

**CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
REGULAR BOARD OF ALDERMEN MEETING  
THURSDAY, OCTOBER 6, 2022-7:30 PM**

**Notice is hereby given that the City of Bellefontaine Neighbors will hold a Board of Aldermen meeting on Thursday, October 6, 2022 at 7:30 p.m. at City Hall, 9641 Bellefontaine Road, Bellefontaine Neighbors, and MO. 63137.**

Persons interested in making their views known on any matter will be able to speak during the meeting under "Public Comments". In addition, anyone may send an email with his or her comments to the City Clerk at [sruffin-hall@cityofbn.com](mailto:sruffin-hall@cityofbn.com) no later than Thursday, October 6, 2022 by 12:00pm. All comments received by email will be entered into the public record and publicly as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting.

**AGENDA**  
**BELLEFONTAINE NEIGHBORS BOARD OF ALDERMEN**  
**REGULAR BOARD MEETING**  
**BELLEFONTAINE NEIGHBORS CITY HALL**  
**9641 BELLEFONTAINE RD BELLEFONTAINE NEIGHBORS, MO. 63137**  
**THURSDAY-October 6, 2022-7:30 PM**  
**PRE MEETING AT 7:00 PM**

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **MEETING OPEN TO THE PUBLIC (3 MINUTE TIME LIMIT)**
6. **DAVID CHRISTENSEN-COHRAN ENGINEERING**
7. **PRESENTATION OF UNAPPROVED MINUTES (B.O.A. Minutes-1/20/22, 2/3/22, 3/3/22, 8/4/22, B.O.A Special Minutes-8/11/22, B.O.A. Budget Workshop Minutes-8/23/22 and 8/30/22, B.O.A. Minutes-9/1/22, 9/15/22, B.O.A. Town Hall Minutes-9-15-22**
8. **APPROVAL OF INVOICES OVER \$500 (09/15/22-10/04/22)**
9. **PARKS AND RECREATION REPORT-JIMMY KIRINICH**
10. **STREET DEPARTMENT REPORT-JEFF ROSS**
11. **IMAGE AND BEAUTIFICATION REPORT-JENNIE STEWART (REPORT ATTACHED)**
12. **POLICE REPORT (CHIEF JEREMY IHLER)**
13. **TREASURER'S REPORT-(Rick Rognan)**
14. **CITY ATTORNEY'S REPORT (DOROTHY WHITE COLEMAN)**
15. **UNFINISHED BUSINESS:**
  - A. **BILL NO. 2641-AN ORDINANCE ADJUSTING COMPENSATION FOR PERFORMING THE DUTIES OF THE OFFICE OF MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, ESTABLISHING AN EFFECTIVE DATE, AND REPEALING ALL INCONSISTENT ORDINANCES (INTRODUCED BY ALDERMAN JAMES THOMAS)**
16. **NEW BUSINESS:**
  - A. **BILL NO. 2649-AN ORDINANCE AMENDING ARTICLE XXII SUPPLEMENTAL REGULATIONS BY THE ADDITION OF SECTION 29-126 RESIDENTIAL RENTAL REAL ESTATE OF THE CODE OF ORDINANCES OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI**



**B. BILL NO. 2646- AN ORDINANCE AMENDING SECTION 2-14 OF ARTICLE II OF CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI. (INTRODUCED BY ALDERMAN DINAH TATMAN)**

**C. BILL NO. 2647- AN ORDINANCE REPEALING ORDINANCE NUMBER 2608 AND ESTABLISHING COMPENSATION FOR PERFORMING THE DUTIES OF THE OFFICE OF DIRECTOR OF PUBLIC WORKS FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (INTRODUCED BY ALDERMAN THERESA HESTER)**

**D. BILL NO. 2648- AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, TO EXECUTE AND ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY OF BELLEFONTAINE NEIGHBORS WITH THE REJIS COMMISSION FOR COMPUTER AND INFORMATION TECHNOLOGY SUPPORT SERVICES (INTRODUCED BY ALDERMAN ALICIA SMITH)**

**E. BILL NO. 2650-AN ORDINANCE UPDATING THE PAY PLAN AND COMPENSATION FOR CERTAIN EMPLOYEES IN THE CLASSIFIED SERVICE OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AND REPEALING OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. (INTRODUCED BY ALDERMAN REGINA HARMON-WARD)**

**F. GYM ROOF STRUCTURAL REPLACEMENT & IMPROVEMENTS BIDS**

- 17. MAYOR'S REPORT**
- 18. ALDERMAN'S REPORT**
- 19. MEETING OPEN TO THE PUBLIC (3 MINUTE TIME LIMIT)**
- 20. ADJOURNMENT**

**NOTICE IS HEREBY GIVEN THAT ON THE 6<sup>th</sup> DAY OF OCTOBER, 2022 SUBJECT TO A MOTION DULY MADE AND ADOPTED, THE BOARD OF ALDERPERSONS MAY HOLD A CLOSED MEETING FOR THE PURPOSE OF DISCUSSING MATTERS RELATING TO ONE OR MORE OF THE FOLLOWING: LEGAL ACTIONS, CAUSES OF ACTION, LITIGATION OR PRIVILEGED COMMUNICATIONS BETWEEN THE CITY'S REPRESENTATIVES AND ITS ATTORNEYS (SEC. 610.021(1); LEASE, PURCHASE OR SALE OF REAL ESTATE (SEC. 610.021(2); HIRING, FIRING DISCIPLINING OR PROMOTING EMPLOYEES (SEC. 610.021(3); PREPARATION FOR NEGOTIATIONS WITH EMPLOYEE GROUPS (SEC. 610.021(9); BIDDING SPECIFICATIONS (SEC 610.021(11); AND /OR PROPRIETARY TECHNOLOGICAL MATERIALS (SEC 610.02 (15).**

**THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERPERSON'S MEETING ON October 6th , 2022 WAS POSTED ON October 5th , 2022 AT 5 PM IN BELLEFONTAINE NEIGHBORS CITY HALL (FRONT DOOR) AND ON THE CITY'S WEBPAGE AT [www.cityofbn.com](http://www.cityofbn.com). FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.**

**COPIES OF THIS NOTICE MAY BE OBTAINED BY CONTACTING: SEMMIE RUFFIN-HALL, CITY CLERK, CITY OF BELLEFONTAINE NEIGHBORS-9641 BELLEFONTAINE ROAD-ST. LOUIS, MO 63137-(314) 867-0076.**

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN MEETING MINUTES  
January 20, 2022**

MEETING WAS CALLED TO ORDER BY Mayor Tommie Pierson, Sr. at 7:30 p.m. Copies of all ordinances and resolutions to be considered at the meeting were made available for public inspection prior to the time of consideration by the Board of Aldermen.

**ROLL CALL:**

**PRESENT:** Mayor Tommie Pierson, Sr., City Attorney Dorothy White-Coleman, Chief Jeremy Ihler, Judy Mantych (City Clerk pro tem), Alderwoman West, Alderwoman Reed, Alderman Carroll, Alderman Thomas, Alderwoman Dailes, and Alderwoman Avant-Elliott.

**ABSENT:** Alderwoman Tatman (excused)

**APPROVAL OF THE AGENDA:** Alderwoman Dailes moved for the approval of the Agenda, seconded by Alderman Thomas. Motion carried with one nay.

**NEW BUSINESS:**

**PRESENTATION OF BIDS FOR GYMNASIUM STRUCTURAL ENGINEERING DESIGN -  
DIRECTOR OF PARKS AND RECREATION**

Director Jimmy Kirincich presented the bids received for the engineering design. Only one bid was received from Frontenac Engineering. The bid was opened on December 9, 2021 at 1:00pm in the presence of the Park Director Kirincich and City Clerk, pro tem Judy Mantych. The bid was in the amount of \$19,940.00

Discussion and questions were opened to the Board. Alderman Carroll asked where the bid was advertised. Director Kirincich responded with the Community News and on the City's website. Alderwoman Dailes made a motion to move forward with the bid. Alderman Thomas seconded the motion.

Upon the roll being called the votes were cast as follows: Alderwoman West, yes; Alderwoman Reed, no; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, abstain.

The majority of the members elected to the Board of Aldermen having voted for passage accepting the bid from Frontenac Engineering.

**BILL NO. 2623 – INTRODUCED BY ALDERWOMAN DAILES**

**AN ORDINANCE APPROVING THE RE-SUBDIVISION PLAT FOR STEINMANN AND COBURG LANDS SUBDIVISION AND AUTHORIZING SAID PLAT TO BE RECORDED IN THE RECORDER OF DEEDS OFFICE IN ST. LOUIS COUNTY**

Alderwoman Dailes read the Bill for the first time and moved for approval of the first reading of Bill No. 2623 and to go on to the second reading. The motion was seconded by Alderman Thomas.

Upon the roll being called, the votes were cast as follows: Alderwoman West; yes; Alderwoman Reed, no; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, recused.

Alderwoman Dailes then read Bill No. 2623 for a second time and thereafter made a motion that the Bill be approved by the Board of Aldermen for enactment as an Ordinance, seconded by Alderman Thomas.

Upon the roll being called the votes were cast as follows: Roll call vote Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, recused.

The majority of the members elected to the Board of Aldermen having voted for passage of Bill No. 2623, the Bill was passed by the Board and will become Ordinance No. 2603 when and if it is signed by the Mayor.

Alderman Thomas made a motion to adjourn the meeting, seconded by Alderwoman Dailes. Motion carried unanimously.

**MEETING ADJOURNED:** Meeting adjourned at 7:51 p.m.

**ATTEST:**

\_\_\_\_\_  
Judy Mantych  
Sitting in for the City Clerk

Approved by the Board of Aldermen on \_\_\_\_\_

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN MEETING MINUTES  
February 3, 2022**

**MEETING WAS CALLED TO ORDER BY** Mayor Tommie Pierson, Sr. at 7:30 p.m. Copies of all ordinances and resolutions to be considered at the meeting were made available for public inspection prior to the time of consideration by the Board of Aldermen.

**PRESENT:** Mayor Tommie Pierson, Sr., City Attorney Dorothy White-Coleman, Chief Jeremy Ihler, Judy Mantych (City Clerk pro tem), Alderwoman West, Alderwoman Reed, Alderman Carroll, Alderman Thomas, Alderwoman Dailes, and Alderwoman Avant-Elliott.

**ABSENT:** Alderwoman Tatman (excused)

**APPROVAL OF THE AGENDA:** Alderwoman Dailes moved for the approval of the Agenda, with a motion a amendment to add Citizens Comments to be added before New Business; seconded by Alderman Thomas. Alderwoman Avant-Elliott made a motion to correct the Bill number 2623 to Bill number 2624. Alderwoman Dailes presented her original motion. Alderman Carrol asked for a rollcall.

**Upon the roll being called the votes were cast as follows:** Alderwoman West; no; Alderwoman Reed, no; Alderman Carroll, no; Alderman Thomas, yes; Alderwoman Dailes, yes: Alderwoman Avant-Elliott, no.

Motion to approve as made by Alderwoman Avant-Elliott and seconded by Alderman Carroll.

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes: Alderwoman Avant-Elliott, yes. Vote on Alderwoman Avant Elliott's motion passed.

**NEW BUSINESS**

**Bill #2624 Frontenac Engineering Group for engineering services repair of gym roof** was presented by Alderwoman West for a first and second reading, seconded by Alderman Thomas

**First Reading:** On a unanimous vote, the ayes have it.

**Second Reading:** Motion by Alderwoman West; Seconded by Alderman Thomas

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes: Alderwoman Avant-Elliott, yes.

The majority of the members elected to the Board of Aldermen having voted for passage of Bill No. 2624, the Bill was passed by the Board and will become Ordinance No. 2604 when and if it is signed by the Mayor.

**Recommendation of Planning & Zoning Commission to ask for a public hearing for a Condition al Use Permit public hearing to be held on a new fire house for North County Fire & Rescue District at 805 Chambers Road** Presented by Pat Barrett, Chairman of P&Z.

Motion made by Alderman Thomas and seconded by Alderwoman Dailes.

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes.

The majority of the members elected to the Board of Aldermen voted for passage of the Motion for a public hearing to be held on March 3, 2022.

The Mayor called upon Alderman Carroll to begin the discussion of the passage of 2022 liquor licenses. Collector Jeff Howe was also part of the presentation.

Dailes Question: How soon can any negative vote be re-considered.  
White

Quik Trip (Lilac) Motion made by Alderman Carroll and seconded by Alderwoman Avant-Elliott

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes. Approved.

- BP (Beliefontaine & 270) Motion made by Alderman Carroll and seconded by Alderwoman Avant-Elliott

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes.

- Aldi's Motion made by Alderman Carroll and seconded by Alderwoman Avant-Elliott

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes. Approved

- Conoco (Chambers & Bellefontaine) Motion made by Alderman Carroll and seconded by Alderwoman Avant-Elliott

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes. Approved.

- Knights of Columbus (Chambers) Motion made by Alderman Carroll and seconded by Alderwoman Avant-Elliott

**Upon the roll being called the votes were cast as follows:** Alderwoman West; no; Alderwoman Reed, abstained; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes. Approved

- Holy Name of Jesus (Ashbrook) Motion made by Alderman Carroll and seconded by Alderwoman Avant-Elliott

**Upon the roll being called the votes were cast as follows:** Alderwoman West, no; Alderwoman Reed, abstained; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes. Approved

Discussion of Gateway Market's application for a liquor license. Alderman Carroll would not make the motion to approve. Alderwoman asked if that was the license that would be waived for 300 feet requirement. Mr. Howe clarified requirement. Alderwomen Avant-Elliott questioned Mayor Pierson as to his preference as to approval. The Mayor stated he was not in favor of granting them a license and let Gateway know this.

Alderwoman West made a motion for Gateway Market to be included in the evening's licenses. Mr. Howe clarified that applicant was not a St. Louis County resident. Alderwoman West rescinded her motion. Mayor asked for a motion to reject Gateway's request. Continued discussion of Gateway's application. Carroll made a motion to reject Gateway's application for a liquor license. Seconded by Thomas. **Upon the roll being called the votes were cast as follows:** Alderwoman West, no; Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, yes. Approved Gateway's application is denied.

#### **Semi-Annual Financial Report – City Treasurer – Patrick Howard**

Published as of today, February 3, 2022

Bond rating A- rating with watch

- Deficient in multiple years of budgets
- High turnover in management positions
- Cancelled regular Board of Aldermen throughout 2021

Funds - \$5.9 million

Unaudited financial reports provide to state

Audit currently taking place. No detection of fraud.

Discussion of Treasurer's report

Use of Arp Funds

How obtained data

Publishing of Statement

#### **7. ADJOURNMENT: 8:35**

Mayor thanked Street Department for snow removal.

Motion made by Aldermen Thomas and seconded by Alderwoman Avant-Elliott



**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN MEETING MINUTES**

**March 3, 2022**

**MEETING WAS CALLED TO ORDER BY Mayor Tommie Pierson, Sr. at 7:30 p.m. Copies of all ordinances and resolutions to be considered at the meeting were made available for public inspection prior to the time of consideration by the Board of Aldermen.**

**PRESENT:** Mayor Tommie Pierson, Sr., City Attorney Dorothy White-Coleman, Judy Mantych (City Clerk pro tem), Alderwoman West, Alderwoman Tatman, Alderwoman Reed, Alderman Carroll, Alderman Thomas, Alderwoman Dailes, and Alderwoman Avant-Elliott.

**ABSENT:** Chief Jeremy Ihler

**APPROVAL OF THE AGENDA:** Alderwoman Dailes moved for the approval of the Agenda; seconded by Alderman Thomas. Alderwoman Avant-Elliott made a motion to amend to include Adding Mayor's and Aldermen comments and to add approval of a part-time City Clerk .

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Tatman no, Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas no; Alderwoman Dailes, no; Alderwoman Avant-Elliott, yes.

**NEW BUSINESS**

**Public Hearing for Conditional Use Permit to North County Fire & rescue Protection District**  
Alderwoman Avant Dailes: where in process? Chief Goldstein: Waiting to go out for bid.

Brennan Hartin: (Engineer firm)

Pat Barret: Permit Approvals/ City Engineer and City Inspector

Chief Goldstein: Started with Jennings work first because site was secured first. Union labor or prevailing wages.

Carroll: Jennings waived fees? Yes

**Bill #2625 An Ordinance approving a Condition al Use Permit to for North County Fire & Rescue District for construction and operation of a fire house at 805 Chambers Road. Presented by Alderman Thomas for a first and second reading. Seconded by Alderwoman Dailes & Alderwoman West.**

**First Reading:** Ayes have it with one recusal.

**Second Reading:** Motion by Alderman Thomas; Seconded by Alderwoman Dailes

**Upon the roll being called the votes were cast as follows:** Alderwoman West; yes; Alderwoman Tatman, Alderwoman Reed, yes; Alderman Carroll, yes; Alderman Thomas, yes; Alderwoman Dailes, yes; Alderwoman Avant-Elliott, recused. Motion approved

The majority of the members elected to the Board of Aldermen having voted for passage of Bill No. 2625, the Bill was passed by the Board and will become Ordinance No. 2605 when and if it is signed by the Mayor.



**Public Comments:**

**Wanda Lane (Martingale)**

*Reminder of item on upcoming ballot (Wayfair Tax) / Fire District*

**Aja Owens (Congressional Office)**

*Alderman Tatman, Alderman Thomas were excused at 8:00pm*

*Alderman Avant-Elliott made a motion to appoint Fran Stevens part-time City Clerk immediately.*

*Alderman Dailes asked to be excused at 8:02pm.*

*With those aldermen excused, a quorum no longer existed. Mayor closed the meeting at 8:03pm*

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
AUGUST 04, 2022 – 7:30PM**

**PRESENT** Mayor Tommie Pierson, Sitting in for the City Attorney Susie McFarland, Chief Jeremy Ihler, City Clerk pro tem Judy Mantych, City Clerk Semmie Ruffin-Hall

**ABSENT:** All Present

**MEETING WAS CALLED TO ORDER BY** Mayor Pierson at 7:32pm.

**PLEDGE OF ALLEGIANCE** was led by Mayor Pierson

**ROLL CALL:** City Clerk pro tem Judy Mantych called the roll,  
Present: Alderperson Dinah Tatman, Alderperson Theresa Hester, Alderperson Peg Warnusz, Alderperson James Thomas, Alderperson Regina Harmon-Ward, Alderperson Alease Dailes, Alderperson Alicia Smith

**BOARD APPROVALS**

Semmie Ruffin-Hall sworn in as City Clerk

Discussion of Ward 2 vacancy Alderperson (Tracy Gibbs) Mayor Pierson called for a vote

- Alderperson Tatman-N
- Alderperson Hester-N
- Alderperson Warnusz-N
- Alderperson Thomas-Y
- Alderperson Harmon-Ward-N
- Alderperson Dailes-N
- Alderperson Smith-N

Approval failed

**APPROVAL OF AGENDA**

Approve Agenda Alderperson Dailes 2<sup>nd</sup> Alderperson Smith

Alderperson Dailes made a motion for the resolution to approve the agenda under new business for Resolution Rodman & Associates and for the Fire District to be placed on the next agenda.

**MEETING OPEN TO THE PUBLIC (With 3-minute time limit)**

- **John Krsul-107XX Old Running Brooks Drive**  
-Concerned about situation on Belgrove (trucks and weeds)

- **Barbara West**-97XX Calumet Drive
  - Concerned about Influence Church (not in compliance) no occupancy permit, tractor trailer issues
- **Mary Krsul**-107XX Old Running Brooks Drive
  - Tires, trash on side of road on Belgrove
- **Marcie Gooden**-94XX Duenke
  - Trash can and occupancy permit concerns
- **Tracy Gibbs**- 104XX Bellefontaine Road
  - QT issue .What does Alderperson do with concerns
- **Anthony Green**-92XX Waldorf Drive
  - Building Inspector Update
  - Speeding Enforcement Update
  - Audit Update for June 30, 2021
  - Collector Missing
  - Segregation of Duties in Finance Department
- **Blaine Lillard**-10XX Oran Drive
  - Concern with teenagers walking with semi-automatic weapons
  - Police presence needed during school hours of 2:45pm-3:30pm
- **Wanda Lane**-99XX Martingale Drive
  - Spoke on Short staff all over
  - Spoke on QT having a Conditional Use Permit
  - Riverview Gardens Fire District Community outreach last Saturday (7/30/22) was a total success
  - Riverview Gardens Back to School event held on 8/2/22 was a success
  - 8/20/22 Community clean up on all Riverview Garden Campuses
  - 9/24/22 Real Community Planting Day for Riverview
- **John Bolton**-Non residence
  - Concerned about why Alderperson for Ward 2 was not appointed today
- **Walter Giles**-14XX Blackhurst
  - Sidewalk tore out since winter (12 sections) unable to walk
  - Drag racing
  - Abandoned House in rear (Dwight) grass 4 feet high and a pool (2 feet of stagnant water)
  - Two abandoned pick-up trucks being worked on and one in driveway with canvas on it

#### **APPROVAL OF INVOICES OVER 500**

Approval of Invoices over \$500 dated 7/19/2022-8/02/22 by Alderperson Thomas 2nd  
Alderperson Harmon-Ward

Discussion by Alderperson Smith-Verizon Bill and request for approval for Police Department for a bill -Paragon Micro-Inc (\$2,024.97) not listed on check register to be approved and Verizon bill amount is incorrect amount. Chief Ihler stated Paragon is not a bill and should not be in the invoices.

Motion made by Alderperson Dailes to remove item #45078-Verizon in the amount of \$642.00 indicated by Alderperson Smith it is not the correct amount 2<sup>nd</sup> by Alderperson Smith-Total amount approved tonight is \$35, 831.55 with the removal of Verizon check #45078  
Question from Alderperson Smith for Jimmy-Bill from Four Seasons Distributors invoice says \$376.65 but balance is \$1,374.50 paying \$376.65 what happens with balance-Jimmy states \$1000 outstanding balance we owe them but \$376.65 is for specific order what is due now

Mayor called for approval of Invoices over \$500-AYES have it

## **COMMISSION AND BOARD REPORTS**

### **A. PARKS & RECREATION REPORT – JIMMY KIRINCICH**

Updates:

1. American Water Grant- We received a grant in the amount of 1,073 to replace one of our water fountains with a bottle filler. That water fountain was installed and we've received the reimbursement check.
2. Municipal Park Grant- Phase 2 of the gym renovation is replacing the gymnasium floor (\$115,000) weight room equipment (\$193,500), and basketball goals (\$4,700). Total of \$313,200 if we applied and received the municipal grant the city would have to pay \$15,000 for this phase the rest would be covered by grants. There needs to be a resolution passed by the BOA at the August 18<sup>th</sup> board meeting and the application deadline is August 26<sup>th</sup>.
3. Gymnasium roof update: We received the final bid documents and drawings from Frontenac Engineering. Pending approval from Clayton Klein the City Engineer we will be able to mail out the bid forms within the next two weeks. We have not yet created a timeline for bid submission. I will have a full update with documents submitted to the board at the September 1 board meeting.
4. A PO was approved to purchase and install a new DVR, back up battery and rack for the recreation centers camera system. This will get our system back up online until we can go out to bid for a full city wide camera upgrade. We are waiting for the contractor to schedule the work with us.
5. The fall brochure will be out roughly the week of August 22-26. Fall program registration will start on August 30 for residents and September 6 for open registration.

### **B. STREET DEPARTMENT – JEFF ROSS**

Updates:

1. 7 Vacant properties cut
2. Contract out for 4 trees: 909 Fontaine; 1200 Yukon; 10217 Unicorn and 1208 Garwood
3. Waste Management Meeting 8/4 to discuss trash can pick ups
4. MSD –Program to help remind people not to dump in sewers to eliminate flooding

5. 8/31 Audit with Department of Natural Resources and MSD to make sure we are in compliance
6. Wilderness Park-cleaning up branches to help eliminate dumping

**C. IMAGE & BEAUTIFICATION – JENNIE STEWART**

Updates:

NO REPORT

**D. CHIEF OF POLICE – JEREMY IHLER**

Updates:

1. Six Month Review:
  - 2021-January -6%-Crime down
2. October 1-(11am-6pm)-Backstoppers BBQ
3. October 11-(6pm-8:30pm)-National Night Out
4. October 31-(6pm-8pm) Trunk or Treat (Registration Required)

**E. CITY ATTORNEY – DOROTHY WHITE-COLEMAN**

Updates:

NO REPORT

**NEW BUSINESS**

**A. INFORMATION TECHNOLOGIES EQUIPMENT REQUEST (CHIEF IHLER)**

FIRST READING: Alderperson Dailes 2<sup>nd</sup> Alderperson Smith.

