Carroll's MCHR Complaint and various City matters; Reviewed Disclaimer of Interest and Consent to Quiet Title in Bailey Pride Realty, et al. v. E. Kawarteng; Conference with S. McFarland regarding Position Statement regarding Alderman J. Carroll's MCHR Complaint.	1.80 275.00/HR	495.00
	SM Continued research and review of transfer/trade of Police Department guns; Prepared summary of response to Chief Ihler's inquiry regarding City process for same; Began preparation of	2.40 215.00/HR	516.00



		<u>HRS/RATE</u>	<u>AMOUNT</u>
	Position paper in response to Alderman J. Carroll's Complaint filed with MHRC.		
5/7/2022	DWC Prepared e-mail to Dr. M. Avant-Elliott regarding "no service of summons" in small claims lawsuit; Telephone call to M. Weise regarding interview concerning Alderman J. Carroll's MCHR Complaint.	0.20 275.00/HR	55.00
5/9/2022	DWC Telephone call from Alderwoman A. Dailes and Mayor Pierson regarding special closed session and matters or discussion; Telephone conference with Alderwoman A. Dailes regarding various City matters.	0.70 275.00/HR	192.50
5/10/2022	DWC Prepared for meeting with M. Weise regarding MCHR Complaint filed by Alderman J. Carroll; Interviewed M. Weise regarding same. Conference with S. McFarland regarding records request from R. Berry; Prepared e-mail to Chief Ihler and J. Mantych regarding same; prepared e-mails to Alderwoman B. West and T. Reed regarding conference to discuss MCHR Complaint filed by Alderman J. Carroll.	2.50 275.00/HR	687.50
	SM Reviewed e-mails from Chief Ihler and Acting City Clerk regarding no Netflix records in response to R. Berry Sunshine Law request regarding Netflix records; Prepared response to Sunshine Law request from R. Berry regarding records concerning Netflix, Hulu and other online service providers; Prepared for interview with M. Weise regarding MHRC Complaint filed by Alderman J. Carroll; Participated in interview of M. Weise.	2.40 215.00/HR	516.00
5/12/2022	DWC Reviewed e-mail from Alderwoman A. Dailes regarding moratorium on rental properties; Telephone call to Alderwoman A. Dailes regarding same.	0.30 275.00/HR	82.50
	SM Preparation of Statement of M. Weise regarding Complaint filed by Alderman J. Carroll; Continued preparation of Position Statement regarding Complaint filed by Alderman J. Carroll	1.20 215.00/HR	258.00
5/13/2022	DWC Reviewed file regarding conference with Alderwoman B. West; Telephone conference with Alderwoman B. West regarding MCHR Complaint filed by Alderman J. Carroll; Reviewed information from J. Mantych regarding bills for 9705/9713 Bellefontaine Road; Telephone call from Alderwoman A. Dailes regarding Ordinance regarding trucks on Bellefontaine Road and Influence Church; Telephone conference with Mayor Pierson and Alderwoman A. Dailes regarding same; Telephone conference with Chief Ihler regarding City's posting of employment information and Sunshine Law request regarding Netflix and Hulu; Reviewed response from Chief Ihler regarding posting of employment information; Conference with S. McFarland regarding follow up on Sunshine Law request from R. Berry; Revised Sunshine Law request regarding Netflix and Hulu.	2.50 275.00/HR	687.50
	SM Reviewed e-mails from Chief Ihler regarding display of MCHR Discrimination in Employment Poster; Revised response to Sunshine Law request regarding Netflix and Hulu from City.	0.50 215.00/HR	107.50

		<u>HRS/RATE</u>	<u>AMOUNT</u>
5/15/2022	DWC Reviewed Memorandum of Understanding from Alderwoman A. Dailes regarding Affinia Healthcare vaccination event on 6/18/22; Reviewed prior Memorandum of Understanding with Affinia Healthcare.	0.30 275.00/HR	82.50
5/16/2022	DWC Prepared draft of Memorandum of Agreement for Affinia Healthcare based on prior Memorandum of Understanding; Prepared e-mail to Alderwoman A. Dailes regarding same; Reviewed Court filing regarding proposed Order for Service of Publication in Bailey Pride Realty, et al. v. E. Kawarteng.	0.90 275.00/HR	247.50
	SM Prepared draft documents for administrative warrants for circulation to Board.	0.50 215.00/HR	107.50
5/17/2022	DWC Telephone call from A. Dailes regarding various City matters. Memorandum of Agreement for Affinia Healthcare and Ordinance regarding prohibition of trucks on certain streets; Prepared Ordinance for Memorandum of Agreement for Affinia Healthcare; Reviewed e-mail from G. Price regarding claim filed by Dr. Avant-Elliott; Prepared e-mail to Alderwoman D. Tatman regarding Forfeiture Ordinance; Reviewed response from same; Prepared e-mail to J. Mantych regarding Ordinances; Prepared e-mails regarding various City matters; Returned telephone call from Chief Ihler.	1.30 275.00/HR	357.50
5/18/2022	DWC Reviewed Court Order regarding Motion Hearing on Racer Realty LLC v. M. Merriman, et al.; Telephone call to J. Mantych regarding discussion of minutes from May 5, 2022 meeting and issue raised by Alderman J. Carroll and liens on 9713 and 9705 Bellefontaine Road.	0.30 275.00/HR	82.50
5/19/2022	DWC Reviewed e-mails from Alderman Carroll and other Board members regarding Mayor/City Administrator compensation and Ethics Complaint; Conference with S. McFarland regarding preparation of drafts of Ordinance and forms for Board meetings; Prepared e-mail to Alderwoman A. Dailes regarding same; Reviewed Notice of Order for Service by Publication/Bailey Pride Realty v. E. Kawarteng.	0.50 275.00/HR	137.50
	SM Telephone call to T. Carlyle, MHRC supervisor, regarding extension on date to file Position Statement from 6/18/22 to 6/29/22 (left message); Continued preparation of Position Statement regarding Alderman J. Carroll's MCHR Complaint; Researched State statutes and ordinances regarding definition for moral turpitude; Reviewed hold harmless agreement for Lincoln University/City Memorandum of Understanding.	1.70 215.00/HR	365.50
5/20/2022	DWC Reviewed e-mail from Alderwoman D. Tatman regarding Cooperative Agreement between City and Lincoln University; Reviewed e-mail from Chief Ihler regarding same; Telephone call from Alderwoman D. Tatman regarding Cooperative Agreement; Prepared Hold Harmless Agreement for Memorandum of Agreement with Affinia Healthcare; Prepared e-mail to Alderwoman A. Dailes regarding same; Conference with S. McFarland regarding Position Statement regarding Alderman J. Carroll's MCHR Complaint; Telephone call to J. Christian regarding Alderman J. Carroll's MCHR Complaint (left message).	1.80 275.00/HR	495.00

		<u>HRS/RATE</u>	<u>AMOUNT</u>
5/20/2022	SM Continued preparation of Position Statement in response to MCHR Complaint filed by Alderman J. Carroll.	0.60 215.00/HR	129.00
5/23/2022	DWC Reviewed e-mails regarding information needed concerning Bill No. 2618; Conference with S. McFarland regarding outstanding matters regarding investigation of Alderman J. Carroll's MCHR Complaint; Telephone call to Alderman J. Carroll regarding same.	0.90 275.00/HR	247.50
	SM Telephone conference with T. Carlyle to confirm City's Position Statement due 6/20/22.	0.10 215.00/HR	21.50
5/24/2022	DWC Legal review and analysis with S. McFarland of Cooperative Agreement with Lincoln University and City and additional terms for same; Revised same; Conference with S. McFarland regarding follow up on same; Prepared e-mail to Alderwoman D. Tatman regarding same; Reviewed e-mail from Chief Ihler regarding confidentiality of information on I-9 form; Prepared response to Chief Ihler regarding same.	0.80 275.00/HR	220.00
	SM Prepared Memorandum of Understanding and Hold Harmless Agreement between Lincoln University and City regarding use of City's Recreation Center.	2.90 215.00/HR	623.50
5/25/2022	DWC Legal review and analysis with S. McFarland regarding questions raised by Chief Ihler regarding Form I-9; Telephone call to Chief Ihler regarding process for handling expenditures of grant money.	0.50 275.00/HR	137.50
	SM Reviewed e-mail query from Chief Ihler regarding I-9 form as public record; Researched same and summarized applicable law; Researched ordinances and related law regarding repeal of City Ordinance No. 2451; Began preparation of draft ordinance to repeal same.	2.60 215.00/HR	559.00
5/27/2022	DWC Reviewed and revised Ordinance Prohibiting Tractor-Trailer trucks on Bellefontaine Road; Legal review and analysis of same with S. McFarland; Reviewed e-mail from Chief Ihler regarding Ethics Complaint filed by Alderman J. Carroll; Reviewed Ethics Complaint; Reviewed e-mail from Chief Ihler regarding contract for Rognan and Associates; Telephone call to Mayor Pierson regarding same and various City matters; Telephone call from Alderwoman D. Tatman regarding Memorandum of Understanding for Lincoln University; Prepared e-mail to Alderwoman D. Tatman regarding same; Telephone call to R. Rognan regarding Proposal submitted to the City (left message); Revised draft Position Statement for MCHR regarding Alderman J. Carroll's Complaint; Conference with S. McFarland regarding follow up on Position Statement; Prepared e-mail to Alderwoman A. Dailes regarding Tractor-Trailer trucks on Bellefontaine Road; Reviewed e-mail from P. Barrett regarding issues relating to rental property; Prepared e-mail to P. Barrett regarding same.	3.30 275.00/HR	907.50
	SM Continued preparation of draft Position Statement in response to Alderman J. Carroll's MCHR Complaint; Conference with D. White-Coleman regarding ordinance prohibiting Tractor-Trailer trucks for Alderwoman A. Dailes; Prepared additional revisions to proposed ordinance.	2.90 215.00/HR	623.50

