



9641 Bellefontaine Road
Bellefontaine Neighbors, MO 63137
Phone: Office: 314-867-0076
Cell: 314-706-0920
Fax: 314-867-1790

FROM THE MAYOR'S DESK

GREETINGS:

We are encouraged by your presence and participation in your government. To keep you informed, I'm making my report available for you to share with your family and friends. This accounts for what has been done to make our government more proficient. This report will also be posted on Next-door, the city's Facebook and website pages.

WE WELCOME AND NEED YOUR INPUT. THIS IS ONLY THE BEGINNING!

WHAT'S BEEN DONE:

- We had a Citywide employee meeting on Tuesday, April 25, 2023. I was able to cast my vision for the city, and employees were able to share theirs and their concerns. **IT WAS A GOOD MEETING!**
- The auditors came Monday – Wednesday to work on our audit. We should have our 2021 audit done by or no later than Friday, May 19, 2023.
- We will implement recommendations from Martin Ghafoori, Managing Director for Stifel Nicolaus, and Pat Kelly, Executive Director of Municipal League of Metro St. Louis, to hire an Assistant Treasurer. This will satisfy recommendations made by our auditors to create internal controls.
- We have contracted Loomis for our armored car and cash deposit service. Loomis operates the largest armor car and cash-distributed network in the US. The cost is \$614 a month.
- Semmie Ruffin-Hall, Rick Rognan, City Accountant, Angie Wojtkowski Administrative Assistant to the Chief of Police, and I started working on the 2024 budget yesterday. The meeting was held virtually. Alderwoman Alease Dailes, President of the BOA was also present.
- Patrick Barret, Chairman of the Planning and Zoning Commission; Clayton Klien, City Engineer; Jeff Ross, Director of Public Works and Chief Jeremy Ihler, will start planning our Street Repair, Light Enhancement, and Traffic Enforcement Project. We are inviting citizens to become involved.
- Our 1st Annual “Creating Healthy Lifestyles Building Healthy Communities” Summit was successful! You can go to the city's Facebook page and Nextdoor to read the report and see the pictures.

- North County Fire & Rescue has filed for an appeal of the decision made on December 15, 2022. They paid the fees under protest.

Sec- 29-106 [Ord. No. 2081 § 1, 3-20-2008]

(a)

***Administrative appeal.* Any person aggrieved by a decision or order of the City's enforcement personnel may appeal in writing filed with the City Clerk within ten (10) days after the issuance of such decision or order for a hearing before the Board of Adjustment of City of Bellefontaine Neighbors**

Appeals.

(1)

Appeals to the board may be taken by any person aggrieved or by any officer, department, board, or bureau of the city of Bellefontaine Neighbors affected by any decision of the city engineer. Such appeal shall be taken within thirty (30) days of such decision as shall be prescribed by the board by general rule, by filing with the city engineer and with the board a notice of appeal specifying the grounds thereof. The city engineer shall forthwith transmit to the board all the papers constituting the record upon which the action appealed from is taken.

(2)

An appeal stays all proceedings in furtherance of the action appealed from, unless the city engineer certifies to the board after the notice of appeal shall have been filed with him that by reason of facts stated in the certificate of stay would, in his opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the board or by a court of record on application or notice to the city engineer on good cause shown.

(3)

The board shall fix a reasonable time for the hearing of the appeal, give not less than fifteen (15) days public notice thereof in a newspaper of general circulation in the city of Bellefontaine Neighbors, as well as due notice to the parties in interest and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney.

(4)

A fee of two hundred fifty dollars (\$250.00) shall be paid to the city clerk at the time the notice of appeal is filed, which the city clerk shall forthwith pay over to the city treasurer to the credit of the general revenue fund of the city of Bellefontaine Neighbors.

[Ord. No. 2277 § 1, 5-1-2014]

WHAT NEEDS TO BE DONE:

- Our 2022 audit is late! We will begin working on the 2022 and 2023 audits after the 2024 budget is completed.

- Hire an Assistant City Treasurer.

Sec- 2-31[Ord. No. 2303 § 2, 10-16-2014]

- a. **From time to time as the need may arise the Mayor may appoint, subject to approval by the Board of Aldermen, an Assistant City Treasurer to aid the Treasurer in the performance of the duties of that office. Compensation for performing the duties of Assistant City Treasurer shall be fixed by ordinance from time to time. The Assistant City Treasurer shall perform such duties as the Mayor and Board and/or Treasurer may direct. The Assistant City Treasurer shall serve at the pleasure of the Mayor and Board of Aldermen. The Mayor and Board of Aldermen may abolish and vacate the office of Assistant City Treasurer whenever they may determine that the Treasurer no longer requires and/or the workload no longer warrants the services of an assistant.**

- Hire a City Administrator.
- Hire a full-time Administrative Assistant for the Building Department.
- Hire a full-time Maintenance person.
- Hire a full-time Code Enforcer

- Appoint Citizens to serve on Boards and Commissions.

Sec 2-282 [Ord. No. 1493 , § 1, 9-5-1991]

The members of the commission established by this article shall be appointed by the mayor with the approval of the board of aldermen and shall serve terms of office concurrent with the mayor and until their successors are duly appointed and qualified.

- a. (3) Parks and Recreation Board
 - b. (1) Planning and Zoning Commission
 - c. (9) Youth Commission
 - d. (5) Human Relations Commission
 - e. (5) Citizen Advisory Commission (still needs to be established).
 - f. (5) Economic Development Commission (still needs to be established).
 - g. (5) Human Resource Commission (still needs to be established).
- Pat Barret and I will meet with St. Louis County Executive Dr. Sam Page tomorrow to discuss economic development possibilities.
 - We will apply to The Department of Transportation for their Safe Streets and Roads Grant.
 - We will apply for the Department of Economic Development CBDG Grant.

UPCOMING EVENTS:

- I'll teach a **FREE** 6-week grant writing class from Tuesday, June 20th to Tuesday, August 1st. Classes will be held virtually and in person at the Rec. Center. Call City Hall at 314-867-0076 to register.
- The Housing Resource and Finance Summit will be held on Saturday, July 15, 2023, from 10:00 am – 4:00 pm. at the Rec. Center. Information will be posted on Nextdoor, the city website, and the Facebook page.

YOUR SERVANT LEADER

Mayor Dinah Tatman