Mayor Pierson called for a vote

- Alderperson Tatman-Y
- Alderperson Hester-Y
- Alderperson Warnusz-Y
- Alderperson Thomas-Y
- Alderperson Harmon-Ward-A
- Alderperson Dailes-Y
- Alderperson Smith-Y

Placed on Agenda (Special Meeting) 8/11/22

**B. ROGNAN & ASSOCIATES**

Motion by Alderperson Dailes 2<sup>nd</sup> by Alderperson Tatman-Ayes have it

**C. FIRE DISTRICT**

Placed on 8/18/22 to be discuss waiving fees

**REPORT OF MAYOR**

Updates:

NO REPORT

## **REPORT OF ALDERMEN**

### **TATMAN**

- Seriously change ordinance and enforce them to protect citizens especially our homeowners
- Enforcement, Enforcement, Enforcement

### **HESTER**

- Police need consider this as their community they are here to protect serve
- Crime Prevention and Public Safety Summit coming up-10/1/22 (10am-2pm) at Riverview Gardens Gymnasium
- Run Walk-10/08/22 (JADASA) Anti Violence Outreach Program-Registration if you want to participate but can come and just enjoy festivities

### **WARNUSZ**

- Thanked Judy Mantych for going above and beyond for stepping up as City Clerk

### **THOMAS**

- NO REPORT

### **HARMON-WARD**

- NO REPORT-Thanked Judy Mantych for stepping up as City Clerk

### **DAILES**

- Congratulated Cori Bush and Reta Days
- Day of Election (7:30am-6pm) this is what was said-Property violation, Speeding, City falling in decline, lack of police presence, and Rudeness when calling building department
- Board of Aldermen given Senate Bill 5 and ordinance written for Florissant residents called Residential Realestate

## **MEETING OPEN TO THE PUBLIC (With 3-minute time limit)**

- **Marcie Gooden-94XX Duenke**
  - Building Inspector is needed
  - Priority is not trash pick-up for Kelsie
- **Faye Davis-Non resident**
  - Not enough Residential street lights
  - Speeding
- **Barbara West-97XX Calument**
  - Ordinance written about taxes for Fire District approved by WhiteColeman
  - Ordinance written dealing with rental properties and landlords
  - Point system needed for Businesses that are not in compliance
- **Anthony Green-92XX Waldorf Drive**
  - Speeding

-Expired Tags

**ADJOURNMENT**

Motion by Alderperson Dailes 2<sup>nd</sup> by Alderperson Warnusz  
Ayes have it: 9:42pm

**ATTEST:**

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**Semmie Ruffin-Hall, City Clerk**

**Approved by the Board of Aldermen on \_\_\_\_\_**

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN  
SPECIAL MEETING MINUTES  
AUGUST 11, 2022 – 6:30 PM**

**PRESENT** Mayor Tommie Pierson, City Clerk Semmie Ruffin-Hall

**MEETING WAS CALLED TO ORDER BY** Mayor Pierson at 6:30 pm.

**ROLL CALL:** Present: Alderman Dinah Tatman, Alderman Theresa Hester, Alderman Peg Warnusz, Alderman James Thomas, Alderman Regina Harmon-Ward, Alderman Alease Dailes, Alderman Alicia Smith-Quorum was present

**APPROVAL OF AGENDA**

Motion to approve Special Meeting Agenda for 8-11-22 by Alderman Smith, 2<sup>nd</sup> Alderman Thomas. 7 Ayes-Motion passed.

**NEW BUSINESS**

**A. DISCUSSION AND APPROVAL OF BILL 2638 ORDINANCE AUTHORIZING BELLEFONTAINE NEIGHBORS APPROVAL OF SONIC WALL AND ANTI SPAM PRODUCTS INTRODUCED BY ALDERMAN PEG WARNUSZ**

FIRST READING: Alderman Warnusz, 2<sup>nd</sup> by Alderman Thomas. Motion to approve-7 Ayes. Motion passed.

SECOND READING: Alderman Warnusz, 2<sup>nd</sup> by Alderman Dailes. Motion to approve-7 Ayes. Motion passed

Mayor Pierson called for a discussion:

DISCUSSION: Alderman Smith inquired about contract-attached to agenda. Mayor called for a vote:

Alderman Tatman-Y  
Alderman Hester-Y  
Alderman Warnusz-Y  
Alderman Thomas-Y  
Alderman Harmon-Ward-Y  
Alderman Dailes-Y  
Alderman Smith-Abstain

6 Ayes/1 Abstained-Motion passed

**B. WARD 2-DISCUSSION AND APPOINTMENT OF VACANT SEAT**

Alderman Warnusz asked Lynette VonSeggern to take vacant seat. Highly recommended her as well as advising letter came to City Hall recommending her.



Alderman Dailes advised she has come to all block unit meeting and

Alderman Hester states she appreciates resume being sent in that points out what she took the time out to say what she would do in the ward to make improvements.

Alderman Smith states she has seen Ms. Lynette at a Youth Commission event with no children but she did come out. I think she will make a great board member.

Alderman Tatman was impressed with her resume and then to have a resident to send in a letter of recommendation that was phenomenal. In addition, on the word of Alderman Warnusz who has lived in that community for years and shares the compassion, Lynette would be an access to the board and the community as well.

Alderman Thomas appreciates that Ms. Lynette did submit a resume, I have seen you in the community working, and you come to the board meeting.

Motion made by Alderman Thomas to accept the appointment of Lynette VonSeggern to the Board of Alderman City of Bellefontaine Ward 2 to serve until next General Election in April 2023. 2<sup>nd</sup> made by Alderman Harmon-Ward. Mayor called for roll call:

Alderman Tatman-Y  
Alderman Hester-Y  
Alderman Warnusz-Y  
Alderman Thomas-Y  
Alderman Harmon-Ward-Y  
Alderman Dailes-Y  
Alderman Smith-Y

7 Ayes/ -Motion passed

### **C. ADJOURNMENT**

Motion made by Alderman Thomas to adjourn, second made Alderman Harmon-Ward. 7-Aye's- Motion passed at 6:45pm.

**ATTEST:**

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**Semmie Ruffin-Hall, City Clerk**

**Approved by the Board of Aldermen on** \_\_\_\_\_

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN BUDGET WORKSHOP  
MEETING MINUTES  
AUGUST 23, 2022 – 6:30 PM**

**PRESENT** Mayor Tommie Pierson, City Clerk Semmie Ruffin-Hall ,City Attorney Dorothy White-Coleman, Chief Jeremy Ihler, James (Jimmy Kirinich), Jeff Ross, Rick Rognan

**MEETING WAS CALLED TO ORDER BY** Mayor Pierson at 6:30 pm.

**ROLL CALL:** City Clerk Semmie Ruffin Hall called the roll,

Present: Alderwoman Alease Dailes, Alderwoman Alicia Smith, Alderwoman Regina Harmon-Ward, Alderman James Thomas, Alderwoman Peg Warnusz, Alderwoman Theresa Hester, Alderwoman Dinah Tatman-Quorum was present.

**WARD 2 ALDERWOMAN** Lynette VonSeggern sworn in by City Clerk Semmie Ruffin-Hall

**APPROVAL OF AGENDA**

Motion to approve agenda by Alderwoman Smith, Alderman Thomas 2<sup>nd</sup> motion.

**NEW BUSINESS (2022/2023 FISCAL BUDGET)**

**A. DISSCUSSION**-Rick Rognan

- As of July City has 5.2 million in the bank accounts
- 08/18/22-AARPA money came into the bank
- Six months in general reserve
- General Fund-\$741,000
- Capital Improvement \$2,000,000
- General pays for everything, that is why so much is in Capital Improvement
- \$207,042 deficit now
- Getting Used Tax is very important
- Bringing in Additional Revenue is important
- Running Deficit is not the answer
- Not Compliance with Ordinance of having bank in the area
- All Departments that take in money need scanners

**B. ADJOURNMENT**

Motion made by Alderwoman Smith to adjourn, 2<sup>nd</sup> made Alderwoman Harmon-Ward. 8-Aye's- Motion passed at 9:18 p.m.

**ATTEST:**

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

Approved by the Board of Aldermen on \_\_\_\_\_

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN  
Budget Workshop  
AUGUST 30, 2022 – 6:30PM**

**MEETING CALLED TO ORDER BY** Mayor Pierson at 6:30pm.

**PRESENT** Mayor Tommie Pierson, Chief Jeremy Ihler, City Clerk Semmie Ruffin-Hall

**ROLL CALL: Present:** Alderwoman Peg Warnusz, Alderwoman Lynette VonSeggern, Alderman James Thomas, Alderwoman Regina Harmon –Ward, Alderwoman Alease Dailes and Alderwoman Alicia Smith. Alderwoman Dinah Tatman arrived at 6:35 pm and Alderwoman Theresa Hester arrived at 6:37pm

**APPROVAL OF AGENDA:** Motion to approve the agenda by Alderwoman Regina Harmon-Ward, Alderwoman Peg Warnusz 2<sup>nd</sup> motion.

- Alderman Warnusz-Y
- Alderman VonSeggern-Y
- Alderman Thomas-Y
- Alderman Harmon-Ward-Y
- Alderman Dailes-Y
- Alderman Smith-Y

6 Ayes-Motion passed, 2 Alderwomen came in after the passage of agenda

**NEW BUSINESS**

**A. DISCUSSION OF 2022/2023 FISCAL BUDGET-RICK ROGNAN**

- \$3,662 in General Fund
- \$15,200 in Capital Fund
- \$90,552 Deficit
- Budget is an appropriation not an authorization to spend
- All activities to be eliminated
- 2020/2021 numbers are in question
- Building Position to be added in budget-Code Enforcer
- Audit still in play, 2021 still has significant issues
- Next week meeting with the Auditor's
- Unable to start 2022 audit until 2021 audit is completed

**ADJOURNMENT**

Motion by Alderman James Thomas, 2<sup>nd</sup> by Alderwoman Regina Harmon-Ward  
Ayes have it: 8:19pm

**ATTEST:**

\_\_\_\_\_  
**Semie Ruffin-Hall, City Clerk**

**Approved by the Board of Aldermen on** \_\_\_\_\_

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
September 01, 2022 – 7:32 PM**

**PRESENT** Mayor Tommie Pierson, City Attorney/Susie McFarland, Chief Jeremy Ihler, City Clerk Semmie Ruffin-Hall

**MEETING WAS CALLED TO ORDER BY** Mayor Pierson at 7:32pm.

**PLEDGE OF ALLEGIANCE** was led by Mayor Pierson

**ROLL CALL:** City Clerk Semmie Ruffin-Hall called the roll,  
Present: Alderman James Thomas, Alderman Regina Harmon-Ward, Alderman Alease Dailes, Alderman Alicia Smith, Alderman Dinah Tatman, Alderman Theresa Hester, Alderman Peg Warnusz and Alderman Lynette VonSeggern-Quorum was present.

**APPROVAL OF AGENDA**

Motion to amend agenda made by Alderman Thomas to table permantely, Bill # 2639. Motion made by Alderman Dailes, to remove from agenda #5 (Board Approvals), Dorothy White-Coleman (City Attorney), Judy Draper (Judge), and Anthony Gray (Prosecuting Attorney) contracts are in effect. Jeff Howe (Collector) will be the only one voted on. Alderman Tatman tabled Bill #2641 and Bill #2642 until Board has time to review. Taking over paying for streetlights at Sherwood Hill tabled as well for further investigation by Alderman Alease Dailes with MoDot. Motion to approve Agenda made by Alderman Thomas and 2<sup>nd</sup> Alderman Warnusz. Mayor called for approval of agenda 8 Ayes/O Nays-Motion passed.

**BOARD APPROVALS**

Jeff Howe (City Collector)

Mayor called for a vote

- Alderman Thomas-Y
- Alderman Harmon-Ward-Y
- Alderman Dailes-N
- Alderman Smith-N
- Alderman Tatman-Y
- Alderman Hester-N
- Alderman Warnusz-Y
- Alderman VonSeggern-N

Tie vote, Mayor broke tie with a Yea vote. Jeff Howe will retain his City Collector position.

**MEETING OPEN TO THE PUBLIC (With 3-minute time limit)**

- **Marcie Gooden-94XX** Duenke Drive
  - Great job of board for collaborating on budget
  - Commended Chief

- Stated Residents need to be mindful, if you see something, say something. Not just complain
- Police as well need to be mindful
- **Barbara Powell**-12XX Laire Drive
  - Missouri Water project not done
  - Resurfing being ignored
- **Dan Moore (Ruler Foods)**-10XXX Bellefontaine Road
  - Liquor License
- **Anthony Green**-92XX Waldorf
  - Renovation of Ruler Foods floor
  - Disappointed Lori (Finance Clerk) was not there to answer questions
  - Kia Boys situation
  - A new Microphone is needed
- **Marcie Gooden**-94XX Duenke Drive
  - Police Department working to get clubs for our residents
- **Miranda Avant Elliot**-11XX Jolene
  - Ordinance Violation
  - Budget not on website

**PRESENTATION OF UNAPPROVED MINUTES**

Alderman James Thomas made a motion to approve, Alderman Regina Harman-Ward 2<sup>nd</sup>.

Discussion: Alderman Alicia Smith motioned to table-1/20/22, 2/3/22 and 3/3/22 minutes until the new Alderpersons have had time to read them. All agreed.

Motion made by Alderman James Thomas made a motion to amend the unapproved minutes for approval of 5/12/22, 5/19/22, 5/28/22 and 8/18/22 minutes. Alderman Alicia Smith, 2<sup>nd</sup>. Motion passed.

**APPROVAL OF INVOICES OVER 500 (8/16/22-8/24/22)**

Approval of Invoices over \$500 dated 8/16/2022-8/24/22, motion made by Alderman Smith, 2<sup>nd</sup> by Alderman Dailes. Mayor called for approval of agenda 8 Ayes/O Nays-Motion passed.

**COMMISSION AND BOARD REPORTS**

**A. PARKS & RECREATION REPORT – JIMMY KIRINCICH**

Updates:

- Municipal Park Grant update: Clayton, City Engineer, was in the final stage of approving the bid documents for the gymnasium renovation. I anticipate sending those out to contractors on Tuesday, September 6, 2022. Sealed bids will be due on Friday, September 30<sup>th</sup>.

- I submitted an application for Round 23 of the Municipal Park Grant for phase 2 of the gymnasium renovation. This grant will cover fixing the gym flooring, replacing basketball goals, and renovating the weight room. We will know if we received funding for this grant round in October 2022.
- Fall Programming: Registration for Fall programs began on Tuesday, August 30 for Residents and Tuesday, September 6 for open registration. Fall programs will start the week of September 19<sup>th</sup>.
- The outdoor pool closed for the season at the close of business on Monday, September 5<sup>th</sup>. We have Westport pools coming October 7<sup>th</sup> to winterize the pool and will follow up with Bazan painting to ensure we do not need any warranty work following the 2022 pool season.

#### **B. STREET DEPARTMENT – JEFF ROSS**

Updates: For the month of August

- 18 Vacant properties grass was cut and maintained
- Wilderness Park area cleaned up from dumping
- 4 dangerous dead trees were removed:
  - 909 Fontaine
  - 1200 Yukon
  - 10217 Unicorn
  - 1208 Garwood
- Pot Hole work on Shepley and Crete
- Laire and Odessa still awaiting word from City Engineer about the damage done on Laire and Odessa
- 3 trees were dead wooded and branched picked up in numerous areas
- Poured and replaced 125 ft. of sidewalk in Sherwood Hills
- Filled sewer lateral void on Wentworth
- Swept and cleaned the parking lots of Bissell Hills Park and St. Cyr Park
- Street sweeping in sections of Wards 1 and 4
- 3 residents took advantage of the sewer lateral program and had their lateral lines replaced.
- Audit with The Department of Natural Resources on the condition of our properties and parks. I believe we did well, but we will not have the official results for a few weeks.
- Salt bids due in by 9/10 opened by 9/15/22

#### **C. IMAGE & BEAUTIFICATION – JENNIE STEWART**

Updates: Report attached

- Citywide Cleanup on 9/24/22)
- Summer Beautification Awards to be given at Town Hall Meeting on 9-15-22
- Painting of flower pots

**D. CHIEF OF POLICE – JEREMY IHLER**

Updates:

- 8-24-22 Shots fired on Gibson School grounds nothing to do with school
- 8-25-22 Grand Jury indicted Brian Rayford for fellow officers death
- 8-26-22 School buses had a fender bender no one hurt
- Prayers asked for Officer Danzler –Bey had a massive stroke

**E. TREASURERS REPORT-RICK ROGNAN**

Updates:

- No revenue until March or April , 2023 if voters approve ballot measure (Use Tax) in November 2022
- Use Tax
- Budget Deficit
- Seek out additional revenue
- Appropriation is not spending

**Discussion:** Alderman Tatman stated it was discussed to take out all monies for all activities and to be fair; Black History Budget should be removed as well.

Alderman Theresa Hester made a motion for budget, Alderman Alease Dailes 2<sup>nd</sup>.

**F. CITY ATTORNEY – DOROTHY WHITE-COLEMAN (Susie McFarland)**

Updates:

No Report

**G. PLANNING AND ZONING –PAT BARRETT**

Updates:

- Good Housekeeping for Municipal Operations – Jeff responded favorably to a number of questions posed by MDNR & MSD:
- All vehicle maintenance occurs inside the municipal garage including oil changes
- All municipal storage is at city hall; there is no storage maintained at city parks
- Jeff had salt records for 2020 & 2021 available for review. This included application records within the recommended spread rate.
- We use a new driver checklist provided by MIRMA, including for salt distribution rates.
- Jeff performs monthly inspection of public facilities
- All paints, solvents and lubricants are stored indoors (no outside storage).

- They asked if we have a street sweeper and we do have one. Jeff let them know that we keep street sweepings until we have enough for a few dump truck loads for proper disposal. Street sweepings are disposed of properly.
- The City keeps tree trimmings, which go into chippers, turning them into mulch that has made available to residents.
- The City does not perform hazardous waste collection and that was communicated during the audit.
- We have brochures available for handling of electronic waste

We have MIRMA manuals for maintenance of various systems and an “Operation and Maintenance Program” including municipal yard maintenance

## **OLD BUSINESS**

**BILL NO. 2639- AN ORDINANCE AMENDING SECTION 2-11 OF ARTICLE II OF CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI RELATING TO MEETINGS OF THE BOARD OF ALDERPERSONS.—TABLED PERMANENTLY**

Discussion: Alderman James Thomas states meeting are lasting to long. Pre-meeting at 7pm and actual meeting at 7:30pm. Alderman Theresa Hester states the meeting are running to long she does not have a 9-5 job. Alderman Regina Harmon-Ward agrees meeting are to long and she as well does not have a 9-5 job and everyone should be diligent of time.

## **NEW BUSINESS**

**BILL NO. 2641-AN ORDINANCE ADJUSTING COMPENSATION FOR PERFORMING THE DUTIES OF THE OFFICE OF MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, ESTABLISHING AN EFFECTIVE DATE, AND REPEALING ALL INCONSISTENT ORDINANCES-ALDERMAN DINAH TATMAN.- TABLED**

**BILL NO 2642-AN ORDINANCE ESTABLISHING COMPENSATION FOR PERFORMING THE DUTIES OF THE OFFICES OF COLLECTOR, JUDGE, PROSECUTING ATTORNEY, TREASURER AND CITY ENGINEER FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AND REPEALING CONFLICTING ORDINANCES-ALDERMAN ALEASE DAILES.- TABLED**

## **First Read of Fiscal Budget-2022/2023**

First read by Alderman Alease Dailes. Alderman Dailes made the motion to approve the First read, Alderman James Thomas made the 2<sup>nd</sup> motion. Mayor called for roll.

- Alderman Thomas-Y
- Alderman Harmon-Ward-Y



- Alderman Dailes-Y
- Alderman Smith-A
- Alderman Tatman-Y
- Alderman Hester-Y
- Alderman Warnusz-Y
- Alderman VonSeggern-Y

7 Aye's/1 Abstain-Motion passed.

**MAYOR'S REPORT-TOMMIE PIERSON, SR**

-Campaign to make sure Use Tax will pass.

**REPORT OF ALDERMEN**

**THOMAS**

-NO REPORT

**HARMON-WARD**

-NO REPORT

**DAILES**

-Thanked everyone for coming out

-I wrote a recommendation letter for Precious B. Barry and she has been accepted as a member of the St. Louis County Youth Board.

**SMITH**

-Thanked everyone for coming out

-Still receiving complaints about trash cans being at curve-Please pull them out of driveway

**TATMAN**

- NO REPORT

**HESTER**

- Thanked everyone for coming out

- Streetlight issue in Sherwood Hills is a safety issue

**WARNUSZ**

-Thanked everyone for coming out especially Rulers Food Representative

**VON SEGGERN**

-NO REPORT

**MEETING OPEN TO THE PUBLIC (With 3-minute time limit)**

- **Miranda Avant-Elliott**-11XX Jolene Drive
  - April 1 and May 5 minutes are approved-they are on the website
  - Budget not posted
  - Mindful of ordinances
  - Public Hearing
  - Attorney Salary
- **Wanda Lane**-99XX Martingale Road
  - Do not disband police
  - Do not believe everything on social media
  - Green Acres repairs for street is owed to the City \$150, 000
- **Tamara Goreman**-94XX Yorktown Drive
  - Potholes St. Cyr and 367-(she was advised MODot not Bellefontaine)
  - Collector Update Request
- **Anthony Green**-92XX Waldorf Drive
  - Report of Audit
  - HR Clerk needed to take on Fiduciary duties

**ADJOURNMENT**

Motion by Alderman James Thomas, 2<sup>nd</sup> by Alderman Dinah Tatman  
 8-Ayes: Motion passed 9:45 pm

**ATTEST:**

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**Semmie Ruffin-Hall**

Approved by the Board of Aldermen on \_\_\_\_\_

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN  
TOWN HALL MEETING MINUTES  
September 15, 2022 – 6:33 PM**

**PRESENT Mayor** Tommie Pierson, City Attorney Dorothy White-Coleman, Chief Jeremy Ihler, Street Supervisor Jeff Ross, Treasurer Rick Rognan and City Clerk Semmie Ruffin-Hall.

**MEETING WAS CALLED TO ORDER BY** Mayor Pierson at 6:30 pm.

**ROLL CALL:** City Clerk Semmie Ruffin Hall called the roll,  
Present: Alderwoman Dinah Tatman, Alderwoman Theresa Hester, Alderwoman Peg Warnusz, Alderwoman Lynette VonSeggern, Alderwoman Alicia Smith, Alderwoman Alease Dailies, Alderwoman Regina Hamon-Ward and Alderman James Thomas. Quorum was present.

**PLEDGE OF ALLEGIANCE** was led by Mayor Pierson

**Mayor Pierson** introduced Elected Officials, Appointed Officials, Department Heads and Committee and Commission Chairs.

**MISTRESS OF CEREMONY** Dorothy White-Coleman gave a short scenario on what a Town Hall means in the community.

**BEAUTIFICATON AWARDS**-Presented by Mayor Pierson and Jennie Stewart (Image and Beautification Board Chair) to present the winner:

**2021 Winners**

- Sam Ella Bennett-Ward 1 (Not present)
- Denise and Albert Quinn-Ward 1 (Not present)
- Mark Thomas-Ward 1 (Not present)
- Richard and Eveline Burgdorf-Ward 2 (Not present)
- Andrea Buckner-Ward 2 (Not present)
- The Gibson Family-Ward 3 (Present)

Jennie Stewart asked her board members to stand, and she recognized them during this time. Giving them praise for all the hard work that they do.

- Larry Smolinsky-Ward 3 (Present)
- Jane E Jones-Ward 4 (Not present)
- Roy and Maxine Foster-Ward 4 (Not present)

**2022 Winners**

- John and Karen Kulla-Ward 1 (Not present)

- LaMark Miller-Ward 1 (Not present)
- Lee and Joyce Bradley-Ward 2 (Not present)
- Walter and Vera Peters-Ward 2 (Not present)
- Jeffery Clay-Ward 3 (Present)
- Sandra King Monroe-Ward 3 (Not present)
- The Poe Family-Ward 4 (Not present)
- Michael Goodwin-Ward 4(Not present)

Jennie Stewart stated for 2023 we will revert back to giving certificates for the winners as well as having a picture of their home hanging at City Hall and at the will be recognized at the next Town Hall Meeting. Jennie also advised of the city wide clean up taking place on 9/24/22. Will meet at the Recreation Center (9669 Bellefontaine Road) 9am until 1 pm. This is done twice a year. Jennie also advised of Adopt-A-Street program where you sign a contract to pick up trash off a specific roadway at a ½ mile stretch 4 times a year.

Mayor Pierson introduced the New City Clerk-Semmie Ruffin-Hall to the public.

Ceremony turned back over to The Mistress of Ceremonies (Dorothy White-Coleman) who also congratulated the new City Clerk.

#### **MEETING OPEN TO THE PUBLIC (With 3-minute time limit)**

- Tammie Bell-8XX Marias
  - Calls on Chief Ihler and Alderwoman Dailies. Problem is solved but then back to same issue
  - Call non-emergency number and she has been threatened they will come to her home and arrest her for the calls
  - Large amount of derelict cars
  - Detail shop at a resident home
  - Home with broken out windows No Inspections
  - Rodents
  - She pulls ordinance
  - Lawn crew cuts grass at 6am and she confronts them, and she is disrespected
- Robert Gibson-14XX Blackhurst
  - Rodents running around
- Stephanie Royal-9XX Coach and Six
  - Landlords have no responsibility to community except collect their rent
  - What kind of law, rules or ordinance do we have on the books for landlord that simply collect a check
  - What is being done to the Landlords for putting irresponsible people in their property
- Tracy Gibbs-104XX Bellefontaine Road
  - Thought Town Hall Meeting was where the public express their thoughts and Board answer at another time
  - Accident on 9/6 In front of her home. Fatal, Two families. Families need help.