	<u>HRS/RATE</u>	<u>AMOUNT</u>
5/31/2022 DWC Telephone conference with R. Rognan regarding discussion of Proposal; Telephone call to Mayor Pierson regarding same; Telephone call from Alderwoman A. Dailes regarding Ordinance regarding Tractor-Trailer trucks on Bellefontaine Road and contract for Lincoln University; Prepared e-mail to J. Mantych regarding Lincoln University Agreement and Ordinance.	0.60 275.00/HR	165.00
SM Reviewed e-mail from Alderwoman A. Dailes regarding imposing \$5,000 fine upon tractor-trailer trucks on Bellefontaine Road and extending prohibition to other City streets. Researched City's Code of Ordinances and St. Louis County Ordinances regarding fines imposed and requirement for tractor-trailer trucks prohibited on Bellefontaine Road and other streets.	1.40 215.00/HR	301.00
For Professional Services Rendered	<u>46.70</u>	<u>\$11,468.50</u>
Previous Balance		\$51,847.00
<b>PAYMENTS CREDITS &amp; REFUNDS:</b>		
5/27/2022 Payment - thank you. Check No. 44849		(\$9,636.00)
5/27/2022 Credit		(\$279.00)
Total payments and adjustments		<u>(\$9,915.00)</u>
Balance Due		<u><u>\$53,400.50</u></u>

<u>Timekeeper Summary</u>			
<u>Name</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
D. White-Coleman	23.80	275.00	\$6,545.00
S. McFarland	22.90	215.00	\$4,923.50

PAYABLE UPON RECEIPT TO WHITE COLEMAN & ASSOCIATES, LLC.  
 FEDERAL TAX I.D. NUMBER 43-1871662

# White Coleman & Associates, LLC

ATTORNEYS AT LAW

500 North Broadway - Suite 1300  
St. Louis, Missouri 63102-2125

(314) 621-7676 Telephone

(314) 621-0959 Facsimile

September 06, 2022

City of Bellefontaine Neighbors  
Mayor Tommie Pierson  
9641 Bellefontaine Road  
St. Louis, MO 63137

Invoice No. 27589

## STATEMENT

### Matter Billing Summary

	Fees/ Costs	Service tax/ Sales tax/ Interest	Payments/ Credits/ Refunds	Prev. Bal/ New Chgs/ Pm/Cr/Ref/ New Bal
<b>FOR PROFESSIONAL SERVICES RENDERED:</b>				
Attendance at Board Meetings				
	\$700.00	\$0.00	(\$700.00)	\$2,800.00
	\$0.00	\$0.00	\$0.00	\$700.00
		\$0.00	\$0.00	<u>(\$700.00)</u>
				<b>\$2,800.00</b>
<b>FOR PROFESSIONAL SERVICES RENDERED:</b>				
General Matters				
	\$11,468.50	\$0.00	(\$9,636.00)	\$51,847.00
	\$0.00	\$0.00	(\$279.00)	\$11,468.50
		\$0.00	\$0.00	<u>(\$9,915.00)</u>
				<b>\$53,400.50</b>

	Fees/ Costs	Service tax/ Sales tax/ Interest	Payments/ Credits/ Refunds	Prev. Bal/ New Chgs/ Pm/Cr/Ref/ New Bal
GRAND TOTAL	\$12,168.50	\$0.00	(\$10,336.00)	\$54,647.00
	\$0.00	\$0.00	(\$279.00)	\$12,168.50
		\$0.00	\$0.00	<u>(\$10,615.00)</u>
				<u>\$56,200.50</u>

PAYABLE UPON RECEIPT TO WHITE COLEMAN & ASSOCIATES L.L.C.  
 FEDERAL TAX I.D. NUMBER 43-1871662

**INTRODUCED BY ALDERWOMAN DAILES**

**BILL NO. 2643**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE 2022- 2023  
FISCAL YEAR FOR THE CITY OF BELLEFONTAINE NEIGHBORS,  
MISSOURI.**

**WHEREAS**, the Mayor, in his capacity as the budget officer of the City of Bellefontaine Neighbors, Missouri (the "City") has prepared a proposed budget and submitted it to the Board of Alderpersons, along with such supporting schedules, exhibits, and other explanatory material as necessary for the proper understanding of the financial needs and position of the City and complete drafts of such orders, motions, resolutions, or ordinances as may be required to authorize the proposed expenditures and produce the revenues necessary to balance the proposed budget; and

**WHEREAS**, the Board of Alderpersons, having duly considered the proposed budget submitted by the Mayor now wishes to adopt an annual budget as hereinafter provided, which presents a complete financial plan for the ensuing budget year and to approve or adopt such orders, motions, resolutions, or ordinances as may be required to authorize the budgeted expenditures and produce the revenues estimated in the budget; and

**WHEREAS**, the budget hereinafter adopted and the materials hereinafter referenced meet all requirements of law and include at least the following information:

- (1) A budget message describing the important features of the budget and major changes from the preceding year;
- (2) Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund, and source;
- (3) Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity, and object;
- (4) The amount required for the payment of interest, amortization, and redemption charges on the debt of the city; and
- (5) A general budget summary.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTANE NEIGHBORS, MISSOURI, AS FOLLOWS:**

**Section One.**

The budget of the City of Bellefontaine Neighbors for the fiscal year beginning July 1, 2022 and ending on June 30, 2023, is hereby approved and attached hereto as Exhibit A and incorporated herein by reference.

**Section Two.**

This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie Pierson Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk



**CITY OF  
BELLEFONTAINE NEIGHBORS**

**BUDGET**

**FY JULY 1, 2022 - JUNE 30, 2023**

# CITY OF BELLEFONTAINE NEIGHBORS

## BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	<b>REVENUES</b>
PAGE #:	
PAGE 1:	Sales tax and other City taxes revenue
	Gross receipts utility tax revenue
	Licenses revenue
PAGE 2:	Permits and inspections revenue
	Court revenue
PAGE 3:	Rec center revenue
PAGE 4:	Other revenues
	<b>EXPENSES</b>
PAGE 5:	Administration expenses
PAGE 6:	Administration expenses - continued
PAGE 7:	Administration expenses - continued
PAGE 8:	Court expenses
PAGE 9:	Street department expenses
PAGE 10:	Rec Center expenses
PAGE 11:	Police department expenses
PAGE 12:	Capital improvement tax
PAGE 13:	Capital improvement tax - continued
PAGE 14:	Capital improvement tax - continued
PAGE 15:	Sewer lateral
PAGE 16:	Debt service - retirement of bonds
PAGE 17:	Street bonds - capital projects
PAGE 18:	American Rescue Plan Act (ARRA) funds
PAGE 19:	American Rescue Plan Act (ARRA) funds - continued
PAGE 20 - 21:	Supplemental Budget pages for analysis
PAGE 22 - 23:	Budget Message

**CITY OF BELLEFONTAINE NEIGHBORS**

**BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>GENERAL FUND REVENUES - PAGE 1</b>					
<b>SALES TAX AND OTHER CITY TAXES - REVENUE:</b>					
Sales Tax - "B" Pool					
County Public Safety Prop	\$1,510,193	\$1,662,997	\$1,293,605	\$1,537,200	\$1,535,000
Motor Vehicle Fee Income (State)	575,639	570,371	705,579	486,500	638,494
Motor Fuel Gas Tax (State)	158,184	175,171	147,754	171,900	170,000
Cigarette Tax	241,661	280,244	288,920	281,600	280,000
Real Estate & Personal Property Tax	22,915	19,773	17,015	20,500	20,000
Railroad Tax	173,892	176,495	193,308	251,500	200,000
Roads & Bridges Tax	73,433	77,597	67,006	133,000	67,000
<b>TOTAL Sales tax and other City taxes - Revenue</b>	<b>68,590</b>	<b>70,228</b>	<b>77,690</b>	<b>99,300</b>	<b>77,000</b>
<b>GROSS RECEIPTS UTILITY TAX REVENUES:</b>	<b>\$2,824,507</b>	<b>\$3,032,876</b>	<b>\$2,790,877</b>	<b>\$2,981,500</b>	<b>\$2,987,494</b>
Electric					
Gas	\$537,842	526,301	\$559,199	\$617,400	\$559,000
Telephone	282,969	285,779	111,514	265,000	280,000
Water	140,324	110,716	92,498	106,700	105,000
Cable Television Fees	146,703	145,291	167,230	165,700	145,000
Gross Receipts utility taxes - other	94,717	95,283	93,056	125,000	93,000
<b>TOTAL Gross Receipts Utility Tax Revenues</b>	<b>0</b>	<b>51</b>	<b>46</b>	<b>0</b>	<b>0</b>
<b>LICENSES:</b>	<b>\$1,202,555</b>	<b>\$1,163,421</b>	<b>\$1,023,543</b>	<b>\$1,279,800</b>	<b>\$1,182,000</b>
Merchant's Licenses					
Occupational Licenses	\$29,759	\$29,717	\$36,299	\$31,000	\$30,000
Liquor Licenses	3,906	4,040	4,175	5,000	4,000
Animal Licenses (Dog tags)	1,273	1,073	800	1,800	1,000
<b>TOTAL Licenses</b>	<b>2</b>	<b>26</b>	<b>14</b>	<b>0</b>	<b>0</b>
	\$34,940	\$34,856	\$41,288	\$37,800	\$35,000

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>PERMITS &amp; INSPECTIONS - REVENUES: - PAGE 2</b>					
Construction Permits					
Occupancy Permits	\$1,892	\$4,579	\$4,965	\$2,000	\$4,000
Building - Special Assessments	4,145	4,048	7,095	5,300	4,000
Concrete Permits	24,373	27,234	17,181	23,100	20,000
Heating/A/C Permits	140	950	940	1,300	900
Siding/Roofing Permits	1,950	5,640	5,825	4,700	5,000
Inspections	890	3,695	2,930	2,500	2,500
<b>TOTAL Permits &amp; Inspection Revenues</b>	<b>16,430</b>	<b>21,545</b>	<b>25,600</b>	<b>21,400</b>	<b>21,000</b>
	\$49,820	\$67,691	\$64,536	\$60,300	\$57,400
<b>COURT REVENUE:</b>					
Fines					
Court Costs - Education	\$83,699	\$60,912	\$42,463	\$37,400	\$40,000
Court Costs - Defense	707	441	304	200	200
Court Costs - Other	711	436	304	200	200
Other	6,771	5,255	5,355	3,300	5,000
Police costs reimbursements	11,792	5,358	7,899	4,000	5,000
Bond Forfeiture	3,411	4,580	0	4,000	4,000
Federal seizure funds	3,525	1,000	356	0	0
Live Scan	40,809	(37,919)	0	0	0
Jail Fees collected	255	28	14	0	0
Court Fines and Fees - other	932	468	352	400	0
<b>TOTAL Court Revenue</b>	<b>0</b>	<b>3,287</b>	<b>20</b>	<b>2,000</b>	<b>0</b>
<b>N</b>	<b>\$152,612</b>	<b>\$43,846</b>	<b>\$57,077</b>	<b>\$51,500</b>	<b>\$54,400</b>