- Motorcycles speeding No passing signs and slow down signs
- No positive things from TV stations only negative
- Marjorie Cook-89XX Bellefontaine Road
  - The sign at the entrance to Bellefontaine Neighbors should be repaired
  - Dog owners need to pick up the dogs dropping
  - What happened to Bellefontaine Nursing Home
- Vickie Woodson-Wallace-93XX Ardmore
  - Pit Bulls running around
  - Weeds on fence lines
  - Sewer main on Ardmore growth coming up and out of control
  - Speeders on 367

## **SPECIAL GUESTS**

### **A. SHALONDA WEBB (Councilwoman-4<sup>th</sup> District St. Louis County)**

- Dogs roaming around free when Covid hit everyone wanted a furry baby, but now we are back to work, and now we are saturated with furry babies. Bellefontaine does not control this issue because Bellefontaine does not have their own ACC, that is St. Louis County. Working with ACC to get a Justice Help Welfare meeting to address the animal care and control issue.
- Some shelters say they are not a no kill shelter which is unrealistic. We must find a human way to deal with these animals. Second is County no longer takes care of the sick animals that is the APA, but St. Louis County is still responsible for control of all the County. Facilities are overcrowded.
- Staffing issues
- Speeding, everyone is experiencing speeding. We do not chase people because of tragedy. Would like to model Roundabouts and chevrons to control speeding implemented in Castle Point. Everything cannot be speed bumps Not respecting red, green, and yellow lights what makes you think they will respect signs
- Constantly working with Transportation to come up with solutions
- Budget season for County trying to see how to get more budget projects for District 4
- Precent 1 has 10 times more volume of any precent and they have more dangerous calls than anyone else.
- Crime Prevention Summit coming up on 10/1/22.
- Working with Block Captain Federation to implement Block Captains in St. Louis County.
- Team Players, Titles do not make a difference everyone has to get involved.
- Jamestown Mall Hall Meeting on 9/21/22 last three options need you to show up and not complain after the fact
- Know you are fed up, but don't give up on North County

### **B. ISHMAEL SISTRUNK (Executive Director of Communications at Riverview Gardens School District)**

-Everyone struggling to be fully staffed, Riverview Gardens School District is no exception. Channel 4 ran a news piece a month ago. 180 vacancies 90 teachers and 90 support staff

-Let people know to apply at the school's website [rgsdmo.org](http://rgsdmo.org).

-Beautify RSG Event on 9/24 (7:30am) - this day will be mainly focused on planting perennials plants and flowers. One was done on 8/20 which consisted of trimming hedges, picking up litter and planting flowers.

Four schools committed for the upcoming clean up are:

Michelle Obama Early Childhood Academic Center

Glasgow Elementary

Gibson Elementary

Meadows Elementary

-Riverview Gardens District Homecoming and Homecoming Parade this year is on October 1, 2022 at 10 am. The parade will start at the bus depot on Chambers Road and march over to the homecoming game against Normandy High School at 11 am.

-To register for the parade, you can speak with an Alumni or go to school's website

-Public Health Safety Summit October 1, 2022, at the High School there will be a lot of activities so come and participate on that day.

-School Safety is important and the district is trying to address. Photo ids for all staff and students (K-12). We need to know who is in our buildings or if a child becomes missing there is a photo.

-Bullying (happens everywhere) especially on social media. Not just happens on social media and in the public. Children are hit with bullying from all areas

-Community and parents need to be involved.

-Riverview Gardens School District has been Provisionally Accredited since 2016 and in the past 3 years the state of Missouri hasn't made any changes since Covid 19. Covid has dropped test scores considerably. Riverview Gardens scores have dropped to a level that is unacceptable. New Superintendent working hard, and all schools are working with a turn a round company to improve the schools test scores for accreditation.

-Resident mentioned Chain of Rocks Road Bus Stop and the dangers of children catching bus there.

## **MEETING OPENED BACK UP TO THE PUBLIC**

- Sandra Henry-101XX Newbold
  - Are we going to lose Bellefontaine Police Department
  - Why is there a decrease in Police
  - Why are two Alderwomen trying to disband the Police Department
  - Take care of the Residents in the community
  - Respect Police Department
- Wand Lane-
  - Administrative Warrant was introduced several weeks ago-no idea where we are with this process and maybe it can be addressed at the appropriate time
  - Derelict Vehicles
  - Nuisance Properties

- Management is not turning a blind eye to the issues
- Continue to make our voices known
- Jeffrey Clay-XXXX Dwight Drive
  - Speed Bumps want stop people but will slow them down
  - Trucks come around the curve speeding and ran into his truck a couple of weeks ago
- The Gibson Family-XXXXX
  - What are officials doing to resolve issues
  - Taxes are being paid, but for what
  - We are not against you, but you need to be for us

Dorothy White-Coleman states she wants to echo what Wanda Lane stated that the Board of Alderman and the Mayor are working on things to improve the city but just will not happen overnight.

### **STATE OF THE CITY REPORT-Mayor Pierson, Sr.**

- Increasing Cities Financial Health and Welfare with our Treasurer-Rick Rognan
- Passing this year, the first balance budget we have had in years under the guidance of Rick Rognan
- Funds are not missing but have been identified by Rick Rognan
- Over Two million dollars In ARP Funds that must be spent by 2024.
- Now in discussion on how the funds are to be used best
- One time money to get it right
- Public Works Department ran by Jeff Ross-contracted out to remove 15 dangerous trees
- Shout out to Jennie Stewart and her team for keeping our city clean. Forms are on website or at City Hall to Adopt-A-Street. Get involved in keeping our city clean.
- Team with MSD to place plate carts-to lock down covers on drain
- Dept of Natural Resources Audit-City passed
- Cutting grass of common ground. Over 100 vacant homes that the Street Department cuts.
- Many potholes have been patched
- Working with developers to get all streets that need to be paved. This is done with grant money.
- Speed bump-studies need to be made to see where they can be placed
- Park and Recreation department received a grant in January 2022 in the amount of \$420,000
- Roof problem is being worked on
- \$313,000 grant money pending approval in October
- \$1,007 grant received to replace water fountain (bottle fillers) in Recreation Center
- Community Block Grant from St. Louis County-\$30,000 received for pool repairs to take place in December
- Star guard Life Audit received 5-star rating
- Upgraded HVAC software at Recreation Center and City Hall
- See something, say something. Public Safety more important than ever.
- Parents take responsibility for your child's behavior

**POLICE CHIEF JEREMY IHLER'S REPORT:** Mayor Pierson introduced Chief Ihler

- Director of Parks and Recreation, Director of Street Department, and the City Clerk, we work closer now than ever
- Prioritize things-With the upcoming budget Police Department not funding records clerk or a Detective slot
- Already down 3 Patrol Officers and soon to have 3 more Patrol vacancies which is becoming a big problem
- Running 3 people a shift with 1 swing person if available
- Community involvement is pertinent
- I rather be proactive and have problems solved when you call but that is not going to be possible
- Police and The Courts do not have the level of deterrence needed to stop a lot of these bad apples-the driving the shooting the robberies

**Past 12 months (9/2021-8/2022)**

- Burglary decreased 11%
- Larceny increased 32%.
- Motor Vehicle theft decreased by 14%
- Four homicides compared to 2 during this time frame of (9/21-8/22)
- Six Rapes (do not have percentage on that at this time)
- 25% decrease in robbery
- Speed bumps, barriers are all good things for the problem, but they are not the complete solution to the problem. It is a social problem therefore, it is a community problem.
- Over 10,000 residents and only 1% in the room tonight need more community involvement
- Traffic crashes decreased by 10% on municipal roads
- St. Louis County will not put no passing signs on their county roads and if we put it there ourselves they will remove signs
- Stray animals we cannot house them at the City we do not have the resources, key issue is with ACC provide limited services.
- Do not have packages left on front porch from different services
- Grants \$45,000 no matching funds that money went to purchase laptops, speed trailers and load bear bullet –resistant vest carriers
- The Innovative Public Safety and Crime Prevention Summit is one of my favorite annual events. The theme this year is focusing on child safety. There will be several presentations along with lots of raffles and giveaways, including bicycles. Event is October 8 -10:00Am-2:00PM at the Riverview Gardens High School gymnasium, 1218 Shepley Drive.

**TREASURER-RICK ROGNAN:** Mayor Pierson introduced Rick Rognan

- Discussed Way Fair and Used Tax-Without Used Tax the City cannot collect any of the way fair in-home shopping sales tax. This equals resources for the City.
- Without Used Tax you cannot have any in home shopping revenue
- Tax Rate for 2022 for the City-Assessments going up by \$5,324,938 which is all concentrated in personal property tax



- Personal Property tax has been raised more than last year- but Bellefontaine has nothing to do with this /real estate bill stays about the same
- Tonight (9-15-22) City is setting a tax rate for 2022
- General fund rolling back on residential side by .0020 new rate to be proposed tonight is .2010
- Debt Service to retire our Bonds will be the exact same as last year 1.1057 across the board
- Total tax rate proposed tonight for the City for residential is 1.3067 keep in mind last year it was 1.3087-rolled back by .0020
- Additional revenue for the City –personal property increase from general fund a total revenue of only \$12,008
- Debt Service-additional revenue of \$61,000 can only be used to retire bonds
- City's total additional revenue-\$73,608

**RICK ROGNAN STATED THE FLOOR OPENED TO THE PUBLIC ON COMMENTS FOR OR AGAINST TAX**

- Anthony Green-92XX Waldorf
  - Thanked Rick for discussing the retirement of the debt service bonds
  - Five million or six million dollars were taken out to improve roads. I would like to know which roads were repaired.
  - Brain storm about ideas to generate revenue
- Wanda Lane-
  - Thanked the Treasurer for everything he has done to improve financial outlook of city
  - Tax rate rolled back per household it will be \$20
  - Residents need a mini course of what all these taxing authorities are

**MEETING ADJOURNED:** Mayor Pierson thanked everyone for coming.

Meeting closed at 8:37 p.m.

**ATTEST:**

---

**Semmie Ruffin-Hall, City Clerk**

**Approved by the Board of Aldermen on \_\_\_\_\_**

**CITY OF BELLEFONTAINE NEIGHBORS  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
September 15, 2022 – 8:39 PM**

**PRESENT** Mayor Tommie Pierson, City Attorney Dorothy White-Coleman, Chief Jeremy Ihler, Street Director Jeff Ross, Treasurer Rick Rognan, and City Clerk Semmie Ruffin-Hall

**MEETING WAS CALLED TO ORDER BY** Mayor Pierson at 8:39 pm.

**ROLL CALL:** City Clerk Semmie Ruffin Hall called the roll,  
Present: Alderman Alease Dailes, Alderman Alicia Smith, Alderman Regina Harmon-Ward, Alderman James Thomas, Alderman Peg Warnusz, Alderman Lynette VonSeggern, Alderman Theresa Hester, Alderman Dinah Tatman-Quorum was present.

**APPROVAL OF AGENDA**

Motion to approve the agenda made by Alderman Regina Harmon-Ward, Second by Alderman Lynette VonSeggern-Agenda approved

**APPROVAL OF INVOICES OVER 500 (9/1-9/13/22)**

Motion made by Alderman James Thomas to approve invoices over \$500, Second made by Alderman Peg Warnusz.

**DISCUSSION:** Alderman Alicia Smith made motion to amend the invoices and remove from the bills the amount of \$28,200 for payment to C&C Group which has been determined this money will be coming out of the ARPA funds from. Alderman Alease Dailes questioned address for Paragon Group (\$2,249.00) address was verified.

Mayor called for all in favor-7 Ayes/0 Nays-Motion passed.

Alderman James Thomas made motion to pay the bills over \$500 in the amount of \$33, 817.88. Alderman Alease Dailes second. Mayor called for all in favor-8 Ayes/0 Nays. Motion passed.

**UNFINISHED BUSINESS:**

**A. BILL NO.2643(ORDINANCE #2625) -AN ORDINANCE ADOPTING THE BUDGET FOR THE 2022-2023 FISCAL YEAR FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (INTRODUCED BY ALDERMAN ALEASE DAILES)**

Alderman Alease Dailes made a motion to the second read of Bill No. 2643 with an amendment to the budget by taking out \$10,607.00 to be put back into the General Fund from the Recreation Center Department. Alderman Alicia Smith second.

Mayor called for all in favor to amend the budget-8 Ayes/0 Nays. Budget passed.

Alderman Alease Dailes made a motion of second read of Bill NO. 2643, Alderman Dinah Tatman second. Mayor called for vote by roll call:

- Alderman Tatman-Y
- Alderman Hester-Y
- Alderman Warnusz-Y
- Alderman VonSeggern-Y
- Alderman Harmon-Ward-Y
- Alderman Thomas-Y
- Alderman Dailes-Y
- Alderman Smith-Y

8 Ayes/0 Nays-Motion passed

## **NEW BUSINESS**

### **A. BILL NO.2644(ORDINANCE #2626)-AN ORDINANCE ESTABLISHING THE ANNUAL REATE OF AD VALOREN TAX LEVIED FOR THE YEAR 2022 FOR DEBT SERVICE AND GENERAL MUNICIPAL PURPOSES ON ALL REAL AND PERSONAL PROPERTY IN THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (INTRODUCED BY ALDERMAN PEG WARNUSZ)**

Alderman Peg Warnusz gave first read to pass Bill No 2644, Alderman Alease Dailes seconded. Mayor called for all in favor-8 Ayes/0 Naves. Motion Alderman Peg Warnusz made a motion for second read to pass Bill No 2644, Alderman James Thomas seconded. Mayor called for vote by roll call:

### **B. ROAD SALT BIDS**

One bid was submitted from Oakley St. Louis offered on 8/16/22 of \$89.98 a ton.

**DISCUSSION:** Jeff was asked if this was a good price and he stated with everything else going up yes, it is. Asked how many tons we request-200 tons.

Alderman Alease Dailes made a motion to accept bid from Oakley St. Louis, Alderman James Thomas second. Mayor called for all in favor-8 Ayes/0 Naves. Motion passed.

### **C. A RESOLUTION ACCEPTING AND APPROVING A TITLE VI POLICY FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI (INTRODUCED BY ALDERMAN LYNETTE VONSEGGERN)**

ALDERMAN LYNETTE VONSEGGERN gave first read of Resolution for Title VI Policy, Alderman Dinah Tatman seconded.

Mayor called for all in favor-8 Ayes/0 Nays-Motion passed.

Mayor thanked everyone for coming and thanked the Board for working together.

## **ADJOURNMENT:**

Mayor called for a motion to adjourn, Alderman James Thomas made a motion to adjourn, Second made by Alderman Alicia Smith.-9P.M.

**ATTEST:**

\_\_\_\_\_  
**Semmie Ruffin-Hall, City Clerk**

**Approved by the Board of Aldermen on** \_\_\_\_\_

**BELLEFONTAINE NEIGHBORS**  
**Check Detail**

September 15 through October 4, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	45205	09/27/2022	COMMUNITY NEWS	1003.4 · OPERATING ACCT-NEW		-552.00
Bill	INV # 512112	09/26/2022		5042 · PUBLIC NOTICES	-276.00	276.00
Bill	INV # 512121	09/26/2022		5042 · PUBLIC NOTICES	-276.00	276.00
					<u>-552.00</u>	552.00
Bill Pmt -Check	45217	09/27/2022	REJIS COMMISSION	1003.4 · OPERATING ACCT-NEW		-938.91
Bill	INV # 492834	09/26/2022		5017 · IT REJIS FEES	-119.83	119.83
Bill	INV # 492497	09/26/2022		5017 · IT REJIS FEES	-643.83	643.83
Bill	INV #492493	09/26/2022		5017 · IT REJIS FEES	-175.25	175.25
					<u>-938.91</u>	938.91
Bill Pmt -Check	45237	10/03/2022	ED ROEHR SAFETY PRODUCTS	1003.4 · OPERATING ACCT-NEW		-2,426.42
Bill	INV # 526580	10/03/2022		5223 · TRAINING & ORIENTATION	-793.98	793.98
Bill	INV # 526579	10/03/2022		5222 · PERSONNEL CLOTHING & EQUIPMEN	-299.05	299.05
Bill	INV # 526578	10/03/2022		5222 · PERSONNEL CLOTHING & EQUIPMEN	-598.10	598.10
Bill	INV # 526581	10/03/2022		5223 · TRAINING & ORIENTATION	-735.29	735.29
					<u>-2,426.42</u>	2,426.42
Bill Pmt -Check	45239	10/03/2022	LEON UNIFORM CO.	1003.4 · OPERATING ACCT-NEW		-875.00
Bill	INV # 560290	10/03/2022		5222 · PERSONNEL CLOTHING & EQUIPMEN	-875.00	875.00
					<u>-875.00</u>	875.00
Bill Pmt -Check	45242	10/03/2022	MISSOURI POLICE CHIEFS' CHARITABLE	1003.4 · OPERATING ACCT-NEW		-2,000.00
Bill	INV # 173520	10/03/2022		5230 · LAW ENFORCEMENT CERT. PROGRAI	-2,000.00	2,000.00
					<u>-2,000.00</u>	2,000.00
Bill Pmt -Check	45246	10/03/2022	REJIS COMMISSION	1003.4 · OPERATING ACCT-NEW		-3,167.73

**BELLEFONTAINE NEIGHBORS**  
**Check Detail**  
September 15 through October 4, 2022

Bill	INV # 492489	10/03/2022	5219 · IT REJIS-POLICE	-2,787.73	2,787.73
Bill	INV # 492303	10/03/2022	5017 · IT REJIS FEES	-380.00	380.00
<b>Bill Pmt -Check</b>	<b>45249</b>	<b>10/03/2022</b>	<b>1003.4 · OPERATING ACCT-NEW</b>	<b>-7,131.28</b>	<b>-7,131.28</b>
Bill	INV # 145726	10/03/2022	5218 · RMS AND COMMUNICATIONS	-7,131.28	7,131.28
<b>Bill Pmt -Check</b>	<b>45253</b>	<b>10/03/2022</b>	<b>1003.4 · OPERATING ACCT-NEW</b>	<b>-659.00</b>	<b>-659.00</b>
Bill	INV # 114956	10/03/2022	5045 · CLEANING	-659.00	659.00
<b>Bill Pmt -Check</b>	<b>45257</b>	<b>10/03/2022</b>	<b>1003.4 · OPERATING ACCT-NEW</b>	<b>-3,000.00</b>	<b>-3,000.00</b>
Bill	AUGUST	10/03/2022	5010.1 · CERTIFIED PUBLIC ACCOUNTANTS	-3,000.00	3,000.00
<b>Bill Pmt -Check</b>	<b>45258</b>	<b>10/03/2022</b>	<b>1003.4 · OPERATING ACCT-NEW</b>	<b>-7,917.83</b>	<b>-7,917.83</b>
Bill	INV # 22131	10/03/2022	5013 · ELECTION FEES	-7,917.83	7,917.83
<b>Bill Pmt -Check</b>	<b>45262</b>	<b>10/04/2022</b>	<b>1003.4 · OPERATING ACCT-NEW</b>	<b>-725.41</b>	<b>-725.41</b>
Bill	INV # 526939	10/04/2022	5223 · TRAINING & ORIENTATION	-304.07	304.07
Bill	INV # 526938	10/04/2022	5222 · PERSONNEL CLOTHING & EQUIPMEN	-421.34	421.34
<b>Bill Pmt -Check</b>	<b>45266</b>	<b>10/04/2022</b>	<b>1003.4 · OPERATING ACCT-NEW</b>	<b>-2,025.00</b>	<b>-2,025.00</b>
Bill	INV # 526933	10/04/2022	5222 · PERSONNEL CLOTHING & EQUIPMEN	-2,025.00	2,025.00

**BELLEFONTAINE NEIGHBORS**  
**Check Detail**

September 15 through October 4, 2022

TOTAL	12			-2,025.00	2,025.00
FROM 9-15-2022	C & C ASSOCIATES	ARPA FUNDS FOR ASP UPGRADE			
		GRAND TOTAL			\$59,168.58
					\$28,200.00
					\$31,418.58

Acct # 5012

RECEIVED BY /  
 CITY OF BELLEFONTAINE NEIGHBORS  
 DATE: 9/13/22  
 FOR: *Manning*  
 APPROVED: *Judy Mantych*  
 AMOUNT \$ 253.00

INVOICE	DESCRIPTION	AMOUNT
512112	07/27/2022 Balance forward	264.00
512121	08/24/2022 12" Bid Proposal for Road Salt on stl	276.00
512121	08/31/2022 12" Bid Proposal for Road Salt on stl	276.00
<b>TOTAL</b>		<b>816.00</b>

Terms: All amounts are due immediately upon invoicing. Amounts over 60 days past due will be charged 1.5% compounded monthly. Accounts sent to collection will be charged an additional 35% plus necessary legal fees.

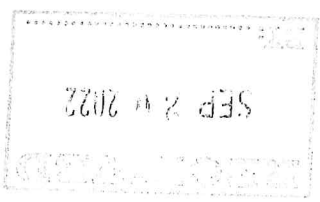
Bill To:  
 City of Bellefontaine Neighbors  
 Attn: Judy Mantych  
 9641 Bellefontaine Rd  
 Bellefontaine Neighbors, MO 6137

**Community News**  
 2139 Bryan Valley Commercial Dr.  
 O'Fallon, MO 63366

SALES REP	N Merchant
PHONE	636.379.1775

DATE	09/19/2022
DUE DATE	09/30/2022

# INVOICE





September 19, 2022

City of Bellefontaine Neighbors  
9641 Bellefontaine Rd  
Bellefontaine Neighbors, MO 63137

To Whom It May Concern:

This letter will serve as my Affidavit of Publication that Huneke Publications, Inc. publisher of Community News, a newspaper having a general circulation in St. Charles County and St. Louis County, Missouri, published a Public Notice per the request of the City of Bellefontaine Neighbors on the following dates:

September 24 & 31, 2022 re: Bid Proposal of Road Salt and Delivery for Winter  
2022/2023

Sincerely,

Robert J. Huneke  
Publisher Emeritus/General Manager  
Community News



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

## #492834

9/20/2022

31162 Bellefontaine Neighbors Prosecuting Attorney

Bill To  
Angie Wojtkowski  
Bellefontaine Neighbors Prosecuting Atty  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	10/20/2022		Brian P Haley	9/1/2022	9/30/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	PAM-012 PAMS Document Imaging Interface w/ <=10 GB Total Storage	SO#: 1311		\$14.00	\$14.00
1	LE-0035 LEWeb for Agencies 2 Agencies who do not provide data.	SO#: 1311		\$45.83	\$45.83
1	LE-0045-M MSHP MULES Connection Fee-Circuit - Monthly - 9/1/22-6/30/23	SO#: 1311		\$60.00	\$60.00

Subtotal	\$119.83
<b>Total</b>	<b>\$119.83</b>

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/20/2022
FOR	PA DEPT
APPROVED FOR PAYMENT	<i>[Signature]</i>
AMOUNT \$	\$119.83

P.A./Rejis 5017

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492834  
Remit this amount: \$119.83  
Customer #: 31162 Bellefontaine  
Neighbors Prosecuting Attorney



492834



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

## #492497

9/20/2022

30049 Bellefontaine Neighbors Municipal Court

<b>RECEIVED BY</b>	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/20/2022
FOR	COURT DEPT
APPROVED FOR PAYMENT	<i>[Signature]</i>
AMOUNT \$	\$643.83

*Rejis/Court 5017*

Bill To  
Bellefontaine Neighbors Municipal Court  
Angie Wojtkowski  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	10/20/2022		Brian P Haley	9/1/2022	9/30/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	CT-0018 IMDSPPlus Class One w/ Interfaces-License Maint. and Support			\$334.25	\$334.25
6	CT-0047 IMDSPPlus Workstation Maintenance			\$10.50	\$63.00
1	WN-0047 REJIS Access - Additional Agency Fee	582		\$36.00	\$36.00
1	LE-0009-M-2022 LEWeb Subscription Fee - Monthly			\$210.58	\$210.58

Subtotal \$643.83

Total \$643.83

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492497  
Remit this amount: \$643.83  
Customer #: 30049 Bellefontaine  
Neighbors Municipal Court



492497



# REJIS

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

## #492493

9/20/2022

30046 City of Bellefontaine Neighbors

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/22/2022
FOR	Admin DEPT
APPROVED FOR PAYMENT	<i>[Signature]</i>
AMOUNT \$	175.25

Bill To  
City of Bellefontaine Neighbors  
Angie Wojtkowski  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

*Rejo/Admin 5017*

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	10/20/2022		Brian P Haley	9/1/2022	9/30/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	SV-0001 E-Mail Domain Hosting Monthly Maintenance			\$10.00	\$10.00
45	SW-0002 Trellix (formerly McAfee) Antivirus DAT File Updates for Desktops SO#: 79 (26), SO#: 964 (19)	SO#: 79/ SO#: 964		\$2.25	\$101.25
1	WN-0064-2022 Verizon-Unlimited National Access Wireless Plan	2719		\$55.00	\$55.00
1	WN-0043-M-2022 NetMotion - Connection for Client Billed Wireless Service - Monthly - 1/1/22-12/31/22	2719		\$9.00	\$9.00

Subtotal	\$175.25
<b>Total</b>	<b>\$175.25</b>

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492493  
Remit this amount: \$175.25  
Customer #: 30046 City of Bellefontaine Neighbors



492493



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526580	01
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234236	07/20/22	000000001165	016	WOJ-255 / BROCK	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0002 2	0000	jj Jesse Brock BL8666-04-34R Pant FLEXRS BL Covert Tact 34R Dark Navy 42.50s	60.29	EA	.00	
3 1	2	BL8671-04-16535 Shirt BL FlexRS LS DN 16535 SuperShirt Emb B/Slvs	59.49	EA	118.98	
1	1	SBA-XT03II-2C XT03 SBA Level II NIJ06 w/2 M1 Carriers BA-2000S-XT03 Brock	675.00	EA	675.00	
<div data-bbox="532 1480 1088 1774" data-label="Text"> <p style="text-align: center;"><b>RECEIVED BY</b> ✓  <b>CITY OF BELLEFONTAINE NEIGHBORS</b>          DATE: <u>9/15/2022</u>          FOR: <u>Police</u> DEPT          APPROVED _____          FOR PAYMENT _____          AMOUNT \$ <u>793.98</u></p> </div>						
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION						793.98

PO Box 790379  
 St. Louis, MO 63179

NET 30

<b>SALE AMOUNT</b>	.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	793.98
<b>TOTAL</b>	



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526579	01
INVOICE DATE	
09/15/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0002 2	0000	jj Supervisor Order BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Bollinger Emb B/Slvs /	53.59	EA	.00	
3 3	0	jj del 1 8/18/22 BL8671-04-17537 Shirt BL FlexRS LS DN 17537 SuperShirt Bollinger Emb B/Slvs	59.49	EA	.00	
1	1	BL8666-04-37R Pants BL FlexRS Covert DN 37R Laumeier 41.5os	60.29	EA	60.29	
3 3	0	BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Laumeier Emb B/Slvs	53.59	EA	.00	
2 2	0	BL8671-04-17535 Shirt BL FlexRS LS DN 17535	59.49	EA	.00	

**RECEIVED BY**  
 CITY OF BELLEFONTAINE NEIGHBORS  
 RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION  
 DATE: 9/16/2022  
 FOR POLICE DEP?  
 APPROVED  
 FOR PAYMENT  
 AMOUNT \$ \$299.05  
 5777

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Fax # 314-533-3830

INVOICE NO.	PAGE
526579	02
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD**  
**TO BELLEFONTAINE NEIGHBORS**  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO**  
**BELLEFONTAINE NEIGHBORS**  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
0002 2	0000	SuperShirt Laumeier Emb B/Slvs BL8666-04-42R		60.29	EA	.00
3 1	2	Schack 41os BL8671-04-18537 Shirt BL FlexRS LS DN 18537		59.49	EA	118.98
3 3	0	SuperShirt Schack Emb B/Slvs BL8676-04-XLR Shirt BL FlexRS SS DN XLR		53.59	EA	.00
2 2	0	SuperShirt Spieler Emb B/Slvs BL8671-04-1737 Shirt BL FlexRS LS DN 1737		59.49	EA	.00
1 1	0	SuperShirt Spieler Emb B/Slvs BL8676-04-MR Shirt BL FlexRS SS DN MR		53.59	EA	.00

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526579	03
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0002 1	0001	Bowes Emb B/Slvs Taper Body and Sleeves 1" BL8671-04-1535		59.49	EA	59.49	
3 3	0	Shirt BL FlexRS LS DN 1535 SuperShirt Bowes Emb B/Slvs BL8666-04-42R		60.29	EA	.00	
3 3	0	Pants BL FlexRS Covert DN 42R Holmes 42os BL8676-04-XLT		53.59	EA	.00	
3 3	0	Shirt BL FlexRS SS DN XLT SuperShirt *TALL* Holmes Emb B/Slvs BL8671-04-17535		59.49	EA	.00	
1	1	Shirt BL FlexRS LS DN 17535 SuperShirt Holmes Emb B/Slvs BL8666-04-38R		60.29	EA	60.29	
		Neff					

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

**SALE AMOUNT**

MISC. CHARGE  
 FREIGHT  
 SALES TAX  
 TOTAL





# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

INVOICE NO.	PAGE
526579	04
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0002 2	0000	41.5os BL8676-04-LR Shirt BL FlexRS SS DN LR SuperShirt Neff Emb B/Slvs	53.59	EA	.00	
3 3	0	BL8671-04-16537 Shirt BL FlexRS LS DN 16537 SuperShirt Neff Emb B/Slvs	59.49	EA	.00	
1 1	0	BL8666-04-34R Pant FLEXRS BL Covert Tact 34R Dark Navy Oglesby 40.5os	60.29	EA	.00	
2 2	0	BL8676-04-LR Shirt BL FlexRS SS DN LR SuperShirt Oglesby Emb B/Slvs	60.29	EA	.00	
3 3	0	BL8671-04-16533 Shirt BL FlexRS LS DN 16.5x33 SuperShirt Oglesby	59.49	EA	.00	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526579	05
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234463	08/02/22	000000001165	016	WOJ-1103NUSP / SUPERVISOR	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
		Emb B/Slvs				
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION						299.05

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	299.05
<b>TOTAL</b>	



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526578	01
INVOICE DATE	
09/15/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001	0001	jj BL8666-04-38R Pants BL FlexRS Covert DN 38R	60.29	EA	60.29	
1	0	Bewig 30 inseam BL8676-04-XLR Shirt BL FlexRS SS DN XLR	53.59	EA	.00	
1	0	SuperShirt Bewig Emb B/Slvs BL8671-04-17535 Shirt BL FlexRS LS DN 17535	59.49	EA	.00	
1	0	SuperShirt Bewig Emb B/Slvs BL8676-04-LR Shirt BL FlexRS SS DN LR	53.59	EA	.00	
3	0	SuperShirt Eickhoff Emb B/Slvs BL8671-04-16535 Shirt BL FlexRS LS DN 16535	59.49	EA	.00	

**RECEIVED BY**  
 RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION  
 CITY OF BELLEFONTAINE NEIGHBORS  
 DATE: 9/15/2022  
 FOR: [Signature] DEPT  
 APPROVED FOR PAYMENT  
 AMOUNT \$ 598.10

net 5222

SALE AMOUNT
MISC. CHARGE
FREIGHT
SALES TAX
TOTAL



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

INVOICE NO.	PAGE
526578	02
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD**

**SHIP**

**TO BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137**

**TO BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137**

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001 1	0000	BL8666-04-34R Pant FLEXRS BL Covert Tact 34R Dark Navy Johler 39os	60.29	EA	.00	
1 1	0	BL8676-04-MR Shirt BL FlexRS SS DN MR SuperShirt Johler Emb B/Slvs Shorten Sleeves 1"	53.59	EA	.00	
3 1	2	BL8671-04-15535 Shirt BL FlexRS LS DN 15535 SuperShirt Johler Emb B/Slvs	59.49	EA	118.98	
3	3	BL8666-04-37R Pants BL FlexRS Covert DN 37R Johnson 41os	60.29	EA	180.87	
1 1	0	BL8676-04-LR Shirt BL FlexRS SS DN LR SuperShirt Johnson Emb B/Slvs	53.59	EA	.00	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526578	03
INVOICE DATE	
09/15/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
0003 3	0000	BL8671-04-16537 Shirt BL FlexRS LS DN 16537 SuperShirt Johnson Emb B/Slvs		59.49	EA	.00
2 2	0	BL8671-04-15535 Shirt BL FlexRS LS DN 15535 SuperShirt Lakebrink Emb B/Slvs		59.49	EA	.00
1 1	0	BL8666-04-31R Pants BL FlexRS Covert DN 31R Meyer 40os		60.29	EA	.00
2	2	BL8671-04-14533 Shirt BL FlexRS LS DN 14.5x33 SuperShirt Meyer Emb B/Slvs		59.49	EA	118.98
3 3	0	BL8666-04-46R Pants BL FlexRS Covert DN 46R Pendino 40os		60.29	EA	.00
2 2	0	BL8676-04-XLR Shirt BL FlexRS SS DN XLR		53.59	EA	.00

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526578	04
INVOICE DATE	
09/15/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234460	08/02/22	000000001165	016	WOJ-1103NU / PATROL	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE
0002	0002	SuperShirt Pendino Emb B/Slvs BL8671-04-18537		59.49	EA	118.98
1	0	Shirt BL FlexRS LS DN 18537 SuperShirt Pendino Emb B/Slvs BI7205-17709		22.00	EA	.00
1		Belt BI Inner Nylon XL 46"-52"				.00
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION						598.10

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	598.10
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	<b>598.10</b>



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526581	01
INVOICE DATE	
09/15/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234260	07/22/22	000000001165	016	WOJ-258 / LAWTON	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001	0001	jj New Hire / Jason Lawton BL8666-04-38R Pants BL FlexRS Covert DN 38R 44.5os	60.29	EA	60.29	
3	0	BL8676-04-XLT Shirt BL FlexRS SS DN XLT SuperShirt *TALL* Emb B/Slvs	53.59	EA	.00	
3	0	BL8671-04-17537 Shirt BL FlexRS LS DN 17537 SuperShirt Emb B/Slvs	59.49	EA	.00	
1	0	GER71DX1/L-XLL JACKET SYSTEM GER NAVY/HV XLL REV ANSI SHELL/SOFTSHELL LINER Emb B/Slvs on Both Officer Badge Emb LUF CNT RUF	160.00	EA	.00	
1	0	BL8120X-04-XL SHIRT BL S/S COMPRESION NVY XL	25.00	EA	.00	
2	0	S&WNP100S Nameplate S&W Silver C/B NP Express / Specify: NAME Silver w/Black Block Letters C/B To Read	10.00	EA	.00	

**RECEIVED BY** ✓  
**CITY OF BELLEFONTAINE NEIGHBORS**  
 RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION  
 DATE: 9/15/2022  
 FOR: Police DEPT  
 APPROVED FOR PAYMENT: [Signature]  
 AMOUNT \$ 735.29

5772

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526581	02
INVOICE DATE	
09/15/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234260	07/22/22	000000001165	016	WOJ-258 / LAWTON	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0006 6	0000	LAWTON SBZCNT Cloth Name Tag SBZ *Specify: Color & Font* Silver on Dark Navy To Read: LAWTON	5.00	EA	.00	
1	1	SBA-XT03II-2C XT03 SBA Level II NIJ06 w/2 M1 Carriers BA-2000S-XT03 Lawton 2414/2416 Navy Carriers	675.00	EA	675.00	
1 1	0	SBA-DN6566 Oregon City Carrier 2.0 (Specify: Size & Color) Lawton 2414/2416 Black	232.00	EA	.00	
1 1	0	SBA-I-POL-SM POLICE ID SBA Small 6" x 2" (Specify: Text & Color)	.00	EA	.00	
1 1	0	SBA-I-POL-LG POLICE ID SBA Large 8.5" x 3 (Specify: Text & Color)	.00	EA	.00	
1 1	0	SBZNAMETAPE Cloth Nametape SBZ Blk Square w/Velcro / Specify: Colors White on Black w/Velcro To Read: LAWTON	6.00	EA	.00	
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION					735.29	

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	735.29
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	735.29
<b>TOTAL</b>	





I N V O I C E

Invoice Date	Invoice#	Page
9/21/22	560290	1 *

B  
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BELLEFONTAINE NEIGHBORS  
EMAIL AND MAIL INVOICES  
9641 BELLEFONTAINE RD  
ST. LOUIS, MO 63137

S  
H  
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P  
P  
BELLEFONTAINE NEIGHBORS  
SHIP ALL ORDERS TO DEPARTMENT  
CHIEF IHLER  
9641 BELLEFONTAINE ROAD  
ST. LOUIS, MO 63137  
(314) 867-0080 01

Employee: EMBLEMS

Cust Code	Slsmn	Cust P.O.	Ship Via	Terms	Due Date
BELLEFONPD	MBS	EMAIL&MAIL INVOICES	FEDEX GRO	NET 30	10/21/22

Line Num	Item Code	Vendor Reference	Item Description	Qty Order	Qty Ship	Qty B.O.	Gross Price	Disc	Net Price	Ext Price
1	1865850000	6585E	BELLEFONTAINE NEIGHBORS PD	500	500	0	1.75		1.75	875.00
									SUBTOTAL	875.00
									SALES TAX	0.00
									TOTAL INVOICE	875.00

PLEASE REFERENCE THIS INVOICE WHEN MAKING PAYMENT.  
PAST DUE BALANCES CHARGED @ 2.00% INTEREST PER MONTH

142 Hanley Industrial Ct \* St Louis, MO 63144-1515 \* 314-535-8133

<b>RECEIVED BY</b>	
<b>CITY OF BELLEFONTAINE NEIGHBORS</b>	
DATE: <u>9/21/2022</u>	
FOR <u>Police</u>	DEPT
APPROVED	
FOR PAYMENT	
AMOUNT \$	<u>875.00</u>

5222

Missouri Police Chiefs Charitable  
Foundation

1001 East High Street  
Jefferson City, MO 65101  
573-636-5444  
rshockey@mopca.com  
www.mopca.com

Invoice



BILL TO  
Bellevue Neighbors Police  
Department  
9641 Bellevue Rd.  
St. Louis, MO 63137

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
173520	07/01/2022	\$2,000.00	07/31/2022	Net 30	

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Certification Program Annual Accreditation Program Fee - includes PM AM access	1	2,000.00	2,000.00

We appreciate your business and look forward to helping you again soon.

BALANCE DUE **\$2,000.00**

RECEIVED BY  
CITY OF BELLEFONTAINE NEIGHBORS  
DATE: 9/20/2022  
FOR Police DEPT  
APPROVED  
FOR PAYMENT [Signature]  
AMOUNT \$ 2000.00

acct: 5230



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492303

8/31/2022

30050 Bellefontaine Neighbors Police Department

Bill To  
Angie Wojtkowski  
Bellefontaine Neighbors Police Dept.  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	9/30/2022		Brian P Haley	8/1/2022	8/31/2022

## Invoice Summary

Billable Item Group	
Billable Time	\$380.00

**TOTAL**

# \$380.00

Due Date: 9/30/2022

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/12/2022
FOR:	Adman DEPT
APPROVED FOR PAYMENT	<i>[Signature]</i>
AMOUNT \$	380.00

acct 5017

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492303  
Remit this amount: \$380.00  
Customer #: 30050 Bellefontaine  
Neighbors Police Department



492303



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492303

8/31/2022

30050 Bellefontaine Neighbors Police Department

## Invoice Detail

Date	Hours	Item	Employee	Amount
		<b>Billable Group</b>		
		Billable Time		
8/10/2022	4	<b>PRO-310 IT-WAN/LAN-Associate Network Analyst</b>	BJB	\$380.00
		<b>Support-1/1/22-12/31/22</b>		
		Case: 110017. After isolating the computer, issue seemed to be caused by bad NIC.		
		<b>Subtotal</b>		\$380.00
		Total Billable Time		\$380.00
			<b>Subtotal</b>	\$380.00
			<b>Total</b>	\$380.00



492303



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492489

9/20/2022

30050 Bellefontaine Neighbors Police Department

<b>RECEIVED BY</b>	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	9/22/2022
FOR	police DEPT
APPROVED FOR PAYMENT	
AMOUNT \$	2787.73

Bill To  
Angie Wojtkowski  
Bellefontaine Neighbors Police Dept.  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

5219-REJIS

Terms	Due Date	Created From	Client Services Rep	Period Start	Period End
Net 30	10/20/2022		Brian P Haley	9/1/2022	9/30/2022

QTY	Item	Proposal #	PO #	Rate	Amount
1	WN-0093 AT&T 20 Mbps Fiber Connection	SO#: 605		\$515.00	\$515.00
1	LE-0009-M-2022 LEWeb Subscription Fee - Monthly			\$1,186.23	\$1,186.23
14	WN-0064-2022 Verizon-Unlimited National Access Wireless Plan			\$55.00	\$770.00
3	SV-0035-2022 PASS-Fee Per Civilian Employee at PD	A7DF0829 (1), SO#:604 (2)		\$1.50	\$4.50
29	SV-0036-2022 PASS-Fee Per Commissioned Officer	A7DF0829		\$3.00	\$87.00
1	LE-0013-2022 Live Scan Standard Workstation Connection	53193158		\$60.00	\$60.00
3	DC-0023 REJIS Provided Storage - Per Terabyte (TB) REJIS Provided Storage - Per Terabyte (TB)	SO#: 1084		\$35.00	\$105.00
1	LE-0045-M MSHP MULES Connection Fee-Circuit - Monthly - 9/1/22-6/30/23			\$60.00	\$60.00

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492489  
Remit this amount: \$2,787.73  
Customer #: 30050 Bellefontaine  
Neighbors Police Department



492489



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Invoice

#492489

9/20/2022

30050 Bellefontaine Neighbors Police Department

**Subtotal** \$2,787.73

**Total** \$2,787.73

detach and return with remittance

Remit to:  
REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO 63108  
(314) 535-1950

Invoice #: 492489  
Remit this amount: \$2,787.73  
Customer #: 30050 Bellefontaine  
Neighbors Police Department



492489



St. Louis County Police Department  
 Fiscal Services  
 7900 Forsyth Blvd.  
 Clayton, MO 63105  
 Phone: 314-615-0176

**INVOICE**  
 Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	TOTAL DUE		
1798	09/02/2022	145726	\$0.00	10/02/2022	\$7,131.28		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
POLICE SERVICE CONTRACTS POLICE SERVICE CONTRACTS SEPTEMBER	1	\$7,131.28	EACH	\$7,131.28	\$0.00	\$0.00	\$7,131.28

PLEASE PUT INVOICE NUMBER ON YOUR CHECK.  
 MAKE CHECKS PAYABLE TO: St. Louis County Treasurer

Invoice Total	\$7,131.28
---------------	------------

RECEIVED BY  
 CITY OF BELLEFONTAINE NEIGHBORS  
 DATE: 9/12/2022  
 FOR POLICE DEPT  
 APPROVED  
 FOR PAYMENT [Signature]  
 AMOUNT \$ 7131.28

5218

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂

Mastercard/VISA/Discover are accepted by phone at  
 314-615-8729 or at the following locations:

South County Government Center  
 4546 Lemay Ferry  
 St. Louis, MO 63129

Northwest Crossing  
 715 Northwest Plaza Drive  
 St. Ann, MO 63074

**INVOICE**  
 Remit Portion

Invoice Date 09/02/2022  
 Invoice Number 145726  
 Customer Number 1798  
 Amount Paid

Due Date	10/02/2022
Invoice Total Due	\$7,131.28

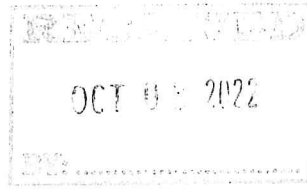
1798  
 BELLEFONTAINE NEIGHBORS POLICE DEPT.  
 CHIEF JEREMY IHLER  
 9641 BELLEFONTAINE ROAD  
 SAINT LOUIS, MO 63137

Remit To: St. Louis County Treasurer  
 41 S. Central, 8th Floor  
 Clayton, MO 63105



# JAN-PRO of St. Louis

233 Millwell Drive  
Maryland Heights, MO 63043  
314-989-9997



## Invoice

Date	Invoice #
10/1/2022	114956

Bill To
Bellefontaine City Hall Attn: Lori Lenz 9641 Bellefontaine Rd St. Louis, MO 63137

Please Remit Payment To:
JAN-PRO of St Louis ATTN: Accounts Receivable 233 Millwell Drive Maryland Heights, MO 63043

Invoices are generated on the first for the current month's service.  
Questions about billing? Call or email the following:  
Gina Medlock @ (314)989-9997.  
gina.medlock@janprosl.com

Terms
Net 30

Description	Rate	Amount
<p>FEE FOR JANITORIAL SERVICE: Month of October 2022</p> <p>Bellefontaine City Hall 9641 Bellefontaine Rd St. Louis, MO 63137</p> <p>Billing on behalf of franchisee, A Diamond Shine</p> <div data-bbox="235 1218 844 1480" style="border: 1px solid black; padding: 5px; margin-top: 20px;"> <p>RECEIVED BY CITY OF BELLEFONTAINE NEIGHBORS DATE: 10/3/22 FOR: Admin DEPT APPROVED FOR PAYMENT: <i>[Signature]</i> AMOUNT \$ 659.00 Acc # 5045</p> </div>	659.00	659.00

Thank you for your business.	<b>Total</b>	\$659.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$659.00



RECEIVED  
OCT 13 2022  
BY

**ROGNAN & ASSOCIATES**  
Certified Public Accountants/International Consultants  
616 Applecross Ct.  
Saint Louis, MO 63021  
Telephone (636) 391-9831  
Fax (636) 391-9835  
"Client Service Driven"  
Website: Rognanandassociates.com

October 1, 2022

Mayor & Board of Alderpersons  
City of Bellefontaine Neighbors  
9641 Bellefontaine Road  
St. Louis Missouri 63137

**PROFESSIONAL SERVICES RENDERED - MONTHLY FINANCIAL STATEMENT  
PREPARATION**

Pursuant to our contractual agreement, on June 2022, we have prepared the unaudited general-purpose financial statements for the City as of and for the year ended June 30, 2023. This statement is for the month of August:

Professional fees for services rendered \$3,000

This invoice is payable upon receipt. We would like to thank you for the opportunity to serve you.

Sincerely,



Richard A. Rognan, CPA  
Managing Partner

RECEIVED BY ✓	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE: 10/13/22	
FOR: Admin	DEPT
APPROVED FOR PAYMENT	<i>Erin Huff</i>
AMOUNT \$ 3000.00	

Acct # 5010.1

ROBERT L. CHAMBERS  
Chair

MARSHA E. HAEFNER  
Commissioner

RICK STREAM  
Director of Elections

# Saint Louis COUNTY ELECTION BOARD

PATRICIA YAEGER  
Secretary

FLORENCE HILL  
Commissioner

ERIC FEY  
Director of Elections

RECEIVED  
OCT 08 2022  
BY: \_\_\_\_\_

## DEPOSIT

DATE September 29, 2022

INV NO. 22131

ELECTION DATE November 8, 2022

NAME OF POLITICAL ENTITY City of Bellefontaine Neighbors  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

ENTITY'S PERCENTAGE SHARE 0.00401609647

ENTITY'S REGISTERED VOTERS 6,009

TOTAL REGISTERED VOTERS 1,496,229

### PRORATED EXPENSES

SALARIES \$3,840.32

SERVICES \$2,022.16

SUPPLIES \$617.95

\$6,480.43

### ELECTION SERVICE FUND

\$324.02

### DIRECT EXPENSES

PUBLISHING \$120.00

\$120.00

LEGAL FEES \_\_\_\_\_

\$0.00

### VOTING EQUIPMENT RENTAL FEE

\$993.38

### TOTAL DEPOSIT PAYABLE

\$7,917.83

### TOTAL BALANCE DUE BY:

October 18, 2022

Failure to pay this invoice no later than the 3rd Tuesday prior to the election, October 18, 2022, shall be considered a willful failure to make payment pursuant to S115.077, and shall result in a penalty of fifty dollars (\$50) a day until paid.

Payments may be made via cash, check or money order. Checks and money orders should be made out to "St. Louis County Treasurer". To pay by credit card, please call 314-615-1813.

Remittance address: St. Louis County Board of Elections  
725 Northwest Plaza Drive  
St. Ann, MO 63074

RECEIVED BY	
CITY OF BELLEFONTAINE NEIGHBORS	
DATE:	<u>10/13/22</u>
FOR	<u>Admin</u> DEPT
APPROVED FOR PAYMENT	<i>[Signature]</i>
AMOUNT \$	<u>7917.83</u>

Acct # 5013

BOARD OF ELECTION COMMISSIONERS

725 Northwest Plaza Drive • St. Ann, MO 63074 • PH 314/615-VOTE • FAX 314/615-1999  
Relay MO 711 or 800-735-2966 • web www.stlouiscountymovotes.gov



# Ed Roehr Safety Products

**Ship To Address:**  
2550 St. Louis Avenue  
St. Louis, MO 63106

**Remittance Address:**  
P.O. Box 790379  
St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

INVOICE NO.	PAGE
526939	01
INVOICE DATE	
09/30/22	

Wholesale Distributor  
POLICE - FIRE - EMS  
Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
POLICE DEPT.  
9641 BELLEFONTAINE  
ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER		SHIP VIA	ENTERED
235353	09/20/22	000000001165	016	WOJ-260 / MCGILL		Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION		UNIT PRICE	UOM DISC.	NET PRICE	
0003	0003	jj New Hire / Samuel McGill BL8666-04-35R Pant BL FlexRS Covert DN 35R Dark Navy Covert Tactical 39.5os		60.29	EA	180.87	
1	0	BL8676-04-MR Shirt BL FlexRS SS DN MR SuperShirt Emb B/Slvs		53.59	EA	.00	
3	0	BL8671-04-15533 Shirt BL FlexRS LS DN 15533 SuperShirt Emb B/Slvs		59.49	EA	.00	
1	0	PI53060U450-M T-Shirts PI 3pk Cotton Navy M		20.00	EA	.00	
1	0	GER70X3/L		8.00	EA	.00	
1	0	RAIN CAP COVER GER REV. BLK/HV				.00	
1	0	GER70J3/L-MR		80.00	EA	.00	
1	0	RAIN JACKET GER BLK/HIVS MR ANSI 3 W/ REFLECTIVE *SNAPS				.00	
2	0	S&WNP100S Nameplate S&W Silver C/B NP Express / Specify: NAME Silver w/Black Block Letters C/B To Read		10.00	EA	.00	

**RECEIVED BY** ✓  
**CITY OF BELLEFONTAINE NEIGHBORS**  
DATE: 10/31/2022  
FOR: Police DEPT  
APPROVED  
FOR PAYMENT  
AMOUNT \$ 304.07

5223

<b>SALE AMOUNT</b>
MISC. CHARGE
FREIGHT
SALES TAX
<b>TOTAL</b>

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526939	02
INVOICE DATE	
09/30/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
235353	09/20/22	000000001165	016	WOJ-260 / MCGILL	Jamie to DeJJ	
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0006 6	0000	MCGILL SBZCNT Cloth Name Tag SBZ *Specify: Color & Font* Silver on Dark Navy To Read: MCGILL	5.00	EA	.00	
1	1	SAF63608325132 Holster SAF LH STX Tact GK17G5 #6360-8325-132 w/TLR-1 Light	123.20	EA	123.20	
1	0	DAN25731-10.5EE Boot DAN Scorch 6"WP BK 10.5EE	135.00	EA	.00	
1	0	Zip SBA-XT03II-2C	675.00	EA	.00	
1	0	XT03 SBA Level II NIJ06 w/2 M1 Carriers BA-2000S-XT03 McGill 2012/2015 Navy Carriers	232.00	EA	.00	
1	0	SBA-DN6566 Oregon City Carrier 2.0 (Specify: Size & Color) McGill 2012/2015 Black	.00	EA	.00	
1	0	SBA-I-POL-SM POLICE ID SBA Small 6" x 2" (Specify: Text & Color) Black w/White POLICE	.00	EA	.00	
1	0	SBA-I-POL-LG	.00	EA	.00	

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526939	03
INVOICE DATE	
09/30/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
235353	09/20/22	000000001165	016	WOJ-260 / MCGILL	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0001		POLICE ID SBA Large 8.5" x 3 (Specify: Text & Color) Black w/White POLICE			.00	
1	0	SBZNAMETAPE	6.00	EA		
1		Cloth Nametape SBZ Blk Square w/Velcro / Specify: Colors White on Black To Read: MCGILL (Make in Tailor Shop)			.00	
2	0	SEWEMBLEM	4.00	EA		
2		SEW ON EMBLEMS Change Emblems on Inner and Outer Jkts Add CNT LUF on 2 Jackets			.00	
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION					304.07	