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	JUNE 30, 2022	JUNE 30, 2023
				BUDGET	BUDGET
REC CENTER - REVENUES - PAGE 3					
Weight room					
Gym Lessons	\$967	\$966	\$2,138	\$700	\$2,197
Handball	3,881	5,559	3,521	4,600	3,222
Basketball	251	154	24	100	0
Swimming	0	41	0	100	0
Swim Lessons	6,475	8,386	12,509	5,000	12,000
Room rent	17,525	5,976	7,002	3,000	7,661
Park	6,581	2,564	5,733	1,000	7,079
Swim Team	1,386	6,026	6,196	4,000	6,917
Golf	3,735	10,433	10,797	3,200	11,892
Snack bar - other	60	58	296	0	245
Gym User Fees	4,295	3,937	6,904	500	8,122
ID Cards	1,568	876	373	700	215
Special events	11,246	13,121	10,882	5,300	12,712
Silver sneakers	8,720	973	1,411	1,200	100
Tv/ly health	1,952	205		400	0
Vending	0	3,466	2,669	2,600	0
AAV Incentives					528
Locker rental	0	0	1,466	0	0
Water pay as you go					216
Other - other	\$0	\$7,232	\$9,628	\$0	2,858
<b>TOTAL Rec Center Revenue</b>	<b>785</b>	<b>3,770</b>	<b>5,794</b>	<b>100</b>	<b>0</b>
	\$69,427	\$73,743	\$87,343	\$32,500	\$75,954

CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
OTHER REVENUES - PAGE 4					
Election Fees					
Interest	\$80	\$0	\$10	\$1,000	\$50
Miscellaneous	2,094	1,045	4,529	5,000	5,000
Street Projects revenue	38,854	1,861	14,721	3,200	0
Grant Revenue - Parks	(417,743)	42,018	0	0	0
American Rescue Plan Act Funds	420,000				0
TOTAL Other Revenues	0		1,048,982	2,450,000	0
TOTAL REVENUES	\$43,285	\$44,924	\$1,068,242	\$2,459,200	\$5,050
LESS: American Rescue Plan Act Funds	\$4,377,146	\$4,461,357	\$5,132,906	\$6,902,600	\$4,397,298
TOTAL REVENUES, net of American Rescue Plan Act Funds	\$-0	\$-0	(\$1,048,982)	(\$2,450,000)	\$-0
	\$4,377,146	\$4,461,357	\$4,083,924	\$4,452,600	\$4,397,298

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>GENERAL FUND EXPENSES - PAGE 5</b>					
<b>ADMINISTRATION</b>					
Salary					
City Elected officials	\$213,583	\$186,224	\$250,439	\$312,300	\$259,210
City Appointed officials	0	0	0	0	56,000
FICA expense	0	0	0	0	24,300
Medical Insurance	15,526	13,107	1,478	13,900	25,973
Medical Insurance withheld	497,165	553,034	460,958	449,100	477,251
Medical reimbursement	(96,533)	(62,904)	0	(62,400)	(75,366)
Pension - Layers	6,838	4,000	4,341	6,900	6,900
Pension - City Plan	(56,926)	45,771	50,256	39,700	2,376
Unemployment Insurance	19,771	25,650	14,750	19,200	19,200
FSA administration expense	480	1,047	0	0	0
Salary expense - other	4,269	3,796	3,402	1,800	1,800
Audit Fee	0	0	15,768	4,200	0
Accounting - treasurer	17,500	19,480	1,200	18,500	19,500
Dues & Professional associations	0	0	0	0	36,000
Seminars, meetings and conventions	10,986	9,631	9,118	10,300	10,300
Election Fees	6,887	985	5,835	0	7,000
Training	5,705	(1,109)	4,317	4,500	4,500
Tuition reimbursement	498	1,047	765	1,100	1,000
IT Relis Fees	0	0	1,000	1,000	1,000
Temporary assistance	37,390	65,226	120,883	82,185	0
UT	0	0	16,866	0	0

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
Utilities - Electric - PAGE 6	80,290	54,970	58,351	61,300	0
Utilities - Gas	24,005	24,428	26,122	21,600	0
Utilities - Water	12,797	7,851	13,338	5,400	0
Utilities - Sewer	13,406	5,227	14,921	5,800	0
Utilities - Telephone	17,477	21,570	14,259	21,500	0
Utilities - Cable expense	3,606	4,144	3,938	4,400	0
Utilities - Other	10,108	0	0	0	0
Equipment maintenance repair	0	(2,641)	13,263	0	0
Insurance MIRMMA - city hall/admin	0	17,910	(759)	78,628	53,864
Public notices	790	1,505	1,095	1,500	1,500
Legal Fees	57,795	91,966	127,028	80,000	90,000
Prosecuting attorney					
Office Expense	22,246	30,898	31,436	20,000	18,000
Cleaning & maintenance supplies	1,160	4,457	8,007	8,775	0
Commissions	2,235	1,905	2,760	900	2,700
Postage	3,834	4,149	3,334	4,400	4,400
Admin - other - payroll expense	(45,688)	663,921	1,497	19,565	0
Ordinance book updates	2,589	3,749	0	5,300	5,300
Newspaper expense	0	991	4,106	0	0



**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
Credit card expenses - PAGE 7	3,018	3,083	2,605	2,300	2,500
Bank Fees					
Expenses - Mayor	672	3,397	1,945	1,500	1,500
Youth board	0	163	319	8,000	8,000
Advertising	0	425	0	1,000	0
Public Relations	280	0	227	0	0
Black History	875	13	746	0	0
Kwanzaa Celebration	1,819	3,208	3,429	2,000	0
Image & Beautification	891	0	0	2,000	0
Miscellaneous expense - other	0	664	465	550	550
Mobile phones - administration	10,954	2,193	5,320	500	0
Mobile phones - other	0	0	490	1,560	0
Web page maintenance	0	0	633	0	0
Reconciliation discrepancies	1,560	1,560	1,690	1,600	0
Administration - other	0	(74,274)	0	0	0
Newsletter	24	0	0	5,000	0
Public Safety events					3,000
Capital expense	0	(4,835)	1,375	0	0
<b>TOTAL ADMINISTRATION</b>	<b>\$909,882</b>	<b>\$1,737,572</b>	<b>\$1,303,365</b>	<b>\$1,267,363</b>	<b>\$1,078,458</b>

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
COURT DEPARTMENT - PAGE 8					
Salaries					
FICA-Medicare (Payroll taxes)	\$61,676	\$72,902	\$84,234	\$70,900	\$79,271
Pension - Lagers	3,754	4,712	564	4,600	6,064
Judge	2,962	1,103	322	1,400	189
Prosecutor Fee					12,000
Insurance MIRMA		370			0
Dues & Professional associations	7,474	5,562			0
Seminars, meetings, and conventions					300
Office supplies					3,240
Capital expenses		240			500
Credit card fees					0
IT REJIS		681			600
<b>TOTAL COURT DEPARTMENT</b>	<b>\$75,856</b>	<b>\$85,570</b>	<b>\$85,110</b>	<b>\$76,900</b>	<b>\$102,164</b>

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
Salaries - OT	\$55,309	(\$7,390)	\$245,477	\$0	\$325,006
FICA-Medicare (Payroll taxes)					
Pension - Lagere	3,658	(483)	362	0	5,000
Equipment maintenance	9,708	5,725	1,798	0	25,245
Road salt	0	(17,376)	26,163	11,259	1,650
Street lights	10,212	0	20,004	0	0
Insurance MIRMA	180,521	196,436	202,005	196,100	0
Uniforms	24,579	18,288	1,588	0	51,697
Miscellaneous	1,657	1,322	1,424	2,800	2,800
Fuel	200	0	270	0	0
Mobile Phone	30,922	23,128	1,183	0	0
Capital expense - equipment replacement	0	37	325	542	0
Street - other	0	(13,965)	23,222	0	0
Dues & Professional associations	1,961	0	0	2,700	0
Seminars, meetings and conventions	0	0	0	0	300
Mosquito control	0	0	0	0	1,500
TOTAL STREET DEPARTMENT	\$320,870	\$207,520	\$523,766	\$213,401	\$413,198

CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
RECREATION CENTER - PAGE 10					
Salaries					
Salaries - OT	\$148,961	\$94,817	\$220,592	\$244,907	\$220,000
Recreation Center - part-time	0	0	0	0	8,000
FICA-Medicare (Payroll taxes)	134,817	(20,255)	163,110	210,150	160,377
Pension - Lagers	20,880	9,414	4,218	34,812	29,711
Equipment maintenance	11,472	5,033	1,508	6,220	1,192
Insurance MFRMA	0	(1,847)	26,308	0	0
Office expenses	29,067	21,627	0	0	53,587
Sneak bar	6,582	6,620	9,541	11,900	0
Cleaning	659	1,450	3,880	4,500	4,500
Special events	2,032	2,257	3,087	5,200	0
Swim Team	2,371	1,318	747	12,000	2,000
Instructors	2,180	1,195	0	1,500	1,500
RG miscellaneous	2,213	1,316	1,434	0	0
Telephone	13,731	9,163	4,717	3,750	0
Dues & Memberships	1,543	1,292	404	0	0
Seminars & Meetings					335
Spectrum TV					1,095
Uniforms					0
First Aid supplies					1,100
RG - Other					150
Mobile phones	0	0	3,770	26,730	0
Carpool expense	0	(73,325)	672		0
TOTAL RECREATION CENTER	\$376,508	\$60,065	\$617,005	\$561,669	\$483,547
B/DG	\$146,460				