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	304.07
<b>TOTAL</b>	



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

INVOICE NO.	PAGE
526938	01
INVOICE DATE	
09/30/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234464	08/02/22	000000001165	016	WOJ-1103NUX	Jamie to	DeJJ
QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE	
0002 2	0000	jj BL8676-04-LR Shirt BL FlexRS SS DN LR SuperShirt Williss Emb B/Slvs	53.59	EA	.00	
3 3	0	BL8671-04-16535 Shirt BL FlexRS LS DN 16535 SuperShirt Williss Emb B/Slvs	59.49	EA	.00	
1 1	0	BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Wills Emb B/Slvs	53.59	EA	.00	
1 1	0	BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt Shreves Emb B/Slvs	53.59	EA	.00	
1 1	0	BL8671-04-17535 Shirt BL FlexRS LS DN 17535 SuperShirt Shreves	59.49	EA	.00	

RECEIVED BY  **CITY OF BELLEFONTAINE NEIGHBORS**  
 RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION  
 DATE: 10/15/22  
 FOR Police DEPT  
 APPROVED FOR PAYMENT [Signature]  
 AMOUNT \$ 421.34

5222

SALE AMOUNT	
MISC. CHARGE	
FREIGHT	
SALES TAX	
TOTAL	



# Ed Roehr Safety Products

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179

Phone # 314-533-9344

Fax # 314-533-3830

INVOICE NO.	PAGE
526938	02
INVOICE DATE	
09/30/22	

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234464	08/02/22	000000001165	016	WOJ-1103NUX	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0003 3	0000	Emb B/Slvs BL8666-04-38R Pant BL FlexRS Covert DN 38R Dark Navy Covert Tactical Sanders 29is	60.29	EA	.00
3 3	0	BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt	53.59	EA	.00
3 3	0	Emb B/Slvs BL8671-04-17535 Shirt BL FlexRS LS DN 17535 SuperShirt	59.49	EA	.00
3	3	Emb B/Slvs BL8666-04-38R Pant BL FlexRS Covert DN 38R Dark Navy Covert Tactical Ihler	60.29	EA	180.87
3	3	BL8671-04-17535 Shirt BL FlexRS LS DN 17535 SuperShirt Ihler	59.49	EA	178.47
3 3	0	Emb B/Slvs BL8676-04-XLR Shirt BL FlexRS SS DN XLR SuperShirt	53.59	EA	.00

RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION

<b>SALE AMOUNT</b>	
MISC. CHARGE	
FREIGHT	
SALES TAX	
<b>TOTAL</b>	



# Ed Roehr Safety Products

INVOICE NO.	PAGE
526938	03
INVOICE DATE	
09/30/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
234464	08/02/22	000000001165	016	WOJ-1103NUX	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0001	0001	Ihler Emb B/Slvs BI7205-17708	22.00	EA	
1	1	Belt BI Inner Nylon LG 40"-46"			22.00
		BI7210-23381	40.00	EA	
		Belt BI Web Duty Accumold LG 40-46			40.00
RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION					421.34

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

<b>SALE AMOUNT</b>	421.34
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	<b>421.34</b>





# Ed Roehr Safety Products

INVOICE NO.	PAGE
526933	01
INVOICE DATE	
09/30/22	

**Ship To Address:**  
 2550 St. Louis Avenue  
 St. Louis, MO 63106  
 Phone # 314-533-9344

**Remittance Address:**  
 P.O. Box 790379  
 St. Louis, MO 63179  
 Fax # 314-533-3830

Wholesale Distributor  
 POLICE - FIRE - EMS  
 Equipment & Uniforms

**SOLD TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

**SHIP TO** BELLEFONTAINE NEIGHBORS  
 POLICE DEPT.  
 9641 BELLEFONTAINE  
 ST. LOUIS, MO 63137

ORDER NO.	ORDER DATE	CUSTOMER NO.	SLSMN	PURCHASE ORDER NUMBER	SHIP VIA	ENTERED
235584	09/30/22	000000001165	016	BODY ARMOR	Jamie to	DeJJ

QTY. ORDER/B.O.	QTY. SHIP/RETURN	ITEM NO./DESCRIPTION	UNIT PRICE	UOM DISC.	NET PRICE
0003	0003	jj SBA-XT03II-2C XT03 SBA Level II NIJ06 w/2 M1 Carriers BA-2000S-XT03 Miller 2413/2415 Navy Carriers Sanders 2013/2015 Navy Carriers Dantzler-Bey 2615/2616 Navy Carriers	675.00	EA	2025.00
<div data-bbox="483 1339 1040 1633" data-label="Text"> <p>RECEIVED BY ✓            CITY OF BELLEFONTAINE NEIGHBORS            DATE: 10/3/2022            FOR <u>police</u> DEPT            APPROVED            FOR PAYMENT <u>[Signature]</u>            AMOUNT \$ <u>2025.00</u></p> </div>					
<div data-bbox="35 1738 738 1816" data-label="Text"> <p>grant- 50% match BVP</p> </div>					
<div data-bbox="105 1806 917 1837" data-label="Text"> <p>RETURN PRODUCTS ARE NOT ACCEPTED WITHOUT A RETURN AUTHORIZATION</p> </div>					2,025.00

PO Box 790379  
 St. Louis, MO 63179  
 NET 30

SALE AMOUNT	2,025.00
MISC. CHARGE	.00
FREIGHT	.00
SALES TAX	.00
<b>TOTAL</b>	<b>2,025.00</b>

## 0Image and Beautification Board Meeting

Tuesday, September 13, 2022

Meeting was opened at 7:07 p.m.

### **Members Present**

<b>Jennie Stewart</b>	<b>Shelley Davis</b>	<b>Andrew Fields</b>	
<b>Rodney Weeden</b>	<b>Lynn Gordon</b>	<b>Caroline McDonald</b>	

All members were welcomed by Jennie. Lynn Gordon was present via conference call.

The minutes from the August 9, 2022 was approved as presented.

### **Old Business**

#### **Citywide Cleanup – September 24, 2022**

Andrew Fields is the Event Coordinator. There are approximately thirty people signed up. Andrew stated that Leo should follow-up with the Parks Department Director and the Street Department Supervisor regarding a final count of volunteers. Small litter bags and applications for Adopt-A-Street will be available on the day of cleanup.

#### **2022-2023 Budget**

Yard signs, date coverups and stands were purchased at a cost of \$250.54. A check in the amount of \$200 was received from the City and Jennie paid the balance. The \$250.54 will be deducted from the Board's 2022-2023 budget.

#### **Summer Beautification Awards**

The 2021 and 2022 Summer Beautification Award Winners were sent a letter inviting them to the Town Hall Meeting on September 15, 2022 at which time they will be recognized and presented with a plaque and a \$25 gift certificate.

#### **Replacement of City Signs**

The Board attended the Aldermen/Alderwomen Meeting on September 1, 2022 and Jennie asked for an update regarding the status of repairing and/or replacing the City Signs. Jeff Ross, Supervisor of Street Department stated that replacement of the signs is in the 2022-2023 Budget, but every vendor that was contacted wanted a deposit in order to give a bid. Currently there is no action on purchasing signs. Jeff agreed that he would continue to try to get a decent bid without having to pay a deposit. He also stated that the company that made the original signs has gone out of business.

#### **Adopt A-Street Marketing**

Jennie suggested that the Board work toward having an article in the next Bellefontaine News. A photo could be taken with the Street Department Supervisor, the Board and a volunteer that has already adopted a street.

#### **August Ordinance Violation Reports**

A total of eighteen ordinance violations were reported by the Board.

#### **Staining of Flowerpots**

Lynn said that she checked some previous minutes and found where Leo had agreed and will be staining the flowerpots. Leo will also repair the soil erosion problem that's causing excess water to flow into the flower bed in front of City Hall.

### **Letter to Businesses, Schools, Churches, and other Organizations**

The Board reviewed a draft of the letter encouraging businesses, schools, churches and other organizations to help keep our City clean by picking up litter on and around their property. After some changes were made, the Board approved the letter. The letter will be forwarded to the City Clerk for final approval.

### **New Business**

#### **Bordering Cities and Litter Pickup**

Jennie suggested that the Board reach out to the bordering cities (Jennings, Riverview, and Moline Acres) and invite them to participate with Bellefontaine Neighbors in a common date (s) for picking litter in their city. The Board agreed to send a letter to each city. Once the letter is mailed, a follow-up call will be made at a later date. Caroline agreed to reach out to Riverview. Andrew agreed to contact Jennings and Jennie agreed to contact Moline Acres.

#### **Grass and Trashcan Ordinances**

Jennie stated that she had reached out to Alderwoman Alease Dailes about the grass and trashcan ordinances that were referenced in the Bellefontaine News. The ordinances had some incorrect information. Jennie asked Alderwoman Dailes to review the ordinances and get back with her.

Meeting adjourned at 8:12 pm. Next meeting will be held on Tuesday, October 11<sup>th</sup> at 7pm.

**INTRODUCED BY ALDERMAN JAMES THOMAS**

BILL NO 2641

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADJUSTING COMPENSATION FOR PERFORMING THE DUTIES OF THE OFFICE OF MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, ESTABLISHING AN EFFECTIVE DATE, AND REPEALING ALL INCONSISTENT ORDINANCES.**

**WHEREAS**, Ordinance No. 2451 of the City of Bellefontaine Neighbors as enacted by the Board of Alderpersons on March 21, 2019 established that compensation for performing the duties of the office of mayor should be adjusted to reflect the hiring and employment of a full-time professional city administrator to attend to the day-to-day administrative affairs of the City and a corresponding reduction in responsibilities of the mayor; and

**WHEREAS**, the Board of Alderpersons has now determined that, beginning with the start of the term of office of the mayor elected at the general city election to be held on April 4, 2023, the compensation for the office of mayor shall be adjusted to be commensurate with the duties of the office of mayor; and

**WHEREAS**, the Board of Alderpersons now wishes to establish a new rate of compensation in accord with the policy aforesaid;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

**Section One.**

From and after the beginning of the term of office of the mayor elected at the general city election to be held on April 4, 2023, the compensation for performing the duties of the office of mayor of the City of Bellefontaine Neighbors shall be Twenty Thousand Dollars (\$20,000.00) per year, to be paid periodically in equal installments in accord with the pay schedule applicable for city employees.

The mayor shall also be eligible to participate in the City's retirement program with the Local Government Employees' Retirement System established pursuant to Sections 70.600 through 70.755, RSMo. 2016, as amended, if otherwise eligible according to law, and deferred compensation and pension programs offered by the City such as those available under Sections 457 and 401 of the Internal Revenue Code if otherwise eligible as provided by law.

The office of mayor is hereby found, determined and declared to be an exempt executive or managerial position for purposes of the Fair Labor Standards Act. The person performing the duties of that office shall not be entitled to overtime compensation or compensatory time for work performed in association with that office.

**Section Two.**

Ordinance No. 2451 of the City of Bellefontaine Neighbors as enacted by the Board of Alderpersons on March 21, 2019, and any and all other ordinances of the City of Bellefontaine Neighbors which are inconsistent or in conflict with the terms of this Ordinance are hereby repealed as of the effective date hereinafter specified.

**Section Three.**

It is hereby declared to be the intention of the Board of Alderpersons that each and every part, section and subsection of this Ordinance shall be separate and severable from each and every other part, section and subsection hereof and that the Board of Alderpersons intends to adopt each said part, section and subsection separately and independently of any other part, section and subsection. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, sections and subsections shall be and remain in full force and effect.

**Section Four.**

This Ordinance shall take effect and be in force from and after April 4, 2023, after passage and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie Pierson Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**INTRODUCED BY ALDERMAN ALEASE DAILES**

BILL NO. 2649

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING ARTICLE XXII SUPPLEMENTAL REGULATIONS BY THE ADDITION OF SECTION 29-126 RESIDENTIAL RENTAL REAL ESTATE OF THE CODE OF ORDINANCES OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI.**

**WHEREAS**, the Board of Alderpersons of the City of Bellefontaine Neighbors, Missouri (the “City”) desires to enact provisions relating to the rental of residential real estate; and

**WHEREAS**, the Board of Alderpersons of the City (the “Board”) believe it to be in the best interests of the City to amend the provisions of Article XXII Supplemental Regulations by the addition of Section 29-126 Residential Rental Real Estate.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

**SECTION ONE.**

Article XXII Supplemental Regulations is hereby amended by enacting a new Section 29-126 Residential Rental Real Estate thereof, to read as follows:

<b>Chapter 29</b>	<b>Zoning Regulation</b>
<b>Article XXII.</b>	<b>Supplemental Regulations</b>
<b>Section 29-126</b>	<b>Residential Rental Real Estate</b>
<b>Sec. 29-126(a)</b>	<b>Purpose.</b>

(1) The goal of the City of Bellefontaine Neighbors Residential Rental Housing Program is to create a crime-free housing program and increase the quality of life of residents by partnering the City with owners, landlords and managing agents to decrease the incidents of public safety/nuisance/code violations and criminal activity in rental properties.

(2) This program will collect current and accurate information identifying existing rental properties, owners, landlords, and managing agents in the City. This information shall be used by the Police Department and the Department of Public Works to perform their respective duties.

(3) It is not the intent of this Article and it shall not be construed or enforced in any manner which would affect the tenancy of a tenant whose only involvement in an incident has been as the victim of a crime.

**Section 29-126(b) Definitions.**

For the purpose of this Article, the following terms, phrases and words shall have the meanings given herein and shall apply in the interpretation and enforcement of this Section unless otherwise specifically stated:

**DWELLING**

Any building or portion thereof which is designed or used for dwelling purposes.

**DWELLING UNIT**

A building or portion thereof which is designed or used for residential dwelling by a single-family unit; (i.e., a single family house is one (1) dwelling unit, a duplex constitutes two (2) dwelling units, a four-family constitutes four (4) dwelling units, a multi-dwelling constitutes multiple dwelling units).

**DWELLING DUPLEX**

A detached building designed for or occupied by two (2) families living independently of each other.

**DWELLING MULTIPLE**

A building or portion thereof used or designed as a residence for three (3) or more 6 families living independently of each other and doing their own cooking in said building, including apartments, apartment hotels and group houses.

**DWELLING ONE-FAMILY**

A detached building designed for or occupied exclusively by one (1) family.

**OWNER**

The owner of record of residential rental property, whether an individual(s), trust, partnership or corporation.

**PUBLIC NUISANCE**

Shall, include, but not be limited to, loud music and/or noises (Section 19-91), Indecent exposure and sexual misconduct (Section 19-21), Trash and debris - prohibitions; waste can regulation (Section 19-49), graffiti (Section 13-69), garbage/rubbish/litter (Sections 13-56), tall weeds and grass (Section 13-81), having a dangerous building and/or conditions that threaten the physical health of a person (Section 13-36.010), dumping and rodent and insect infestation (Section 12-46), having derelict vehicles and/or equipment (Section 17-30), having flammable and/or hazardous materials which may endanger public safety (Sections 12-24 and 13-45), unlicensed or inoperable vehicle(s) not contained within an enclosed area (Sections 17-33 and 17-293), obstructing surface storm water drainage (Section 5-330), and any other restricted, illegal or prohibited conduct, activity, behavior or condition specified in the City Code of Ordinances.

## **RESIDENTIAL RENTAL PROPERTY**

Dwellings, duplex dwellings, multiple dwellings and one-family dwellings occupied by or offered for rent, lease or occupancy to any person(s), who otherwise qualify for an occupancy permit, who are not the owners of record of said property.

### **Section 29-126(c) Residential Rental License/Exemption.**

(1) License Requirement. A license is required for each residential rental property located within the City, and no person shall permit occupancy of or offer for rent/lease, without a residential rental license issue pursuant to this Article, any residential rental property within the City to any person(s), as principal occupant(s), who are not the record owner(s) of the property or approved as exempt occupants under provisions of this Article.

(2) Exemption. No residential rental license shall be required for non-owner occupancy of residential property where the principal occupant(s) of the residential property are beneficial owner(s) of the property or are related to the owner of the residential property within the second degree of consanguinity. An exemption to the requirement for a residential rental license for a particular parcel of residential rental property shall be established by filing with the Director of Public Works, on forms prescribed thereby, a declaration setting forth the name, street address, telephone number and a copy of identification of the owner of record of such residential rental property, signed thereby and the name of the principal occupant of the property and the basis for an exemption. Such exemption shall remain valid and need not be renewed unless the circumstances of exemption change or cease, but the Director of Public Works may periodically request verification of continuing qualifications for exemption status.

### **Section 29-126 (d) License Application/Amendment/Agent.**

(1) Application for a license required by Section 29-126(c) shall be filed annually by the owner, landlord or managing agent in the office of Public Works by the earlier of:

i. January 31 of each calendar year for all residential rental property owned on January 1 of that year, or

ii. For later acquired residential rental property, prior to permitting any occupancy of or any offering thereof for rent/lease by the owner, the Director of Public Works shall set forth the name, street address, telephone number and a copy of identification of the owner of record of such residential property, signed thereby and shall list by street address each and every parcel of residential rental property owned by that owner that is located in the City.

iii. Proof that real estate taxes, mortgage payment and insurance premiums are current and paid shall be filed by the owner, landlord, or managing agent at the time of filing an application for the license.

(2) If the owner of said residential rental property wishes to designate an agent to be responsible for said property and to accept notices and process, then the owner of record shall designate said agent in the application together with the agent's name, street address and telephone number and



the extent of the agent's authority to rent, manage and make expenditures of said property. The owner, property manager or authorized representative must reside within fifty (50) miles of the City. A post office box, e-mail address, mailing address, or long distance toll free (e.g., 800) numbers shall not be deemed sufficient to meet the provisions of this Article.

(3) In the event of any change of circumstances subsequent to the filing of an application that would result in a change in the information required by the application, the owner shall promptly file an amendment of such application on forms as specified by the Director of Public Works.

**Section 29-126 (e) Application Requirements and Crime Free Housing.**

(1) All applicants shall have and maintain a crime free housing certificate from the City, as administered by the Bellefontaine Neighbors Police Department or from another City, meeting all the criteria of the nationally accepted Crime Free Housing Program. The Chief of Police may issue such rules and regulations as deemed necessary to administer the Crime Free Housing Program for the City, which shall be given at no charge.

(2) All owners, landlords, or managing agents are encouraged to conduct a US Comprehensive Background Search on all prospective tenants and occupants age eighteen (18) and over prior to executing a lease or rental agreement. The search may go back seven (7) years including all known addresses, and should also check nationally recognized sex offender registration websites. The owner, landlord or managing agent may conduct this search, or may have a reputable agency conduct this search at the owner's landlord's or managing agent's own expense, and the owner, landlord and managing agent are encouraged to refer to HUD Guidance on Application for Fair Housing Act Standards to the use of criminal records by providers of housing and real estate related transactions or similar materials.

(3) All owners, landlords and managing agents are encouraged to have the crime free rental agreement addendum completed and signed by the owner/landlord/managing agent and the tenants/occupants of age eighteen (18) or older prior to the issuance of an occupancy permit.

**Section 29-126 (f) Fees and Renewals.**

The annual fee for each calendar year or portion thereof for the license required by this Article shall be three hundred dollars (\$300.00) per owner per each residential dwelling unit in the City due and payable at the time of application. License renewals are due by the end of January of each year. A delinquency fee, calculated at the rate of twenty-five dollars (\$25.00) for each month after January 31 or portion thereof, shall be assessed for late payment of an application fee but may be waived by the Director of Public Works for good cause shown, However, license renewals may not be processed if the property has outstanding violations.

**Section 29-126 (g) Occupancy Prohibited.**

Unless and until the annual application is filed by the owner, together with all necessary accompanying documents, and all fees due hereunder are paid in full and all outstanding fines imposed by the Bellefontaine Neighbors Municipal Court for any housing or Building Code violations by such owner are paid in full, no residential rental license shall be issued to such owner nor shall any new occupancy permit be issued for the occupancy of any parcel of residential rental property of such owner. Failure to obtain and maintain a valid residential rental license shall constitute grounds for the revocation or cancellation of all outstanding occupancy permits issued for any parcels of residential rental property of such owner associated with said rental license. No new occupancy permit shall be required if the occupancy remains the same for any parcel of residential rental property purchased or obtained.

**Section 29-126 (h) Rules.**

The Director of Public Works may issue such rules and regulations as deemed necessary to implement this Article and the policies contained herein.

**Section 29-126 (i) Suspension and Revocation.**

(1) The residential rental license applicable to the residential rental property may be suspended or revoked by the Director of Public Works or designee following written notice to the owner and occupant(s) under the following conditions:

i. A license may be suspended if the residential rental property is found to be out of compliance with property maintenance codes on more than three occasions within six (6) months and corrections are not being made to bring the property back into compliance within a reasonable period of time from the date of notice(s) of non-compliance.

ii. A license may be suspended if an owner is found to have made material false statement(s) on their application or failed to report a change of occupancy on the property listed on the license in question.

iii. A license may be suspended or revoked if within a twelve (12) month period the owner and occupant have been notified of three (3) or more acts of conduct by the tenants, or other persons on the property who claim to reside on the property but are not listed on the occupancy permit, which constitute a disturbance or public nuisance to neighbors or the neighborhood; destruction of property; or a danger to the public health, safety or welfare of the surrounding properties.

iv. A license may be suspended or revoked if any member of the household, guest or another person under the resident's control commits any of the following criminal activities, if it is determined that the household member, guest or another person under the resident's control has committed such activities, regardless of whether such person has been convicted of any such

activity, and no enforcement action will be commenced against an individual who was a victim in whole or in part of the incident(s) that formed the basis of the suspension or revocation of the license.

1. a felony crime under Federal or State laws on or in the immediate vicinity of the residence;

2. a Class A misdemeanor under Federal, State or local laws or in the immediate vicinity of the premises;

3. any criminal activity that threatens the health or safety of, or the right to peaceful enjoyment of the premises by other residents;

4. any criminal activity that threatens the health or safety of, or the right to peaceful enjoyment of their residents or persons residing in the immediate vicinity of the premises;

5. any violent criminal activity at or in the immediate vicinity of the premises;

6. any drug-related criminal activity on or in the immediate vicinity of the premises;

7. any abuse of drugs or alcohol that threatens health, safety or right to peaceful enjoyment of other residents on the premises or persons residing in the immediate vicinity of the premises;

8. violation(s) of the offenses set forth in Chapter 13 Health and Sanitation of the Code of Ordinances of the City; or

9. violation(s) of nuisance provisions set forth in Chapter 19 of the Code of Ordinances of the City.

v. A license may be revoked if the owner has more than two (2) suspensions of their license in any twelve (12) month timeframe.

vi. As a matter of public health and safety, a license may be suspended or revoked in the event that the landlord, property owner or tenant using water, gas, electric, sanitary sewer service or solid waste collection service fails to restore these utility services within fourteen (14) calendar days after receiving notice from the City that the utility service provider is stopping service.

(2) Any appeal of a suspension or revocation must be made, in writing, to the Director of Public Works or their designee and received by the Director of Public Works or their designee within ten (10) working days of notification of suspension or revocation. The submission of an appeal will stay the suspension or revocation pending the holding of a hearing before a three-person panel consisting of a member of the Board appointed by the Mayor, a resident of the City appointed by the Mayor and an owner of residential rental property located within the City who has been appointed by the Mayor, and the issuance of written findings and conclusions by the

panel. Such hearing shall be held within a reasonable period of time following receipt of the appeal and written findings and conclusions will be issued within ten (10) days of such hearing.

(3) Once a license has been suspended, the owner may apply for reinstatement provided that the residential rental property is in full compliance with all applicable codes, and the suspension has been reasonably resolved, and landlord pays one hundred dollars (\$100.00) for the re-inspection of the residential rental property that was the subject of the suspension and for the reinstatement of the residential rental license.

(4) Once a license has been revoked, the owner may apply for reinstatement provided that the residential rental property is in full compliance with applicable codes and the circumstances giving rise to the revocation have been reasonably resolved, a re-inspection of the residential rental property that was the subject of the revocation is completed and found to be in compliance, and the owner pays two hundred dollars (\$200.00) for the re-inspection of the residential rental property that was the subject of the revocation and for the reinstatement of the residential rental license.

[NOTE: Other Sections are not altered, amended or affected in any way by this amendment and remain in full force and effect. For that reason these Sections are not set forth here in full.]

## **SECTION TWO.**

It is hereby declared to be the intention of the Board that the sections, subsections, paragraphs, sentences, clauses, phrases, and words of this ordinance shall be severable, and if any section, subsection, paragraph, sentence, clause, phrase, or words of this ordinance shall, for any reason, be held unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Bellefontaine Neighbors, Missouri hereby declares that it would have passed this ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

## **SECTION THREE.**

The Chapter, Article, and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the Code of Ordinances of the City of Bellefontaine Neighbors, Missouri upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations, the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

## **SECTION FOUR.**

This Ordinance shall take effect and be in force from and after its passage by the Board of Alderpersons and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie Pierson Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**INTRODUCED BY ALDERMAN DINAH TATMAN**

BILL NO. 2646

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 2-14 OF ARTICLE II OF  
CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF  
BELLEFONTAINE NEIGHBORS, MISSOURI.**

**WHEREAS**, Article II of Chapter 2 of the Code of Ordinances of the City of Bellefontaine Neighbors, Missouri (the "City") sets forth provisions concerning meetings of the Board of Alderpersons of the City; and

**WHEREAS**, Section 2-14 provides that all meetings of the Board of Alderpersons of the City shall be conducted by Robert's Rules of Order; and

**WHEREAS**, the Board of Alderpersons desire and finds it in the best interest of the City to update and amend Section 2-14 of Article II of Chapter II of the Code of Ordinances of the City with respect to the decorum that shall apply to meetings of the Board of Alderpersons of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

**SECTION ONE.**

Section 2-14 of Article II of Chapter 2, Administration of the City of Bellefontaine Neighbors, Missouri is hereby amended by enacting a new Section 2-14 thereof, to read as follows:

**Chapter 2. Administration**

**Article II. Board of Aldermen**

**Sec. 2-14 Robert's Rules of Order to govern meetings; meeting decorum.**

(a) All meetings of the board of aldermen shall be conducted by Robert's Rules of Order.