CITY OF BELLEFONTAINE NEIGHBORS

BUDGET WORKSHEET - FY JUL Y 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022 -	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>POLICE DEPARTMENT - PAGE 11</b>					
Salaries					
Wages and benefits - PROP P	\$1,912,998	\$1,289,984	\$1,777,966	\$1,471,918	\$936,458
Salaries - Overtime	0	370,618	0	485,500	638,494
Reimbursement	0	12,575	0	0	15,000
FICA-Medicare (Payroll Taxes)	(21,454)	(9,578)	(14,066)	0	0
Pension - Layers	141,629	122,476	9,655	0	0
Dues & Memberships	299,668	169,688	96,574	147,202	121,631
Investigative/evidence	855	1,115	340	278,145	291,133
Contriforces	2,680	2,397	1,380	1,065	895
Equipment	1,187	1,817	450	4,001	4,900
Fuel	24,086	12,630	19,602	3,201	2,400
Detention	28,359	21,446	0	25,851	0
RMS and Communications	105	0	0	1	0
Office supplies	76,280	72,241	90,389	60	600
Uniforms and equipment	10,082	12,427	2,054	83,821	85,575
New hire employee expense	13,870	10,101	2,494	8,006	4,000
Community services - outreach and recruiting	5,516	7,712	5,254	22,626	19,400
Insurance MIRA	934	1,014	250	7,000	11,825
IT - Reits - Police	228,233	168,335	15,418	0	0
Mobile phones	55,028	37,145	0	0	167,978
Contracts and warranties	4,191	3,578	3,083	0	0
Major case squad	10,440	7,688	5,662	5,188	0
Promotions assessment center	303	410	1,370	4,825	6,237
Law enforcement certification center	0	0	790	0	4,550
Special programs	0	0	6,667	1,670	2,000
Vehicle maintenance & repairs	1,002	1,881	1,052	2,800	1,400
Equipment Purchases - Capital	0	0	0	0	0
<b>TOTAL POLICE DEPARTMENT</b>	<b>0</b>	<b>(48,152)</b>	<b>176,940</b>	<b>0</b>	<b>0</b>
<b>GENERAL FUND - EXPENSE TOTALS - ALL DEPARTMENTS</b>	<b>\$2,94,110</b>	<b>\$2,271,758</b>	<b>\$2,203,342</b>	<b>\$2,559,482</b>	<b>\$2,314,875</b>
<b>GENERAL FUND - REVENUES OVER (EXPENSES), before uses</b>	<b>\$4,623,886</b>	<b>\$4,382,485</b>	<b>\$4,732,580</b>	<b>\$4,699,815</b>	<b>\$4,392,243</b>
<b>USE OF CITY GENERAL FUND RESERVE</b>	<b>(3248,540)</b>	<b>\$98,872</b>	<b>(\$648,666)</b>	<b>(\$236,215)</b>	<b>\$5,055</b>
<b>GENERAL FUND - REVENUES OVER (EXPENSES), after uses</b>	<b>(3248,540)</b>	<b>\$90,872</b>	<b>(648,666)</b>	<b>(326,215)</b>	<b>\$5,055</b>

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1 FY JULY 1, 2019 JUNE 30, 2020 ACTUAL Y-T-D	2 FY JULY 1, 2020 JUNE 30, 2021 ACTUAL Y-T-D	3 FY JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	4 FY JULY 1, 2021 - JUNE 30, 2022 BUDGET	5 FY JULY 1, 2022 - JUNE 30, 2023 BUDGET
<b>CAPITAL IMPROVEMENT REVENUES - PAGE 12</b>					
Capital Improvement tax revenue					
Interest	\$704,411	\$718,282	\$457,347	\$704,000	\$900,000
Grants	8,662	3,236	1,898	4,000	2,000
<b>TOTAL REVENUES</b>	9,314	0	0	0	0
	\$722,387	\$721,518	\$459,245	\$708,000	\$902,000
<b>CAPITAL IMPROVEMENT EXPENSES</b>					
<b>ADMINISTRATION</b>					
Computer					
Ashbrook net expenses	\$17,230	\$0	\$0	\$0	\$2,000
Bissell Hills Park Construction	111,713	0	0	0	0
Shed storage shed replacement	34,572	855	0	0	0
Administration equipment maintenance	32,134	3,548	0	0	0
Building & facility maintenance & repairs	23,524	0	0	0	7,500
IT Refills	0	0	0	0	7,500
Architect - Planner - City Hall	0	0	0	0	57,001
Special projects	0	0	0	0	25,000
Utilities - Electric	0	29,413	6,646	20,000	0
Utilities - Gas	0	0	0	0	61,300
Utilities - Water	0	0	0	0	26,500
Utilities - Sewer	0	0	0	0	10,000
Utilities - Telephone	0	0	0	0	10,000
Utilities - Cable expense	0	0	0	0	21,500
Cleaning & maintenance supplies	0	0	0	0	4,400
Mobile phones - administration					12,900
Web page maintenance					1,422
<b>TOTAL ADMINISTRATION</b>	\$219,173	\$33,816	\$6,646	\$20,000	\$248,679

CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	ACTUAL Y-T-D
					BUDGET
IT Rejis					
TOTAL COURT DEPARTMENT	\$0	\$0	\$0	\$0	\$12,015
STREET DEPARTMENT	\$0	\$0	\$0	\$0	\$12,015
Salt & tar					\$12,015
Asphalt & concrete	\$20,528	\$20,082	\$0	\$23,000	\$20,000
Street department operations - Salaries & FICA	8,969	10,897	0	15,000	5,000
Street department equipment maintenance	249,159	234,647	35,237	302,915	0
Capital expense - equipment replacement	111,933	54,499	1,790	35,000	40,000
Signage	0	4,731	0	8,000	0
New Truck - outfitted	0	0	0	0	0
Street operations - other	0	0	0	76,500	0
Street operations - street lights	0	0	0	58,210	0
Mosquito control	0	18,272	0	0	185,575
Tree Removal	0	0	0	0	2,500
Fuel					15,000
TOTAL STREET DEPARTMENT	\$390,589	\$343,128	\$37,027	\$518,625	\$308,075

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	JUNE 30, 2022	JUNE 30, 2023
				BUDGET	BUDGET
RECREATION CENTER - PAGE 14					
Capital expense					
Aquatics	\$85,101	\$89,912	\$84,409	\$281,820	\$0
Recreation center department equipment maintenance	\$0	\$0	\$0	0	25,830
Building maintenance	35,174	31,574	6,573	33,000	38,000
Building maintenance - 15% match - Grant	0	0	0	0	32,763
Rental - Scaffolding	0	0	0	0	15,000
Recreation center department operations - Salaries & FICA	0	0	0	0	27,000
Cleaning	107,205	194,764	0.00	0	* 0
Office expenses					5,200
Spectrum TV					17,945
Advertising & public relations					1,480
Mobile phone - Rec center					9,450
Fuel					830
TOTAL RECREATION CENTER	\$227,480	\$313,250	\$100,982	\$294,820	\$209,498
POLICE DEPARTMENT					
Police cars	\$134,694	\$123,296	\$47,163	\$74,500	\$0
GPS Software					\$0
Fuel					5,000
IT Rejis	0	0	0	0	40,000
Computer	0	0	0	0	37,162
Police department equipment maintenance	245	18,335	0	0	0
Police department vehicle maintenance	58,324	33,071	(11,980)	97,692	0
Mobile phones - police department	0	13,040	0	18,200	23,525
TOTAL POLICE DEPARTMENT	\$139,263	\$193,742	\$35,183	\$184,392	\$110,533
TOTAL CAPITAL IMPROVEMENT DEPARTMENT EXPENSES - ALL	\$1,030,505	\$886,936	\$179,838	\$1,017,837	\$888,800
CAPITAL IMPROVEMENT REVENUES OVER (EXPENSES)	(\$308,118)	(\$165,418)	\$279,407	(\$309,837)	\$13,200



**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019 - JUNE 30, 2020 ACTUAL Y-T-D	JULY 1, 2020 - JUNE 30, 2021 ACTUAL Y-T-D	JULY 1, 2021 - JUNE 30, 2022 ACTUAL Y-T-D	JULY 1, 2021 - JUNE 30, 2022 BUDGET	JULY 1, 2022 - JUNE 30, 2023 BUDGET
Sewer lateral tax revenue					
Interest	\$124,435	\$108,464	\$14,003	\$125,000	\$120,000
<b>TOTAL REVENUES</b>	2,501	993	483	1,200	400
	\$126,936	\$109,457	\$14,485	\$126,200	\$120,400
<b>SEWER LATERAL EXPENSES</b>					
Sewer repairs					
Administrative costs	\$61,941	\$37,864	\$42,680	\$81,500	\$75,000
<b>TOTAL EXPENSES</b>	0	0	0	20,000	0
	\$61,941	\$37,864	\$42,680	\$101,500	\$75,000
<b>REVENUES OVER (EXPENSES)</b>	\$64,995	\$71,593	(\$28,197)	\$24,700	\$45,400

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2021 -	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>DEBT SERVICE REVENUES - PAGE 16</b>					
Debt service tax revenue					
Interest	\$939,302	\$969,018	\$503,692	\$975,000	\$1,054,737
<b>TOTAL REVENUES</b>	3,972	209	242	4,000	200
	\$943,274	\$969,227	\$503,934	\$979,000	\$1,054,937
<b>DEBT SERVICE EXPENSES</b>					
Principal & Interest expenses					
Administrative costs	\$958,625	\$958,925	\$170,463	\$955,925	\$957,475
<b>TOTAL EXPENSES</b>	1,029	100	50	100	500
	\$959,654	\$959,025	\$170,513	\$956,025	\$957,975
<b>REVENUES OVER (EXPENSES)</b>	(\$16,380)	\$10,202	\$333,421	\$22,975	\$96,962

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	JUNE 30, 2022	JUNE 30, 2023
				BUDGET	BUDGET
STREET BONDS - CAPITAL PROJECTS - REVENUE - PAGE 17					
Interest					
<b>TOTAL REVENUES</b>					\$5,000
STREET BOND - CAPITAL PROJECTS - EXPENSES	\$0	\$0	\$0	\$0	\$5,000
Street bumps and street speed controls					
Streets - roads - improve and repair					\$225,000
<b>TOTAL EXPENSES</b>					707,552
<b>REVENUES OVER (EXPENSES), before use of City reserves</b>	\$0	\$0	\$0	\$0	\$937,552
<b>USE OF CITY STREET BONDS RESERVE - CAPITAL PROJECTS</b>	\$0	\$0	\$0	\$0	(\$934,552)
<b>REVENUES OVER (EXPENSES), after use of City reserves</b>	\$0	\$0	\$0	\$0	\$934,552

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
AMERICAN RESCUE PLAN ACT (ARPA) REVENUE - PAGE 18					
ARPA Funds					
Interest					\$1,048,982
TOTAL REVENUES					5,000
AMERICAN RESCUE PLAN ACT (ARPA) EXPENSES					
ADMINISTRATION					\$1,053,982
Zoom Computer technology - Board room					
Website update and rebranding					\$25,000
TOTAL ADMINISTRATION					10,000
COURT DEPARTMENT					\$35,000
Capital expenses					
TOTAL COURT DEPARTMENT					\$3,400
STREET DEPARTMENT					\$3,400
Capital expense - equipment replacement					
Software - automotive					\$10,000
Signage					3,000
New Truck - outfitted					48,205
Street light bulbs					90,500
TOTAL STREET DEPARTMENT					50,000
					\$201,705

1  
8

CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021	JULY 1, 2021 -	JULY 1, 2022 -
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
RECREATION CENTER - PAGE 19					
Gymnasium roof renovation - phase 1					
Exmark Diesel 72" Turn lawnmower					\$600,000
Two (2) Ford F-150 Truck - 8ft bed with tow package					28,000
Camera upgrade					56,000
HVAC					10,000
HVAC Repairs (locker rooms and racquetball unit)					28,000
TOTAL RECREATION CENTER					7,000
POLICE DEPARTMENT	\$0	\$0	\$0	\$0	\$729,000
Hazard Pay					
Police cars					\$155,016
Police department equipment					115,000
TOTAL POLICE DEPARTMENT					26,278
TOTAL DEPARTMENT EXPENSES - ALL	\$0	\$0	\$0	\$0	\$296,294
REVENUES OVER (EXPENSES), before use of City reserves	\$0	\$0	\$0	\$0	\$1,265,399
USE OF CITY ARPA RESERVE - ARPA	\$0	\$0	\$0	\$0	(\$211,417)
REVENUES OVER (EXPENSES), after use of City reserves	\$0	\$0	\$0	\$0	\$211,417
	\$0	\$0	\$0	\$0	\$0

CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<u>HISTORICAL ANALYSIS</u>					
General Fund - Revenues over (Expenses)					
Capital Improvements Tax - Revenues over (Expenses)	(\$246,540)	\$98,872	(\$648,666)	(\$236,215)	\$5,055
Net Total - Revenues over (Expenses)	(\$308,118)	(\$165,418)	\$279,407	(\$309,837)	\$13,200
USE OF CITY RESERVE	(\$554,658)	(\$66,546)	(\$369,259)	(\$546,052)	\$18,255
REVENUES OVER (EXPENSES), after uses	(\$554,658)	(\$66,546)	(\$369,259)	(\$546,052)	\$0
					\$18,255

**CITY OF BELLEFONTAINE NEIGHBORS  
BUDGET WORKSHEET - FY JULY 1, 2022 - JUNE 30, 2023**

	1	2	3	4	5
	FY	FY	FY	FY	FY
	JULY 1, 2019	JULY 1, 2020	JULY 1, 2021 -	JULY 1, 2021 -	JULY 1, 2022 -
	JUNE 30, 2020	JUNE 30, 2021	JUNE 30, 2022	JUNE 30, 2022	JUNE 30, 2023
	ACTUAL Y-T-D	ACTUAL Y-T-D	ACTUAL Y-T-D	BUDGET	BUDGET
<b>PAYROLL - SALARIES &amp; WAGES</b>					
Administration					
Court					
Street	\$213,583	\$186,224	\$250,439	\$312,300	\$339,510
Recreation center	61,676	72,902	84,234	70,900	79,271
Police	304,468	234,647	245,417	302,915	330,006
	283,778	269,326	383,702	455,057	388,377
	1,912,898	1,673,557	1,777,966	1,957,418	1,589,952
<b>Percent of Total Expenses</b>	\$2,776,403	\$2,436,656	\$2,741,719	\$3,098,590	\$2,727,116
<b>Percent of Total Revenues</b>	60.05%	55.85%	67.14%	66.08%	62.09%
	63.43%	54.62%	67.14%	69.59%	62.02%

**CITY OF BELLEFONTAINE NEIGHBORS**  
**BUDGET MESSAGE – FY JULY 1, 2022 - JUNE 30, 2023**

The Mayor and Board of the City of Bellefontaine Neighbors understands fiscal responsibility and the need for good accounting practices and responsibility.

The enclosed July 1, 2022 - June 30, 2023 fiscal year budget for the City of Bellefontaine Neighbors is the product of detailed internal reviews by the Mayor, Board and Administration. This budget, when adopted, will serve as the financial guide for FY July 1, 2022 - June 30, 2023.

**As a reminder, a budget is an appropriation of revenue and expenses and not an authorization to spend. Authorization to spend comes from board approval only.**

**Budget Process**

- Prepare preliminary budgets upon receipt of initial assessment valuations to include anticipated tax revenue projections.
- Perform statutory and constitutional tests on City tax rates while continuing preliminary budget preparations using Pro Forma calculation sheets sent by the State Auditor.
- Hold public hearing regarding the tax rates proposed to be set by the City.
- Finalize budget revenue/expenditures - based on final anticipated income.
- A budget work session is conducted followed by a budget review with the Mayor and Board. The Mayor, Board and administrative staff review the current year budgets and the next fiscal year budgets.
- Preliminary draft budgets are submitted to the Mayor and Board at an open meeting for review and consideration.
- The Board approves the next fiscal year budget.

**General Fund Revenue**

- Assessed valuation for the District increased by 5,571,187 or 6.2% (95,390,907 FY 2022/2023 - 89,819,720 FY 2021/2022). General fund revenues decreased by \$55,302 or 1.24% (\$4,397,298 FY 2022/2023 - \$4,452,600 FY 2021/2022).

**General Fund Expenditures**

- General fund expenses decreased by \$296,571 or 6.33% (\$4,392,243 FY 2022/2023 - \$4,688,814 FY 2021/2022).

The general fund is budgeting a surplus of \$5,055 in FY 2022/2023 compared to a deficit of (\$236,215) in FY 2021/2022. This represent a net change of \$241,270.



### Capital Improvement Fund Revenue

- Capital improvement fund revenues increased by \$194,000 or 27.40% (\$902,000 FY 2022/2023 - \$708,000 FY 2021/2022).

### Capital Improvement Fund Expenditures

Capital improvement fund expenses decreased by \$129,036 or 12.68% (\$888,800 FY 2022/2023 - \$1,017,837 FY 2021/2022).

The capital improvement fund is budgeting a surplus of \$13,200 in FY 2022/2023 compared to a deficit of (\$309,837) in FY 2021/2022. This represent a net change of \$323,037.

### Sewer Lateral Fund

- Sewer lateral fund revenues decreased by \$5,800 or 4.60% (\$120,400 FY 2022/2023 - \$126,200 FY 2021/2022). Sewer lateral fund expenses decreased by \$26,500 or 26.11% (\$75,000 FY 2022/2023 - \$101,500 FY 2021/2022). The sewer lateral fund is budgeting a surplus of \$45,400 in FY 2022/2023 compared to a surplus of \$24,700 in FY 2021/2022. This represent a net change of \$20,700.

### Debt Service Fund

- Debt service fund revenues increased by \$75,937 or 7.76% (\$1,054,937 FY 2022/2023 - \$979,000 FY 2021/2022). Debt service fund expenses increased by \$1,950 or 0.20% (\$957,975 FY 2022/2023 - \$956,025 FY 2021/2022). The debt service fund is budgeting a surplus of \$96,962 in FY 2022/2023 compared to a surplus of \$22,975 in FY 2021/2022. This represent a net change of \$73,987.

### Street Bonds - Capital Projects Fund

- Street bonds - capital projects fund revenues increased by \$5,000 or 100% (\$5,000 FY 2022/2023 - \$0 FY 2021/2022). Street bonds - capital projects fund expenses increased by \$937,552 or 100% (\$937,552 FY 2022/2023 - \$0 FY 2021/2022). The street bonds - capital projects fund is budgeting to use the street bonds - capital projects fund reserve in the amount of \$934,552.

### American Rescue Plan Act (ARPA) Fund

- American rescue plan act (ARPA) fund revenues increased by \$1,053,982 or 100% (\$1,053,982 FY 2022/2023 - \$0 FY 2021/2022). American rescue plan act (ARPA) fund expenses increased by \$1,265,399 or 100% (\$1,265,399 FY 2022/2023 - \$0 FY 2021/2022). The American rescue plan act (ARPA) fund is budgeting to use the American rescue plan act (ARPA) reserve in the amount of \$211,417.

INTRODUCED BY ALDERWOMAN PEG WARNUSZ

BILL NO. 2644

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ESTABLISHING THE ANNUAL RATE OF *AD VALOREM* TAX LEVIED FOR THE YEAR 2022 FOR DEBT SERVICE AND GENERAL MUNICIPAL PURPOSES ON ALL REAL AND PERSONAL PROPERTY IN THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI.**

**WHEREAS**, The Board of Alderpersons of the City of Bellefontaine Neighbors of St. Louis County, Missouri, at a public hearing held September 15, 2022, discussed the financial affairs and expenses for the City of Bellefontaine Neighbors' 2022-2023 fiscal year; and

**WHEREAS**, a Public Hearing is required by the Missouri Revised Statutes concerning the proposed budget and general operating and debt service tax rates with said Public Hearing being held on September 15, 2022; and,

**WHEREAS**, The Board of Alderpersons of the City of Bellefontaine Neighbors of St. Louis County, Missouri, after study of the City's finances and contingent expenses for 2022-2023, which includes, but is not limited to, the general operating and debt service expenses, have arrived at a regular general operating and debt service tax levy for the 2022 tax year for utilization in the 2022-2023 fiscal year; and

**WHEREAS**, in accord with the provisions of Section 137.073.5(4), RSMo. Supp. 2010, the Board of Alderpersons hereby finds, declares and states, following a public hearing and at a public meeting, that the rates hereinafter established are justified by the necessity for maintaining the level of service Bellefontaine Neighbors residents are entitled to expect from the City and by the property investment and value support such services provide to property owners in the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

**Section One.**

There is hereby levied on all real property, including railroad and utility, subject to ad valorem taxation by the City of Bellefontaine Neighbors, Missouri, for the year 2022, for debt service and general municipal purposes, an ad valorem tax at the following rates:

A. There is hereby levied upon all residential property subject to taxation in the City of Bellefontaine Neighbors, Missouri, an ad valorem tax levy for general municipal purposes a

tax rate of \$0.2010, and for debt service a tax rate of \$1.1057, for a combined tax rate of \$1.3067 per the one hundred dollars (\$100) assessed valuation as shown on the assessment books of St. Louis County, as converted and amended by the Board of Equalization and certified to by the County Clerk.