(b) Any person who, after a warning from the mayor or other presiding officer, continues to make threatening, slanderous or impertinent remarks, disrupting a meeting, engaging in speech not protected by the First Amendment, or engaging in criminal conduct while addressing the Board of Alderpersons or any board or committee of the City, shall be subject to removal from the meeting as directed by the mayor or other presiding officer and may be barred from further addressing the Board of Alderpersons or board or committee, if a majority of the Board of Alderpersons or board or committee, so votes, with the opportunity to be unbarred after ninety (90) days if a majority so votes. It shall be unlawful and shall constitute a disturbance of the peace for any person to intentionally disrupt or disturb any meeting of the Board of Alderpersons or any board or committee of the City. Any person violating this section shall be issued a

summons to appear in Municipal Court for the violation and, upon conviction, shall be fined not less than \$200 for the first violation and in accordance with the provisions of Section 1-10 of the City Code of Ordinances for subsequent violations.

(c) The police chief, or such member of the police department as may be designated by same, shall be present at all Board of Alderpersons meetings and shall be the sergeant-at-arms of the board meetings. The sergeant-at-arms shall carry out all lawful orders and instructions given by the mayor for the purpose of maintaining order and decorum at the board meeting. Upon the instruction of the mayor or other presiding officer, it shall be the duty of the sergeant-at-arms to remove any person who violates the order and decorum of the meeting.

[NOTE: Other Sections are not altered, amended or affected in any way by this amendment and remain in full force and effect. For that reason these Sections are not set forth here in full.]

## **SECTION TWO.**

It is hereby declared to be the intention of the Board of Alderpersons that the sections, subsections, paragraphs, sentences, clauses, phrases, and words of this ordinance shall be severable, and if any section, subsection, paragraph, sentence, clause, phrase, or words of this ordinance shall, for any reason, be held unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Bellefontaine Neighbors, Missouri hereby declares that it would have passed this ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

## **SECTION THREE.**

The Chapter, Article, and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the Code of Ordinances of the City of Bellefontaine Neighbors, Missouri upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations, the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

## **SECTION FOUR.**

This Ordinance shall take effect and be in force from and after its passage by the Board of Alderpersons and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie Pierson Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk



**INTRODUCED BY ALDERMAN THERESA HESTER**

BILL NO. 2647

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE REPEALING ORDINANCE NUMBER 2608 AND ESTABLISHING COMPENSATION FOR PERFORMING THE DUTIES OF THE OFFICE OF DIRECTOR OF PUBLIC WORKS FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI.**

**WHEREAS**, the Board of Alderpersons of the City of Bellefontaine Neighbors, Missouri (the “City”) believes it is appropriate from time to time to re-examine the compensation paid to City employees and adjust compensation to reflect performance and scope of duties, market influence and other factors in order to attract and retain highly qualified and dedicated personnel to deliver services to the residents of the City.

**WHEREAS**, the Board of Alderpersons of the City believes that it is in the best interest of the City and will better serve the citizens of the City if the City combined departments, for the effective and efficient operation of the Street Department and the Building Department, under one Public Works Department.

**SECTION ONE.**

Ordinance Number 2608 of the City as enacted on May 19, 2022, is hereby repealed as of the effective date of this ordinance.

**SECTION TWO.**

From and after the start of the first pay period that begins following adoption and approval of an Ordinance adopting a budget for the City for the 2022-2023 fiscal year, and continuing until changed by the Board of Alderpersons from time to time, compensation for performing the duties and responsibilities of the office of Director of Public Works of the City, which shall include oversight of the responsibilities of the Street Department and Building Department, shall be changed from \$52,013.47 to \$60,000.00 per year on and after the start of the first pay period that begins October 6, 2022. Consistent with this Ordinance, the Public Works Department of the City is hereby re-established.

**SECTION THREE.**

It is hereby declared to be the intention of the Board of Alderpersons that each and every part, section and subsection of this Ordinance shall be separate and severable from each and every other part, section and subsection hereof and that the Board of Alderpersons intends to adopt each said part, section and subsection separately and independently of any other part, section and subsection. In the event that any part of this Ordinance shall be determined to be or to have been

unlawful or unconstitutional, the remaining parts, sections and subsections shall be and remain in full force and effect.

**SECTION FOUR.**

This Ordinance shall take effect and be in force from and after its passage by the Board of Alderpersons and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie Pierson Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**INTRODUCED BY ALDERMAN ALICIA SMITH**

**BILL NO. 2648**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, TO EXECUTE AND ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY OF BELLEFONTAINE NEIGHBORS WITH THE REJIS COMMISSION FOR COMPUTER AND INFORMATION TECHNOLOGY SUPPORT SERVICES.**

**BE IT ORDAINED BY THE CITY BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

**Section 1.** The Mayor of the City of Bellefontaine Neighbors is hereby authorized and directed to execute and enter into, on behalf of the City, a Contract with the REJIS Commission, whereby REJIS, will provide computer, computer systems and networks, and information technology support services for the City of Bellefontaine Neighbors in substantial conformity with Exhibit A attached hereto and incorporated herein by reference.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

**Section 3.** This Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

**ATTEST:**

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie L. Pierson, Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk



**REJIS**

When Data Matters

REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Proposal

#1600

Customer: 30046 City of Bellefontaine Neighbors

**Prepared for:**

City of Bellefontaine Neighbors  
Angie Wojtkowski  
9641 Bellefontaine Road  
Bellefontaine Neighbors, MO 63137

**TOTAL**

**\$45,145.00**

Expires: 11/22/2022

**Date**  
8/24/2022

**Client Service Rep:**  
Brian P Haley

Quantity	Item	FRQ	Rate	Amount
416	<b>PRO-010-2022 Associate Network Analyst 2022</b>  Total annual on site hours requested from client is 416.		\$95.00	\$39,520.00
12	<b>KAS-001 Kaseya License per Device</b>  Client will be billed monthly at a rate of \$6.25 per device. Total number of devices monitored is 39. Monthly invoice will total \$243.75 for this specific service. Listed total is the annual financial amount for this service.	ANN	\$243.75	\$2,925.00
12	<b>KAS-003 Kaseya License per Server</b>  Client will be billed monthly at a rate of \$75.00 per server. Total number of devices monitored is 3. Monthly invoice will total \$225.00 for this specific service. Listed total is the annual financial amount for this service.	ANN	\$225.00	\$2,700.00
			<b>Subtotal</b>	\$45,145.00
			<b>Tax (0%)</b>	\$0.00
			<b>Total</b>	\$45,145.00

Frequency information is provided to assist the customer in determining ongoing costs.

**Frequency Codes:**

OTO - One Time Only MTH - Monthly QTR - Quarterly SA - Semi Annually ANN - Annually



1600



REJIS Commission  
4255 W Pine Blvd  
Saint Louis MO  
63108  
(314) 535-1950

# Proposal

#1600

Customer: 30046 City of  
Bellefontaine Neighbors

## Proposal Notes:

REJIS and The City of Bellefontaine Neighbors, Missouri will enter into an agreement for REJIS to provide the client with Facilities Management/IT Support for the time period of July 1, 2022 to June 30, 2023.

The below information will cover all scheduled on site technician(s) to the agency, as well as pricing for REJIS to remotely monitor the agency's desktop/laptop devices and on site servers.

Pricing will be provided to the client as an "annual" fee, however, some items will be charged to the client monthly. Cost frequency will be detailed in the description of item.

Additional rates for the client will be as follows:

Remote Assistance \$85.00 per hour.

REJIS Operations Center \$95.00 per hour.

On Site Scheduled (beyond the requested 415 hours) and After hours remote assistance \$95.00 per hour.

Unscheduled On Site Assistance \$105.00 per hour.

On Site Unscheduled After Hours \$110.00 per hour.

Normal business hours are Monday thru Friday from 7am to 5pm. This excludes holidays.

## General Notes:

- Prices for REJIS software and services are valid for 90 days from the proposal date.
- If quotes from vendors for hardware/software requests are part of this proposal, the final price may fluctuate and will be adjusted accordingly during the billing process.
- Labor identified as "Fixed Fee" will be billed at the quoted rate. Work not identified as fixed fee will be billed the actual number of hours.
- All agencies that access REJIS services must meet anti virus and NCIC/CJIS security requirements.
- For custom code developed by REJIS, the following statement applies. "As implied under the REJIS operating charter to support regional government entities, REJIS will retain ownership of the developed software and will make it available to any/all regional government entity(ies) that can utilize this capability. REJIS retains title to all copyrights, trade secrets, and intellectual property rights to the software. The Agency agrees that the software shall not be disclosed, given, sold to, or used by another party without written approval of REJIS".
- Please contact your Client Services Representative with any questions.





REJIS Commission  
 4255 W Pine Blvd  
 Saint Louis MO  
 63108  
 (314) 535-1950

# Proposal

#1600

Customer: 30046 City of  
 Bellefontaine Neighbors

## Signature Page:

### Customer Approval:

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

### REJIS Approval:

Signature: Sheila Pearson  
 Print Name: Ms. Sheila D. Pearson  
 Title: Interim Executive Director  
 Date: 8/24/2022



# Addendum

## Scheduled On-Site Services

The REJIS Commission ("REJIS"), and **City of Bellefontaine Neighbors, Missouri** ("Agency") have entered into an annual Service Agreement ("Agreement") in which the Agency has access to the various network skills supplied by REJIS, upon request, required to support technology installed at the Agency. Those skills may vary from technology planning, project management, network configuration, workstation selection, product evaluation, to problem resolution. The Agreement consists of an annual hour allotment that will be scheduled on a weekly basis in full day eight (8) hour increments, in addition to the one (1) hour billed for travel. The day scheduled will be mutually agreed upon between REJIS and the Agency. If additional hours are required in addition to the contracted scheduled hours, those hours may be purchased at a non-discounted rate and scheduled based on the availability of REJIS staff.

**Annual Agreement:** May be renewed for a like period unless cancelled sixty (60) days before end date. Agreement is cancelable for cause.

**Base Hour Commitment:** **416** hours annually. Base Hours may only be used for the Agency listed on the agreement.

**Hourly Rate:** **\$95.00** per hour.

**Annual Cost:** **\$39,520.00**

**Hours Logged to Base Hours:** Service will be scheduled during normal business hours (7:00 am - 5:00 pm: Monday - Friday). Service will be scheduled in eight (8) hour increments. Work will be based on work plans established by REJIS and the Agency staff. In addition, the REJIS staff assigned will also handle issues or service requests that exists on the regularly scheduled day. In an effort to maximize our effectiveness in resolving technical issues in a timely manner, the Agency must have connectivity to the Internet with a firewall that uses current generation VPN connectivity or be part of the REJIS network to allow a connection to REJIS for remote support.

Agencies must call or email the REJIS Help Desk ([helpdesk@rejis.org](mailto:helpdesk@rejis.org)) by the beginning of business the day before a scheduled visit to cancel that scheduled visit. If proper notification is not given, eight (8) hours will be assessed to the Agency's agreement at the contracted hourly rate for the staff assigned when notification is not provided. If proper notice is given, make up hours for that service day will be given based on availability of REJIS staff.

**Type of Service:** Any network technology service normally provided by REJIS including management, special skills, problem resolution, consulting, etc. Does not include application development, database management, wiring, hardware repair, proprietary software fixes, or software bug repair. If any hardware or software is identified during the initial on-site assessment that REJIS does not have requisite expertise, REJIS will either offer limited support or advise that support is not available. This issue will be brought to the attention of the Agency at the conclusion of the assessment. This Contract is for non-specialized skills. In the event a technician in the area of LAN/WAN is required, the Agency shall be charged at the non-contracted rate based on the technicians rate per hour.

Service Includes at  
No Additional Cost:

- Unlimited use of the Help Desk
- Account Manager
- Monthly Reporting - Each month an invoice report will be provided which identifies: the hours used for the month, the name of the person who performed the work and a brief description of the work performed.

Service Levels:

All calls for assistance outside the normal schedule service time will be originated through the REJIS Help Desk, with the exception of Projects. Projects will be mutually agreed upon by appropriate REJIS staff and the appropriate level of management at the Agency. At the initiation of a service call, the caller determines if the call is an incident or a service request. All critical incidents not resolved by level one support (Help Desk) will be handled remotely or responded to (by phone or in person) in four (4) hours during normal business hours (7 am to 5 pm - Monday - Friday) and within six (6) hours during non-business hours and holidays. Non-priority service calls placed after 3 pm will be handled remotely, responded to by 9 am next business day or held for the next scheduled service day if agreeable to the Agency and if REJIS has available unassigned staff. Outside of the Agency's scheduled date/time, the Agency will be charged a minimum of one (1) hour for on-site response or a minimum of fifteen (15) minutes for remote response. The Agency will determine the level of priority.

Travel Charges

- During normal business hours, travel time to and from the Agency's primary location is included as part of the Infrastructure rate. Any additional time or mileage are billed at the Agency's contracted rate and mileage at the standard federal mileage rate to and from REJIS.
- All travel outside of the Agency's scheduled day/time will be billed at the non-discounted rates and mileage at the standard federal mileage rate to and from REJIS.



**INTRODUCED BY REGINA HARMON-WARD**

BILL NO. 2650

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE UPDATING THE PAY PLAN AND  
COMPENSATION FOR CERTAIN EMPLOYEES IN  
THE CLASSIFIED SERVICE OF THE CITY OF  
BELLEFONTAINE NEIGHBORS, MISSOURI, AND  
REPEALING OTHER ORDINANCES OR PARTS  
OF ORDINANCES IN CONFLICT HEREWITH.**

**WHEREAS**, the Mayor and Board of Alderpersons previously implemented a comprehensive compensation plan for City employees that takes into account length of service, experience and training of employees, as well as the complexity, technical demands and educational requirements necessary to properly discharge various positions in the classified service of the City; and

**WHEREAS**, the Mayor and Board of Alderpersons now wish to update and enhance the compensation schedule in order to reflect current economic conditions and keep employment with the City competitive with alternative employment opportunities in order to retain and attract a work force best able to efficiently and effectively serve the residents of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

**SECTION ONE. Adoption of Revised Compensation Schedule**

The starting and progressive compensation rates for the positions in the classified service of the City reflected on Exhibit A, attached hereto and incorporated herein by reference, are hereby adopted to govern the compensation of employees in the positions listed, as hereinafter provided, effective for services performed by employees in the listed positions on and after the start of the first pay period that begins October 6, 2022.

**SECTION TWO. Administration of Pay Plan**

Employee evaluations shall be completed, and each department head will make recommendations to the Mayor as to advancement of each of his or her covered subordinate employee to the next "step" for the employee's position, each year hereafter on or before the 15th day of May. On or before June 1 of each year the Mayor will assign each employee to that "step" for his or her position to which the employee's tenure in that position and employee evaluation entitle the employee.

It is the intent of the Board of Alderpersons, and shall be the policy of the City, that advancement of an employee to the next compensation "step" for that employee's

position shall be based on achieving at least a "satisfactory" employee evaluation and not on longevity alone.

The effective date of advancement to a new step shall be the start of the first pay period that begins in the month of July.

**SECTION THREE. New Employees; Re-evaluation Process**

Employees newly hired or transferred to covered positions shall normally be assigned to "Step 1" for the respective position. However, the Mayor is authorized to initially assign a new or transfer red employee to a higher "step" upon recommendation of the department head if the experience or specialized training of new employee or transferee, or market conditions for similar positions with other public or private employers, so warrant. If a new or transferred employee is assigned to any "step" other than the "Step 1" the Mayor shall so report to the Board of Alderpersons, together with an explanation for such assignment. Thereafter, advancement through the various " steps" for an employee's position shall be as his or her length of service and annual evaluation warrant.

Employees who are not advanced to the next "step" for their position in a given calendar year will be re-evaluated and reconsidered for advancement after six (6) months.

**SECTION FOUR. Annual Review**

It is the intent of the Mayor and Board of Alderpersons to review the rates of compensation for each "step" and each position on an annual basis in the course of the City's budgeting process. Adjustments to the rates of pay may be made as market conditions and budgetary considerations permit from time to time as may be determined by the Board of Alderpersons.

**SECTION FIVE. Repeal of Prior Ordinances**

Ordinance #2401, as adopted on July 20, 2017, and any Ordinances of the City of Bellefontaine Neighbors, or parts thereof, in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict as of the effective date of the compensation rates provided hereby.

**SECTION SIX. Effective Date**

This Ordinance shall be in full force and effect from and after its passage by the Board of Alderpersons and approval by the Mayor. The rates of pay for the several positions specified herein shall be effective for services performed by employees in the listed positions on and after the start of the first pay period that begins October 6, 2022.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

**APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Tommie Pierson Sr., Mayor

Attest:

\_\_\_\_\_  
Semmie Ruffin-Hall, City Clerk

DEPT	NAME	POSITION	STATUS	CURRENT RATE	FICA	LAGARS	BENEFITS/ CITY PORTION	CURRENT TOTAL	PROPOSED RATE	FICA	LAGARS	BENEFITS/ CITY PORTION	PROPOSED TOTAL
PUBLIC WORKS	ROSS, JEFF	DIRECTOR PUBLIC WORKS	FT	\$52,013.47					\$60,000.00				
Street Departm	SANDERS, MARK	Street Asst Foreman	FT	\$ 48,289.54					\$49,496.75				
Street Departm	RUSSO, VINCENT	City Mechanic	FT	\$38,355.20					\$45,176.88				
Street Departm	LANCASTER, JOSEPH	LABORER	FT	\$ 35,609.60					\$40,000.00				
Street Departm	SULLIVAN, JEFF	LABORER	FT	\$ 38,355.20					\$41,000.00				
Street Departm	VACANT	LABORER	FT	\$ 35,609.60					\$37,000.00				
Street Departm	VACANT	LABORER	FT	\$35,609.60					\$37,000.00				
Street Departm	VACANT	Admin Assistant	PT	\$283,842.21					\$20,332.54				
								\$3,300,006.17					\$330,006.17

\$46,163.96  
Difference +

**EXHIBIT A**



CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
9641 BELLEFONTAINE ROAD  
ST. LOUIS, MISSOURI 63137

## BID FORM

DATE: September 5, 2022

PROJECT TITLE: Gym Roof Structural Replacement & Improvements

### CSI FORMATS:

011000 – Summary	072113 – Board Insulation
015000 – Temporary Facilities and Controls	075323 – EDPM Roofing
024116 – Structure Demolition	076200 – Sheet Metal Flashing & Trim
042200 – Concrete Unit Masonry	079000 – Joint Protection
042613 – Masonry Veneer	096460 – Wood & Athletic Flooring
051200 – Structural Steel Framing	099710 – Masonry Coatings
052100 – Steel Joist Framing	265175 – Lighting/Electrical Systems
053100 – Steel Decking	

### SUBMISSION OF BIDS:

Sealed Bids for the above project shall be received at City Hall, 9641 Bellefontaine Rd, St. Louis, MO 63137, Attention: Ms. Semmie Ruffin-Hall, City Clerk, no later than Noon on Friday, September 30, 2022.

Sealed envelopes shall be identified with the following information:

"Gym Structural Roof Repairs & Improvements / Attn: Ms. Semmie Ruffin-Hall, City Clerk / From: <Company Name>".

Technical questions should be directed to:

- Mr. Alden Manipula, Frontenac Engineering, (e-mail: [aldenm@fe-stl.com](mailto:aldenm@fe-stl.com), tel 314-644-2200)  
Copying...
- Mr. Clayton Klein, City Engineer, (e-mail: [cklein@cityofbn.com](mailto:cklein@cityofbn.com), tel 314-374-1448).

Site visits can be scheduled by contacting Mr. James Kirincich, Director of Parks & Recreation, (e-mail: [jkirincich@cityofbn.com](mailto:jkirincich@cityofbn.com), 314-867-0076)

All corrections and/or clarifications will be answered by addendum.

### Bid Opening:

The sealed bids will be open publicly and read aloud at 1:00pm on Friday, September 30, 2022 at Bellefontaine Neighbors City Hall Council Chambers. 9641 Bellefontaine rd, St. Louis, MO 63137.

### BACKGROUND:

The City of Bellefontaine Neighbors operates and maintains its Recreation Center at the above address originally constructed in 1975. In the last two years, it has become apparent that wood trusses supporting the roof of the Gym (a.k.a. Multi-Purpose Room) are sagging and failing. The roof itself, especially at its Northeast end, is sagging causing ponding issues on top of it and leaks into the space below.

The City of Bellefontaine Neighbors (hereinafter "the City") is soliciting proposals for permanent repairs and renovations to the Gym to extend its usable life and make other improvements at the same time. The City has engaged Frontenac Engineering to engineer & illustrate design of structural improvements specified herein.

Contractor-supplied roll off boxes for debris may be positioned near the jobsite, at a lower level to be worked out with City staff. All contractors are expected to perform housekeeping on a daily basis or more often if the nature of work requires it. The City's grounds & facilities shall remain free of construction debris & waste except when

transporting same to the roll off box. Any debris/waste dropped along the way must be picked up & removed by the Contractor immediately.

All Contractors shall comply with all OSHA work rules and requirements. Contractors are expected to provide & service their own restrooms.

The building and surrounding area is occupied and reasonable accommodations must be made for the City's activities within it. The jobsite is adjacent to residential buildings. Unless otherwise approved by the City, starting time shall be 7:00 AM. It is understood that starting earlier may be required for some portions of the work to avoid full exposure to sunlight or weather.

**Timing:**

- Proposals will be used as part of a grant application to be submitted in Fall 2022. It is expected that approval will come in Fall 2022 and an order for the work will be issued shortly thereafter.

**Permits:**

- Contractors shall apply for & obtain permits from all Authorities Having Jurisdiction (AHJ).

**SCOPE OF WORK:**

Contractors will be responsible for all off-site & on-site management, labor, materials, equipment, crane work, drayage, supplies & appurtenances needed to perform the following work, some of which is not shown or described in detail:

**Site Visits / Field Measurements & Verification of Assumptions/Pre-Bid Meeting – ALL CONTRACTORS**

- All Contractors & their subcontractors shall visit the site and perform field measurements in enough frequency & detail needed to allow design work, material takeoffs, shop fabrication & field installation to take place. Existing field conditions & measurements shall be verified by the Contractor.
- A Pre-bid meeting will be held onsite Monday 9/12/22 at 1:00 pm.

**Gym Roof Structural Replacement & Improvements**

The Contractor shall:

- Engineering & Design -  
The Structural Fabricator shall perform as many field measurements as is needed to proceed including making multiple trips to the site, if necessary.  
The Contractor is to provide electrical and lighting design as part of their proposal. Contractor's Electrical Subcontractor shall visit site to examine existing lighting in sufficient detail to allow them to reproduce existing illumination levels & pattern so an equivalent LED lighting system can be furnished and installed.
- Detailed design & fabrication shall be performed by the Fabricator. Details shall be submitted for approval prior to start of fabrication.
  - New joists & hardware shall be commercial-blasted per SSPC-SP6, primed & painted white in industrial enamel, in Eggshell gloss, to be visually similar to the bottom of new roof deck in the Rec Center, once the deck is painted.
- The Contractor shall supply & use Protection (plywood, membrane & appropriate work practices) to prevent damage to the Gym floor during the course of work.
- Contractor shall disconnect lighting in ceiling as prep for removal. Remove & dispose of light fixtures (not to be reused) and existing acoustical ceiling panels as preparation for roof removal.
- Weather Protection –**  
The existing roof will have to be opened up in sections in order to allow the wood roof trusses to be removed, masonry to be modified, reinforced & grouted, new steel joists installed and roof closed to weather. It may be necessary to perform truss replacement – opening & closing the roof in three (3) stages – to lessen the chance of having the roof open for more than 72 hours at a time, exposing the interior to weather. Protecting the Gym floor with a temporary waterproof membrane during this time will be important and a fundamental requirement for the work. **Contractors shall describe in detail how they intend to protect the existing wood floor from weather & mechanical damage during roof removal & replacement on separate letterhead.**  
**Alternate #1 – Include price to completely remove & replace existing finished hardwood floor.**
- As sections of the roof are opened, the trusses shall be replaced with new joists. New pre-primed, single-pitch 3" type N x 16 gage acoustical roof deck (ref. Sheet S2 Plan Notes) shall be installed, anchored, and flat

- insulation permanently installed and membrane roof temporarily installed over it until all joists, roof decking, flat insulation is installed for the entire roof, at which point the roof membrane can be permanently flashed in place.
7. Contractor shall include providing & installing a 60 mil EPDM membrane roof system in their scope of work in accordance with drawings. The membrane roof shall take the place of the existing built-up roof and architectural shingles now in place. The roof system shall be FM-approved, meet or exceed wind ratings for this part of the country and carry a minimum 15-year materials & workmanship (labor) warranty. Roof system manufacturer & type included shall be stated in Contractor's proposal along with the name of the roofing subcontractor.
  8. Provide & install all prefinished architectural sheet metal including edge trim, gutters, downspouts, treated wood nailers, fasteners, sealants and appurtenances.
  9. Contractor shall include cleaning, field prepping, spot-priming and painting underside of new roof deck and touch up of roof joists. Underside of roof deck & joists shall be painted in an "Eggshell" gloss level alkyd premium coating. Advise coating brand & product in proposal on separate letterhead.
  10. Contractor shall include providing, installing & wiring new LED lighting (30 new ceiling fixtures). Level of illumination (lumens) & color of replacement lighting shall match existing as closely as practical. The Contractor shall provide an illumination plan, manufacturer's documentation & samples for evaluation & acceptance by the City Engineer prior to purchasing them.
  11. Contractor shall clean, prep, spot prime & epoxy paint interior masonry walls of the Gym in strict accordance with manufacturer's instructions. Wall color & gloss to be chosen by the City Engineer/Rec Center staff to match existing.