B. There is hereby levied upon all agricultural and horticultural property subject to taxation in the City of Bellefontaine Neighbors, Missouri, an ad valorem tax levy of \$0.0000 for general purposes and an ad valorem tax levy for debt service of \$1.1057 per one hundred dollars (\$100) assessed valuation as shown on the assessment books of St. Louis County, as converted and amended by the Board of Equalization and certified to by the County Clerk.

C. There is hereby levied upon all commercial, industrial, utility, railroad and all other property not included in subsections (A) and (B) above, and subject to taxation in the City of Bellefontaine Neighbors, Missouri, an ad valorem tax levy of \$0.2330 for general purposes and \$1.1057 for debt service, for a combined rate of \$1.3387 on the one hundred dollars (\$100) assessed valuation as shown on the assessment books of St. Louis County, as converted and amended by the Board of Equalization and certified by the County Clerk.

D. There is hereby levied upon all personal property subject to taxation in the City of Bellefontaine Neighbors, Missouri, an ad valorem tax levy of \$0.2350 for general purposes and (\$1.1057) for debt service, for a combined rate of \$1.3407 on the one hundred dollars (\$100) assessed valuation as shown on the assessment books of St. Louis County, as converted and amended by the Board of Equalization and certified to by the County Clerk.

**Section Two.**

This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2022.

\_\_\_\_\_  
Tommie L. Pierson, Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk



1 Angelica Street • St. Louis, MO 63147

BOARD SAULT BID  
9.15.2022 OPENING

CITY OF BELLEFONTAINE NEIGHBOORS  
9041 BELLEFONTAINE RD.  
ST. LOUIS, MO 63137  
ATTN: CITY CLERK

63137-18888



SAINT LOUIS, MO 630

16 AUG 2022 PM 4:11

US POSTAGE  
METRO  
ZIP 93147 \$ 000.570  
006 247888 AUG 18 2022

**Introduced By: Adlerwoman VonSeggern**

**Resolution No.**

## **RESOLUTION**

### **ACCEPTING AND APPROVING A TITLE VI POLICY FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI**

WHEREAS, the City of Bellefontaine Neighbors, Missouri is committed to ensuring that the fundamental principles of equal opportunity are upheld in all decisions involving our employees, contractors and consultants and to ensure that residents are afforded access to all programs and services provided by the City; and

WHEREAS, Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of gender, race, color or national origin, be excluded from participation in, be denied benefits of or otherwise subject to discrimination for which the City receives any measure of federal financial assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI AS FOLLOWS:**

**THAT**, the Board of Alderpersons hereby approves the Title VI Policy submitted by the City Clerk and attached hereto as Exhibit "A"; and

**FURTHER THAT**, the Board of Alderpersons hereby authorizes the City Clerk to execute the Title VI Plan, in substantially the form attached hereto as Exhibit "A," and further authorizes the City Clerk to do all things necessary with respect to the adoption and administration of the City's Title VI Policy.

This Resolution passed and approved this \_\_\_\_\_ day of September, 2022.

\_\_\_\_\_  
Mayor Tommie Pierson, Sr.

**ATTEST**

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

# TITLE VI PLAN

CITY OF BELLEFONTAINE NEIGHBORS  
9641 Bellefontaine Road  
Bellefontaine Neighbors,  
Missouri 63137

[www.cityofbn.com](http://www.cityofbn.com)

Updated August 15, 2022

*“Exhibit A”*

TABLE OF CONTENTS

CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI Policy Statement ..... 1

CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI Title VI Assurance .....2

Definitions.....5

Administration-General.....7

Limited English Proficiency .....7

Environmental Justice.....7

Filing a Complaint .....9

Appendix A Required Contract Language ..... A1

Appendix B Transfer of Property..... A3

Appendix C Permits, Leases and Licenses ..... A4

Appendix D Title VI Complaint Procedures and Form ..... A5

Appendix E Limited English Proficiency Plan ..... A10

Appendix F Program Compliance/Program Review Goals for Current Plan Year ..... A/4

Appendix G Public Participation Plan .....A15

Appendix H Transit-Related Title VI Investigations, Complaints, and Lawsuits .....A19



## CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI POLICY STATEMENT

The CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI is committed to ensuring that the fundamental principles of equal opportunity are upheld in all decisions involving our employees and contractors/consultants, and to ensuring that the residents of our City are afforded access to our programs and services.

To that end, no person shall be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination under any CITY OF BELLEFONTAINE NEIGHBORS program or activity on the grounds of race, color, national origin, income, sex, age, disability, or limited English proficiency. The CITY OF BELLEFONTAINE NEIGHBORS assures all its programs and activities will be free from discrimination, whether those programs and activities are federally funded or not.

The CITY OF BELLEFONTAINE NEIGHBORS will include Title VI language in all written agreements and bid notices falling within the scope of Title VI, and will monitor compliance.

The CITY OF BELLEFONTAINE NEIGHBORS designates the *City Clerk* as the Title VI Officer with the responsibility of ensuring that the CITY OF BELLEFONTAINE NEIGHBORS complies with the Title VI regulations.

The *City Clerk* of the CITY OF BELLEFONTAINE NEIGHBORS will be responsible for initiating and monitoring Title VI activities, and all other responsibilities as required.

Inquiries concerning the CITY OF BELLEFONTAINE NEIGHBORS policies, investigations, complaints, compliance with applicable laws regulations, and concerns regarding compliance with Title VI may be directed to the *City Clerk*, 9641 Bellefontaine Road, BELLEFONTAINE NEIGHBORS, MO 63137.

This policy statement will be circulated throughout the CITY OF BELLEFONTAINE NEIGHBORS and included by reference in all contract agreements, programs and services administered by the CITY OF BELLEFONTAINE NEIGHBORS, falling within the scope of Title VI.

---

*Semmie Ruffin-Hall, City Clerk*

## CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI TITLE VI ASSURANCE

The CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (hereinafter referred to as the "City") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of gender, race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the City received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the City hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the City agrees that each "program" and each "facility" as defined in subsections 21.23 (e) and 21.23 (b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.

2. That the City shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and, in adapted form, in all proposals for negotiated agreements:

"The CITY OF BELLEFONTAINE NEIGHBORS in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, disability, race, color or national origin in consideration for an award."

3. That the City shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.

4. That where the City receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and any facilities operated in connection therewith. If any such construction projects are undertaken, a list of such

projects, and where applicable, a Title VI equity analysis with respect to the location of any projects will be attached hereto as an addendum to this policy.

5. That where the City receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
6. That this assurance obligates the City for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the City or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the City retains ownership or possession of the property.
7. The City shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantees that it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
8. If applicable, the City shall provide for such methods of administration for the program as are found to give reasonable guarantee that it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed by, or pursuant to, the Act, the regulations and this assurance. Should this requirement become applicable, the City shall provide a description of how this information will be tracked as an addendum to this policy.
9. In the event that the City establishes any non-elected planning boards, advisory councils or committees related to transportation that are appointed by the City, the City shall attach a table hereto depicting the racial breakdown of any such body as an addendum to this policy.
10. The City agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this Assurance

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the City under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the City.

Dated: \_\_\_\_\_

CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI

\_\_\_\_\_  
*Semmie Ruffin-Hall, City Clerk*

#### **DEFINITIONS**

**Adverse Effects** - The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to:

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community's economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person's businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the City programs, policies and activities

**Significant Adverse effects on Minority and Low-Income Populations** - An adverse effect that:

- a. is predominantly borne by a minority population and/or a low-income population, or
- b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

**Limited English Proficiency** - Individuals with a primary or home language other than English who much, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the City.

**Federal Assistance** - Includes grants and loans of federal funds; the grant or donation of federal

property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Low-Income - A person whose median household income is at or below the Department of Health and Human Service Property guidelines. <http://aspe.hhs.gov/poverty/>

Low-Income Population - Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Minority-A person who is:

- a. Black - A person having origins in any of the black racial groups of Africa;
- b. Hispanic - A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
- c. Asian American - A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or
- d. American Indian and Alaskan Native - A person having origins in any of the original people of North American and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population - Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Non-Compliance - A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons - Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; "White not of Hispanic origin", "Black not of Hispanic origin", "Hispanic", "Asian or Pacific Islander", "American Indian or Alaskan Native". Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program - Includes any road or park project including planning or any activity for the provision of services financial aid or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Sub-Recipient - Any agency such as a council or governments, regional planning agency, education institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

## ADMINISTRATION - GENERAL

The *City Clerk* shall have lead responsibility for coordinating the administration of the Title VI and related statutes program, plan and assurances.

**Complaints:** If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or handicap, she/he may exercise his/her right to file a complaint with the City. Complaints may be filed with the *City Clerk*. Every effort will be made to resolve complaints informally at the lowest level.

**Data Collection:** Statistical data on race, color, national origin, English language ability and sex of participants in, and beneficiaries of City programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City. The gathering procedures will be reviewed triennially to ensure sufficiency of the data in meeting the requirements of the Title VI program.

**Title VI Reviews on Sub-Recipients:** Title VI compliance reviews will be conducted annually by the *City Clerk*. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the act. The reviews will entail examination of the recipients' adherence to all Title VI requirements. The status of each review will be reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

**Public Dissemination:** The City will make available Title VI Program information to City employees and to the general public, both at City Hall and through the City's website. Title VI Program information will be submitted to sub-recipients, contractors and beneficiaries.

**Remedial Action:** The City, through the *City Clerk* will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

## LIMITED ENGLISH PROFICIENCY

See Appendix E.

## ENVIRONMENTAL JUSTICE

Compliance with Title VI includes ensuring that no minority or low income population suffers "disproportionately high and adverse human health or environmental effect" due to any "programs, policies and activities" undertaken by any agency receiving federal funds. This obligation will be met by the City in the following ways:

- When planning specific programs or projects, identifying those populations that will be affected by a given program or project.
- If a disproportionate effect is anticipated, following mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The City will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the City will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment, etc.
- The project's impact is unavoidable,
- The benefits of the project far out-weigh the overall impacts and
- Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low income population groups are present in the project area, the City will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the City will administer potential disproportionate effects test.

The following steps will be taken to assess the impact of project on minority and/or low income population groups:

**STEP ONE:** Determine if a minority of low income population is present within the project area. If a conclusion is that no minority and/or low income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority and/or low income population groups present, proceed to Step Two.

**STEP TWO:** Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. If it is determined that there are disproportionately high and adverse impacts to minority and low income populations, proceed to Step Three.

**STEP THREE:** Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

**STEP FOUR:** If after mitigation, enhancements and offsetting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low income populations, then the following questions must be considered:



Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low income population?

Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?

Question 3: Considering the overall public interest, is there a substantial need for the project?

Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

**STEP FIVE:** Include all findings, determinations or demonstrations in the environmental document prepared for the project.

### **FILING A COMPLAINT**

See Appendix D.

## APPENDIX A: REQUIRED CONTRACT LANGUAGE

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the "contractor") agrees, as follows:

1. **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

Further, on any federal assisted contract, the Contractor and sub-contractor agree to comply with the Equal Employment Opportunity provisions cited in CFR 23, Subpart D - Construction Contract Equal Employment Opportunity Compliance Procedures, CFR 49 - Non-Discrimination in Federally-assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, E.E. 11246 and Title VII of the Civil Rights Act of 1964.

2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department of the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the contractor under the contract until the contractor complies and/or
  - b. Cancellation, termination or suspension of the contract, in whole or in part.
  
6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (5) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

## APPENDIX B: TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

### (GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the City, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Missouri all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

### (HABENDUM CLAUSE)\*

TO HAVE AND TO HOLD said lands and interests therein unto the City, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the City, its successors and assigns.

The City, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed(,) (and)\*(2) that the City shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally- assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

## APPENDIX C: PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the City, pursuant to the provisions of Assurance 6(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successor in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)\*

That in the event of breach of any of the above nondiscrimination covenants, the City shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)\*

That in the event of breach of any of the above nondiscrimination covenants, the City shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the City and its assigns.

\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

## APPENDIX D: FILING A COMPLAINT/COMPLAINT FORM

### I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the City programs, activities and services as required by statute.

### II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the City for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

### III. Roles and Responsibilities

The *City Clerk* has overall responsibility for the discrimination complaint process and procedures. The *City Clerk* may, at his/her discretion assign a capable person to investigate the complaint.

The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.

### IV. Filing a Complaint

The complainant shall make him/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

**Applicability:** The complaint procedures apply to the beneficiaries of City programs, activities and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

**Eligibility:** Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the City or its sub-recipients, consultants and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

**Time Limitation on Filing Complaints:** Title VI complaints shall be filed with the CITY OF BELLEFONTAINE NEIGHBORS *City Clerk*. In all situations, the CITY OF BELLEFONTAINE NEIGHBORS employees must contact the *City Clerk* immediately upon receipt of Title VI related statutes complaints.

Complaints must be filed within 180 days of the alleged discrimination. If the complainant could not reasonably be expected to know that the act was discriminatory within the 180 day period, the complainant has 60 days after he/she became aware to file the complaint.

Complaints must be in writing, and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative. Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

#### V. Investigation

Investigation Plan: The investigator shall prepare a written plan, which includes, but is not limited to the following:

- Names of the complainant(s) and respondent(s)
- Basis for complaint
- Issues, events or circumstances that caused the person to believe that he/she has been discriminated against
- Information needed to address the issue
- Criteria, sources necessary to obtain the information
- Identification of key people
- Estimated investigation time line
- Remedy sought by the complainant(s)

#### Conducting the Investigation:

- The investigation will address only those issues relevant to the allegations in the complaint.
- Confidentiality will be maintained as much as possible.
- Interviews will be conducted to obtain facts and evidence regarding the allegations in the complaint. The investigator will ask questions to elicit information about aspects of the case.
- A chronological contact sheet is maintained in the case file throughout the investigation.
- If a Title VI complaint is received on a MoDOT related contract against the City, MoDOT will be responsible for conducting the investigation of the complaint. Upon

receipt of a Title VI complaint filed against the City, the complaint and any pertinent information should immediately be forwarded to the MoDOT Office of Civil Rights Programs.

**Investigation Reporting Process:**

- Within 40 days of receiving the complaint, the investigator prepares an investigative report and submits the report and supporting documentation to the office of the *City Clerk* for review.
- The *City Clerk* reviews the file and investigative report. Subsequent to the review, the *City Clerk* makes a determination of "probable cause" or "no probable cause" and prepares the decision letter.

**Retaliation**

The laws enforced by this City prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If an individual experiences retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017  
314-275-1500

or

U.S. Department of Justice  
Civil Rights Division  
950 Pennsylvania Avenue, N.W.  
Washington, DC 20530  
Title VI  
Hotline: 1-888-TITLE-06 (1-888-848-5306)

**Reporting Requirements to an External Agency**

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the Missouri Department of Transportation, Office of Civil Rights Program within 60 days of the date the complaint was received.

**Records**

All records and investigative working files are maintained in a confidential area. Records are kept for three years.



CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
TITLE VI COMPLAINT FORM

This form may be used to file a complaint with the CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint.

Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.

*If you need assistance completing this form due to a physical impairment, please contact Semmie Ruffin-Hall, [314-867-0076] or by e-mail at SRuffin-Hall@cityofbn.com*

Name: ..... Date: .....

Street Address: .....

City: ..... State: ..... Zip: .....

Telephone: ..... (home) ..... (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: ..... Date: .....

Street Address: .....

City: ..... State: ..... Zip: .....

Telephone: ..... (home) ..... (work)

Please explain your relationship with the individual(s) indicated above: .....

.....

Name of agency and department or program that discriminated:

Agency or department name: .....

Name of individual (if known): .....

Address: .....

City: ..... State: ..... Zip: .....

Date(s) of alleged discrimination:

Date discrimination began \_\_\_\_\_

Last or most recent date \_\_\_\_\_

**ALLEGED DISCRIMINATION:**

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/> Race       | <input type="checkbox"/> Religion                    |
| <input type="checkbox"/> Color      | <input type="checkbox"/> National Origin             |
| <input type="checkbox"/> Age        | <input type="checkbox"/> Sex                         |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Limited English Proficiency |

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

---



---



---

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: The CITY OF BELLEFONTAINE NEIGHBORS prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City. Please inform the City Clerk if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

## APPENDIX E: LIMITED ENGLISH PROFICIENCY (LEP) PLAN

### Introduction

Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency,"<sup>1</sup> reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that is subject to the requirements of Title VI to publish guidance for its respective recipients clarifying that obligation. Executive Order 13166 further directs that all such guidance documents be consistent with the compliance standards and framework detailed in the Department of Justice's (DOJ's) Policy Guidance entitled "Enforcement of Title VI of the Civil Rights Act of 1964-- National Origin Discrimination Against Persons With Limited English Proficiency." (See 65 FR 50123, August 16, 2000 DOJ's General LEP Guidance). Different treatment based upon a person's inability to speak, read, write, or understand English may be a type of national origin discrimination. Executive Order 13166 applies to all federal agencies and all programs and operations of entities that receive funding from the federal government, including state agencies, local agencies such as the CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, private and non-profit entities, and subrecipients.

The CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (the "CITY OF BELLEFONTAINE NEIGHBORS" or the "City") receives funds from the US Department of Transportation via the Federal Highway Administration.

### Plan Summary

The City has developed this Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to City services as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

The City will use a U.S. Department of Transportation four factor LEP analysis which considers the following: 1) The number or proportion of LEP persons eligible in the CITY OF BELLEFONTAINE NEIGHBORS service area who may be served or likely to encounter a CITY OF BELLEFONTAINE NEIGHBORS program, activity, or service; 2) the frequency with which LEP individuals come in contact with a City service; 3) the nature and importance of the program, activity or service provided by the City to the LEP population; and 4) the resources available to the City and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

### Factor 1: The Proportion, Numbers and Distribution of LEP Persons

The 2020 Census data for the CITY OF BELLEFONTAINE NEIGHBORS shows a very small amount of the population that would speak English "less than very well," and therefore would be

---

<sup>1</sup> The executive order verbatim can be found online at <http://www.usdoj.gov/crt/cov/Pubs/eoleo.htm>

classified as LEP Persons. LEP Persons numbered 33, or 0.3% of the total population of the City which equals 10,860.

See Appendix I.

**Factor 2: Frequency of Contact with LEP Individuals**

The majority of work with funds received from Federal programs is performed on the roadways with the use of large trucks and heavy equipment. Very infrequently do the operators have direct contact with the public. The office staff handles service requests regarding road issues and processes permits for work in the right of way. Regular City Board of Alderpersons meetings are held every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month and public hearings are held when needed, which would bring interested persons to the CITY OF BELLEFONTAINE NEIGHBORS.

**Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP**

Denial or delay of access to services or information provided by the CITY OF BELLEFONTAINE NEIGHBORS would not have life-threatening implications on a LEP individual. It is believed that denial or delay of access to services or information provided by the CITY OF BELLEFONTAINE NEIGHBORS would not have serious implications on a LEP individual, especially compared to the services, such as health, emergency transportation, water, sewer, fire protection, police protection and other emergency services.

**Factor 4: The Resources Available to the CITY OF BELLEFONTAINE NEIGHBORS and Overall Cost**

US Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states:

*Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources, may choose not to develop a written LEP plan.*

While the CITY OF BELLEFONTAINE NEIGHBORS does serve very few LEP persons and has very limited resources, it has decided to include a LEP section in its Title VI Plan.

**Safe Harbor Stipulation**

Federal law provides a "Safe Harbor" situation so that recipients can ensure with greater certainty that they comply with their obligation to provide written translations in languages other than English. A "safe harbor" means that if a recipient provides written translation in certain circumstances, such action will be considered strong evidence of compliance with the recipient's written-translation obligations under Title VI.

The failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides a guide for recipients that would like greater certainty of compliance than can be provided by a fact-intensive, four factor analysis. For example, even if a safe harbor is not used, if written translation of a certain document(s) would be so burdensome as

to defeat the legitimate objectives of its program, it is not necessary. Other ways of providing meaningful access, such as effective oral interpretation of certain vital documents, might be acceptable under such circumstances.

Strong evidence of compliance with the recipient's written-translation obligations under "safe harbor" includes providing written translations of vital documents for each eligible LEP language group eligible to be served or likely to be affected or encountered. Translation of other documents, if needed, can be provided orally.

This "safe harbor" provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable.

Given the small number of LEP language group members, the CITY OF BELLEFONTAINE NEIGHBORS's budget and number of staff, it is deemed that written translations of vital documents would be so burdensome as to defeat the legitimate objectives of our programs. It is more appropriate for CITY OF BELLEFONTAINE NEIGHBORS to proceed with oral interpretation options for compliance with LEP regulations.