#### **Contractor Inclusions**

1. Insurance - Name the City of Bellefontaine Neighbors Missouri as "additional insured" on Contractor's insurance certificate for the duration of this work after authorization to proceed.
  - 1.1. Commercial General Liability (occurrence form) including: premises and completed operations, broad form property damage and contractual liability, products liability, employees as insureds, explosion, collapse and underground and independent contractors with minimum limits of:
    - 1.1.1. \$2,000,000 General aggregate
    - 1.1.2. \$2,000,000 Products-completed operations aggregate
    - 1.1.3. \$1,000,000 Personal and advertising injury
    - 1.1.4. \$1,000,000 Each occurrence
    - 1.1.5. \$100,000 Fire damage
    - 1.1.6. \$10,000 Medical payments
    - 1.1.7. Contractual Liability coverage may not contain restriction for assumption of the others sole negligence, or deletion of coverage for contractual liability. Coverage may have punitive damages exclusion.
  - 1.2. Commercial Automobile Liability:
    - 1.2.1. \$1,000,000 Combined Single Limit (per accident) including all owned autos, hired autos and non-owned autos.
    - 1.2.2. Contractual liability coverage may not contain restrictions for assumption of others sole negligence, not any deletion of coverage for contractual liability.
  - 1.3. Workers' Compensation: as per the statutory requirements of the State in which the work is performed, including Employer's Liability with a minimum limits of:
    - 1.3.1. \$500,000 per accident
    - 1.3.2. \$500,000 per disease each employee
    - 1.3.3. \$500,000 disease policy limit
    - 1.3.4. Any subcontractor or employee leasing company used by the contractor must maintain Workers' Compensation coverage equal to these limits. Any employee leasing company must also name Contractor as Alternate Employer.
    - 1.3.5. All personnel on Contractor's job sites must be covered under a Workers' Compensation policy within the statutory limits as provided under the laws of the state in which the work is performed.
    - 1.3.6. If contractor is a sole proprietor and has no other employees, contractor MUST still purchase a Workers' Compensation Policy. When contractor purchases Workers' Compensation Insurance, the certificate must indicate whether coverage has been waived for Officers, Partners, Shareholders, LLC Members and/or Sole Proprietors.
  - 1.4. Excess Liability Coverage or Umbrella: minimum limits of 41,000,000 overlaying te underlying limits for commercial General Liability, Auto Liability and Employers Liability.



2. Contractor shall include a **bid bond, cashier's check or certified check for an amount of five (5) percent of the bid amount**, payable to the City of Bellefontaine Neighbors, as a guarantee that the bidder will execute a contract and furnish the required bond if the bid is accepted. Failure to submit a bid bond will result in rejection of the bid.
3. Contractor entering into a contract with the city shall provide to the city a bond, with good and sufficient sureties to be approved by the City Attorney, in an amount equal to the contract price for such work and conditioned among other things for the faithful performance of the contract, the payment of any and all materials incorporated, consumed or used in connection with the construction of such work and all insurance premiums, both for compensation and for all other kinds of insurance, on the work and for all labor performed, whether by subcontractor or otherwise.
4. Barricading to keep bystanders out of harm's way.
5. All labor, expertise, materials and equipment needed for installation.
6. Contractor shall haul away & dispose of all crating, dunnage and debris.
7. Provide lien waivers at time of billing. Copies of material, labor & equipment tickets for all work to repair out-of-scope, concealed damage shall be submitted with billing.

#### City-Supplied Facilities

8. There are three (3) unused 240V, 30 amp, 3-phase circuits available in the electrical room near the indoor pool.

#### BID DOCUMENTS:

<u>Sheet Number</u>	<u>Date</u>	<u>Rev.</u>	<u>Title</u>
A4 (for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Roof & Lower Level Plans and Details" Note if scaling from drawings: Original size = 30" x 42"
A5 (for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Exterior Elevations & Building Sections" Note if scaling from drawings: Original size = 30" x 42"
S2 (for reference only)	N/A	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job N/A) "Roof Framing Plan" Note if scaling from drawings: Original size = 30" x 42"
S5 ( for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Wood Truss Elevations & Details" Note if scaling from drawings: Original size = 30" x 42"
S0	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, General Notes (Frontenac Engineering Group) FEG: 220063
S1	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Demo Plan (Frontenac Engineering Group) FEG: 220063
S2	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Gym Roof Framing Plan (Frontenac Engineering Group) FEG: 220063
S3	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Gym Roof Plan (Frontenac Engineering Group) FEG: 220063
S4	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S5	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S6	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S7	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S8	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S9	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S10	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063



**CITY COMPLIANCE REQUIREMENTS:**

It is the law and policy of the City that a wage of no less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed as determined by the Missouri Department of Labor shall be paid to all workmen employed by or on behalf of the City engaged in public works exclusive of maintenance work. All invitations to bid on construction projects for the City must include this requirement.

The City seeks to ensure that the highest quality workmanship will be performed on its projects and to do so, encourages bidders to use employees on the projects who have satisfactorily completed apprenticeship programs developed and operated in accordance with the policy recommendation, dated January 28, 1992, of the Federal Committee on apprenticeship, U.S. Department of Labor, Employment and Training Administration, Office of Work-based Learning, Bureau of Apprenticeship and Training (the "policy recommendation"). All bidders are required to certify in their bids the percentage of their prospective employees for the project which have satisfactorily completed such a program for the type of work they will be performing.

It is the policy of the City that it will affirmatively encourage minority business enterprise and women's business enterprise participation in contracts and programs which it administers with the objective of increasing the participation by businesses owned or controlled by minorities and women and the City will assure that all reasonable efforts are made within the confines of the law which will aid in meeting this objective.

**CONTRACT TIME:**

If this Bid is accepted, we will complete the work in ( 47 ) calendar weeks from acceptance of this Bid.

**ADDENDA:**

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Bid Sums.

Addendum # 1 _____ Dated 9/16/2022 _____	Addendum # 3 _____ Dated 9/27/2022 _____
Addendum # 2 _____ Dated 9/23/2022 _____	Addendum # 4 _____ Dated 9/28/2022 _____

**TASK CONTRACTORS:** (Identify the resource that will be used for each work area listed below:)

Truss Repair/Replacement (field work): <u>TBD</u>	Roofing/Insulation Work: <u>TBD</u>
Fabricator: <u>TBD</u>	Electrical Work: <u>TBD</u>
Masonry: <u>TBD</u>	Coatings Work: <u>TBD</u>
Sheet Metal: <u>TBD</u>	Other (name craft): <u>TBD</u>
Wood Flooring: <u>TBD</u>	Other (name craft): <u>TBD</u>

Percentage of Prospective Employees for the Project that have completed Apprenticeship Training ..... %

**APPLICATIONS FOR PAYMENT:**

Applications for Payment shall be submitted on AIA documents "G702 Application and Certificate for Payment" and "G703 Continuation Sheet".

**ACCEPTANCE:**

This offer is open to acceptance and is irrevocable for ninety (90) days from the bid date. If this bid is accepted by the City of Bellefontaine Neighbors Missouri, we will authorize the work within 30 days and commence on-site work as scheduled with the Project Management Staff.

**OFFERS:**

Having examined the Place of Work and all matters referred to in the Instruction to Bidders and the Contract Documents prepared by the City of Bellefontaine Neighbors Missouri for the above-mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Gym Roof Structural Replacement & Improvements (Base Bid) \$ 970,600 00  
 Nine Hundred Seventy Thousand Six Hundred and No/100 \_\_\_\_\_ dollars

Amounts below should total amount above.

Alternate #1 – Remove & Replace Existing Finished Hardwood Floor \$ 121,235 00  
 One hundred Twenty-one Thousand Two Hundred Thirty-five dollars and No/100 \_\_\_\_\_ dollars

Amount of Materials & Components included above, Base Bid \$ \_\_\_\_\_  
TBD \_\_\_\_\_ dollars

Amount of Labor, including Engineering, included above, Base Bid \$ \_\_\_\_\_  
TBD \_\_\_\_\_ dollars

These amounts are all in lawful money of the United States of America.

Contractor Exclusions or Substitutions from Bid Specifications (put on separate letterhead if insufficient space below):

See attached Proposal No. 22-189 dated 9/30/2022

Attach a labor rate sheet showing each craft and material mark-up percentages for all "extra", out-of-scope work.

Brand, Series, Type & Warranty of Roofing System included in Proposal:

Centimark 60 mil EPDM with 20 year Warranty against defects in materials and workmanship

Contractor Exclusions or Substitutions from Bid Specifications (put on separate letterhead if insufficient space below):

See attached Proposal No. 22-189 dated 9/30/2022

**BID FORM SIGNATURE(S):** Submitted by:

Company Name The Harlan Company

Address 1515 Page Industrial Blvd.

City, State & Zip St. Louis, MO 63132

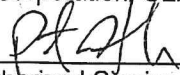
Phone Number (314) 890-2351 Fax Number (314) 890-2165

E-mail Address pharlan@harlanco.net

We are a (Proprietorship, Partnership or Corporation) Corporation

If Incorporated, State Incorporated in Missouri

We  are  are not licensed for work in St. Louis County. License or Federal ID Number: 43-1175091

Authorized Signing Officer (If Corporation, SEAL here)	_____	_____
	Vice President	9/30/2022
Authorized Signing Officer	_____	_____
	Title	Date

If the Bid is a joint venture or partnership, add additional forms of execution for each member in the appropriate form or forms as above.



CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
9641 BELLEFONTAINE ROAD  
ST. LOUIS, MISSOURI 63137

**ADDENDUM 3**

**DATE:** September 27, 2022

**PROJECT TITLE:** Gym Roof Structural Replacement & Improvements

**To all Bidders** – This addendum, consisting of one (1) page, is issued to answer questions received, modify, explain, or correct the original contract documents as noted below, and is hereby made a part of the contract documents.

**Clarification to the Bid Form under OFFERS:**

**Alternate #2 No Protection for Existing Finished Hardwood Floor – Deduct from Base Bid <\$ 23,000.00>**

Twenty-three Thousand and no/100 Dollars

Thank you.  
City of Bellefontaine Neighbors

End of Addendum 3



CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
9641 BELLEFONTAINE ROAD  
ST. LOUIS, MISSOURI 63137

#### ADDENDUM 4

DATE: September 28, 2022

**PROJECT TITLE: Gym Roof Structural Replacement & Improvements**

**To all Bidders** – This addendum consisting of 1 page, is issued to answer questions received, modify, explain, or correct the original contract documents as noted below, and is hereby made a part of the contract documents.

Responses to questions received:

- 1) Is the general contractor responsible for removing and paying for the existing shoring if it remains in place during construction? Answer: No. The city will pay for the removal. This will be coordinated with the successful bidder.
- 2) What is the net uplift, if any, on the roof joists? Answer:
  1. Joist unfactored loads are:
    - a. RDL = 20 psf
    - b. RLL = 20 psf
    - c. WL (component and cladding) = -35 psf
    - d. Therefore, net uplift = -15 psf
- 3) Is the surrounding existing roof, building, and site surfaces to be protected throughout construction? Answer: Yes. It is the general contractor's responsibility to protect the surrounding surfaces and to repair any damage caused during construction back to existing condition before construction.
- 4) Can this project be done at one time, or does it need to be phased per the specifications? Answer: It is up to the general contractor if they want to do the project in phases or to do it all at once. This should be reflected in your bid and schedule.
- 5) From Addendum 3; does Alternate #2 include removing the existing wood floor and replacing it? Answer: No. The cost listed should only be for not providing floor protection for the gymnasium as called for in the base bid.
- 6) Clarification : Addendum #2 added Alternate #2: "Costs to paint existing masonry walls in the gymnasium". This should be Alternate #3. See below.

**Clarification to the Bid Form under OFFERS:**

Add "**Alternate #3 – Costs to paint remaining existing masonry walls in the gymnasium**" \$ 7,500.00  
Seven Thousand Five Hundred and no/100 Dollars"

Thank you.  
City of Bellefontaine Neighbors

End of Addendum 4

September 30, 2022

Proposal No. 22-189

Jimmy Kirincich  
9669 Bellefontaine Rd  
St. Louis, MO 63137

RE: Community Center Gym Roof Replacement

Dear Jimmy:

We propose to furnish labor, material, and equipment to perform the work in accordance with Frontenac Engineering Group "Bellefontaine Neighbors Structural Roof Replacement" Drawings (dated 8/8/2022), RFP "Gym Roof Structural Replacement + Improvements" (dated 9/5/2022) and scope described below for a:

**Total Cost of ----- \$970,600.00**

Work Sequencing to be done in **one (1) phase:**

- Install Floor Protection (Ram Board w/taped seams) for Gym Floor.
- Install scaffolding/shoring system to create plywood work deck at 119'-4" Elevation for entire Gym footprint.
- Install blocks underneath wood trusses as needed.
- Setup scaffold in order to have fall/pitch at work deck in case of rain.
- For rain protection, install plastic on top of plywood work deck, tape the seams and weight down in case of high winds. Setup scaffold in order to have slope to 2 separate collection areas. Install drains at both locations and pipe to the outside wall (punch hole in masonry) so water will dump out on neighboring roofs. Patch masonry back once Gym is watertight w/new roof.
- Protect neighboring roofs with 3/4" plywood.
- Once work platform is complete and bar joists are onsite, demo process will start.
- Remove roof, tectum panels, masonry walls, and wood trusses. This will work start at one end and keep going until the other end.
- At some point during the demolition process (halfway or so) mobilize bricklayers and start masonry work.
- Bar Joist and metal deck install after masonry work is complete. (Please note that we do not plan to start any demolition work until the bar joists are onsite).
- Roof install.

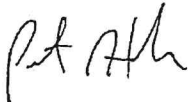
**NOTICE TO OWNER: FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIALS OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF THE MECHANICS LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.**

- Once watertight, remove shoring/scaffolding
- After shoring/scaffolding is removed, paint walls and metal deck.
- After paint is complete, install lights.
- Remove floor protection.

**Price Includes:**

- No permits cost included (except for Electrical).
- No sale tax included.
- No engineering or architecture work included.
- No handling of hazardous materials.
- Taking over rental cost of Goedecke shoring already onsite the day the shoring/scaffolding components are delivered. We cannot guarantee the actual start date due to bar joist lead time, thus we are not responsible for rental cost of existing Goedecke shoring up until we go to work onsite. Cost for taking over Goedecke existing Goedecke shoring onsite is included once we go to work onsite.
- The brick on the building is older style brick that has been discontinued. We have figured on matching the brick as close as possible from a color/texture standpoint. However, the brick we have figured is a slightly different dimension.
- Roof insulation to be mechanically fastened.
- Builders Risk policy cost is included.
- Addendums #1, #2, #3, and #4

Sincerely,  
THE HARLAN COMPANY



Peter Harlan

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_



CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
9641 BELLEFONTAINE ROAD  
ST. LOUIS, MISSOURI 63137

## BID FORM

DATE: September 5, 2022

PROJECT TITLE: Gym Roof Structural Replacement & Improvements

### CSI FORMATS:

011000 – Summary	072113 – Board Insulation
015000 – Temporary Facilities and Controls	075323 – EDPM Roofing
024116 – Structure Demolition	076200 – Sheet Metal Flashing & Trim
042200 – Concrete Unit Masonry	079000 – Joint Protection
042613 – Masonry Veneer	096460 – Wood & Athletic Flooring
051200 – Structural Steel Framing	099710 – Masonry Coatings
052100 – Steel Joist Framing	265175 – Lighting/Electrical Systems
053100 – Steel Decking	

### SUBMISSION OF BIDS:

Sealed Bids for the above project shall be received at City Hall, 9641 Bellefontaine Rd, St. Louis, MO 63137, Attention: Ms. Semmie Ruffin-Hall, City Clerk, no later than **Noon on Friday, September 30, 2022.**

Sealed envelopes shall be identified with the following information:

"Gym Structural Roof Repairs & Improvements / Attn: Ms. Semmie Ruffin-Hall, City Clerk / From: <Company Name>".

Technical questions should be directed to:

- Mr. Alden Manipula, Frontenac Engineering, (e-mail: [aldenm@fe-stl.com](mailto:aldenm@fe-stl.com), tel 314-644-2200) Copying...
- Mr. Clayton Klein, City Engineer, (e-mail: [cklein@cityofbn.com](mailto:cklein@cityofbn.com), tel 314-374-1448).

Site visits can be scheduled by contacting Mr. James Kirincich, Director of Parks & Recreation, (e-mail: [jkirincich@cityofbn.com](mailto:jkirincich@cityofbn.com), 314-867-0076)

All corrections and/or clarifications will be answered by addendum.

### Bid Opening:

The sealed bids will be open publicly and read aloud at 1:00pm on Friday, September 30, 2022 at Bellefontaine Neighbors City Hall Council Chambers. 9641 Bellefontaine rd, St. Louis, MO 63137.

### BACKGROUND:

The City of Bellefontaine Neighbors operates and maintains its Recreation Center at the above address originally constructed in 1975. In the last two years, it has become apparent that wood trusses supporting the roof of the Gym (a.k.a. Multi-Purpose Room) are sagging and failing. The roof itself, especially at its Northeast end, is sagging causing ponding issues on top of it and leaks into the space below.

The City of Bellefontaine Neighbors (hereinafter "the City") is soliciting proposals for permanent repairs and renovations to the Gym to extend its usable life and make other improvements at the same time. The City has engaged Frontenac Engineering to engineer & illustrate design of structural improvements specified herein.

Contractor-supplied roll off boxes for debris may be positioned near the jobsite, at a lower level to be worked out with City staff. All contractors are expected to perform housekeeping on a daily basis or more often if the nature of work requires it. The City's grounds & facilities shall remain free of construction debris & waste except when



transporting same to the roll off box. Any debris/waste dropped along the way must be picked up & removed by the Contractor immediately.

All Contractors shall comply with all OSHA work rules and requirements. Contractors are expected to provide & service their own restrooms.

The building and surrounding area is occupied and reasonable accommodations must be made for the City's activities within it. The jobsite is adjacent to residential buildings. Unless otherwise approved by the City, starting time shall be 7:00 AM. It is understood that starting earlier may be required for some portions of the work to avoid full exposure to sunlight or weather.

#### Timing:

- Proposals will be used as part of a grant application to be submitted in Fall 2022. It is expected that approval will come in Fall 2022 and an order for the work will be issued shortly thereafter.

#### Permits:

- Contractors shall apply for & obtain permits from all Authorities Having Jurisdiction (AHJ).

#### SCOPE OF WORK:

Contractors will be responsible for all off-site & on-site management, labor, materials, equipment, crane work, drayage, supplies & appurtenances needed to perform the following work, some of which is not shown or described in detail:

#### **Site Visits / Field Measurements & Verification of Assumptions/Pre-Bid Meeting – ALL CONTRACTORS**

- All Contractors & their subcontractors shall visit the site and perform field measurements in enough frequency & detail needed to allow design work, material takeoffs, shop fabrication & field installation to take place.  
Existing field conditions & measurements shall be verified by the Contractor.
- A Pre-bid meeting will be held onsite Monday 9/12/22 at 1:00 pm.

#### Gym Roof Structural Replacement & Improvements

The Contractor shall:

- Engineering & Design -  
The Structural Fabricator shall perform as many field measurements as is needed to proceed including making multiple trips to the site, if necessary.  
The Contractor is to provide electrical and lighting design as part of their proposal. Contractor's Electrical Subcontractor shall visit site to examine existing lighting in sufficient detail to allow them to reproduce existing illumination levels & pattern so an equivalent LED lighting system can be furnished and installed.
- Detailed design & fabrication shall be performed by the Fabricator. Details shall be submitted for approval prior to start of fabrication.
  - New joists & hardware shall be commercial-blasted per SSPC-SP6, primed & painted white in industrial enamel, in Eggshell gloss, to be visually similar to the bottom of new roof deck in the Rec Center, once the deck is painted.
- The Contractor shall supply & use Protection (plywood, membrane & appropriate work practices) to prevent damage to the Gym floor during the course of work.
- Contractor shall disconnect lighting in ceiling as prep for removal. Remove & dispose of light fixtures (not to be reused) and existing acoustical ceiling panels as preparation for roof removal.
- Weather Protection –**  
The existing roof will have to be opened up in sections in order to allow the wood roof trusses to be removed, masonry to be modified, reinforced & grouted, new steel joists installed and roof closed to weather. It may be necessary to perform truss replacement – opening & closing the roof in three (3) stages – to lessen the chance of having the roof open for more than 72 hours at a time, exposing the interior to weather. Protecting the Gym floor with a temporary waterproof membrane during this time will be important and a fundamental requirement for the work. **Contractors shall describe in detail how they intend to protect the existing wood floor from weather & mechanical damage during roof removal & replacement on separate letterhead.**  
**Alternate #1 – Include price to completely remove & replace existing finished hardwood floor.**
- As sections of the roof are opened, the trusses shall be replaced with new joists. New pre-primed, single-pitch 3" type N x 16 gage acoustical roof deck (ref. Sheet S2 Plan Notes) shall be installed, anchored, and flat



- insulation permanently installed and membrane roof temporarily installed over it until all joists, roof decking, flat insulation is installed for the entire roof, at which point the roof membrane can be permanently flashed in place.
7. Contractor shall include providing & installing a 60 mil EPDM membrane roof system in their scope of work in accordance with drawings. The membrane roof shall take the place of the existing built-up roof and architectural shingles now in place. The roof system shall be FM-approved, meet or exceed wind ratings for this part of the country and carry a minimum 15-year materials & workmanship (labor) warranty. Roof system manufacturer & type included shall be stated in Contractor's proposal along with the name of the roofing subcontractor.
  8. Provide & install all prefinished architectural sheet metal including edge trim, gutters, downspouts, treated wood nailers, fasteners, sealants and appurtenances.
  9. Contractor shall include cleaning, field prepping, spot-priming and painting underside of new roof deck and touch up of roof joists. Underside of roof deck & joists shall be painted in an "Eggshell" gloss level alkyd premium coating. Advise coating brand & product in proposal on separate letterhead.
  10. Contractor shall include providing, installing & wiring new LED lighting (30 new ceiling fixtures). Level of illumination (lumens) & color of replacement lighting shall match existing as closely as practical. The Contractor shall provide an illumination plan, manufacturer's documentation & samples for evaluation & acceptance by the City Engineer prior to purchasing them.
  11. Contractor shall clean, prep, spot prime & epoxy paint interior masonry walls of the Gym in strict accordance with manufacturer's instructions. Wall color & gloss to be chosen by the City Engineer/Rec Center staff to match existing.

#### **Contractor Inclusions**

1. Insurance - Name the City of Bellefontaine Neighbors Missouri as "additional insured" on Contractor's insurance certificate for the duration of this work after authorization to proceed.
  - 1.1. Commercial General Liability (occurrence form) including: premises and completed operations, broad form property damage and contractual liability, products liability, employees as insureds, explosion, collapse and underground and independent contractors with minimum limits of:
    - 1.1.1. \$2,000,000 General aggregate
    - 1.1.2. \$2,000,000 Products-completed operations aggregate
    - 1.1.3. \$1,000,000 Personal and advertising injury
    - 1.1.4. \$1,000,000 Each occurrence
    - 1.1.5. \$100,000 Fire damage
    - 1.1.6. \$10,000 Medical payments
    - 1.1.7. Contractual Liability coverage may not contain restriction for assumption of the others sole negligence, or deletion of coverage for contractual liability. Coverage may have punitive damages exclusion.
  - 1.2. Commercial Automobile Liability:
    - 1.2.1. \$1,000,000 Combined Single Limit (per accident) including all owned autos, hired autos and non-owned autos.
    - 1.2.2. Contractual liability coverage may not contain restrictions for assumption of others sole negligence, not any deletion of coverage for contractual liability.
  - 1.3. Workers' Compensation: as per the statutory requirements of the State in which the work is performed, including Employer's Liability with a minimum limits of:
    - 1.3.1. \$500,000 per accident
    - 1.3.2. \$500,000 per disease each employee
    - 1.3.3. \$500,000 disease policy limit
    - 1.3.4. Any subcontractor or employee leasing company used by the contractor must maintain Workers' Compensation coverage equal to these limits. Any employee leasing company must also name Contractor as Alternate Employer.
    - 1.3.5. All personnel on Contractor's job sites must be covered under a Workers' Compensation policy within the statutory limits as provided under the laws of the state in which the work is performed.
    - 1.3.6. If contractor is a sole proprietor and has no other employees, contractor MUST still purchase a Workers' Compensation Policy. When contractor purchases Workers' Compensation Insurance, the certificate must indicate whether coverage has been waived for Officers, Partners, Shareholders, LLC Members and/or Sole Proprietors.
  - 1.4. Excess Liability Coverage or Umbrella: minimum limits of 41,000,000 overlaying te underlying limits for commercial General Liability, Auto Liability and Employers Liability.

2. Contractor shall include a **bid bond, cashier's check or certified check for an amount of five (5) percent of the bid amount**, payable to the City of Bellefontaine Neighbors, as a guarantee that the bidder will execute a contract and furnish the required bond if the bid is accepted. Failure to submit a bid bond will result in rejection of the bid.
3. Contractor entering into a contract with the city shall provide to the city a bond, with good and sufficient sureties to be approved by the City Attorney, in an amount equal to the contract price for such work and conditioned among other things for the faithful performance of the contract, the payment of any and all materials incorporated, consumed or used in connection with the construction of such work and all insurance premiums, both for compensation and for all other kinds of insurance, on the work and for all labor performed, whether by subcontractor or otherwise.
4. Barricading to keep bystanders out of harm's way.
5. All labor, expertise, materials and equipment needed for installation.
6. Contractor shall haul away & dispose of all crating, dunnage and debris.
7. Provide lien waivers at time of billing. Copies of material, labor & equipment tickets for all work to repair out-of-scope, concealed damage shall be submitted with billing.

#### City-Supplied Facilities

8. There are three (3) unused 240V, 30 amp, 3-phase circuits available in the electrical room near the indoor pool.

#### BID DOCUMENTS:

<u>Sheet Number</u>	<u>Date</u>	<u>Rev.</u>	<u>Title</u>
A4 (for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Roof & Lower Level Plans and Details" Note if scaling from drawings: Original size = 30" x 42"
A5 (for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Exterior Elevations & Building Sections" Note if scaling from drawings: Original size = 30" x 42"
S2 (for reference only)	N/A	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job N/A) "Roof Framing Plan" Note if scaling from drawings: Original size = 30" x 42"
S5 ( for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Wood Truss Elevations & Details" Note if scaling from drawings: Original size = 30" x 42"
S0	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, General Notes (Frontenac Engineering Group) FEG: 220063
S1	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Demo Plan (Frontenac Engineering Group) FEG: 220063
S2	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Gym Roof Framing Plan (Frontenac Engineering Group) FEG: 220063
S3	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Gym Roof Plan (Frontenac Engineering Group) FEG: 220063
S4	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S5	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S6	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S7	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S8	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S9	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S10	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063

**CITY COMPLIANCE REQUIREMENTS:**

It is the law and policy of the City that a wage of no less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed as determined by the Missouri Department of Labor shall be paid to all workmen employed by or on behalf of the City engaged in public works exclusive of maintenance work. All invitations to bid on construction projects for the City must include this requirement.

The City seeks to ensure that the highest quality workmanship will be performed on its projects and to do so, encourages bidders to use employees on the projects who have satisfactorily completed apprenticeship programs developed and operated in accordance with the policy recommendation, dated January 28, 1992, of the Federal Committee on apprenticeship, U.S. Department of Labor, Employment and Training Administration, Office of Work-based Learning, Bureau of Apprenticeship and Training (the "policy recommendation"). All bidders are required to certify in their bids the percentage of their prospective employees for the project which have satisfactorily completed such a program for the type of work they will be performing.

It is the policy of the City that it will affirmatively encourage minority business enterprise and women's business enterprise participation in contracts and programs which it administers with the objective of increasing the participation by businesses owned or controlled by minorities and women and the City will assure that all reasonable efforts are made within the confines of the law which will aid in meeting this objective.

**CONTRACT TIME:**

If this Bid is accepted, we will complete the work in ( 26 ) calendar weeks from acceptance of this Bid.

*Start of Roof Demo*

**ADDENDA:**

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Bid Sums.

Addendum # 1 Dated 9-16-22

Addendum # 3 Dated 9.27.22

Addendum # 2 Dated 9.23.22

Addendum # 4 Dated 9.28.22

**TASK CONTRACTORS:** (Identify the resource that will be used for each work area listed below:)

Truss Repair/Replacement (field work): IRON MASTERS  
Fabricator: PRECISION FAB  
Masonry: JD'S  
Sheet Metal: H&DE  
Wood Flooring: NO FLOOR

Roofing/Insulation Work: NETTE / ST. LOUIS ROOFING  
Electrical Work: BYRNE ELEC  
Coatings Work: PAINTSMITH  
Other (name craft): \_\_\_\_\_  
Other (name craft): \_\_\_\_\_

Percentage of Prospective Employees for the Project that have completed Apprenticeship Training ..... 100 %

**APPLICATIONS FOR PAYMENT:**

Applications for Payment shall be submitted on AIA documents "G702 Application and Certificate for Payment" and "G703 Continuation Sheet".

**ACCEPTANCE:**

This offer is open to acceptance and is irrevocable for ninety (90) days from the bid date. If this bid is accepted by the City of Bellefontaine Neighbors Missouri, we will authorize the work within 30 days and commence on-site work as scheduled with the Project Management Staff.

**OFFERS:**

Having examined the Place of Work and all matters referred to in the Instruction to Bidders and the Contract Documents prepared by the City of Bellefontaine Neighbors Missouri for the above-mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Gym Roof Structural Replacement & Improvements (Base Bid) \$ 714,105.00  
Seven Hundred Fourteen Thousand One Hundred Five dollars

Amounts below should total amount above.

Alternate #1 – Remove & Replace Existing Finished Hardwood Floor \$ 1,000.00  
ONE dollars

ALT #3 PAINT EXISTING WALKS ADD \$ 8300.00  
ALT #2 NO BID

Amount of Materials & Components included above, Base Bid

Three Hundred Fourteen Thousand One Hundred Five dollars

Amount of Labor, including Engineering, included above, Base Bid

Four Hundred Thousand dollars

These amounts are all in lawful money of the United States of America.

Contractor Exclusions or Substitutions from Bid Specifications (put on separate letterhead if insufficient space below):

- 1) NO SANDPAST OR SPECIAL COATING ON JOIST. WILL USE S/W DRY FALL FLAT PAINT.
2) DOES NOT INCLUDE ANY HIDDEN ELECTRICAL WORK IN EXISTING ROOF DECK OR MASONRY WALLS

Attach a labor rate sheet showing each craft and material mark-up percentages for all "extra", out-of-scope work.

Brand, Series, Type & Warranty of Roofing System included in Proposal:

John's Manville, EPDM, 20 Year

Contractor Exclusions or Substitutions from Bid Specifications (put on separate letterhead if insufficient space below):

OUR BID DOES INCLUDE ACOUSTICAL DECK INSULATION

BID FORM SIGNATURE(S): Submitted by:

Company Name Wachter, inc.

Address 108 Industrial Dr.

City, State & Zip Arnold, MO 63010

Phone Number 636-464-3555 Fax Number 636-464-1960

E-mail Address mekamp@wachterinc.com

We are a (Proprietorship, Partnership or Corporation) Corporation

If Incorporated, State Incorporated in Missouri

We (are/are not) licensed for work in St. Louis County. License or Federal ID Number: 43-1562678

Mark E. Kamp President 9-30-22
Authorized Signing Officer (If Corporation, SEAL here) Title
Brian Kamp Vice President 9-30-22
Authorized Signing Officer Title

If the Bid is a joint venture or partnership, add additional forms of execution for each member in the appropriate form or forms as above.
BN Gym Roof Struct Repairs Bid Form R4.doc



CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI  
9641 BELLEFONTAINE ROAD  
ST. LOUIS, MISSOURI 63137

**BID FORM**

**DATE:** September 5, 2022

**PROJECT TITLE:** Gym Roof Structural Replacement & Improvements

**CSI FORMATS:**

011000 – Summary	072113 – Board Insulation
015000 – Temporary Facilities and Controls	075323 – EDPM Roofing
024116 – Structure Demolition	076200 – Sheet Metal Flashing & Trim
042200 – Concrete Unit Masonry	079000 – Joint Protection
042613 – Masonry Veneer	096460 – Wood & Athletic Flooring
051200 – Structural Steel Framing	099710 – Masonry Coatings
052100 – Steel Joist Framing	265175 – Lighting/Electrical Systems
053100 – Steel Decking	

**SUBMISSION OF BIDS:**

Sealed Bids for the above project shall be received at City Hall, 9641 Bellefontaine Rd, St. Louis, MO 63137, **Attention: Ms. Semmie Ruffin-Hall, City Clerk**, no later than **Noon on Friday, September 30, 2022.**

Sealed envelopes shall be identified with the following information:

"Gym Structural Roof Repairs & Improvements / Attn: Ms. Semmie Ruffin-Hall, City Clerk / From: <Company Name>".

Technical questions should be directed to:

- Mr. Alden Manipula, Frontenac Engineering, (e-mail: [aldenm@fe-stl.com](mailto:aldenm@fe-stl.com), tel 314-644-2200) Copying...
- Mr. Clayton Klein, City Engineer, (e-mail: [cklein@cityofbn.com](mailto:cklein@cityofbn.com), tel 314-374-1448).

Site visits can be scheduled by contacting Mr. James Kirincich, Director of Parks & Recreation, (e-mail: [jkirincich@cityofbn.com](mailto:jkirincich@cityofbn.com), 314-867-0076)

All corrections and/or clarifications will be answered by addendum.

**Bid Opening:**

The sealed bids will be open publicly and read aloud at 1:00pm on Friday, September 30, 2022 at Bellefontaine Neighbors City Hall Council Chambers. 9641 Bellefontaine rd, St. Louis, MO 63137.

**BACKGROUND:**

The City of Bellefontaine Neighbors operates and maintains its Recreation Center at the above address originally constructed in 1975. In the last two years, it has become apparent that wood trusses supporting the roof of the Gym (a.k.a. Multi-Purpose Room) are sagging and failing. The roof itself, especially at its Northeast end, is sagging causing ponding issues on top of it and leaks into the space below.

The City of Bellefontaine Neighbors (hereinafter "the City") is soliciting proposals for permanent repairs and renovations to the Gym to extend its usable life and make other improvements at the same time. The City has engaged Frontenac Engineering to engineer & illustrate design of structural improvements specified herein.

Contractor-supplied roll off boxes for debris may be positioned near the jobsite, at a lower level to be worked out with City staff. All contractors are expected to perform housekeeping on a daily basis or more often if the nature of work requires it. The City's grounds & facilities shall remain free of construction debris & waste except when



transporting same to the roll off box. Any debris/waste dropped along the way must be picked up & removed by the Contractor immediately.

All Contractors shall comply with all OSHA work rules and requirements. Contractors are expected to provide & service their own restrooms.

The building and surrounding area is occupied and reasonable accommodations must be made for the City's activities within it. The jobsite is adjacent to residential buildings. Unless otherwise approved by the City, starting time shall be 7:00 AM. It is understood that starting earlier may be required for some portions of the work to avoid full exposure to sunlight or weather.

**Timing:**

- Proposals will be used as part of a grant application to be submitted in Fall 2022. It is expected that approval will come in Fall 2022 and an order for the work will be issued shortly thereafter.

**Permits:**

- Contractors shall apply for & obtain permits from all Authorities Having Jurisdiction (AHJ).

**SCOPE OF WORK:**

Contractors will be responsible for all off-site & on-site management, labor, materials, equipment, crane work, drayage, supplies & appurtenances needed to perform the following work, some of which is not shown or described in detail:

**Site Visits / Field Measurements & Verification of Assumptions/Pre-Bid Meeting – ALL CONTRACTORS**

- All Contractors & their subcontractors shall visit the site and perform field measurements in enough frequency & detail needed to allow design work, material takeoffs, shop fabrication & field installation to take place.  
Existing field conditions & measurements shall be verified by the Contractor.
- A Pre-bid meeting will be held onsite Monday 9/12/22 at 1:00 pm.

**Gym Roof Structural Replacement & Improvements**

The Contractor shall:

- Engineering & Design -  
The Structural Fabricator shall perform as many field measurements as is needed to proceed including making multiple trips to the site, if necessary.  
The Contractor is to provide electrical and lighting design as part of their proposal. Contractor's Electrical Subcontractor shall visit site to examine existing lighting in sufficient detail to allow them to reproduce existing illumination levels & pattern so an equivalent LED lighting system can be furnished and installed.
- Detailed design & fabrication shall be performed by the Fabricator. Details shall be submitted for approval prior to start of fabrication.
  - New joists & hardware shall be commercial-blasted per SSPC-SP6, primed & painted white in industrial enamel, in Eggshell gloss, to be visually similar to the bottom of new roof deck in the Rec Center, once the deck is painted.
- The Contractor shall supply & use Protection (plywood, membrane & appropriate work practices) to prevent damage to the Gym floor during the course of work.
- Contractor shall disconnect lighting in ceiling as prep for removal. Remove & dispose of light fixtures (not to be reused) and existing acoustical ceiling panels as preparation for roof removal.
- Weather Protection –**  
The existing roof will have to be opened up in sections in order to allow the wood roof trusses to be removed, masonry to be modified, reinforced & grouted, new steel joists installed and roof closed to weather. It may be necessary to perform truss replacement – opening & closing the roof in three (3) stages – to lessen the chance of having the roof open for more than 72 hours at a time, exposing the interior to weather. Protecting the Gym floor with a temporary waterproof membrane during this time will be important and a fundamental requirement for the work. **Contractors shall describe in detail how they intend to protect the existing wood floor from weather & mechanical damage during roof removal & replacement on separate letterhead.**  
**Alternate #1 – Include price to completely remove & replace existing finished hardwood floor.**
- As sections of the roof are opened, the trusses shall be replaced with new joists. New pre-primed, single-pitch 3" type N x 16 gage acoustical roof deck (ref. Sheet S2 Plan Notes) shall be installed, anchored, and flat

- insulation permanently installed and membrane roof temporarily installed over it until all joists, roof decking, flat insulation is installed for the entire roof, at which point the roof membrane can be permanently flashed in place.
7. Contractor shall include providing & installing a 60 mil EPDM membrane roof system in their scope of work in accordance with drawings. The membrane roof shall take the place of the existing built-up roof and architectural shingles now in place. The roof system shall be FM-approved, meet or exceed wind ratings for this part of the country and carry a minimum 15-year materials & workmanship (labor) warranty. Roof system manufacturer & type included shall be stated in Contractor's proposal along with the name of the roofing subcontractor.
  8. Provide & install all prefinished architectural sheet metal including edge trim, gutters, downspouts, treated wood nailers, fasteners, sealants and appurtenances.
  9. Contractor shall include cleaning, field prepping, spot-priming and painting underside of new roof deck and touch up of roof joists. Underside of roof deck & joists shall be painted in an "Eggshell" gloss level alkyd premium coating. Advise coating brand & product in proposal on separate letterhead.
  10. Contractor shall include providing, installing & wiring new LED lighting (30 new ceiling fixtures). Level of illumination (lumens) & color of replacement lighting shall match existing as closely as practical. The Contractor shall provide an illumination plan, manufacturer's documentation & samples for evaluation & acceptance by the City Engineer prior to purchasing them.
  11. Contractor shall clean, prep, spot prime & epoxy paint interior masonry walls of the Gym in strict accordance with manufacturer's instructions. Wall color & gloss to be chosen by the City Engineer/Rec Center staff to match existing.

#### Contractor Inclusions

1. Insurance - Name the City of Bellefontaine Neighbors Missouri as "additional insured" on Contractor's insurance certificate for the duration of this work after authorization to proceed.
  - 1.1. Commercial General Liability (occurrence form) including: premises and completed operations, broad form property damage and contractual liability, products liability, employees as insureds, explosion, collapse and underground and independent contractors with minimum limits of:
    - 1.1.1. \$2,000,000 General aggregate
    - 1.1.2. \$2,000,000 Products-completed operations aggregate
    - 1.1.3. \$1,000,000 Personal and advertising injury
    - 1.1.4. \$1,000,000 Each occurrence
    - 1.1.5. \$100,000 Fire damage
    - 1.1.6. \$10,000 Medical payments
    - 1.1.7. Contractual Liability coverage may not contain restriction for assumption of the others sole negligence, or deletion of coverage for contractual liability. Coverage may have punitive damages exclusion.
  - 1.2. Commercial Automobile Liability:
    - 1.2.1. \$1,000,000 Combined Single Limit (per accident) including all owned autos, hired autos and non-owned autos.
    - 1.2.2. Contractual liability coverage may not contain restrictions for assumption of others sole negligence, not any deletion of coverage for contractual liability.
  - 1.3. Workers' Compensation: as per the statutory requirements of the State in which the work is performed, including Employer's Liability with a minimum limits of:
    - 1.3.1. \$500,000 per accident
    - 1.3.2. \$500,000 per disease each employee
    - 1.3.3. \$500,000 disease policy limit
    - 1.3.4. Any subcontractor or employee leasing company used by the contractor must maintain Workers' Compensation coverage equal to these limits. Any employee leasing company must also name Contractor as Alternate Employer.
    - 1.3.5. All personnel on Contractor's job sites must be covered under a Workers' Compensation policy within the statutory limits as provided under the laws of the state in which the work is performed.
    - 1.3.6. If contractor is a sole proprietor and has no other employees, contractor MUST still purchase a Workers' Compensation Policy. When contractor purchases Workers' Compensation Insurance, the certificate must indicate whether coverage has been waived for Officers, Partners, Shareholders, LLC Members and/or Sole Proprietors.
  - 1.4. Excess Liability Coverage or Umbrella: minimum limits of 41,000,000 overlaying te underlying limits for commercial General Liability, Auto Liability and Employers Liability.

2. Contractor shall include a **bid bond, cashier's check or certified check for an amount of five (5) percent of the bid amount**, payable to the City of Bellefontaine Neighbors, as a guarantee that the bidder will execute a contract and furnish the required bond if the bid is accepted. Failure to submit a bid bond will result in rejection of the bid.
3. Contractor entering into a contract with the city shall provide to the city a bond, with good and sufficient sureties to be approved by the City Attorney, in an amount equal to the contract price for such work and conditioned among other things for the faithful performance of the contract, the payment of any and all materials incorporated, consumed or used in connection with the construction of such work and all insurance premiums, both for compensation and for all other kinds of insurance, on the work and for all labor performed, whether by subcontractor or otherwise.
4. Barricading to keep bystanders out of harm's way.
5. All labor, expertise, materials and equipment needed for installation.
6. Contractor shall haul away & dispose of all crating, dunnage and debris.
7. Provide lien waivers at time of billing. Copies of material, labor & equipment tickets for all work to repair out-of-scope, concealed damage shall be submitted with billing.

#### City-Supplied Facilities

8. There are three (3) unused 240V, 30 amp, 3-phase circuits available in the electrical room near the indoor pool.

#### BID DOCUMENTS:

<u>Sheet Number</u>	<u>Date</u>	<u>Rev.</u>	<u>Title</u>
A4 (for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Roof & Lower Level Plans and Details" Note if scaling from drawings: Original size = 30" x 42"
A5 (for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Exterior Elevations & Building Sections" Note if scaling from drawings: Original size = 30" x 42"
S2 (for reference only)	N/A	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job N/A) "Roof Framing Plan" Note if scaling from drawings: Original size = 30" x 42"
S5 ( for reference only)	8/5/74	-	Bellefontaine Neighbors Community Center, (Hastings & Chivetta Architects, Job 1188) "Wood Truss Elevations & Details" Note if scaling from drawings: Original size = 30" x 42"
S0	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, General Notes (Frontenac Engineering Group) FEG: 220063
S1	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Demo Plan (Frontenac Engineering Group) FEG: 220063
S2	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Gym Roof Framing Plan (Frontenac Engineering Group) FEG: 220063
S3	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Gym Roof Plan (Frontenac Engineering Group) FEG: 220063
S4	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S5	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S6	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S7	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S8	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S9	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063
S10	8/8/22	-	Bellefontaine Neighbors Structural Roof Replacement, Specifications (Frontenac Engineering Group) FEG: 220063



**CITY COMPLIANCE REQUIREMENTS:**

It is the law and policy of the City that a wage of no less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed as determined by the Missouri Department of Labor shall be paid to all workmen employed by or on behalf of the City engaged in public works exclusive of maintenance work. All invitations to bid on construction projects for the City must include this requirement.

The City seeks to ensure that the highest quality workmanship will be performed on its projects and to do so, encourages bidders to use employees on the projects who have satisfactorily completed apprenticeship programs developed and operated in accordance with the policy recommendation, dated January 28, 1992, of the Federal Committee on apprenticeship, U.S. Department of Labor, Employment and Training Administration, Office of Work-based Learning, Bureau of Apprenticeship and Training (the "policy recommendation"). All bidders are required to certify in their bids the percentage of their prospective employees for the project which have satisfactorily completed such a program for the type of work they will be performing.

It is the policy of the City that it will affirmatively encourage minority business enterprise and women's business enterprise participation in contracts and programs which it administers with the objective of increasing the participation by businesses owned or controlled by minorities and women and the City will assure that all reasonable efforts are made within the confines of the law which will aid in meeting this objective.

**CONTRACT TIME:**

If this Bid is accepted, we will complete the work in ( 26 ) calendar weeks from acceptance of this Bid.

**ADDENDA:**

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Bid Sums.

Addendum # 1 Dated 9-16-2022

Addendum # 3 Dated 9-27-2022

Addendum # 2 Dated 9-23-2022

Addendum # 4 Dated 9-28-2022

**TASK CONTRACTORS:** (Identify the resource that will be used for each work area listed below:)

See Attached Task Contractors List

Truss Repair/Replacement (field work): \_\_\_\_\_  
Fabricator: \_\_\_\_\_  
Masonry: \_\_\_\_\_  
Sheet Metal: \_\_\_\_\_  
Wood Flooring: \_\_\_\_\_

Roofing/Insulation Work: \_\_\_\_\_  
Electrical Work: \_\_\_\_\_  
Coatings Work: \_\_\_\_\_  
Other (name craft): \_\_\_\_\_  
Other (name craft): \_\_\_\_\_

Percentage of Prospective Employees for the Project that have completed Apprenticeship Training ..... 100 %

**APPLICATIONS FOR PAYMENT:**

Applications for Payment shall be submitted on AIA documents "G702 Application and Certificate for Payment" and "G703 Continuation Sheet".

**ACCEPTANCE:**

This offer is open to acceptance and is irrevocable for ninety (90) days from the bid date. If this bid is accepted by the City of Bellefontaine Neighbors Missouri, we will authorize the work within 30 days and commence on-site work as scheduled with the Project Management Staff.

**OFFERS:**

Having examined the Place of Work and all matters referred to in the Instruction to Bidders and the Contract Documents prepared by the City of Bellefontaine Neighbors Missouri for the above-mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Gym Roof Structural Replacement & Improvements (Base Bid)

\$ 700,000

Seven Hundred Thousand

dollars

Amounts below should total amount above.

Alternate #1 – Remove & Replace Existing Finished Hardwood Floor

\$ 1.00

See Clarification

dollars

Alternate #2 No Protection for Existing Finished Hardwood Floor, - Deduct from Base Bid \$ 0/A  
See Clarification Dollars

Add "Alternate #3 - Costs to paint remaining existing masonry walls in the gymnasium" \$ 7,000  
Dollars"

*\$ 450,000*

Amount of Materials & Components included above, Base Bid \$ \_\_\_\_\_ dollars

Amount of Labor, including Engineering, included above, Base Bid \$ 280,000 dollars

These amounts are all in lawful money of the United States of America.

Contractor Exclusions or Substitutions from Bid Specifications (put on separate letterhead if insufficient space below):

See attached Clarifications and Exclusions and Relevant Project Experience.

Attach a labor rate sheet showing each craft and material mark-up percentages for all "extra", out-of-scope work.

Brand, Series, Type & Warranty of Roofing System included in Proposal:

Firestone fully-adhered .060 EPDM. 20 year warranty.

Contractor Exclusions or Substitutions from Bid Specifications (put on separate letterhead if insufficient space below):

**BID FORM SIGNATURE(S):** Submitted by:

Company Name C. Rallo Contracting Co., Inc.

Address 5000 Kemper Avenue

City, State & Zip St. Louis, MO 63139

Phone Number 314-664-2900

Fax Number 314-664-2901

E-mail Address markh@crallo.com

We are a (Proprietorship, Partnership or Corporation) \_\_\_\_\_

If Incorporated, State Incorporated in Missouri

We (are/are not) licensed for work in St. Louis County. License or Federal ID Number: 43-0624352

*Charles A. Rallo*

President

9-30-2022

Authorized Signing Officer Charles A. Rallo  
(If Corporation, SEAL here)

Date

Authorized Signing Officer \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

If the Bid is a joint venture or partnership, add additional forms of execution for each member in the appropriate form or forms as above.



## C. Rallo Contracting Company, Inc.

### CLARIFICATIONS & EXCLUSIONS

#### **Gym Roof Structural Replacement - Bellefontaine Neighbors, MO**

1. We have included Builder's Risk Insurance for this project.
2. Building and Mechanical permit costs handled by Bellefontaine Neighbors are not included (waived by the City). Any Electrical or Plumbing permit costs handled by St. Louis County are included.
3. We have included performing the work in one (1) phase to have the best chance of meeting the target completion date of May 1, 2023 with the long lead times for the joists and deck.
4. We have not included removal of the existing wood truss shoring and assume the Owner will coordinate with the Contractor for removal as required.
5. We have *included* removal and replacement of the gym floor in our Base Bid (no floor protection included), due to the high risk of damage and high costs associated with protecting the floor and keeping the weather out after the roof is removed. This will occur during the wet spring season.

The time required for the demolition contractor, mason, steel erector and roofing contractor to coordinate sequencing and perform their work to weatherproof the gym makes the floor very vulnerable to damage by rain & moisture for an extended period of time (phased or not). A pop-up rain event could ruin the floor and still require replacement. If the work is phased, the transition from the existing "mansard" style roof profile to the new "flat" profile would be very difficult to seal and guarantee weathertightness, especially in a storm event. The Builder's Risk policy will not cover the floor replacement if the roof is removed.

Our analysis, with the input of our subcontractors, indicates that the best and most cost-effective approach is to perform the work in a single phase and include replacement of the floor when the gym is weathertight, potentially saving dollars in the long run, eliminating the risk of damage to the existing floor while expediting the schedule at the same time.

C. Rallo would be open to negotiating an alternative arrangement where we would add the cost to protect floor from physical damage and then if it is not damaged by the weather or moisture, a credit could be offered to the City for reusing the existing floor.

6. We have included \$110,000 in the Base Bid to remove & replace the existing Gym floor.
7. Paint Coating Brand & Product for the underside of deck & joist touch up is

TBD

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