### **Providing Notice to LEP Persons**

USDOT LEP guidance says: Once an agency has decided, based on the four factors, that it will provide language service, it is important that the recipient notify LEP persons of services available free of charge. Recipients should provide this notice in languages LEP persons would understand.

The guidance provides several examples of notification including:

1. Signage when free language assistance is available with advance notice.
2. Stating in outreach documents that language services are available from the agency.
3. Working with community-based organizations and other stakeholders to inform LEP individuals of the recipient's services, including the availability of language assistance services.

The CITY OF BELLEFONTAINE NEIGHBORS will provide statements in public information and public notices that persons requiring language assistance or special accommodations will be provided, with reasonable advance notice to the CITY OF BELLEFONTAINE NEIGHBORS.

### **Options and Proposed Actions**

#### **Options:**

*Federal fund recipients have two (2) main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis.<sup>2</sup>*

---

CITY OF BELLEFONTAINE NEIGHBORS defines an interpreter as a person who translates spoken language orally, and a translator as a person who transfers the meaning of written text from one language into another.<sup>3</sup>

Considering the relatively small amount of Federal assistance received by the CITY OF BELLEFONTAINE NEIGHBORS, the small number of LEP individuals in the service area, and limited financial resources, it is necessary to limit language aid to the most basic and cost-effective services.

**What the CITY OF BELLEFONTAINE NEIGHBORS will do. What actions will the CITY OF BELLEFONTAINE NEIGHBORS take?**

With advance notice of seven calendar days, the CITY OF BELLEFONTAINE NEIGHBORS will provide interpreter services at the public meetings. Interpreter to include foreign language and hearing impaired.

Placement of statements in notices and publications that interpreter services are available for these meetings, with seven days advance notice.

Publications of the federal complaint form available at public meetings.

**CITY OF BELLEFONTAINE NEIGHBORS Staff Training**

CITY OF BELLEFONTAINE NEIGHBORS staff will be provided training on the requirements for providing meaningful access to services for LEP persons.

**LEP Plan Access**

The CITY OF BELLEFONTAINE NEIGHBORS will have paper copies of the LEP Plan at City Hall, and be made available through the City's website.

Any person or agency may also request a copy by contacting:

CITY OF BELLEFONTAINE NEIGHBORS  
9641 Bellefontaine Road  
BELLEFONTAINE NEIGHBORS, Missouri  
63137

---

<sup>2</sup> <http://www.dotor.ost.dor.gov/asp/lep/esp>

<sup>3</sup> Department of Justice Final LEP Guidelines, Federal Register June 18, 2002-Vol. 67-Number 117.

**APPENDIX F: PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR**

1. The City Title VI Policy will be communicated to each City Department Head who will review the Policy with appropriate departmental employees.
2. Appendix A will be included in all City contracts as outlined in the Title VI Plan.
3. The language in Number 2 of the CITY OF BELLEFONTAINE NEIGHBORS Title VI Assurance will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
4. A procedure for responding to individuals with Limited English Proficiency will be developed.
5. All City employees will be trained or made aware of the LEP procedure and the Title VI complaint procedure.
6. A review of City facilities will be conducted in reference to compliance with the American Disabilities Act.

## APPENDIX G

### City of Bellefontaine Neighbors, Missouri's Policy on Public Participation and Comment (Public Participation Plan)

#### A. Introduction and Policy Statement

The City of Bellefontaine Neighbors, Missouri (the "City") is committed to providing an open and visible decision-making process to which the City's residents have equal access. It is the policy of the City to actively solicit the involvement of citizens in the public decision-making process, through public notification, media exposure, neighborhood meetings, and public hearings.

Further, it is the policy of the City to offer early and continuous opportunities for the public to be involved in the identification of social, economic, and environmental impacts of proposed transportation decisions. This includes seeking out and considering the viewpoints of minority, low-income, and limited English proficiency (LEP) populations (as well as older adults and people with limited mobility) in the course of conducting public outreach activities, consistent with Federal Transit Administration (FTA) Circular 4702.1B ("Title VI Requirements and Guidelines for Federal Transit Administration Recipients").

#### B. Public Involvement Plan

When a project, program or issue may have identifiable impacts on a neighborhood or citizen group, a Public Involvement Plan shall be submitted to the City Clerk's Office at the beginning of the project or program. The Plan shall be designed to:

1. Ensure responsiveness to the level of interest and concern expressed by the public;
2. Ensure visibility and understanding by the agencies, groups and individuals who may participate; and
3. Ensure that public involvement is carefully and systematically included as part of the decision-making process.

City-initiated projects will be reviewed and approved by the City Clerk prior to implementation. The Public Involvement Plan will be included as part of staff reports for the Board of Alderpersons.

#### C. Public Involvement Principles

The following principles will be used to develop the Public Involvement Plan for City projects and programs:

- When a project (e.g., construction activity) may affect a neighborhood, special neighborhood meetings will be scheduled early in the project planning process. Notices will be sent to organized neighborhood groups and any individual who has requested notification.



- All public hearing notices shall be written in clear, concise and understandable language and will incorporate graphics when it aids the message. The notices will clearly be identified as a City notice.
- The Public Involvement Plan will reflect the City's policy to provide early and continuous opportunities for the public to be involved in the identification of the impacts of proposed decisions. It will also reflect the City's policy to seek out the viewpoints of minority, low-income, and Limited English Proficiency (LEP) populations, as well as older adults and people with limited mobility, in the course of conducting public outreach and involvement activities, consistent with the City's Title VI Program, Executive Order 13166 on Limited English Proficiency, and U.S. Department of Transportation (DOT) LEP Guidance.
- The Public Involvement Plan will be tailored to the populations affected and the type of plan, program, or service under consideration.
- Public meetings will be held in locations that are accessible to transit riders and people with disabilities, and will be scheduled at times that are convenient for members of the public.
- Public meetings and hearings will be broadly advertised in the community in both English and Spanish (e.g., through posters onboard buses and at major transit stops and facilities, the City website, local print media, social media, and email notification to the City's outreach mailing list) and notification will be provided regarding the availability of language assistance.

#### **D. Targeted Public Outreach to Minority and Limited English Proficient (LEP) Populations**

During development of the Public Involvement Plan and/or planning for public engagement in general, the City will incorporate strategies intended to promote involvement of minority and LEP individuals in public participation activities, as appropriate for the plan, project, or service in question, and consistent with federal Title VI regulations, Executive Order 13166 on Limited English Proficiency, and the U.S. Department of Transportation LEP Guidance.

At a minimum, staff will implement the strategies identified in Section C, including holding public meetings in locations that are accessible to transit riders and people with disabilities, scheduling meetings at times that are convenient for members of the public, advertising meetings and hearings in English and Spanish, and providing notice of the availability of language assistance.

In addition, City staff should consider implementing the following public engagement strategies to complement the minimum requirements, as appropriate to the plan, project, or service:

- Using supplemental outreach strategies such as surveys regarding City projects or proposed service changes.
- Partnering with community organizations to engage members of the public who are less likely to attend traditional public meetings (including LEP populations) through means such as surveys and focus groups. The City maintains a list of current and potential future community partners.

- Attending community events and meetings of neighborhood associations, faith-based organizations, advocacy groups, and other groups to solicit feedback from diverse members of the public.

City staff may consult FTA Circular 4703.1 ("Environmental Justice Policy Guidelines for Federal Transit Administration Recipients") for additional strategies that may be incorporated into the Public Involvement Plan.

#### **E. Public Comment for Fare Increases and Major Service Changes**

It is the policy of the City to solicit public opinion and consider public comment before raising fares or implementing a major service change.

A public hearing is required prior to implementation of a fare increase or a major service change. A "major" service change is defined as a modification that affects 25% or more of a single route, or 25% or more of all routes. Additional public involvement strategies, such as public meetings, neighborhood meetings, or other outreach to affected individuals will be implemented as appropriate to solicit public comment for consideration in advance of the public hearing. Public comments received will be compiled and considered prior to finalizing the City's recommendation to the City's Board of Alderpersons regarding a fare increase or major service change. A summary of the public comments received will be provided as part of the staff report submitted to the City's Board of Alderpersons for the fare increase or major service reduction in question.

The public hearing will be scheduled as part of a regular Board of Alderpersons meeting, and advertised broadly through the City's website, publication in a newspaper of general circulation, and posting flyers at major transfer centers and facilities for potentially impacted services. The hearing will also be advertised through targeted outreach to neighborhood groups or other organizations and individuals, as appropriate to the proposed change. Notices regarding the public hearing will be provided in both English and Spanish.

The public hearing will consist of a staff report before the City Board of Alderpersons, followed by public testimony.

Attachment 1 provides additional information on practices related to public comment.

## **Attachment 1**

### **Additional information on process for soliciting public comment on service changes**

Proposed service changes are developed by City staff. Once proposals are finalized, printed information is created that explains the proposed changes. These informational materials (available in English and Spanish) are used as handouts at public informational meetings and hearings. Flyers and posters that direct interested individuals to these materials are also posted major transfer centers and facilities for potentially impacted services, and are provided to facilities (libraries, senior communities, human service organizations, schools, etc.) which are likely to be impacted by the service changes.

Any interested individual is invited to make comments. Comments may be submitted in person at the public informational meetings and public hearings. They may also be submitted by mail and by Comment Card. In addition, comments may be submitted over the phone to City representatives, and via email.

Information about scheduled public meetings is available via:

1. Board of Alderpersons agendas.
2. The City's Website.
3. Posted flyers at major transfer centers and facilities for potentially impacted services.
4. Appropriate venues, such as senior communities, human service organizations, and schools.
5. Email notification and social media, where appropriate.
6. Published in a newspaper of general circulation

All comments received are reviewed by City staff and considered in the final decisions. The goal of the City is to always provide the best possible service to its citizens and those using its facilities.

APPENDIX H

City of Bellefontaine Neighbors, Missouri  
 Transit-Related Title VI Investigations, Complaints, and Lawsuits  
 Year: 2022

	Date	Summary: Focus of complaint, location of complaint, origin	Status	Actions Taken
<b>I. Investigations</b>				
1)				
2)				
3)				
4)				
5)				
<b>Lawsuits</b>				
1)				
2)				
3)				
4)				
5)				
<b>Complaints</b>				
1)				
2)				
3)				
4)				
5)				

[X] Currently, there are no Investigations, Complaints or Lawsuits for this calendar year.